IRAO OFFICE USE ONLY	
Received	4/5/2016
In Banner	
MTVCOMP/Codeset	
Master Curriculum	
CIP Code	31.0507
Program Code	ASC-LBRT-FPRO
Program Description	ASC-LBRT-Fitness Proffessional

University of Hawai'i
Code Request Form for Academic Programs for

NEW OR MODIFY
PROGRAM CODE

Reset Form

☑ **New Program Code** ☐ **Modify Program Code** Date: 2/26/2016

REQUESTOR CONTACT INFORMATION

Name	Kathlen Lee	Campus	Kauai CC
Title	Educational Specialist	Email	kathlen@hawaii.edu
Office/Dept	Academic Affairs	Phone	808-245-8204

NEW PROGRAM CODE TO CREATE

Institution	KAU - Kauai CC	Campus	KAU - Kauai CC
Level	UG - Undergraduate	Effective Term	Fall 2016

	Code (Max. Characters)	Description	Check if requesting new code:
College	(2) IN	Instructional	☐ See Banner form STVCOLL
Department	(4) LBRT	Liberal Arts	☐ See Banner form STVDEPT
Degree/Certificate	(6) ASC	Academic Subject Certificate	☐ See Banner form STVDEGC
Major	(4) FPRO	Fitness Professional	☐ See Banner form STVMAJR
Concentration	(4)		☐ See Banner form STVMAJR
Minor	(4)		☐ See Banner form STVMAJR

If a similar major/concentration code exists in Banner, please list the code:

Justification to warrant a new major/concentration code similar to an existing major/concentration code:

Is this major/concentration code being used the same way at the other UH campuses?	☐ Yes	☑ No
Should this program be available for applicants to select as their planned course of study on the online application? *If yes, student may select the code as their only program of study.*	☐ Yes	☑ No

RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION

Is 50% or greater of the classes in this program offered at a location other than the Home Campus?	☐ Yes	☑ No
Is this program/major/certificate financial aid eligible?	☑ Yes	☐ No
Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)?	☑ Yes	☐ No

See http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html

Program Length
In academic years; decimals are acceptable. The length of the program should match what is published by the campus in any online and/or written publication.

1 year

Special Program Designations
See Special Program Designations Code Definitions on IRAO Program Code Request webpage

☐ A ☐ B ☑ N ☐ P ☐ T ☐ U

Required Terms of Enrollment: ☐ Fall ☐ Spring ☐ Summer ☐ Extended

ADDITIONAL COMMENTS

Requesting to add a new academic subject certificate to our list of program offerings.

ATTACHMENTS

BOR Approved: Associate, Bachelor and Graduate Degrees, and sole credential certificates

☐ BOR Meeting Minutes & Supporting Documents   ☐ Curriculum

Chancellor Approved: Certificates related to authorized BOR program & Associate in Technical Studies (ATS) Degree

☑ Memo from Chancellor to notify VPAA about new program   ☑ Curriculum

> For new certificates approved by the Chancellor, the related BOR authorized academic program is:
> Liberal Arts (Associate in Arts)

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

Registrar:

Kailana Soto
Print Name   Signature   2/24/16
       Date

Financial Aid Officer:

Jeff Anderson
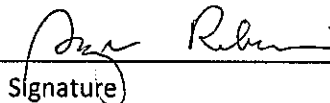Print Name   Signature   3/2/16
       Date

For Community Colleges, verification of consultation with OVPCC Academic Affairs:

Suzette Robinson
Print Name   Signature   3/17/16
       Date

UNIVERSITY of HAWAI'I*

KAUA'I
COMMUNITY COLLEGE

March 3, 2016

MEMORANDUM

TO: Risa E. Dickson
           Vice President for Academic Affairs

VIA: James R. Dire
           Vice Chancellor for Academic Affairs

FROM: Helen A. Cox
           Chancellor

SUBJECT: Curriculum Approval

I have approved the following on 1/4/2016 effective Fall 2016.

New

Automotive Technology:
Certificate of Competence (C.O.) – HEV Diagnostic and Repair
Certificate of Competence (C.O.) – HEV Preventive Maintenance and Repair
Certificate of Achievement (C.A.) – Driveability Technician
Certificate of Achievement (C.A.) – Heavy Line Technician
Certificate of Achievement (C.A.) – Automotive Green Technology

Fitness Professional:
Academic Subject Certificate (A.S.C.) – Fitness Professional

Geographic Information Systems:
Certificate of Competence (C.O.) – Geographic Information Systems
Certificate of Competence (C.O.) – Advanced Geographic Information Systems

Natural Science (Associate in Science):
Concentration – Pre-Engineering*
        *This program is effective Spring 2016.

Program certificate/title change
Automotive Technology:
Certificate of Achievement (C.A.) – Electronics/Computer Control Specialist (previously Certificate of Competence)

Certificate of Achievement (C.A.) – Master Automobile Service Technology (previously Automotive Technology)

Removal of certificate/program
Natural Science (Associate in Science):
Concentration – Plant Biology and Tropical Agriculture

kl

c   Division Chairs
Tammie Napoleon
Gordon Talbo
Brian Yamamoto

Kaua'i Community College
University of Hawai'i
Program Action Request

1. **Type of Program Action:**   ☒ New   ☐ Modification   ☐ Deletion

PROPOSED	ASC Fitness Professional
ENG 100	3
ENT 130	3
HLTH 285	3
HPER 100	2
HPER 199V	1
HPER 270	2
SP 151	3
Choose at least two courses: HPER 152* (1) HPER 160* (1) HPER 170 (2) *Recommended	2-4
TOTAL CREDITS	19-21

2. **Program Type:**

    ☐ Associate in Applied Science (AAS)   ☐ Certificate of Achievement (CA)
    ☐ Associate in Arts (AA)   ☐ Certificate of Competence (CO)
    ☐ Associate in Arts–Concentration   ☒ Academic Subject Certificate (ASC)
    ☐ Associate in Science (AS)
    ☐ Associate in Science Natural Sciences–Concentration (ASNS)

3. **Program Title:** Fitness Professional

4. **Program Description (for catalog):**

    The Fitness Professional program is designed to prepare students to become certified personal trainers in the community. They will be prepared to set up personal training programs, give basic nutritional guidance, and market themselves.

    Program Admission Requirements: None.

    Graduation Requirements:

    CPR certification is required before graduation.

5. **List Program Student Learning Outcomes** that were approved by the Assessment Committee on 10/15/14.

   1) Communicate effectively both orally and in writing in Standard American English, and interpret, and/or express themselves in, some other form of communication at a basic level, whether from knowledge of a second language or through artistic or symbolic expression.
   2) Make and express critical judgments about issues and ideas after accessing, analyzing, and synthesizing relevant information, using technology where appropriate; use creative and critical thinking skills to weigh the relative merits of opposing positions; and apply knowledge of formal systems of reasoning and logical fallacies in arriving at informed opinions.
   3) Apply quantitative methods appropriately; analyze real-life situations using numeric, graphical, and symbolic models, and verbally explain these models; and recognize the impact of mathematics on the sciences, society, and everyday life.
   4) Analyze the behavior of people from psychological, sociological, philosophical, and anthropological perspectives, and knowledgeably consider the social, political, and economic implications of human interactions in order to make informed personal and social choices.
   5) Support opinions and make decisions based upon a scientific understanding of the physical and natural world, and appropriately apply the scientific method to test ideas, measure and evaluate results, develop models, solve problems, and generate new ideas.
   6) Demonstrate a sympathetic awareness of the values and beliefs of their own and other cultures; explain the historical dimensions of contemporary affairs and issues; analyze the interactive roles that social, religious, artistic, political, economic, scientific, and technological forces play in society; and engage responsibly in their roles as citizens with issues affecting themselves, their families, their communities, and the world.
   7) Demonstrate an aesthetic appreciation of creative and original expression and, making use of natural gifts, acquired knowledge, and the intense discipline of art, engage in creative activities which enrich their quality of life.
   8) Make informed decisions based on an understanding of the qualities of a healthful lifestyle, explain the connection between a healthy body and a thoughtful mind, perform group activities cooperatively, and engage in healthful physical activity.

6. **Proposed Date of First Offering:** Fall 2016

7. **Is this program offered at another UH campus?** ☐ Yes   ☒ No
   If **Yes,** specify campus. If **No,** why is this program offered at KCC:

   This program will provide students on Kaua'i an avenue to pursue a Fitness Professional certificate on our island, as an independent certificate, or in addition to earning an AA degree or a BS in Kinesiology and Rehabilitative Sciences so that the graduates can find a personal trainer position on Kaua'i or elsewhere. Not all students have enough money to attend a four-year university, so this gives them a professional avenue in fitness that will provide a needed service on Kaua'i or other location.

8. **Reason for this Program Action:**

The U.S. Department of Labor expects employment of fitness workers to increase 20% over the 2008-18 decade, which is much faster than the average for all occupations. Source: United States Department of Labor, Bureau of Labor Statistics Occupational Outlook Handbook.

9. **Board of Regents Approval Needed:** ☐ Yes ☒ No

10. **Indicate the number of semesters required to complete each certificate and degree.**

Certificate/Degree	Number of Semesters
ASC	2

11. **Program Course Sequencing:** Complete one for each certificate/degree.

Fitness Professional, Academic Subject Certificate	
Fall (Semester 1)	
Course Alpha/No	**Credits**
ENG 100	3
HPER 100	2
HPER 270	2
SP 151	3
Choose two: HPER 152, HPER 160*, HPER 170 *Recommended to be taken in Fall	(2-4)
Spring (Semester 2)	
Course Alpha/No	**Credits**
ENT 130	3
HLTH 285	3
HPER 199V	1
Choose two: HPER 152*, HPER 160, HPER 170 *Recommended to be taken in Spring	(2-4)

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PROGRAM ACTION REQUEST APPROVAL

PROGRAM: Fitness Professional Academic Subject Certificate

Effective date: Fall 2016

PSLOs Approved by: _____

                           Assessment Committee Chairperson   Date

Proposed by: _____

                           Originator   Date

Requested by: _____

                           Department/Division Chairperson   Date

Approved by: _____

                           Curriculum Committee Chairperson   Date

                    _____

                           Vice Chancellor for Academic Affairs   Date

                    _____

                           Chancellor   Date