University of Hawai'i Code Request Form for Academic Programs

ADMISSION STOP-OUT OR TERMINATION OF PROGRAM CODE

CLEAR FORM

Form #CR-AP5 Modified March 2019

Date: 12/17/2021

REQUESTO	R CONTACT INFORMATION				
Name	Kathlen Lee	Campus	Kaua'i CC	,	
Title	Educational Specialist	Email	kathlen@hawaii.edu		
Office/Dept	Academic Affairs	Phone	(808) 245-8204		
PROGRAM	CODE FOR ADMISSION STOP-OU	T ONLY O	R X TER	MINATION (PLEASE CHECK ONE)	
Program Cod				Exploratory Business	
Institution	KAU - Kauai Community College	Campus		KAU - Kauai Community College	
College	IN - Instructional	Departme	ent	LBRT	
Level	UG - Undergraduate			specific to the state of the st	
Are current st	udents "grandfathered" under the program cod	e?		Yes No	
Should the old	d program code be available for use in Banner?			Yes 🗹 No	
	all 2022 , this program code will no lo	nger be ava	ilable to adm	nit or recruit students.	
This will turn of	ff the online application, recruitment (effects Banner f V, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Bai			K) and admissions (effects Banner	
Effective F				oll or award degree to students.	
	ff the general student (effects Banner form SGASTDN)	and academi	ic history (effec	cts Banner form SHADEGR) Banner	
	FOR ADMISSION STOP-	OUT ONLY F	REQUEST		
Effective	, this program code will be re	activated a	nd available t	to admit or recruit students.	
	n the online application, recruitment (effects Banner f V, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Bai			K) and admissions (effects Banner	
Check here to	leave ONLINE APPLICATION OFF				
ADDITIONA	L COMMENTS				
Requesting to	o terminate program Fall 2022.		· · · · · · · · · · · · · · · · · · ·		

IRAO USE ONLY: DATE RECEIVED

ADMISSION STOP-OUT OR TERMINATION OF PROGRAM CODE

ATTACHMENTS Termination of an Associate, Bachelor and Graduate Degrees, and sole credential certificates. Memo with President's Approval, with cc to Vice President for Academic Planning and Policy, regarding program action. Admission stop-outs, termination of a Certificate (eg. Certificate of Achievements, Certificates of Competence, Subject Certificates, Academic Subject Certificates) & Associate in Technical Studies (ATS) Degree. Memo from Chancellor to Vice President for Academic Planning and Policy regarding program action. **VERIFICATIONS** By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position. Registrar **Financial Aid Officer** For Community Colleges, (Print Name) (Print Name) verification of consultation with **OVPCC Academic Affairs:** Kailana Soto Jeff Anderson 2/9/2022 Signature Date

¹ "Admission stop-out" is defined as a halt to new admissions to a program. (Regent Policy 5.201)



December 17, 2021

MEMORANDUM

TO: Debora Halbert

Associate Vice President for Academic Programs and Policy

VIA: Tammi Oyadomari-Chun

Associate Vice President for Academic Affairs

FROM: Joseph Daisy

Chancellor

CC: Erika Lacro

Vice President for Community Colleges

SUBJECT: Termination of Programs

In adherence to the system request, I have approved the termination of the following effective Fall 2022:

1. Liberal Arts, Exploratory Business A.A.

2. Liberal Arts, Exploratory Education A.A.

3. Liberal Arts, Exploratory Health A.A.

An Equal Opportunity/Affirmative Action Institution

EXB Exploratory Major: Business

InWorkflow | Fall 2022

Proposal Information

Workflow Status > PAR > IRAO Kathlen Lee - Review Proposer Ryan P Girard (Submitter) Submitted 9-27-2021 $(FYI) \setminus \setminus FYI$ Evelyn Kamai Kathlen Lee Division (Language, Arts, and Humanities) \\ Division Chair/Director Patricia (Pat) McGrath Approved 9-27-2021 Division (Mathematics and Science) \\ Division Chair/Director Ryan P Girard Approved 9-27-2021 (Curriculum Committee) \\ Curriculum Level FYI Kathlen Lee Evelyn Kamai (Curriculum Committee) \\ Curriculum Chair/Co-chair **Alexis Erum** Approved 10-29-2021 **Eric San George** Approved 11-4-2021

(Administration) \\ VCAA

Frankie L Harriss Approved 12-7-2021 (Administration) \\ Chancellor **Joseph M Daisy** Approved 12-8-2021 (PAR) \\ IRAO Kathlen Lee (PAR) \\ PAR Final Upload Evelyn Kamai Kathlen Lee (Post Approval Node) \\ Financial Aid Jeff B Anderson Division (Language, Arts, and Humanities) \\ Division Chair/Director Patricia (Pat) McGrath Division (Mathematics and Science) \\ Division Chair/Director Ryan P Girard (Post Approval Node) \\ Curriculum Committee Chair/Co-chairs James D Andrews Wade Tanaka (Post Approval Node) \\ Additional FYI Wade Tanaka Kailana Soto Sarah Shirai Maritza Medina

Shaunte Sadora

Changes

- START TERM
- Admin Notes
- DIVISION APPROVAL
- 2ND DIVISION APPROVAL NEEDED?
- PROPOSAL TYPE

Show All 🗸

Start Term

Proposed

START TERM

Fall 2022

Existing

START TERM

Fall 2020

TITLE

Exploratory Major: Business

Proposer/Division

Proposed

PROPOSER

Ryan P Girard

Existing

PROPOSER

Kathlen Lee

Proposed

DIVISION APPROVAL

Language, Arts, and Humanities

Existing

DIVISION APPROVAL

Proposed

2ND DIVISION APPROVAL NEEDED?

Yes

Existing

2ND DIVISION APPROVAL NEEDED?

Proposed

DIVISION #2

Mathematics and Science

Existing

DIVISION #2

Proposal Type

Proposed

PROPOSAL TYPE **②**

Termination (full program only)

Existing

PROPOSAL TYPE **②**

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Rationale

Proposed

RATIONALE FOR EITHER FULL PROGRAM STOP OUT OR TERMINATION

The system began phasing out Exploratory majors in 2019 due to financial aid issues and confusion for students. Paperwork to stop-out the Exploratory major in Business was submitted in Fall 2019. Now it is being terminated in addition to the Exploratory majors in Education and Health.

Existing

RATIONALE FOR EITHER FULL PROGRAM STOP OUT OR TERMINATION

Request to Terminate Full Program

Proposed

SHOULD STUDENT RECRUITMENT/ADMISSION BE STOPPED PRIOR TO TERMINATION?

Yes

Existing

SHOULD STUDENT RECRUITMENT/ADMISSION BE STOPPED PRIOR TO TERMINATION?

--

Proposed

EFFECTIVE TERM TO STOP STUDENT RECRUITMENT/ADMISSION

Fall 2021

Existing

EFFECTIVE TERM TO STOP STUDENT RECRUITMENT/ADMISSION

No Date Chosen

Proposed

DOES THIS PROGRAM HAVE PROGRAM-SPECIFIC COURSES?

No

Existing

DOES THIS PROGRAM HAVE PROGRAM-SPECIFIC COURSES?

--

Substantive Change Inquiry

Proposed

SUBSTANTIVE CHANGE INQUIRY CONDITIONS @

None of the conditions on the form apply

Existing

SUBSTANTIVE CHANGE INQUIRY CONDITIONS @

--

Attachments

ATTACHMENTS (IF APPLICABLE)

University of Hawai'i Code Request Form for Academic Programs

ADMISSION STOP-OUT OR TERMINATION OF PROGRAM CODE

CLEAR FORM

Form #CR-AP5 Modified March 2019

Date: 12/17/2021 REQUESTOR CONTACT INFORMATION Campus Kaua'i CC Kathlen Lee Name **Educational Specialist** kathlen@hawaii.edu Title Email Office/Dept Academic Affairs (808) 245-8204 Phone ADMISSION STOP-OUT ONLY OR |X | TERMINATION (PLEASE CHECK ONE) PROGRAM CODE FOR Program Code AA-LBRT-EXED Program Description Exploratory Education KAU - Kauai Community College KAU - Kauai Community College Institution Campus IN - Instructional **LBRT** College Department UG - Undergraduate Level Are current students "grandfathered" under the program code? No Should the old program code be available for use in Banner? No Effective this program code will no longer be available to admit or recruit students. Fall 2022 Term (ie. Fall 2014) This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules. , this program code will no longer be available to enroll or award degree to students. Effective 011 2022 Term (ie. Fall 2014) This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules. FOR ADMISSION STOP-OUT ONLY REQUEST this program code will be reactivated and available to admit or recruit students. **Effective** Term (ie. Fall 2014) This will turn on the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules. Check here to leave ONLINE APPLICATION OFF ADDITIONAL COMMENTS Requesting to terminate program Fall 2022.

IRAO USE ONLY: DATE RECEIVED

ADMISSION STOP-OUT OR TERMINATION OF PROGRAM CODE

ATTACHMENTS		
Termination of an Associate, Bac	helor and Graduate Degrees, and sol	e credential certificates.
Memo with President's Approaction.	val, with cc to Vice President for Acad	demic Planning and Policy, regarding program
Subject Certificates, Academic Su	n of a Certificate (eg. Certificate of Ac bject Certificates) & Associate in Tec e President for Academic Planning an	· · · · · · ·
VERIFICATIONS By signing below, I verify that I ha	ave reviewed and confirm the above	information that is pertinent to my position.
Registrar (Print Name)	Financial Aid Officer (Print Name)	For Community Colleges, verification of consultation with
Kailana Soto	Jeff Anderson	OVPCC Academic Affairs: DELLA TERACKA
Kailana a Jots 12/21	21 July ale 19	Uzolu Della Tharka 2/9/2022
Signature Dat	e Signature	Date Signature Date

Form modified: June 2017

¹ "Admission stop-out" is defined as a halt to new admissions to a program. (Regent Policy 5.201)



December 17, 2021

MEMORANDUM

TO: Debora Halbert

Associate Vice President for Academic Programs and Policy

VIA: Tammi Oyadomari-Chun

Associate Vice President for Academic Affairs

FROM: Joseph Daisy

Chancellor

CC: Erika Lacro

Vice President for Community Colleges

SUBJECT: Termination of Programs

In adherence to the system request, I have approved the termination of the following effective Fall 2022:

1. Liberal Arts, Exploratory Business A.A.

2. Liberal Arts, Exploratory Education A.A.

3. Liberal Arts, Exploratory Health A.A.

An Equal Opportunity/Affirmative Action Institution

EXED Exploratory Major: EducationInWorkflow | Fall 2022

Proposal Information

Work	flow Status
> PAF	R > IRAO
Kathl	en Lee - Review
Prop	oser
•	Ryan P Girard (Submitter) Submitted 11-4-2021
(FYI)	\\
ightharpoons	Evelyn Kamai
	Kathlen Lee
Divisi	ion (Language, Arts, and Humanities) \\ Division Chair/Director Patricia (Pat) McGrath Approved 11-4-2021
Divisi	ion (Mathematics and Science) \\ Division Chair/Director Ryan P Girard Approved 11-4-2021
(Curr	iculum Committee) \\ Curriculum Level FYI
ightharpoons	Kathlen Lee
	Evelyn Kamai
(Curr	iculum Committee) \\ Curriculum Chair/Co-chair Alexis Erum
•	Approved 11-4-2021
-	Eric San George
-	Alexis Erum Approved 11-4-2021

Frankie L Harriss Approved 12-7-2021 (Administration) \\ Chancellor **Joseph M Daisy** Approved 12-8-2021 (PAR) \\ IRAO Kathlen Lee (PAR) \\ PAR Final Upload Evelyn Kamai Kathlen Lee (Post Approval Node) \\ Financial Aid Jeff B Anderson Division (Language, Arts, and Humanities) \\ Division Chair/Director Patricia (Pat) McGrath Division (Mathematics and Science) \\ Division Chair/Director Ryan P Girard (Post Approval Node) \\ Curriculum Committee Chair/Co-chairs James D Andrews Wade Tanaka (Post Approval Node) \\ Additional FYI Wade Tanaka Kailana Soto Sarah Shirai Maritza Medina

Shaunte Sadora

Changes

- START TERM
- 2ND DIVISION APPROVAL NEEDED?
- SUBSTANTIVE CHANGE INQUIRY CONDITIONS
- PROPOSAL TYPE
- FINAL PAR THIS WILL NOT BE UPDATED ONCE THIS PROPOSAL IS APPROVED; TO VIEW THE LATEST PAR, GO TO CAMPUSDOCS

Show All 🗸

Start Term

Proposed

START TERM

Fall 2022

Existing

START TERM

Fall 2018

TITLE

Exploratory Major: Education

Proposer/Division

Proposed

PROPOSER

Ryan P Girard

Existing

PROPOSER

Kathlen Lee

DIVISION APPROVAL

Language, Arts, and Humanities

Proposed

2ND DIVISION APPROVAL NEEDED?

Yes

Existing

2ND DIVISION APPROVAL NEEDED?

Proposed

DIVISION #2

Mathematics and Science

Existing

DIVISION #2

Proposal Type

Proposed

PROPOSAL TYPE **②**

Termination (full program only)

Existing

PROPOSAL TYPE @

New

Rationale

Proposed

RATIONALE FOR EITHER FULL PROGRAM STOP OUT OR TERMINATION

The system began phasing out Exploratory majors in 2019 due to financial aid issues and confusion for students. Paperwork to stop-out the Exploratory major in Business was submitted in Fall 2019. However, Education and Health we kept as a method to track these "pre" nursing and education students. The ability to "pin" in STAR will replace the need for exploratory majors as a method of tracking (and will be much more efficient).

As such, we are now able to fulfill the system request to terminate Exploratory Majors.

Existing

RATIONALE FOR EITHER FULL PROGRAM STOP OUT OR TERMINATION

Request to Terminate Full Program

Proposed

SHOULD STUDENT RECRUITMENT/ADMISSION BE STOPPED PRIOR TO TERMINATION?

Yes

Existing

SHOULD STUDENT RECRUITMENT/ADMISSION BE STOPPED PRIOR TO TERMINATION?

--

Proposed

EFFECTIVE TERM TO STOP STUDENT RECRUITMENT/ADMISSION

Fall 2021

Existing

EFFECTIVE TERM TO STOP STUDENT RECRUITMENT/ADMISSION

No Date Chosen

Proposed

DOES THIS PROGRAM HAVE PROGRAM-SPECIFIC COURSES?

No

Existing

DOES THIS PROGRAM HAVE PROGRAM-SPECIFIC COURSES?

--

Substantive Change Inquiry

Proposed

SUBSTANTIVE CHANGE INQUIRY CONDITIONS @

None of the conditions on the form apply

Existing

SUBSTANTIVE CHANGE INQUIRY CONDITIONS @

--

Attachments

ATTACHMENTS (IF APPLICABLE)

University of Hawai'i Code Request Form for Academic Programs

ADMISSION STOP-OUT OR TERMINATION OF PROGRAM CODE

CLEAR FORM

Form #CR-AP5 Modified March 2019

Date: 12/17/2021

				_		
REQUESTOR	R CONTACT INFORMATION					
Name	Kathlen Lee	Campus	Kaua'i CC			
Title	Educational Specialist	Email	kathlen@h	nawaii.edu		
Office/Dept	Academic Affairs	Phone	(808) 245-	8204		
PROGRAM (CODE FOR ADMISSION STOP-OUT	CONLY O	R 🔀 TER	MINATION (PI	EASE CH	ECK ONE)
Program Cod	le AA-LBRT-EXHS	Program	Description	Exploratory H	ealth	
Institution	KAU - Kauai Community College	Campus		KAU - Kauai C	ommur	ity College
College	IN - Instructional	Departme	ent	LBRT		
Level	UG - Undergraduate					
Are current st	udents "grandfathered" under the program code	e?			Yes	No
Should the old	d program code be available for use in Banner?				Yes	₩ No
Effective Fo	, this program code will no lo	nger be ava	ilable to adm	nit or recruit stud	lents.	
	ff the online application, recruitment (effects Banner fo /, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Ban			IK) and admissions	(effects	Banner
نجيعا	, this program code will no lo	nger be ava	ilable to enro	oll or award degr	ee to s	tudents.
	ff the general student (effects Banner form SGASTDN)	and academ	ic history (effe	cts Banner form SH	ADEGR,	Banner
	FOR ADMISSION STOP-	OUT ONLY F	REQUEST			
Effective	, this program code will be re			to admit or recru	it stud	ents.
This will turn or	n the online application, recruitment (effects Banner fo /, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Ban			IK) and admissions	(effects	Banner
Check here to	leave ONLINE APPLICATION OFF					
ADDITIONA	L COMMENTS					
Requesting to	o terminate program Fall 2022.					
	o terrimate program r an 2022.					
	. Approximate the second of th					

IRAO USE ONLY: DATE RECEIVED

ADMISSION STOP-OUT OR TERMINATION OF PROGRAM CODE

ATTACHMENTS							
Termination of an Associate, Ba	chelor and Graduate Degrees	, and sole credent	al certificates.				
Memo with President's Appraction.	oval, with cc to Vice Presiden	t for Academic Plar	ining and Policy, regardin	g program			
Admission stop-outs, termination Subject Certificates, Academic S Memo from Chancellor to Vi	ubject Certificates) & Associa	te in Technical Stu	dies (ATS) Degree.	etence,			
VERIFICATIONS By signing below, I verify that I I	nave reviewed and confirm th	e above information	on that is pertinent to my	/ position.			
Registrar (Print Name)	Financial Aid Officer (Print Name)	,	For Community Collegorerification of consulta	•			
Kailana Soto	Jeff Anders	Jeff Anderson		OVPCC Academic Affairs: DELLA TERAUKA			
Kailana a Sutt 12/2	July ch	- 12/20/21	Della Thaska	2/9/2022			
Signature S	ate Signatu Y e	Date	Signature	Date			

¹ "Admission stop-out" is defined as a halt to new admissions to a program. (Regent Policy 5.201)



December 17, 2021

MEMORANDUM

TO: Debora Halbert

Associate Vice President for Academic Programs and Policy

VIA: Tammi Oyadomari-Chun

Associate Vice President for Academic Affairs

FROM: Joseph Daisy

Chancellor

CC: Erika Lacro

Vice President for Community Colleges

SUBJECT: Termination of Programs

In adherence to the system request, I have approved the termination of the following effective Fall 2022:

1. Liberal Arts, Exploratory Business A.A.

2. Liberal Arts, Exploratory Education A.A.

3. Liberal Arts, Exploratory Health A.A.

An Equal Opportunity/Affirmative Action Institution

EXHS Exploratory Major: Health

InWorkflow | Fall 2022

Proposal Information

Workflow Status > PAR > IRAO Kathlen Lee - Review Proposer Ryan P Girard (Submitter) Submitted 9-27-2021 $(FYI) \setminus \setminus FYI$ Evelyn Kamai Kathlen Lee Division (Language, Arts, and Humanities) \\ Division Chair/Director Patricia (Pat) McGrath Approved 9-27-2021 Division (Mathematics and Science) \\ Division Chair/Director Ryan P Girard Approved 9-27-2021 (Curriculum Committee) \\ Curriculum Level FYI Kathlen Lee Evelyn Kamai (Curriculum Committee) \\ Curriculum Chair/Co-chair **Alexis Erum** Approved 10-29-2021 **Eric San George** Approved 11-4-2021

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Shaunte Sadora

Changes

- START TERM
- 2ND DIVISION APPROVAL NEEDED?
- SUBSTANTIVE CHANGE INQUIRY CONDITIONS
- PROPOSAL TYPE
- FINAL PAR THIS WILL NOT BE UPDATED ONCE THIS PROPOSAL IS APPROVED; TO VIEW THE LATEST PAR, GO TO CAMPUSDOCS

Show All 🗸

Start Term

Proposed

START TERM

Fall 2022

Existing

START TERM

Fall 2018

TITLE

Exploratory Major: Health

Proposer/Division

Proposed

PROPOSER

Ryan P Girard

Existing

PROPOSER

Kathlen Lee

DIVISION APPROVAL

Language, Arts, and Humanities

Proposed

2ND DIVISION APPROVAL NEEDED?

Yes

Existing

2ND DIVISION APPROVAL NEEDED?

Proposed

DIVISION #2

Mathematics and Science

Existing

DIVISION #2

Proposal Type

Proposed

PROPOSAL TYPE **②**

Termination (full program only)

Existing

PROPOSAL TYPE @

New

Rationale

Proposed

RATIONALE FOR EITHER FULL PROGRAM STOP OUT OR TERMINATION

The system began phasing out Exploratory majors in 2019 due to financial aid issues and confusion for students. Paperwork to stop-out the Exploratory major in Business was submitted in Fall 2019. However, Education and Health we kept as a method to track these "pre" nursing and education students. The ability to "pin" in STAR will replace the need for exploratory majors as a method of tracking (and will be much more efficient).

As such, we are now able to fulfill the system request to terminate Exploratory Majors.

Existing

RATIONALE FOR EITHER FULL PROGRAM STOP OUT OR TERMINATION

Request to Terminate Full Program

Proposed

SHOULD STUDENT RECRUITMENT/ADMISSION BE STOPPED PRIOR TO TERMINATION?

Yes

Existing

SHOULD STUDENT RECRUITMENT/ADMISSION BE STOPPED PRIOR TO TERMINATION?

--

Proposed

EFFECTIVE TERM TO STOP STUDENT RECRUITMENT/ADMISSION

Fall 2021

Existing

EFFECTIVE TERM TO STOP STUDENT RECRUITMENT/ADMISSION

No Date Chosen

Proposed

DOES THIS PROGRAM HAVE PROGRAM-SPECIFIC COURSES?

No

Existing

DOES THIS PROGRAM HAVE PROGRAM-SPECIFIC COURSES?

--

Substantive Change Inquiry

Proposed

SUBSTANTIVE CHANGE INQUIRY CONDITIONS @

None of the conditions on the form apply

Existing

SUBSTANTIVE CHANGE INQUIRY CONDITIONS @

--

Attachments

ATTACHMENTS (IF APPLICABLE)