NEW OR REPLACE PROGRAM CODE

■ **New Program Code**   ☐ **Replace Program Code**   Date: 03/14/2023

REQUESTOR CONTACT INFORMATION

Name	Kathlen Lee	Campus	Kauai CC
Title	Educational Specialist	Email	kathlen@hawaii.edu
Office/Dept	Academic Affairs	Phone	(808) 245-8204

NEW PROGRAM CODE TO CREATE

Institution	KAU	Campus	KAU
Level	UG	Effective Term	Fall 2023

	Code (Max. Characters)	Description	Check if requesting new code:
College	(2) IN	Instructional	☐ See Banner form STVCOLL
Department	(4) LBRT	Liberal Arts	☐ See Banner form STVDEPT
Degree/Certificate	(6) ASC	Academic Subject Certificate	☐ See Banner form STVDEGC
Major	(4) LBRT	Liberal Arts	☐ See Banner form STVMAJR
Concentration	(4) VART	Visual Arts	☐ See Banner form STVMAJR
Minor	(4)		☐ See Banner form STVMAJR

If a similar major/concentration code exists in Banner, please list the code: _____

Justification to warrant a new major/concentration code similar to an existing major/concentration code:

_____

Is this major/concentration code being used the same way at the other UH campuses?   ☒ Yes   ☐ No

Should this program be available for applicants to select as their planned course of study on the online application? *If yes, student may select the code as their only program of study.*   ☐ Yes   ☒ No

RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION

Is 50% or greater of the classes in this program offered at a location other than the Home Campus?   ☐ Yes   ☒ No

Is this program/major/certificate financial aid eligible?   ☐ Yes   ☒ No

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)?   ☐ Yes   ☒ No
See http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html

Program Length
In academic years; decimals are acceptable. The length of the program should match what is published by the campus in any online and/or written publication.   2

Special Program Designations   ☐ A   ☐ B   ■ N   ☐ P   ☐ T   ☐ U
See Special Program Designations Code Definitions on IRAO Program Code Request webpage

Required Terms of Enrollment: ■ Fall   ■ Spring   ■ Summer   ☐ Extended

Form modified: Oct 20208

NEW OR REPLACE PROGRAM CODE

EXISTING PROGRAM CODE TO REPLACE, IF APPLICABLE

Program Code	_____	Program Description	_____
Institution	_____	Campus	Kauai CC
College	_____	Department	_____
Level	_____		

Are current students "grandfathered" under the program code?   ☐ Yes   ☐ No

Should the old program code be available for use in Banner?   ☐ Yes   ☐ No

Effective [_____] **, old program code will no longer be available to admit or recruit students.**
Term (ie. Fall 2020)

This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

Effective [_____] **, old program code will no longer be available to award degree to students.**
Term (ie. Fall 2020)

This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules.

ATTACHMENTS

BOR Approved: Sole-credential Certificate, Associate, Bachelor and Graduate Degrees, and sole credential certificates

☐ BOR Meeting Minutes & Supporting Documents   ☐ Curriculum

Chancellor Approved: Concentrations, Certificates and Associate in Technical Studies (ATS) Degree

■ Memo from Chancellor to notify Vice President for Academic Planning and Policy regarding program action.

■ Curriculum

CERTIFICATES ONLY: Please check one (1) statement. This certificate is a...

☐ BOR approved certificate. BOR Meeting/Approval Date: _____

■ Chancellor approved within an authorized BOR program. BOR Program: Liberal Arts, AA _____

☐ Chancellor approved CO in accordance with UHCCP 5.203, Section IV.B.10.

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

Registrar (Print Name)	**Financial Aid Officer** (Print Name)	**For Community Colleges, verification of consultation with OVPCC Academic Affairs:**
Kailana Soto	Jeff Anderson	~~Della Teraoka~~ Tiana Loo
Signature 3/24/23 Date	_Signature_ 4/4/23 Date	_Signature_ 4/6/23 Date

ADDITIONAL COMMENTS

Requesting new ASC program: Visual Arts. The requested code (ASC-LBRT-VART) exceeds the 12-character Banner limit. If necessary, OK to use ASC-LBRT-VAR. Requesting confirmation on final code that will be used.

Form modified: Oct 2020

UNIVERSITY of HAWAI'I

KAUA'I
COMMUNITY COLLEGE

March 14, 2023

MEMORANDUM

TO: Alan Rosenfeld
            Associate Vice President for Academic Planning and Policy

VIA: Della Teraoka
            Interim Associate Vice President for Academic Affairs

FROM: Margaret Sanchez
            Interim Chancellor

SUBJECT: Curriculum Approval

I have approved the following effective Fall 2023:

New
Academic Subject Certificate (A.S.C.) under Liberal Arts – Visual Arts

cc: Erika Lacro, Vice President for Community Colleges

UNIVERSITY of HAWAIʻI

KAUAʻI
COMMUNITY COLLEGE

March 13, 2023

MEMORANDUM

TO: Della Teraoka
Interim Associate Vice President for Academic Affairs

Michael T. Unebasami
Associate Vice President for Administrative Affairs

FROM: Margaret Sanchez
Interim Chancellor

SUBJECT: SIGNING AUTHORITY DURING MY ABSENCE

I will be away from the office beginning mid-day March 14 thru March 17, 2023.

In my absence, Calvin Shirai (808) 245-8230, Vice Chancellor for Administrative Services, will be serving on my behalf and will have signing authority on all matters.

c: CC Chancellors
Kau CC Administrative Team

Proposal Information

Workflow Status
> PAR > IRAO
Kathlen Lee - Review

Proposer

✔ **Patricia (Pat) McGrath (Submitter)**
Submitted 9-16-2022

(FYI) \\ FYI

✉ Evelyn Kamai

✉ Kathlen Lee

(Assessment Committee) \\ Assessment Coordinator

✔ **Victoria Mathis**
Approved 9-26-2022

Division (Language, Arts, and Humanities) \\ Division Chair/Director

✔ **Patricia (Pat) McGrath**
Approved 9-26-2022

(Curriculum Committee) \\ Curriculum Level FYI

✉ Kathlen Lee

✉ Evelyn Kamai

(Curriculum Committee) \\ Curriculum Chair/Co-chair

✔ **Eric San George**
Approved 1-5-2023

➖ Maria Fabro

(Proposal Check) \\ Reviewers/Editors

➖ Kathlen Lee

➖ Eric San George

✔ **Maria Fabro**
Approved 1-6-2023

(Administration) \\ VCAA

✔ **Frankie L Harriss**
Approved 2-21-2023

(Administration) \\ Chancellor

✔ **Margaret Sanchez**
Approved 3-8-2023

(ACCJC) \\ ACCJC Notification

✉ Valerie A Barko

✉ Frankie L Harriss

(PAR) \\ IRAO

Kathlen Lee

Division (Language, Arts, and Humanities) \\ Division Chair/Director

Patricia (Pat) McGrath

(Post Approval Node) \\ Curriculum Committee Chair/Co-chairs

Eric San George

Maria Fabro

(Post Approval Node) \\ VCAA Secretary Notification

Evelyn Kamai

(Post Approval Node) \\ Additional FYI Programs

Kailana Soto

Sarah Shirai

Shaunte Sadora

Jeff B Anderson

Maritza Medina

IRAO Code and PAR Status (Admin Only)

Code
ASC-LBRT-VART

Proposal type (mimic II.1.)
New

Partial stop out/termination status (mimic **)
--

I. Program Title

I.1. Title (IRAO)
Visual Arts

II. Proposal Details

Proposer
Patricia (Pat) McGrath

Division approval
Language, Arts, and Humanities

Second division approval needed (leave blank if none)

II.1. Proposal type (IRAO) ❓
New

II.2. Start term (IRAO) ❓
Fall 2023

****Is a spring or summer start term being requested (for modifications only)?**
No

II.3. This program is offered at other UH campuses
No

****Why is this program offered at KCC?**
Many students in the Liberal Arts program are interested in visual arts, but once students have satisfied the DA requirement for the program, further study in drawing, painting, 3D, or digital art is often not pursued because it is not required by the degree program, leading to financial aid and advising conflicts. This certificate will reward students who choose to pursue challenging

courses in the visual arts disciplines, refining their artistic abilities. Kaua'i's population is keenly interested in artistic pursuits, due in part to the value placed on art in local culture. This certificate will encourage students to further develop their existing skills, and develop new ones, that will culturally enrich the campus and island community, and individual students' lives. With this ASC, interested students can opt to take additional visual arts courses to earn elective credits for their degree program while satisfying program requirements.

A B.A. in Visual Arts (Studio) program, founded on similar principles, is currently offered at UH-Manoa. This ASC will also prepare students who wish to pursue BFA or BA study at UH 4-year campuses by satisfying foundational requirements in several mandated areas of artistic study. For students interested in pursuing the Visual Arts as a profession, this certificate will provide them with a solid foundation and facilitate further study at the BA level.

II.4. Board of Regents approval status

This program has received Board of Regents approval.

II.5. Proposal rationale

Many students in the Liberal Arts program are interested in visual arts, but once students have satisfied the DA requirement for the program, further study in drawing, painting, 3D, or digital art is often not pursued because it is not required by the degree program, leading to financial aid and advising conflicts. This certificate will reward students who choose to pursue challenging courses in the visual arts disciplines, refining their artistic abilities. Kaua'i's population is keenly interested in artistic pursuits, due in part to the value placed on art in local culture. This certificate will encourage students to further develop their existing skills, and develop new ones, that will culturally enrich the campus and island community, and individual students' lives. With this ASC, interested students can opt to take additional visual arts courses to earn elective credits for their degree program while satisfying program requirements.

A B.A. in Visual Arts (Studio) program, founded on similar principles, is currently offered at UH-Manoa. This ASC will also prepare students who wish to pursue BFA or BA study at UH 4-year campuses by satisfying foundational requirements in several mandated areas of artistic study.

For students interested in pursuing the Visual Arts as a profession, this certificate will provide them with a solid foundation and facilitate further study at the BA level. We have significant scholarship funds for students majoring in ART and MUSIC, but have no way of tracking such students.

SUBSTANTIVE CHANGE INQUIRY SECTION

II.B.1. Substantive Change Inquiry conditions ❓
One or more condition(s) on the form apply (i.e., change in total credits)

**The Substantive Change Inquiry form is completed and attached
- Substantive Change Inquiry--Visual Arts ASC.pdf

III. Program Details

ADMISSION REQUIREMENTS SECTION

III.A.1. This program has admission requirements
No

CAMPUS-SPECIFIC GRADUATION REQUIREMENTS SECTION

III.B.1. Grade completion for alpha courses
N/A

III.B.2. Additional campus-specific requirements for graduation
None

PROGRAM DETAILS SECTION

III.C.1. Program description
The Visual Arts Academic Subject Certificate is designed for students who are interested in further study of the visual arts, beyond what is required for their current degree program, for personal development, starting a creative business, or pursuing Visual Arts with a studio focus at the B.A. level. This pathway encourages students to explore the foundations of the visual arts and offers them an opportunity to develop their artistic expression and vision and gain confidence in their artistic skills throughout a broad spectrum of visual arts. Completion of the Visual Arts ASC will allow students to satisfy the Liberal Arts AA degree's requirements for DA courses while focusing their electives on artistic pursuits, and also meets 4 of the 8 studio courses required for the Studio Visual Arts B.A. degree at UH-Manoa.

III.C.2. Program type: Academic Subject Certificate (A.S.C.)
A.S.C. (under A.A. Liberal Arts)

III.C.3. Program type: Degree
None

❓

Hidden Course Requisites

- To meet financial aid eligibility, the Department of Education requires all relevant courses to be included in the program as part of the program requirements.
- Except for developmental education courses (courses below 100 level), hidden courses, such as those included in prerequisites or corequisites, must also be included in the program requirements or will not be covered by financial aid.
- Questions or concerns may be directed to the Financial Aid office.

III.C.4. Proposer's submission: Program requirements and sequence(s) (leave blank if no change) ❓
- Visual Arts ASC--Program Requirements and Sequences.docx

Requisite Check (Program Requirements/Sequences)

III.C.5. Did you upload new or replace existing program requirements and/or program sequence(s) in the previous question?
Yes - New requirements/sequence(s) uploaded

**Do any of the required courses have a corequisite that is not required for program completion?
No

**Do any of the required courses have a prerequisite that is not required for program completion?
Yes

**Courses listed in the program requirements that have prerequisites not included in the PAR
CM 220 has CM 120 as a prerequisite, but either course can be used to satisfy this ASC's requirements. The same is true for CM 190 and CM 191.

**Rationale
Some students are over-ridden into the intermediate-level courses (CM 220 and CM 191) because of previously-learned skills, and therefore both the introductory- and intermediate-level courses should be listed on this PAR.

Admin/Approver Use Section

NOT FOR PROPOSERS - APPROVER/ADMIN USE ONLY: Revisions during workflow: Program requirements and sequence(s)

NOT FOR PROPOSERS - ADMIN USE ONLY: Final version - Program requirements and sequence(s)
ASC Visual Arts (new Fall 2023)

NOT FOR PROPOSERS - ADMIN USE ONLY: Program record revisions (post-approval) ❓

IV. Program Outcomes Assessment (ISLOs/PSLOs)

NOT FOR PROPOSERS - ASSESSMENT COORDINATOR USE ONLY: Date of approved PSLOs
09/26/22

IV.1. PSLOs and ISLOs ❓

PSLO #	PSLO	ISLO(s)	Updating ISLO(s)*
1	Demonstrate fundamental skills and knowledge of basic concepts in the visual arts.	4	
2	Demonstrate some creative originality in artistic expression.	4	
3	Analyze the merits of a broad range of visual art at a basic level.	4	
4	Use basic critical approaches and analytical skills in self-presentation and critique.	4	

NOT FOR PROPOSERS - ADMIN USE ONLY: Linking of PSLOs and ISLOs

Visual Arts (Approved 9/26/2022) 1/4: Demonstrate fundamental skills and knowledge of basic concepts in the visual arts.
Linked Institution Outcomes

-- No options selected --
LINKED COURSE OUTCOMES

--- None ---

Visual Arts (Approved 9/26/2022) 2/4: Demonstrate some creative originality in artistic expression.
Linked Institution Outcomes

4. Integrative Thinking (03/11/2022): Use problem-solving skills and creative thinking strategies to make connections among ideas and experiences and to synthesize and transfer learning to new and varied situations.
LINKED COURSE OUTCOMES

--- None ---

Visual Arts (Approved 9/26/2022) 3/4: Analyze the merits of a broad range of visual art at a basic level.
Linked Institution Outcomes

4. Integrative Thinking (03/11/2022): Use problem-solving skills and creative thinking strategies to make connections among ideas and experiences and to synthesize and transfer learning to new and varied situations.
LINKED COURSE OUTCOMES

--- None ---

Visual Arts (Approved 9/26/2022) 4/4: Use basic critical approaches and analytical skills in self-presentation and critique.
Linked Institution Outcomes

4. Integrative Thinking (03/11/2022): Use problem-solving skills and creative thinking strategies to make connections among ideas and experiences and to synthesize and transfer learning to new and varied situations.
LINKED COURSE OUTCOMES

--- None ---

V. Attachments

V.1. Attachments (leave blank if none)

Record of Approvals

Proposer	**Date - Proposer**
Patricia (Pat) McGrath	09/16/2022

Assessment Committee Coordinator	**Date - Assessment Committee Coordinator**
Victoria Mathis	09/26/2022

Division Chair	**Date - Division Chair**
Patricia (Pat) McGrath	09/26/2022

Curriculum Committee Chair/Co-chair	**Date - Curriculum Committee Chair/Co-chair**
Eric San George	01/05/2023

VCAA	**Date - VCAA**

Frankie L Harriss   02/21/2023

Chancellor   **Date - Chancellor**
Margaret Sanchez   03/08/2023

Dependencies (Admin Only)

PAR INFO - REQUIRED (standalone course in the following PARs)
- Complete all of the following
  - Taken the following:
    - ART101 - Introduction to the Visual Arts   (3)
  - Taken the following:
    - ART113 - Introduction to Drawing   (3)
  - Taken the following:
    - ART213 - Intermediate Drawing   (3)

Grand Total Credits: 9

PAR INFO - OPTION (part of a category with one or more courses in the following PARs)
- Complete all of the following
  - Taken the following:
    - ART105 - Introduction to Ceramics   (3)
  - Taken the following:
    - ART107D - Introduction to Digital Photography   (3)
  - Taken the following:
    - ART111 - Introduction to Watercolor Painting   (3)
  - Taken the following:
    - ART112 - Introduction to Digital Arts   (3)
  - Taken the following:
    - ART123 - Introduction to Painting   (3)
  - Taken the following:
    - ART125 - Introduction to Graphic Design   (3)
  - Taken the following:
    - ART207D - Intermediate Digital Photography   (3)
  - Taken the following:
    - ART211 - Intermediate Watercolor   (3)
  - Taken the following:
    - ART223 - Intermediate Painting   (3)
  - Taken the following:
    - ART243 - Intermediate Ceramics: Handbuilding   (3)
  - Taken the following:

- ART244 - Intermediate Ceramics: Wheel Throwing   (3)

Grand Total Credits: 33

PAR INFO - REQUIRED AND OPTION (both required and part of a category with one or more courses in the following PARs)
No Rules

PAR INFO - GEN ED/CORE OPTION (mentioned in the following PARs)
No Rules

PAR INFO - PROGRAM ADMISSION REQUIREMENTS
No Rules

PAR INFO - PROGRAM GRADUATION REQUIREMENTS
No Rules

Admin Only

Status
Active

Start Date
Fall 2023

End Date
No Date Chosen

Admin Notes

*Note: The effective term above reflects only when the requirements/sequences have changed. Refer to the latest PAR record in Kuali for other program details.

1. Program course requirements

Courses/Categories	ASC Visual Arts
ART 101	3
ART 113	3
ART 213	3
ART 111 or ART 123	3
ART 211 or ART 223	3
3D Art: ART 105, ART 243, or ART 244	3
Art Elective (One of the following): ART 105, ART 107D, ART 112, ART 125, ART 207D, ART 243, ART 244	3
Total credits	21

2. Program sequence (full-time pathway)

ASC in Visual Arts				
Fall Semester 1		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
ART 101	3	X	X	
ART 113	3	X	X	
Spring Semester 2		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
ART 213	3	X	X	
ART 111 or ART 123	3	X	X	
Fall Semester 3		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
ART 211 or ART 223	3	X	X	
3D Art*	3	X	X	
Spring Semester 4		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
Art Elective*	3	X	X	
Total credits	21	=====	=====	=====

*Refer to program course requirements table for details.