

Date: 6/13/2018

REQUESTOR CONTACT INFORMATION

Name Kathlen Lee Campus Kaua'i CC
 Title Educational Specialist Email kathlen@hawaii.edu
 Office/Dept Academic Affairs Phone (808) 245-8204

NEW PROGRAM CODE TO CREATE

Institution KAU - Kauai CC Campus KAU - Kauai CC
 Level UG - Undergraduate Effective Term Fall 2019

| | Code (Max. Characters) | Description | Check if requesting new code: |
|--------------------|-------------------------------|--|---|
| College | (2) <u>IN</u> | <u>Instructional</u> | <input type="checkbox"/> See Banner form STV_COLL |
| Department | (4) <u>DMED</u> | <u>Digital Media</u> | <input type="checkbox"/> See Banner form STV_DEPT |
| Degree/Certificate | (6) <u>CO</u> | <u>Certificate of Competence</u> | <input type="checkbox"/> See Banner form STV_DEGC |
| Major | (4) <u>CM</u> | <u>Creative Media</u> | <input type="checkbox"/> See Banner form STV_MAJR |
| Concentration | (4) VPRD <u>DV</u> | Video Production <u>Digital Video</u> | <input type="checkbox"/> See Banner form STV_MAJR |
| Minor | (4) _____ | _____ | <input type="checkbox"/> See Banner form STV_MAJR |

If a similar major/concentration code exists in Banner, please list the code: LEE: CO Digital Media Production-Digital Video

Justification to warrant a new major/concentration code similar to an existing major/concentration code:

Kauai CC's CO has a wider scope of topics, requiring 18 credit hours of classes, compared to Leeward's 9 hours. Specifically, Kauai CC's CO requires ETRO 101 (Intro to Electronics) plus courses in communication and the history of art.

Is this major/concentration code being used the same way at the other UH campuses? Yes No

Should this program be available for applicants to select as their planned course of study on the online application? *If yes, student may select the code as their only program of study.* Yes No

RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION

Is 50% or greater of the classes in this program offered at a location other than the Home Campus? Yes No

Is this program/major/certificate financial aid eligible? Yes No

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)? Yes No

See http://www.ifap.ed.gov/GainfulEmploymentInfo_index.html

Program Length

(In academic years, decimals are acceptable.) The length of the program should match what is published by the campus in any online and/or written publication

1.5

Special Program Designations

See Special Program Designations Code Definitions on IRAO Program Code Request webpage

A B N P T U

Required Terms of Enrollment

Fall Spring Summer Extended

IRAO USE ONLY: DATE RECEIVED

EXISTING PROGRAM CODE TO REPLACE

| | | | |
|--------------|---------------------------|---------------------|-----------------------|
| Program Code | <u>CO-CM-DF</u> | Program Description | <u>Creative Media</u> |
| Institution | <u>Kau - Kauai CC</u> | Campus | <u>Kau - Kauai CC</u> |
| College | <u>Instructional</u> | Department | <u>Digital Media</u> |
| Level | <u>UG - Undergraduate</u> | | |

Are current students "grandfathered" under the program code? Yes No
 Should the old program code be available for use in Banner? Yes No

Effective Fall 2019, old program code will no longer be available to admit or recruit students.
Term (ie. Fall 2014)

This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

Effective Fall 2020, old program code will no longer be available to award degree to students.
Term (ie. Fall 2014)

This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules.

ADDITIONAL COMMENTS

Requesting to modify the existing program track from a Certificate of Competence in Digital Film to a Certificate of Competence in Video Production.

ATTACHMENTS

BOR Approved: Associate, Bachelor and Graduate Degrees, and sole credential certificates

- BOR Meeting Minutes & Supporting Documents OR Memo with President's Approval, with cc to Vice President for Academic Planning and Policy.
- Curriculum

Chancellor Approved: Certificates (eg. Certificate of Achievements, Certificates of Competence, Subject Certificates, Academic Subject Certificates) & Associate in Technical Studies (ATS) Degree

- Memo from Chancellor to Vice President for Academic Planning and Policy regarding program action.
- Curriculum

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

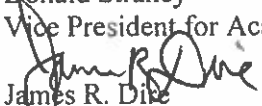
| | | |
|--|--|---|
| <p>Registrar (Print Name)</p> <p><u>Kailana Soto</u></p> <p><i>Kailana Soto</i> <u>4/22/18</u> Signature Date</p> | <p>Financial Aid Officer (Print Name)</p> <p><u>Jeff Anderson</u></p> <p><i>Jeff Anderson</i> <u>7/17/18</u> Signature Date</p> | <p>For Community Colleges, verification of consultation with OVPC Academic Affairs:</p> <p><u>Suzette Robinson</u></p> <p>_____ Signature Date</p> |
|--|--|---|




June 13, 2018

MEMORANDUM

TO: Donald Straney
Vice President for Academic Planning and Policy

VIA: 
James R. Dine
Vice Chancellor for Academic Affairs

FROM: Helen A. Cox
Chancellor 

SUBJECT: Curriculum Approval

I have approved the following on 5/14/2018 effective Fall 2019.

New

Creative Media:

Certificate of Competence (C.O.) – Animation
Certificate of Competence (C.O.) – Music Production
Certificate of Competence (C.O.) – Photography
Certificate of Competence (C.O.) – Website Technology

Program Modification

Creative Media:

Certificate of Competence (C.O.) – Graphic Arts (previously C.O. in Digital Graphic Design)
Certificate of Competence (C.O.) – Video Production (previously C.O. in Digital Film)

kl

c Division Chair
Alan Boyes

**Kaua'i Community College
University of Hawai'i
Program Action Request**

| | |
|----------------------|-------|
| VCAA Office Use Only | |
| Effective Fall | 2019 |
| Date Approved | 5/18 |
| Replaces | 12/16 |

1. Type of Program Action: Modification Deletion

| APPROVED | CO Animation | CO Event Technology | CO Graphic Arts | CO Music Production | CO Photography | CO Video Production | CO Website Technology | AS Creative Media |
|---|--------------|---------------------|-----------------|---------------------|----------------|---------------------|-----------------------|-------------------|
| ART 101 | 3 | 3 | 3 | | 3 | 3 | 3 | |
| ART 101; MUS 121C, or MUS 121D (MUS 121C or MUS 121D recommended) | | | | 3 | | | | 3 |
| ART 107D | | | | | 3 | | | 3 |
| ART 112 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 |
| ART 113 | 3 | | 3 | | | | 3 | |
| ART 113 or ETRO 101 | | | | | | | | 3 |
| ART 125 | | | 3 | | | | | 3 |
| ART 207D | | | | | 3 | | | |
| ART 225 | | | 3 | | | | | |
| CM 110 | | | | 3 | | | | 3 |
| CM 111 | | | | 3 | | | | |
| CM 120 | | | | | | 3 | | 3 |
| CM 121 | | | | | | 3 | | |
| CM 170 | | 3 | | | | | | 3 |
| CM 171 | | 3 | | | | | | |
| CM 180 | | | | | | | 3 | 3 |
| CM 181 | | | | | | | 3 | |
| CM 190 | 3 | | | | | | | 3 |
| CM 191 | 3 | | | | | | | |
| ETRO 101 | | 3 | | 3 | 3 | 3 | | |
| General Education Courses | | | | | | | | |
| ENG 100 | | | | | | | | 3 |
| | | | | | | | | |
| MATH 100 or higher | | | | | | | | 3 |
| | | | | | | | | |
| SP 151 or SP 181 (recommended) | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 |
| Creative Media Electives (Choose from the following): ART 207D, ART 225, CM 111, CM 121, CM 171, CM 181, or CM 191 | | | | | | | | 12 |
| | | | | | | | | |
| | | | | | | | | |
| Cultural Environment: Core Options | | | | | | | | 3 |
| Natural Environment: Core Options | | | | | | | | 3 |
| Social Environment: Core Options | | | | | | | | 3 |
| | | | | | | | | |
| Total credits | 18 | 18 | 18 | 18 | 18 | 18 | 18 | 60 |

GENERAL SKILLS/ED CORE OPTIONS, Fall 2018

| Category | Cr | Course Options |
|----------------------|----|---|
| A.S. DEGREE | | |
| Cultural Environment | 3 | Any Humanities course numbered 100 or higher or any DA, DH, or DL designation |
| Natural Environment | 3 | Any Natural Science course numbered 100 or higher or any DB or DP designation |
| Social Environment | 3 | Any Social Science course numbered 100 or higher or any DS designation |

2. Program Type:

- | | |
|---|--|
| <input type="checkbox"/> Associate in Applied Science (AAS) | <input type="checkbox"/> Certificate of Achievement (CA) |
| <input type="checkbox"/> Associate in Arts (AA) | <input checked="" type="checkbox"/> Certificate of Competence (CO) |
| <input type="checkbox"/> Associate in Arts–Concentration | <input type="checkbox"/> Academic Subject Certificate (ASC) |
| <input checked="" type="checkbox"/> Associate in Science (AS) | |
| <input type="checkbox"/> Associate in Science Natural Sciences–Concentration (ASNS) | |

3. Program Title: Creative Media

4. Program Description (for catalog):

The Creative Media program provides a comprehensive mix of lessons and hands-on activities in the following digital communication disciplines:

- Animation
- Event Technology
- Graphic Arts
- Music Production
- Photography
- Video Production
- Website Technology

Featuring accomplished Creative Media experts, advanced computer labs, and a professional edit suite, Kaua'i CC's Creative Media program develops viable industry benchmark skills. An important component of the program is the Creative Media Consortium that connects industry experts with students to facilitate career opportunities and continuous curriculum improvement.

Students may earn certificates in Creative Media to provide job upgrades and entry-level skills, or an Associate of Science (A.S.) Degree in Creative Media. After earning an A.S. Degree, students may continue to UH West O'ahu to obtain a Bachelor of Applied Science Degree with a concentration in Creative Media or a Bachelor of Arts in Humanities with a concentration in Creative Media.

Program Admission Requirements:

None.

To meet graduation requirements, all programs require a cumulative GPA of 2.0 or higher for all courses applicable toward the certificate or degree. Include any additional graduation requirements:

None.

5. List Program Student Learning Outcomes that were approved by the Assessment Committee on 4/23/2018.

- 1) Use design elements and principles to create professional creative media projects.
- 2) Skillfully and safely operate creative media equipment.
- 3) Demonstrate mastery-level skills using creative media software applications.
- 4) Practice professional, ethical and legal principles.
- 5) Develop objectives for new projects and measure the effectiveness of completed projects.
- 6) Demonstrate exceptional interpersonal communication and collaborative skills.

6. Proposed Date of First Offering: Fall 2019

7. Is this program offered at another UH campus? Yes No
If **Yes**, specify campus. If **No**, why is this program offered at KCC:

The program is offered at Hawai'i CC, Leeward CC, and UH Maui College.

8. Reason for this Program Action:

This action will allow the Creative Media program to offer students viable academic pathways and also prepare students for careers in key digital communication disciplines. Without this action, enrollment in the Creative Media program will drop as a result of being disconnected from the needs of students, industry, and the community.

The Certificate of Competence in Digital Film is being replaced with the Certificate of Competence in Video Production. The Certificate of Competence in Digital Graphic Design is being replaced with the Certificate of Competence in Graphic Arts.

9. Board of Regents Approval Needed: Yes No

10. Indicate the number of semesters required to complete each certificate and degree.

| Certificate/Degree | Number of Semesters |
|-----------------------|---------------------|
| CO Animation | 3 |
| CO Event Technology | 3 |
| CO Graphic Arts | 3 |
| CO Music Production | 3 |
| CO Photography | 3 |
| CO Video Production | 3 |
| CO Website Technology | 3 |
| AS Creative Media | 4 |

11. **Program Course Sequencing:** Complete one for each certificate/degree if sequencing is not provided with question #1.

| Animation Certificate of Competence | |
|-------------------------------------|----|
| Fall Semester 1 | |
| ART 112 | 3 |
| ART 113 | 3 |
| Spring Semester 2 | |
| ART 101 | 3 |
| CM 190 | 3 |
| Fall Semester 3 | |
| CM 191 | 3 |
| SP 151 or SP 181 (recommended) | 3 |
| Total Credits | 18 |

| Music Production Certificate of Competence | |
|--|----|
| Fall Semester 1 | |
| ART 112 | 3 |
| ETRO 101 | 3 |
| Spring Semester 2 | |
| CM 110 | 3 |
| One of the following: ART 101, MUS 121C, or MUS 121D | 3 |
| Fall Semester 3 | |
| CM 111 | 3 |
| SP 151 or SP 181 (recommended) | 3 |
| Total Credits | 18 |

| Event Technology Certificate of Competence | |
|--|----|
| Fall Semester 1 | |
| ART 112 | 3 |
| ETRO 101 | 3 |
| Spring Semester 2 | |
| ART 101 | 3 |
| CM 170 | 3 |
| Fall Semester 3 | |
| CM 171 | 3 |
| SP 151 or SP 181 (recommended) | 3 |
| Total Credits | 18 |

| Photography Certificate of Competence | |
|---------------------------------------|----|
| Fall Semester 1 | |
| ART 112 | 3 |
| ETRO 101 | 3 |
| Spring Semester 2 | |
| ART 101 | 3 |
| ART 107D | 3 |
| Fall Semester 3 | |
| ART 207D | 3 |
| SP 151 or SP 181 (recommended) | 3 |
| Total Credits | 18 |

| Graphic Arts Certificate of Competence | |
|--|----|
| Fall Semester 1 | |
| ART 112 | 3 |
| ART 113 | 3 |
| Spring Semester 2 | |
| ART 101 | 3 |
| ART 125 | 3 |
| Fall Semester 3 | |
| ART 225 | 3 |
| SP 151 or SP 181 (recommended) | 3 |
| Total Credits | 18 |

| Video Production Certificate of Competence | |
|--|----|
| Fall Semester 1 | |
| ART 112 | 3 |
| ETRO 101 | 3 |
| Spring Semester 2 | |
| ART 101 | 3 |
| CM 120 | 3 |
| Fall Semester 3 | |
| CM 121 | 3 |
| SP 151 or SP 181 (recommended) | 3 |
| Total Credits | 18 |

| Website Technology Certificate of Competence | |
|--|----|
| Fall Semester 1 | |
| ART 112 | 3 |
| ART 113 | 3 |
| Spring Semester 2 | |
| ART 101 | 3 |
| CM 180 | 3 |
| Fall Semester 3 | |
| CM 181 | 3 |
| SP 151 or SP 181 (recommended) | 3 |
| Total Credits | 18 |

| Creative Media Associate in Science Degree | |
|--|----|
| Fall Semester 1 | |
| ART 112 | 3 |
| ART 113 or ETRO 101 | 3 |
| ENG 100 | 3 |
| SP 151 or SP 181 (recommended) | 3 |
| One of the following: ART 101, MUS 121C, or MUS 121D | 3 |
| Spring Semester 2 | |
| ART 107D | 3 |
| CM 110 | 3 |
| CM 120 | 3 |
| CM 170 | 3 |
| CM 180 | 3 |
| Fall Semester 3 | |
| ART 125 | 3 |
| CM 190 | 3 |
| Creative Media Electives (six credits from the following): ART 207D, CM 111, CM 171, or CM 181 | 6 |
| Social Environment | 3 |
| Spring Semester 4 | |
| Creative Media Electives (six credits from the following): ART 225, CM 121, or CM 191 | 6 |
| Cultural Environment | 3 |
| MATH 100 or higher | 3 |
| Natural Environment | 3 |
| Total Credits | 60 |

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PROGRAM ACTION REQUEST APPROVAL

PROGRAM: Creative Media Certificates of Competence and Associate in Science Degree

Effective date: Fall 2019

| | | |
|--------------------|--------------------------------------|---------------------|
| PSLOs Approved by: | <u>Mary Summers</u> | <u>23 April '18</u> |
| | Assessment Committee Chairperson | Date |
| Proposed by: | <u>Steph Walsh</u> | <u>4/23/18</u> |
| | Originator | Date |
| Requested by: | <u>[Signature]</u> | <u>4/23/18</u> |
| | Department/Division Chairperson | Date |
| Approved by: | <u>[Signature]</u> | <u>5/14/18</u> |
| | Syllabus Committee Chairperson | Date |
| | <u>James R. Dore</u> | <u>5/14/18</u> |
| | Vice Chancellor for Academic Affairs | Date |
| | <u>Helene A. Bo</u> | <u>5/14/18</u> |
| | Chancellor | Date |

TRANSFER INFORMATION FOR ASSOCIATE IN SCIENCE IN CREATIVE MEDIA

Effective: Fall 2019

NOTES FOR PROPOSED PROGRAM

The following courses/areas will transfer to UH West O'ahu:

ART 107D

ART 112

ART 125

CM 120

ENG 100

MATH 100 or higher