

New Program Code **Modify Program Code**

Date: 11/6/2019

REQUESTOR CONTACT INFORMATION

Name Kathlen Lee Campus Kaua'i CC
 Title Educational Specialist Email kathlen@hawaii.edu
 Office/Dept Academic Affairs Phone (808) 245-8204

NEW PROGRAM CODE TO CREATE

Institution KAU - Kauai Community College Campus KAU - Kauai Community College
 Level UG - Undergraduate Effective Term _____

	Code (Max. Characters)	Description	Check if requesting new code:
College	(2) <u>IN</u>	<u>Instructional</u>	<input type="checkbox"/> See Banner form STVCOLL
Department	(4) <u>LBRT</u>	<u>Liberal Arts</u>	<input type="checkbox"/> See Banner form STVDEPT
Degree/Certificate	(6) <u>ASC</u>	<u>Academic Subject Certificate</u>	<input type="checkbox"/> See Banner form STVDEGC
Major	(4) <u>LBRT</u>	<u>Liberal Arts</u>	<input type="checkbox"/> See Banner form STVMAJR
Concentration	(4) <u>ENG</u>	<u>English</u>	<input type="checkbox"/> See Banner form STVMAJR
Minor	(4) _____	_____	<input type="checkbox"/> See Banner form STVMAJR

If a similar major/concentration code exists in Banner, please list the code: _____

Justification to warrant a new major/concentration code similar to an existing major/concentration code: _____

Is this major/concentration code being used the same way at the other UH campuses? Yes No
 Should this program be available for applicants to select as their planned course of study on the online application? *If yes, student may select the code as their only program of study.* Yes No

RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION

Is 50% or greater of the classes in this program offered at a location other than the Home Campus? Yes No
 Is this program/major/certificate financial aid eligible? Yes No
 Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)? Yes No

See <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>

Program Length

In academic years, decimals are acceptable. The length of the program should match what is published by the campus in any online and/or written publication.

2

Special Program Designations

See Special Program Designations Code Definitions on IRAO Program Code Request webpage

A B N P T U

Required Terms of Enrollment: Fall Spring Summer Extended

IRAO USE ONLY: DATE RECEIVED

ADDITIONAL COMMENTS

Requesting to add a new Academic Subject Certificate to our program offerings.

ATTACHMENTS

BOR Approved: Sole-credential Certificates, Associate (excluding ATS), Bachelor and Graduate Degrees, and sole credential certificates

- BOR Meeting Minutes & Supporting Documents Curriculum

Chancellor Approved: Concentrations, Certificates and Associate in Technical Studies (ATS) Degree

- Memo from Chancellor to notify Vice President for Academic Planning and Policy regarding program action.
 Curriculum

CERTIFICATES ONLY: Please check one (1) statement. This certificate is a...


- BOR approved certificate. BOR Meeting/Approval Date: _____
 Chancellor approved within an authorized BOR program. BOR Program: Liberal Arts, AA
 Chancellor approved CO in accordance with UHCCP 5.203, Section IV.B.10.

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

Registrar
(Print Name)

Kailana Soto

 11/18/19
Signature Date

Financial Aid Officer
(Print Name)

Jeff Anderson

 12/10/19
Signature Date

For Community Colleges,
verification of consultation with
OVPCC Academic Affairs:

~~Suzette Robinson~~ Tammi Chun
 DEC 19 2019
Signature Date

**University of Hawai'i
Program Action Request (New Program)**

Effective Fall	2020
Date Approved	11/19
Replaces	NEW

1. Program title: English

2. Program requirements:

PROPOSED (Effective: Fall 2020)	ASC English
ENG 100	3
ENG 200	3
Survey of Literature (One of the following): ENG 250, ENG 251, ENG 252, ENG 253, ENG 254, ENG 257, or ENG 272P	3
Studies in Literary Genre and Writing (One of the following): ENG 104, ENG 255, ENG 256, ENG 257N, ENG 257T	3
Hawaiian/Pacific Literature (One of the following): ENG 261, ENG 272B; HAW 261; or HWST 270	3
Total credits	15

3. Program type:

- | | |
|--|--|
| <input type="checkbox"/> Associate in Applied Science (AAS) | <input type="checkbox"/> Certificate of Achievement (CA) |
| <input type="checkbox"/> Associate in Arts (AA) | <input type="checkbox"/> Certificate of Competence (CO) |
| <input type="checkbox"/> Associate in Arts–Concentration | <input checked="" type="checkbox"/> Academic Subject Certificate (ASC)
under Liberal Arts AA degree |
| <input type="checkbox"/> Associate in Science (AS) | <input type="checkbox"/> Academic Subject Certificate (ASC)
under Hawaiian Studies AA degree |
| <input type="checkbox"/> Associate in Science Natural
Sciences–Concentration (ASNS) | |

4. Program description (for catalog):

The English Academic Subject Certificate (ASC) is designed for students who are interested in studying rhetoric and literature, beyond what is required for their current degree program. This pathway offers students an opportunity to develop advanced composition and rhetorical skills, refine critical reading and analysis skills, and explore multiple areas of literature that will help them to better understand and appreciate the diverse world around them. The program is designed for students to gain a solid grounding in English composition and literature, while affording the option of a focus on a particular literary genre or creative writing. Completion of the English ASC will allow students to satisfy the Liberal Arts AA degree's requirements for FW, DL, HAP/PC, and two WI courses, as well as a DA course if ENG 104 is opted for. The program introduces students to some of the discipline's general areas of study (genre, historical breadth, literature & culture, and composition/rhetoric) as defined in most Bachelor degree programs, including at the University of Hawai'i at Mānoa (UHM) and the University of Hawai'i at Hilo (UHH). It also serves as an introduction to UHM and UHH areas of study within their English majors, satisfying UHM's

English degree requirements for FW and prerequisites for all 300-level courses and UHH's English degree core requirements for ENG 200-level courses.

Program admission requirements:

Admitted to Kaua'i Community College.

Program graduation requirements (select all that apply):

All programs require a cumulative GPA of 2.0 or higher for all courses applicable toward the certificate or degree. **Note: This is a standard statement applicable to all programs and should always be selected.**

A grade of "C" or higher in all [include ALPHA] alpha courses required for the [include Program Title] program is also required for graduation.

Additional graduation requirements:

5. The program student learning outcomes (PSLOs) were approved on 09/23/2019.

1. Demonstrate collegiate-level English language and writing skills, including grammatical correctness, purposeful editing, awareness of audience and purpose, disciplinary conventions, and stylistic complexity.
2. Demonstrate, in writing, the ability to read critically, comprehend, analyze, and interpret a variety of texts.
3. Apply knowledge of literary genres, rhetorical situations, and literary historical periods to the analysis and interpretation of literary texts.
4. Use a variety of secondary sources in the analysis and interpretation of literary texts.
5. Demonstrate knowledge and comprehension of Hawaiian and/or Pacific texts in cultural and historical context.

6. Proposed changes to take effect in Fall 2020

Programs typically start in the Fall; however, if proposing a term other than Fall (e.g., Spring or Summer), include the term and provide a brief rationale below.

7. Is this program offered at another UH campus? Yes No
If **Yes**, specify campus. If **No**, why is this program offered at KCC:

See #8 for reason.

8. Reason for this program action:

Many students in the Liberal Arts program are interested in literature studies, but once students have satisfied the FW and DL requirement for the program, further study in composition and literature is often not pursued because it is not required by their current degree program, leading to financial aid and advising conflicts. This certificate will reward students who choose to pursue challenging courses in advanced composition (ENG 200) and literary study, refining their writing, reading, and research skills. This is especially true in that all ENG literature courses are generally offered as Writing Intensive (WI), a fact that will also help students meet the 2 WI course requirement for the AA degree. With this ASC, interested students can opt to take additional literature courses to earn elective credits for their degree program while satisfying program requirements.

9. Board of Regents approval (select one of the following):

- The Board of Regents has approved this program
- Board of Regents approval is pending (as of this proposal)
- Board of Regents approval not needed

10. Indicate the number of semesters required to complete each certificate and degree.

Certificate/Degree	Number of Semesters
ASC English	4

11. Program course sequence: Complete one for each certificate/degree.

English Academic Subject Certificate					
Fall Semester 1		For courses only, indicate semester offering(s) with an X.			
Course Alpha/No.	Credits	F	S	SU	
ENG 100	3	X	X		
Spring Semester 2		For courses only, indicate semester offering(s) with an X.			
Course Alpha/No.	Credits	F	S	SU	
ENG 200	3	X	X		
Survey of Literature; Studies in Literary Genre and Writing; or Hawaiian/Pacific Literature ¹	3				
Fall Semester 3		For courses only, indicate semester offering(s) with an X.			
Course Alpha/No.	Credits	F	S	SU	
Survey of Literature; Studies in Literary Genre and Writing; or Hawaiian/Pacific Literature ¹	3				
Spring Semester 4		For courses only, indicate semester offering(s) with an X.			
Course Alpha/No.	Credits	F	S	SU	
Survey of Literature; Studies in Literary Genre and Writing; or Hawaiian/Pacific Literature ¹	3				
Total credits		15	=====	=====	=====

¹Students must complete 3 credits from each category and each category must only be completed once in semester 2, 3, or 4.

12. Additional attachments.

LIBERAL ARTS (AA Degree) PROPOSALS ONLY:

A list of all active courses that fall under the following designation categories: Alternative Communication; diversification; foundations; Hawaiian, Asian and Pacific Issues; and Health and Wellness; and Pacific Cultures

Detailed program course sequence with specific courses and categories (if not provided with question #11)

PROGRAM ACTION REQUEST APPROVAL

Originator:  Sept 20/19
Pat McGrath, Signature Date

Approved by:

Division Chair:  Sept 20/19
Pat McGrath, Signature Date

Assessment Committee
Coordinator (PSLOs):

Mary Summers 23 Sept '19
Mary Summers, Signature Date

Integrated Technology
Coordinator (course sequence):

 10/17/19
Shaunte Sadora Date

Curriculum
Committee:

James D Andrews James D. Andrews 10/18/19
Print Name and Signature Date

Frankie Harriss 4 NOV 2019
Frankie Harriss, Vice Chancellor for Academic Affairs Date

Helen Cox 11/6/19
Helen Cox, Chancellor Date



November 6, 2019

MEMORANDUM

TO: Donald Straney
Vice President for Academic Planning and Policy

VIA: Frankie Harriss *Frankie Harriss*
Vice Chancellor for Academic Affairs

FROM: Helen A. Cox *Helen A. Cox*
Chancellor

SUBJECT: Curriculum Approval

I have approved the following on 11/06/2019 effective Fall 2020.

New
English
Academic Subject Certificate (A.S.C.) – English