ADMISSION STOP-OUT OR TERMINATION
OF PROGRAM CODE

CLEAR FORM

Form #CR-AP5
Modified March 2019

Date: 12/17/2021

REQUESTOR CONTACT INFORMATION

Name	Kathlen Lee	Campus	Kaua'i CC
Title	Educational Specialist	Email	kathlen@hawaii.edu
Office/Dept	Academic Affairs	Phone	(808) 245-8204

PROGRAM CODE FOR ☐ ADMISSION STOP-OUT ONLY OR ☒ TERMINATION (PLEASE CHECK ONE)

Program Code	AA-LBRT-EXB	Program Description	Exploratory Business
Institution	KAU - Kauai Community College	Campus	KAU - Kauai Community College
College	IN - Instructional	Department	LBRT
Level	UG - Undergraduate		

Are current students "grandfathered" under the program code?   ☒ Yes   ☐ No

Should the old program code be available for use in Banner?   ☐ Yes   ☒ No

Effective Fall 2022 **, this program code will no longer be available to admit or recruit students.**
Term (ie. Fall 2014)

This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

Effective Fall 2022 **, this program code will no longer be available to enroll or award degree to students.**
Term (ie. Fall 2014)

This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules.

FOR ADMISSION STOP-OUT ONLY REQUEST

Effective [   ] **, this program code will be reactivated and available to admit or recruit students.**
Term (ie. Fall 2014)

This will turn on the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

Check here to leave ONLINE APPLICATION OFF ☐

ADDITIONAL COMMENTS

Requesting to terminate program Fall 2022.

IRAO USE ONLY: DATE RECEIVED

ATTACHMENTS

Termination of an Associate, Bachelor and Graduate Degrees, and sole credential certificates.

☐ Memo with President's Approval, with cc to Vice President for Academic Planning and Policy, regarding program action.

Admission stop-outs, termination of a Certificate (eg. Certificate of Achievements, Certificates of Competence, Subject Certificates, Academic Subject Certificates) & Associate in Technical Studies (ATS) Degree.

☒ Memo from Chancellor to Vice President for Academic Planning and Policy regarding program action.

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

Registrar (Print Name)	Financial Aid Officer (Print Name)	For Community Colleges, verification of consultation with OVPCC Academic Affairs:
Kailana Soto	Jeff Anderson	DELLA TERAOKA
Kailana Soto 12/21/21	_Jeff Anderson_ 12/30/21	_Della Teraoka_ 2/9/2022
Signature Date	Signature Date	Signature Date

---

[1] "Admission stop-out" is defined as a halt to new admissions to a program. (Regent Policy 5.201)
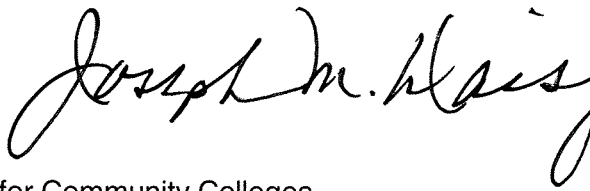
Form modified: June 2017

December 17, 2021

MEMORANDUM

TO: Debora Halbert
Associate Vice President for Academic Programs and Policy

VIA: Tammi Oyadomari-Chun
Associate Vice President for Academic Affairs

FROM: Joseph Daisy
Chancellor

CC: Erika Lacro
Vice President for Community Colleges

SUBJECT: Termination of Programs

In adherence to the system request, I have approved the termination of the following effective Fall 2022:

1. Liberal Arts, Exploratory Business A.A.
2. Liberal Arts, Exploratory Education A.A.
3. Liberal Arts, Exploratory Health A.A.

EXB
Exploratory Major: Business
InWorkflow | Fall 2022

Proposal Information

Workflow Status
> PAR > IRAO
Kathlen Lee - Review

Proposer
✓ **Ryan P Girard (Submitter)**
Submitted 9-27-2021

(FYI) \\ FYI

✉ Evelyn Kamai

✉ Kathlen Lee

Division (Language, Arts, and Humanities) \\ Division Chair/Director
✓ **Patricia (Pat) McGrath**
Approved 9-27-2021

Division (Mathematics and Science) \\ Division Chair/Director
✓ **Ryan P Girard**
Approved 9-27-2021

(Curriculum Committee) \\ Curriculum Level FYI

✉ Kathlen Lee

✉ Evelyn Kamai

(Curriculum Committee) \\ Curriculum Chair/Co-chair
✓ **Alexis Erum**
Approved 10-29-2021
✓ **Eric San George**
Approved 11-4-2021

(Administration) \\ VCAA

✓ **Frankie L Harriss**

Approved 12-7-2021

(Administration) \\ Chancellor

✓ **Joseph M Daisy**
Approved 12-8-2021

(PAR) \\ IRAO

Kathlen Lee

(PAR) \\ PAR Final Upload

Evelyn Kamai

Kathlen Lee

(Post Approval Node) \\ Financial Aid

Jeff B Anderson

Division (Language, Arts, and Humanities) \\ Division Chair/Director

Patricia (Pat) McGrath

Division (Mathematics and Science) \\ Division Chair/Director

Ryan P Girard

(Post Approval Node) \\ Curriculum Committee Chair/Co-chairs

James D Andrews

Wade Tanaka

(Post Approval Node) \\ Additional FYI

Wade Tanaka

Kailana Soto

Sarah Shirai

Maritza Medina

Shaunte Sadora

Changes
- START TERM
- Admin Notes
- DIVISION APPROVAL
- 2ND DIVISION APPROVAL NEEDED?
- PROPOSAL TYPE

Show All ⌄

Start Term

Proposed
START TERM
Fall 2022

Existing
START TERM
Fall 2020

TITLE
Exploratory Major: Business

Proposer/Division

Proposed
PROPOSER
Ryan P Girard

Existing
PROPOSER
Kathlen Lee

Proposed
DIVISION APPROVAL
Language, Arts, and Humanities

Existing
DIVISION APPROVAL

Proposed
2ND DIVISION APPROVAL NEEDED?
Yes

Existing
2ND DIVISION APPROVAL NEEDED?

Proposed
DIVISION #2
Mathematics and Science

Existing
DIVISION #2

Proposal Type

Proposed
PROPOSAL TYPE ❷
Termination (full program only)

Existing
PROPOSAL TYPE ❷
--

Rationale

Proposed
RATIONALE FOR EITHER FULL PROGRAM STOP OUT OR TERMINATION
The system began phasing out Exploratory majors in 2019 due to financial aid issues and confusion for students. Paperwork to stop-out the Exploratory major in Business was submitted in Fall 2019. Now it is being terminated in addition to the Exploratory majors in Education and Health.

Existing
RATIONALE FOR EITHER FULL PROGRAM STOP OUT OR TERMINATION

Request to Terminate Full Program

Proposed
SHOULD STUDENT RECRUITMENT/ADMISSION BE STOPPED PRIOR TO TERMINATION?
Yes

Existing

SHOULD STUDENT RECRUITMENT/ADMISSION BE STOPPED PRIOR TO TERMINATION?
--

Proposed
EFFECTIVE TERM TO STOP STUDENT RECRUITMENT/ADMISSION
Fall 2021

Existing
EFFECTIVE TERM TO STOP STUDENT RECRUITMENT/ADMISSION
No Date Chosen

Proposed
DOES THIS PROGRAM HAVE PROGRAM-SPECIFIC COURSES?
No

Existing
DOES THIS PROGRAM HAVE PROGRAM-SPECIFIC COURSES?
--

Substantive Change Inquiry

Proposed
SUBSTANTIVE CHANGE INQUIRY CONDITIONS ❓
None of the conditions on the form apply

Existing
SUBSTANTIVE CHANGE INQUIRY CONDITIONS ❓
--

Attachments

ATTACHMENTS (IF APPLICABLE)

ADMISSION STOP-OUT OR TERMINATION
OF PROGRAM CODE

CLEAR FORM

Form #CR-AP5
Modified March 2019

Date: 12/17/2021

REQUESTOR CONTACT INFORMATION

Name	Kathlen Lee	Campus	Kaua'i CC
Title	Educational Specialist	Email	kathlen@hawaii.edu
Office/Dept	Academic Affairs	Phone	(808) 245-8204

PROGRAM CODE FOR ☐ ADMISSION STOP-OUT ONLY OR ☒ TERMINATION (PLEASE CHECK ONE)

Program Code	AA-LBRT-EXED	Program Description	Exploratory Education
Institution	KAU - Kauai Community College	Campus	KAU - Kauai Community College
College	IN - Instructional	Department	LBRT
Level	UG - Undergraduate		

Are current students "grandfathered" under the program code?　☒ Yes　☐ No

Should the old program code be available for use in Banner?　☐ Yes　☒ No

Effective [Fall 2022] , this program code will no longer be available to admit or recruit students.
Term (ie. Fall 2014)

This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

Effective [Fall 2022] , this program code will no longer be available to enroll or award degree to students.
Term (ie. Fall 2014)

This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules.

FOR ADMISSION STOP-OUT ONLY REQUEST

Effective [ ] , this program code will be reactivated and available to admit or recruit students.
Term (ie. Fall 2014)

This will turn on the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

Check here to leave ONLINE APPLICATION OFF ☐

ADDITIONAL COMMENTS

Requesting to terminate program Fall 2022.

IRAO USE ONLY: DATE RECEIVED

ATTACHMENTS

Termination of an Associate, Bachelor and Graduate Degrees, and sole credential certificates.

☐ Memo with President's Approval, with cc to Vice President for Academic Planning and Policy, regarding program action.

Admission stop-outs, termination of a Certificate (eg. Certificate of Achievements, Certificates of Competence, Subject Certificates, Academic Subject Certificates) & Associate in Technical Studies (ATS) Degree.

☒ Memo from Chancellor to Vice President for Academic Planning and Policy regarding program action.

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

Registrar (Print Name)	Financial Aid Officer (Print Name)	For Community Colleges, verification of consultation with OVPCC Academic Affairs:
Kailana Soto	Jeff Anderson	DELLA TERAOKA

Kailana Soto	12/21/21	_signature_ 12/30/21	_Della Teraoka_	2/9/2022
Signature	Date	Signature Date	Signature	Date

---

[1] "Admission stop-out" is defined as a halt to new admissions to a program. (Regent Policy 5.201)

Form modified: June 2017

UNIVERSITY of HAWAI'I

KAUA'I
COMMUNITY COLLEGE
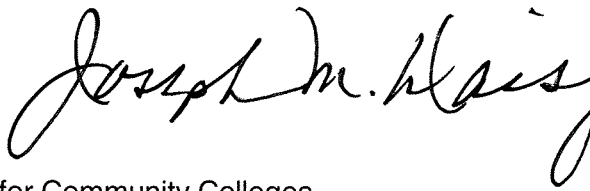
December 17, 2021

MEMORANDUM

TO: Debora Halbert
            Associate Vice President for Academic Programs and Policy

VIA: Tammi Oyadomari-Chun
            Associate Vice President for Academic Affairs

FROM: Joseph Daisy
            Chancellor

CC: Erika Lacro
            Vice President for Community Colleges

SUBJECT: Termination of Programs

In adherence to the system request, I have approved the termination of the following effective Fall 2022:

1. Liberal Arts, Exploratory Business A.A.
2. Liberal Arts, Exploratory Education A.A.
3. Liberal Arts, Exploratory Health A.A.

EXED
Exploratory Major: Education
InWorkflow | Fall 2022

Proposal Information

Workflow Status
> PAR > IRAO
Kathlen Lee - Review

Proposer

✓ **Ryan P Girard (Submitter)**
   Submitted 11-4-2021

(FYI) \\ FYI

✉ Evelyn Kamai

✉ Kathlen Lee

Division (Language, Arts, and Humanities) \\ Division Chair/Director

✓ **Patricia (Pat) McGrath**
   Approved 11-4-2021

Division (Mathematics and Science) \\ Division Chair/Director

✓ **Ryan P Girard**
   Approved 11-4-2021

(Curriculum Committee) \\ Curriculum Level FYI

✉ Kathlen Lee

✉ Evelyn Kamai

(Curriculum Committee) \\ Curriculum Chair/Co-chair

✓ **Alexis Erum**
   Approved 11-4-2021

— Eric San George

(Administration) \\ VCAA

- **Frankie L Harriss**
✔
    Approved 12-7-2021

(Administration) \\ Chancellor
- **Joseph M Daisy**
✔
    Approved 12-8-2021

(PAR) \\ IRAO
    Kathlen Lee

(PAR) \\ PAR Final Upload
    Evelyn Kamai

    Kathlen Lee

(Post Approval Node) \\ Financial Aid
    Jeff B Anderson

Division (Language, Arts, and Humanities) \\ Division Chair/Director
    Patricia (Pat) McGrath

Division (Mathematics and Science) \\ Division Chair/Director
    Ryan P Girard

(Post Approval Node) \\ Curriculum Committee Chair/Co-chairs
    James D Andrews

    Wade Tanaka

(Post Approval Node) \\ Additional FYI
    Wade Tanaka

    Kailana Soto

    Sarah Shirai

    Maritza Medina

Shaunte Sadora

Changes
- START TERM
- 2ND DIVISION APPROVAL NEEDED?
- SUBSTANTIVE CHANGE INQUIRY CONDITIONS
- PROPOSAL TYPE
- FINAL PAR - THIS WILL NOT BE UPDATED ONCE THIS PROPOSAL IS APPROVED; TO VIEW THE LATEST PAR, GO TO CAMPUSDOCS

Show All ∨

Start Term

Proposed
START TERM
Fall 2022

Existing
START TERM
Fall 2018

TITLE
Exploratory Major: Education

Proposer/Division

Proposed
PROPOSER
Ryan P Girard

Existing
PROPOSER
Kathlen Lee

DIVISION APPROVAL
Language, Arts, and Humanities

Proposed

2ND DIVISION APPROVAL NEEDED?

Yes

Existing
2ND DIVISION APPROVAL NEEDED?

Proposed
DIVISION #2

Mathematics and Science

Existing
DIVISION #2

Proposal Type

Proposed
PROPOSAL TYPE ❓

Termination (full program only)

Existing
PROPOSAL TYPE ❓

New

Rationale

Proposed
RATIONALE FOR EITHER FULL PROGRAM STOP OUT OR TERMINATION

The system began phasing out Exploratory majors in 2019 due to financial aid issues and confusion for students. Paperwork to stop-out the Exploratory major in Business was submitted in Fall 2019. However, Education and Health we kept as a method to track these "pre" nursing and education students. The ability to "pin" in STAR will replace the need for exploratory majors as a method of tracking (and will be much more efficient).

As such, we are now able to fulfill the system request to terminate Exploratory Majors.

Existing
RATIONALE FOR EITHER FULL PROGRAM STOP OUT OR TERMINATION

Request to Terminate Full Program

Proposed
SHOULD STUDENT RECRUITMENT/ADMISSION BE STOPPED PRIOR TO TERMINATION?

Yes

Existing
SHOULD STUDENT RECRUITMENT/ADMISSION BE STOPPED PRIOR TO TERMINATION?
--

Proposed
EFFECTIVE TERM TO STOP STUDENT RECRUITMENT/ADMISSION
Fall 2021

Existing
EFFECTIVE TERM TO STOP STUDENT RECRUITMENT/ADMISSION
No Date Chosen

Proposed
DOES THIS PROGRAM HAVE PROGRAM-SPECIFIC COURSES?
No

Existing
DOES THIS PROGRAM HAVE PROGRAM-SPECIFIC COURSES?
--

Substantive Change Inquiry

Proposed
SUBSTANTIVE CHANGE INQUIRY CONDITIONS ❓
None of the conditions on the form apply

Existing
SUBSTANTIVE CHANGE INQUIRY CONDITIONS ❓
--

Attachments

ATTACHMENTS (IF APPLICABLE)

ADMISSION STOP-OUT OR TERMINATION OF PROGRAM CODE

CLEAR FORM

Form #CR-AP5
Modified March 2019

Date: 12/17/2021

REQUESTOR CONTACT INFORMATION

Name	Kathlen Lee	Campus	Kaua'i CC
Title	Educational Specialist	Email	kathlen@hawaii.edu
Office/Dept	Academic Affairs	Phone	(808) 245-8204

PROGRAM CODE FOR ☐ ADMISSION STOP-OUT ONLY OR ☒ TERMINATION (PLEASE CHECK ONE)

Program Code	AA-LBRT-EXHS	Program Description	Exploratory Health
Institution	KAU - Kauai Community College	Campus	KAU - Kauai Community College
College	IN - Instructional	Department	LBRT
Level	UG - Undergraduate		

Are current students "grandfathered" under the program code?   ☒ Yes   ☐ No

Should the old program code be available for use in Banner?   ☐ Yes   ☒ No

Effective | Fall 2022 | **, this program code will no longer be available to admit or recruit students.**
Term (ie. Fall 2014)

This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

Effective | Fall 2022 | **, this program code will no longer be available to enroll or award degree to students.**
Term (ie. Fall 2014)

This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules.

FOR ADMISSION STOP-OUT ONLY REQUEST

Effective | | **, this program code will be reactivated and available to admit or recruit students.**
Term (ie. Fall 2014)

This will turn on the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

Check here to leave ONLINE APPLICATION OFF ☐

ADDITIONAL COMMENTS

Requesting to terminate program Fall 2022.

IRAO USE ONLY: DATE RECEIVED

ATTACHMENTS

Termination of an Associate, Bachelor and Graduate Degrees, and sole credential certificates.

☐ Memo with President's Approval, with cc to Vice President for Academic Planning and Policy, regarding program action.

Admission stop-outs, termination of a Certificate (eg. Certificate of Achievements, Certificates of Competence, Subject Certificates, Academic Subject Certificates) & Associate in Technical Studies (ATS) Degree.

☒ Memo from Chancellor to Vice President for Academic Planning and Policy regarding program action.

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

Registrar (Print Name)	Financial Aid Officer (Print Name)	For Community Colleges, verification of consultation with OVPCC Academic Affairs:
Kailana Soto	Jeff Anderson	DELLA TERAOKA
Kailana A. Soto 12/21/21	_Jeff Anderson_ 12/30/21	_Della Teraoka_ 2/9/2022
Signature Date	Signature Date	Signature Date

---

[1] "Admission stop-out" is defined as a halt to new admissions to a program. (Regent Policy 5.201)

Form modified: June 2017

UNIVERSITY of HAWAI'I

KAUA'I
COMMUNITY COLLEGE
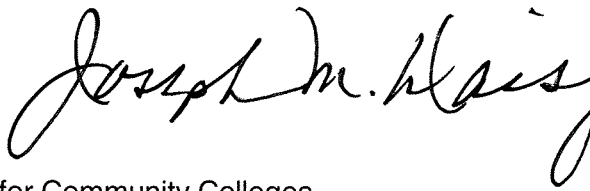
December 17, 2021

MEMORANDUM

TO: Debora Halbert
           Associate Vice President for Academic Programs and Policy

VIA: Tammi Oyadomari-Chun
           Associate Vice President for Academic Affairs

FROM: Joseph Daisy
           Chancellor

CC: Erika Lacro
           Vice President for Community Colleges

SUBJECT: Termination of Programs

In adherence to the system request, I have approved the termination of the following effective
Fall 2022:

1. Liberal Arts, Exploratory Business A.A.
2. Liberal Arts, Exploratory Education A.A.
3. Liberal Arts, Exploratory Health A.A.

EXHS
Exploratory Major: Health
InWorkflow | Fall 2022

Proposal Information

Workflow Status
> PAR > IRAO
Kathlen Lee - Review

Proposer

✓ **Ryan P Girard (Submitter)**
Submitted 9-27-2021

(FYI) \\ FYI

✉ Evelyn Kamai

✉ Kathlen Lee

Division (Language, Arts, and Humanities) \\ Division Chair/Director

✓ **Patricia (Pat) McGrath**
Approved 9-27-2021

Division (Mathematics and Science) \\ Division Chair/Director

✓ **Ryan P Girard**
Approved 9-27-2021

(Curriculum Committee) \\ Curriculum Level FYI

✉ Kathlen Lee

✉ Evelyn Kamai

(Curriculum Committee) \\ Curriculum Chair/Co-chair

✓ **Alexis Erum**
Approved 10-29-2021

✓ **Eric San George**
Approved 11-4-2021

(Administration) \\ VCAA

✔ **Frankie L Harriss**

Approved 12-7-2021

(Administration) \\ Chancellor

✔ **Joseph M Daisy**

Approved 12-8-2021

(PAR) \\ IRAO

Kathlen Lee

(PAR) \\ PAR Final Upload

Evelyn Kamai

Kathlen Lee

(Post Approval Node) \\ Financial Aid

Jeff B Anderson

Division (Language, Arts, and Humanities) \\ Division Chair/Director

Patricia (Pat) McGrath

Division (Mathematics and Science) \\ Division Chair/Director

Ryan P Girard

(Post Approval Node) \\ Curriculum Committee Chair/Co-chairs

James D Andrews

Wade Tanaka

(Post Approval Node) \\ Additional FYI

Wade Tanaka

Kailana Soto

Sarah Shirai

Maritza Medina

Shaunte Sadora

Changes

- START TERM
- 2ND DIVISION APPROVAL NEEDED?
- SUBSTANTIVE CHANGE INQUIRY CONDITIONS
- PROPOSAL TYPE
- FINAL PAR - THIS WILL NOT BE UPDATED ONCE THIS PROPOSAL IS APPROVED; TO VIEW THE LATEST PAR, GO TO CAMPUSDOCS

Show All ⌄

Start Term

Proposed
START TERM
Fall 2022

Existing
START TERM
Fall 2018

TITLE
Exploratory Major: Health

Proposer/Division

Proposed
PROPOSER
Ryan P Girard

Existing
PROPOSER
Kathlen Lee

DIVISION APPROVAL
Language, Arts, and Humanities

Proposed
2ND DIVISION APPROVAL NEEDED?
Yes

Existing
2ND DIVISION APPROVAL NEEDED?

Proposed
DIVISION #2
Mathematics and Science

Existing
DIVISION #2

Proposal Type

Proposed
PROPOSAL TYPE ❓
Termination (full program only)

Existing
PROPOSAL TYPE ❓
New

Rationale

Proposed
RATIONALE FOR EITHER FULL PROGRAM STOP OUT OR TERMINATION
The system began phasing out Exploratory majors in 2019 due to financial aid issues and confusion for students. Paperwork to stop-out the Exploratory major in Business was submitted in Fall 2019. However, Education and Health we kept as a method to track these "pre" nursing and education students. The ability to "pin" in STAR will replace the need for exploratory majors as a method of tracking (and will be much more efficient).

As such, we are now able to fulfill the system request to terminate Exploratory Majors.

Existing
RATIONALE FOR EITHER FULL PROGRAM STOP OUT OR TERMINATION

Request to Terminate Full Program

Proposed
SHOULD STUDENT RECRUITMENT/ADMISSION BE STOPPED PRIOR TO TERMINATION?
Yes

Existing

SHOULD STUDENT RECRUITMENT/ADMISSION BE STOPPED PRIOR TO TERMINATION?
--

Proposed
EFFECTIVE TERM TO STOP STUDENT RECRUITMENT/ADMISSION
Fall 2021

Existing
EFFECTIVE TERM TO STOP STUDENT RECRUITMENT/ADMISSION
No Date Chosen

Proposed
DOES THIS PROGRAM HAVE PROGRAM-SPECIFIC COURSES?
No

Existing
DOES THIS PROGRAM HAVE PROGRAM-SPECIFIC COURSES?
--

Substantive Change Inquiry

Proposed
SUBSTANTIVE CHANGE INQUIRY CONDITIONS ❓
None of the conditions on the form apply

Existing
SUBSTANTIVE CHANGE INQUIRY CONDITIONS ❓
--

Attachments

ATTACHMENTS (IF APPLICABLE)