

Date: 07/19/2019

REQUESTOR CONTACT INFORMATION

Name Kathlen Lee Campus Kaua'i CC
 Title Educational Specialist Email kathlen@hawaii.edu
 Office/Dept Academic Affairs Phone (808) 245-8204

NEW PROGRAM CODE TO CREATE

Institution KAU - Kauai CC Campus KAU - Kauai CC
 Level UG - Undergraduate Effective Term FALL 2019

	Code (Max. Characters)	Description	Check if requesting new code:
College	(2) <u>IN</u>	<u>Instructional</u>	<input type="checkbox"/> See Banner form STV_COLL
Department	(4) <u>LBRT</u>	<u>Liberal Arts</u>	<input type="checkbox"/> See Banner form STV_DEPT
Degree/Certificate	(6) <u>ASC</u>	<u>Academic Subject Certificate</u>	<input type="checkbox"/> See Banner form STV_DEGC
Major	(4) <u>LBRT</u>	<u>Liberal Arts</u>	<input type="checkbox"/> See Banner form STV_MAJR
Concentration	(4) <u>MOP</u>	<u>Marine Option Program</u>	<input type="checkbox"/> See Banner form STV_MAJR
Minor	(4) _____	_____	<input type="checkbox"/> See Banner form STV_MAJR

If a similar major/concentration code exists in Banner, please list the code: _____

Justification to warrant a new major/concentration code similar to an existing major/concentration code: _____

Is this major/concentration code being used the same way at the other UH campuses? Yes No
 Should this program be available for applicants to select as their planned course of study on the online application? *If yes, student may select the code as their only program of study.* Yes No

RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION

Is 50% or greater of the classes in this program offered at a location other than the Home Campus? Yes No
 Is this program/major/certificate financial aid eligible? Yes No
 Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)? Yes No

See <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>

Program Length
 (In academic years; decimals are acceptable.) The length of the program should match what is published by the campus in any online and/or written publication. 1.5

Special Program Designations
 See Special Program Designations Code Definitions on IRAO Program Code Request webpage
 A B N P T U
Required Terms of Enrollment Fall Spring Summer Extended

IRAO USE ONLY: DATE RECEIVED

EXISTING PROGRAM CODE TO REPLACE

Program Code	<u>ASC-PBS</u>	Program Description	<u>Plant Biology and Tropical Ag</u>
Institution	<u>Kau - Kauai CC</u>	Campus	<u>Kau - Kauai CC</u>
College	<u>Instructional</u>	Department	<u>LBRT</u>
Level	<u>UG - Undergraduate</u>		

Are current students "grandfathered" under the program code? Yes No
 Should the old program code be available for use in Banner? Yes No

Effective Fall 2019, old program code will no longer be available to admit or recruit students.
Term (ie. Fall 2014)

This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

Effective Fall 2019, old program code will no longer be available to award degree to students.
Term (ie. Fall 2014)

This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules.

ADDITIONAL COMMENTS

This request is to include a major code, which was never provided in the original request. ASC-MOP is being replaced with ASC-LBRT-MOP.

ATTACHMENTS

BOR Approved: Associate, Bachelor and Graduate Degrees, and sole credential certificates

- BOR Meeting Minutes & Supporting Documents OR Memo with President's Approval, with cc to Vice President for Academic Planning and Policy.
- Curriculum

Chancellor Approved: Certificates (eg. Certificate of Achievements, Certificates of Competence, Subject Certificates, Academic Subject Certificates) & Associate in Technical Studies (ATS) Degree

- Memo from Chancellor to Vice President for Academic Planning and Policy regarding program action.
- Curriculum

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

Registrar
(Print Name)

Financial Aid Officer
(Print Name)

For Community Colleges,
verification of consultation with
OVPC Academic Affairs:

Kailana Soto

Jeff Anderson

Suzette Robinson Tammi Chun

Kailana A Soto 7/29/19
Signature Date

Jeff Anderson 7/30/19
Signature Date

[Signature] AUG - 8 2019
Signature Date



UNIVERSITY of HAWAII
KAUAI
COMMUNITY COLLEGE

August 1, 2019

MEMORANDUM

TO: Donald Straney
Vice President for Academic Planning and Policy

VIA: Frankie Harriss *Frankie Harriss*
Vice Chancellor for Academic Affairs 1 AUG 19

FROM: Helen A. Cox *Helen A. Cox*
Chancellor

SUBJECT: Curriculum Approval

To align with Honolulu Community College, Kaua'i Community College is changing its Polynesian Voyaging program title to Ho'okele (Polynesian Voyaging) effective Fall 2020.

In addition, the following major codes have been assigned to each Academic Subject Certificate effective Fall 2019:

LBRT:
Marine Option Program: ASC-LBRT-MOP
Plant Biology and Tropical Agriculture: ASC-LBRT-PBS

HWST:
Hawaiian Studies: ASC-HWST-HAWN
Ho'okele (Polynesian Voyaging): ASC-HWST-HOO
Mālama 'Āina: ASC-HWST-MA

APPENDIX B
Kaua'i Community College
University of Hawai'i
Program Action Request
[Addendum 1, 2](#)

1. Type of Program Action: New Modification Deletion

PRESENT	CC MOP	PROPOSED	ASC MOP
Required		Required	
OCN 101	1	OCN 101	1
OCN 199V	3	OCN 199V	2
OCN 201	3	OCN 201	3
Electives: 6 credits	6	Electives: 6 credits Including at least one laboratory *indicates course fulfills the laboratory requirement	6
BIOL 123/123L (3/1)		BIOL 123/123L*	
		BOT 130/130L*	
		CHEM 151/151L*	
		CHEM 161/161L*	
GG 101 (4)		GG 101/GG 101L*	
HWST 281 (3)		HWST 281	
		MARE 264	
		MARE 364	
		MICR 130	
		MICR 140* MICR 140L*	
		OCN 120	
		PHYS 151/151L*	
		PHYS 170/170L*	
		SCI 121/121L*	
SSCI 250 (3)		SSCI 250	
ZOOL 101/101L (3/1)		ZOOL 101/101L*	
Total	13	Total credits	12

2. Program Type:

- | | |
|---|--|
| <input type="checkbox"/> Associate in Applied Science (AAS) | <input type="checkbox"/> Certificate of Achievement (CA) |
| <input type="checkbox"/> Associate in Arts (AA) | <input type="checkbox"/> Certificate of Completion (CC) |
| <input type="checkbox"/> Associate in Arts–Concentration | <input type="checkbox"/> Certificate of Competence (CO) |
| <input type="checkbox"/> Associate in Science (AS) | <input checked="" type="checkbox"/> Academic Subject Certificate (ASC) |
| <input type="checkbox"/> Associate in Science Natural Sciences–Concentration (ASNS) | |

3. Program Title: Liberal Arts: Marine Option Program (MOP)

4. Program Description (for catalog):

The Marine Option Program is a University of Hawai'i systemwide program with participation by students at all universities and community colleges in the UH System, except Kapi'olani CC. This is an experiential program offering students opportunities to learn about the marine and freshwater environments. Students work with marine scientists in many different areas of interest applying their academic knowledge to the real world while learning practical marine and laboratory skills. The MOP Academic Subject Certificate can then be used when applying for marine-related jobs or for further study at a four-year institution.

Program Admission Requirements:

The student must be enrolled at Kaua'i Community College in the Liberal Arts program.

Graduation Requirements:

The student must complete at least twelve total credits including six credits consisting of three required courses (OCN 101, OCN 201, and OCN 199V) and six credits of electives from the table on page 1, including one of the listed laboratory courses.

5. Program Student Learning Outcomes:

The systemwide PSLOs are:

- Increased understanding and appreciation of marine and freshwater systems by undergraduates in any major at all UH campuses.
- Enhanced employability and opportunities for advanced study as a result of knowledge, skills, and contacts acquired through experiential education and networking.

6. Proposed Date of First Offering: Fall 2013

7. Is this program offered at another UH campus? Yes No

If Yes, specify campus. If No, why is this program offered at KCC:

In addition to UH Mānoa and UH Hilo, all CC campuses except for Kapi'olani CC offer the program.

8. Reason for this Program Action:

Student elective choices should be expanded to meet student interests and career needs and to match the diversity of qualifying electives at other campuses. Students are limited to just three elective classes because BIOL 123/123L and ZOOL 101/101L are not currently offered at KCC due to lack of funds/available full-time faculty.

A laboratory class will be required to meet the stated program description goals and to better prepare students for aquatic and marine-related careers. Staff at the Hawai'i Institute for Marine Biology, for example, stated their number one priority for hiring students and recent graduates is laboratory experience.

MARE 264 and MARE 364 are both intensive summer field experience courses in Quantitative Underwater Ecological Survey Techniques (QUEST) offered through UH Hilo. The courses are open systemwide to qualifying students.

The program type has been changed from Certificate of Completion (CC) to an Academic Subject Certificate (ASC) in order to match the systemwide MOP standard for community colleges. Similarly, the number of credits required for OCN 199V has been changed from 3 to 2 in order to match the systemwide MOP standard for community colleges. See more information in website: <http://www.hawaii.edu/mop/site/program.html>.

PSLOs Approved by:

Assessment Committee Chairperson

Date

Proposed by:

Originator

Date

Requested by:

Department/Division Chairperson

Date

Approved by:

Curriculum Committee Chairperson

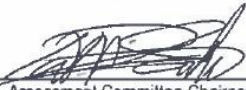


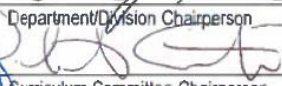


Date

Vice Chancellor for Academic Affairs

Date

Chancellor

Date

PSLOs Approved by:		2/6/13
	Assessment Committee Chairperson	Date
Proposed by:		2/6/13
	Originator	Date
Requested by:		2/6/13
	Department/Division Chairperson	Date
Approved by:		2/8/13
	Curriculum Committee Chairperson	Date
		2/11/13
	Vice Chancellor for Academic Affairs	Date
		2/11/13
	Chancellor	Date