Date: 07/15/2019

REQUESTOR CONTACT INFORMATION

Name	Kathlen Lee	Campus	Kaua'i CC
Title	Educational Specialist	Email	kathlen@hawaii.edu
Office/Dept	Academic Affairs	Phone	(808) 245-8204

NEW PROGRAM CODE TO CREATE

Institution KAU - Kauai CC   Campus KAU - Kauai CC

Level UG - Undergraduate   Effective Term *FALL 2019*

	Code (Max. Characters)	Description	Check if requesting new code:
College	(2) IN	Instructional	☐ See Banner form STVCOLL
Department	(4) LBRT	Liberal Arts	☐ See Banner form STVDEPT
Degree/Certificate	(6) ASC	Academic Subject Certificate	☐ See Banner form STVDEGC
Major	(4) HWST	Hawaiian Studies	☐ See Banner form STVMAJR
Concentration	(4) MA	Malama Aina	☐ See Banner form STVMAJR
Minor	(4)		☐ See Banner form STVMAJR

If a similar major/concentration code exists in Banner, please list the code: _____

Justification to warrant a new major/concentration code similar to an existing major/concentration code:

_____

Is this major/concentration code being used the same way at the other UH campuses?		☐ Yes	☒ No
Should this program be available for applicants to select as their planned course of study on the online application? *If yes, student may select the code as their only program of study.*		☐ Yes	☒ No

RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION

Is 50% or greater of the classes in this program offered at a location other than the Home Campus?		☐ Yes	☒ No
Is this program/major/certificate financial aid eligible?		☐ Yes	☒ No
Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)?		☐ Yes	☒ No

See *http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html*

Program Length
(In academic years; decimals are acceptable.) The length of the program should match what is published by the campus in any online and/or written publication.   2

Special Program Designations   ☐ A ☐ B ☒ N ☐ P ☐ T ☐ U
See Special Program Designations Code Definitions on IRAO Program Code Request webpage

Required Terms of Enrollment   ☒ Fall   ☒ Spring   ☐ Summer   ☐ Extended

IRAO USE ONLY: DATE RECEIVED

REPLACE PROGRAM CODE

EXISTING PROGRAM CODE TO REPLACE

Program Code	ASC-LBRT-MA	Program Description	Malama Aina
Institution	Kau - Kauai CC	Campus	Kau - Kauai CC
College	Instructional	Department	LBRT
Level	UG - Undergraduate		

Are current students "grandfathered" under the program code?   ☒ Yes   ☐ No

Should the old program code be available for use in Banner?   ☐ Yes   ☒ No

Effective [Fall 2019] , old program code will no longer be available to admit or recruit students.
Term (ie. Fall 2014)

This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

Effective [Fall 2019] , old program code will no longer be available to award degree to students.
Term (ie. Fall 2014)

This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules.

ADDITIONAL COMMENTS

Original request submitted included the incorrect major code of LBRT. This request is to replace the major code with HWST (ASC-LBRT-MA to ASC-HWST-MA).

ATTACHMENTS

BOR Approved: Associate, Bachelor and Graduate Degrees, and sole credential certificates

☐ BOR Meeting Minutes & Supporting Documents OR Memo with President's Approval, with cc to Vice President for Academic Planning and Policy.

☐ Curriculum

Chancellor Approved: Certificates (eg. Certificate of Achievements, Certificates of Competence, Subject Certificates, Academic Subject Certificates) & Associate in Technical Studies (ATS) Degree

☒ Memo from Chancellor to Vice President for Academic Planning and Policy regarding program action.

☒ Curriculum

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

Registrar (Print Name)	Financial Aid Officer (Print Name)	For Community Colleges, verification of consultation with OVPCC Academic Affairs:
Kailana Soto	Jeff Anderson	~~Suzette Robinson~~ Tammi Chun
Kailana A Soto 7/22/19	*[signature]* 7/23/19	*[signature]* AUG - 8 2019
Signature Date	Signature Date	Signature Date

Form modified: June 2017

UNIVERSITY of HAWAI'I'

KAUA'I
COMMUNITY COLLEGE

August 1, 2019

MEMORANDUM

TO: Donald Straney
           Vice President for Academic Planning and Policy

VIA: Frankie Harriss
           Vice Chancellor for Academic Affairs

FROM: Helen A. Cox
           Chancellor

SUBJECT: Curriculum Approval

To align with Honolulu Community College, Kaua'i Community College is changing its Polynesian Voyaging program title to Ho'okele (Polynesian Voyaging) effective Fall 2020.

In addition, the following major codes have been assigned to each Academic Subject Certificate effective Fall 2019:

LBRT:
Marine Option Program: ASC-LBRT-MOP
Plant Biology and Tropical Agriculture: ASC-LBRT-PBS

HWST:
Hawaiian Studies: ASC-HWST-HAWN
Ho'okele (Polynesian Voyaging): ASC-HWST-HOO
Mālama 'Āina: ASC-HWST-MA

VCAA Office Use Only
Effective Fall _____
Date Approved _____
Replaces _____

1. **Type of Program Action:** ☒ New

PROPOSED	ASC Mālama ʻĀina
Fall Semester 1	
HAW 101	4
Elective: BOT 105 or ZOOL 105	3
Spring Semester 2	
BOT 130	3
BOT 130L	1
HAW 102	4
Fall Semester 3	
BIOL 171	3
BIOL 171L	1
GIS 189	3
Spring Semester 4	
Elective: HWST 107 or HWST 270	3
Total credits	**25**

2. **Program Type:**

☐ Associate in Applied Science (AAS) ☐ Certificate of Achievement (CA)
☐ Associate in Arts (AA) ☐ Certificate of Competence (CO)
☐ Associate in Arts–Concentration ☒ Academic Subject Certificate (ASC)
☐ Associate in Science (AS)
☐ Associate in Science Natural Sciences–Concentration (ASNS)

3. **Program Title:** Mālama ʻĀina

4. **Program Description (for catalog):**

The Mālama ʻĀina program is designed to provide a theoretical and practical foundation for students interested in exploring the scientific and cultural aspects of Hawaiian land stewardship. Students will learn about plants and animals in the context of Hawaiian ecosystems and their inter-connections with the people of Hawaiʻi. Participation in field study will provide the opportunity to progress from study to practice, thus giving back to the *ʻāina* that feeds us.

Program Admission Requirements:

None.

Rev. 2/29/16

To meet graduation requirements, all programs require a cumulative GPA of 2.0 or higher for all courses applicable toward the certificate or degree. Include any additional graduation requirements:

None.

5. **List Program Student Learning Outcomes** that were approved by the Assessment Committee on 12/7/2016.

    1. Observe, analyze, and describe the ecosystem of Hawaiʻi using indigenous terminology and methodology;
    2. Observe, analyze, and describe the ecosystem of Hawaiʻi using Western scientific terminology and methodology;
    3. Use GIS technology to design, capture, store, manipulate, analyze, manage, and present geographically referenced information or data;
    4. Apply Hawaiian and Western knowledge and technological skills to active land stewardship practices.

6. **Proposed Date of First Offering:** Fall 2018

7. **Is this program offered at another UH campus?** ☒ Yes ☐ No
   If **Yes,** specify campus. If **No,** why is this program offered at KCC:

   The University of Hawaiʻi at Mānoa has a Mālama ʻĀina program in the Kamakakūokalani College of Hawaiian Studies (Mālama ʻĀina: Hawaiian Perspectives on Resource Management) and a Natural Resources and Environmental Management program in the College of Tropical Agriculture and Human Resources.

8. **Reason for this Program Action:**

   This ASC is being developed as part of a Title III grant geared to providing students with an area focus option for obtaining an AA degree.

9. **Board of Regents Approval Needed:** ☐ Yes ☒ No

10. **Indicate the number of semesters required to complete each certificate and degree.**

Certificate/Degree	Number of Semesters
ASC Mālama ʻĀina	4

11. **Program Course Sequencing:** Complete one for each certificate/degree if sequencing is not provided with question #1.

PROGRAM ACTION REQUEST APPROVAL

PROGRAM: Mālama ʻĀina Academic Subject Certificate

Effective date: Fall 2018

PSLOs Approved by: _Mary C. Summers_   _3 Jan 2017_
     Assessment Committee Chairperson   Date

Proposed by: _Mary C. Summers_   _22 Nov 2016_
     Originator   Date

Requested by: _Richard Randall_   _12/28/16_
     Department/Division Chairperson   Date

Approved by: _____   _1/20/17_
     Curriculum Committee Chairperson   Date

James R. One   _2/15/17_
     Vice Chancellor for Academic Affairs   Date

Helen A. Cox   _2/15/17_
     Chancellor   Date