

**New Program Code**       **Modify Program Code**

Date: 1/15/2021

**REQUESTOR CONTACT INFORMATION**

Name Kathlen Lee Campus Kauai CC  
 Title Educational Specialist Email kathlen@hawaii.edu  
 Office/Dept Academic Affairs Phone (808) 245-8204

**NEW PROGRAM CODE TO CREATE**

Institution KAU - Kauai Community College Campus KAU - Kauai Community College  
 Level UG - Undergraduate Effective Term Fall 2021

	Code (Max. Characters)	Description	Check if requesting new code:
College	(2) <u>IN</u>	<u>Instructional</u>	<input type="checkbox"/> See Banner form STVCOLL
Department	(4) <u>TR</u>	<u>Trade Technology</u>	<input type="checkbox"/> See Banner form STVDEPT
Degree/Certificate	(6) <u>CA</u>	<u>Certificate of Achievement</u>	<input type="checkbox"/> See Banner form STVDEGC
Major	(4) <u>AMT2</u>	<u>Automotive Technology</u>	<input type="checkbox"/> See Banner form STVMAJR
Concentration	(4) <del>NSAD</del> <u>NSAR</u>	<u>Non-Struc Analysis&amp;Damage Rep</u>	<input type="checkbox"/> See Banner form STVMAJR
Minor	(4) _____	_____	<input type="checkbox"/> See Banner form STVMAJR

If a similar major/concentration code exists in Banner, please list the code: \_\_\_\_\_

Justification to warrant a new major/concentration code similar to an existing major/concentration code: \_\_\_\_\_

Is this major/concentration code being used the same way at the other UH campuses?  Yes  No  
 Should this program be available for applicants to select as their planned course of study on the online application? *If yes, student may select the code as their only program of study.*  Yes  No

**RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION**

Is 50% or greater of the classes in this program offered at a location other than the Home Campus?  Yes  No  
 Is this program/major/certificate financial aid eligible?  Yes  No  
 Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)?  Yes  No

See <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>

**Program Length**

In academic years; decimals are acceptable. The length of the program should match what is published by the campus in any online and/or written publication.

Special Program Designations  A  B  N  P  T  U

See Special Program Designations Code Definitions on IRAO Program Code Request webpage

Required Terms of Enrollment:  Fall  Spring  Summer  Extended

**IRAO USE ONLY: DATE RECEIVED**

**ADDITIONAL COMMENTS**

Requesting to add a new Certificate of Achievement in Non-Structural Analysis and Damage Repair.

**ATTACHMENTS**

**BOR Approved:** Sole-credential Certificates, Associate (excluding ATS), Bachelor and Graduate Degrees, and sole credential certificates

- BOR Meeting Minutes & Supporting Documents  Curriculum

**Chancellor Approved:** Concentrations, Certificates and Associate in Technical Studies (ATS) Degree

- Memo from Chancellor to notify Vice President for Academic Planning and Policy regarding program action.  
 Curriculum

**CERTIFICATES ONLY: Please check one (1) statement.** This certificate is a...

- BOR approved certificate. BOR Meeting/Approval Date: \_\_\_\_\_  
 Chancellor approved within an authorized BOR program. BOR Program: \_\_\_\_\_  
 Chancellor approved CO in accordance with UHCCP 5.203, Section IV.B.10.

**VERIFICATIONS**

*By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.*

Registrar  
(Print Name)

Kailana Soto

Kailana Soto 1/20/21  
Signature Date

Financial Aid Officer  
(Print Name)

Jeff Anderson

Jeff Anderson 1/20/21  
Signature Date

For Community Colleges,  
verification of consultation with  
OVPCC Academic Affairs:

Suzette Robinson

Suzette Robinson 2/8/2021  
Signature Date



UNIVERSITY of HAWAII  
**KAUAI**  
COMMUNITY COLLEGE


OFFICE OF THE CHANCELLOR

January 15, 2021

**MEMORANDUM**

TO: Debora Halbert  
Associate Vice President for Academic Planning and Policy

VIA: Erika Lacro  
Vice President for Community Colleges

FROM: Joseph Daisy  
Chancellor 

SUBJECT: Curriculum Approval

I have approved the following effective Fall 2021:

**New**

*Automotive Technology*  
Certificate of Achievement (C.A.) – Non-Structural Analysis and Damage Repair

**Kaua'i Community College  
University of Hawai'i  
Program Action Request (Modification)**

VCAA Office Use Only	
Effective Fall	2021
Date Approved	01/21
Replaces	2018

1. Program title: Automotive Technology
2. Program requirements:

PRESENT (Until End of: Summer 2021)	CO Drive Train Specialist	CO Engine Specialist	CO Undercar Specialist	CO HEV Diagnostic and Repair	CO HEV Preventive Maintenance and Repair	CA Automotive Green Technology	CA Electronics/Computer Control Technician	CA Heavy Line Technician	CA Driveability Technician	CA Master Automobile Service Technology	AAS AMT Degree	PROPOSED (Effective: Fall 2021)	CO Drive Train Specialist	CO Engine Specialist	CO Undercar Specialist	CO HEV Diagnostic and Repair	CO HEV Preventive Maintenance and Repair	CA Non-Structural Analysis and Damage Repair	CA Automotive Green Technology	CA Electronics/Computer Control Technician	CA Heavy Line Technician	CA Driveability Technician	CA Master Automobile Service Technology	AAS AMT Degree
Semester 1												Semester 1												
AMT 100	2	2	2					2		2	2	AMT 100	2	2	2		2						2	2
												AMT 120B					4							
												AMT 126B					4							
												AMT 134B					4							
AMT 141	5	5	5	5	5	5	5	5	5	5	5	AMT 141	5	5	5	5	5		5	5	5	5	5	5
AMT 152			4					4		4	4	AMT 152			4						4		4	4
AMT 154			4					4		4	4	AMT 154			4						4		4	4
Thinking, Reasoning/ Mathematics: Core Options											3	Thinking, Reasoning, and Mathematics: Core Options												3
Semester 2												Semester 2												
AMT 129		7			7	7		7	7	7	7	AMT 129		7			7		7		7	7	7	7
												AMT 136B					6							
AMT 145	4							4		4	4	AMT 145	4								4		4	4
												AMT 144B					6							
AMT 241							4		4	4	4	AMT 241							4			4	4	4
Natural Environment: PHYS 101											3	Natural Environment: PHYS 101												3
Semester 3												Semester 3												
AMT 149								4		4	4	AMT 149										4		4
AMT 171				3	3	3						AMT 171				3	3		3					
AMT 240							4		4	4	4	AMT 240							4			4	4	4
AMT 242							5		5	5	5	AMT 242							5			5	5	5
Cultural Environment: Core Options											3	Cultural Environment: Core Options												3
Social Environment: Core Options											3	Social Environment: Core Options												3
Semester 4												Semester 4												
AMT 144							4			4	4	AMT 144							4				4	4
AMT 172				3	3							AMT 172				3	3		3					
AMT 173				3	3							AMT 173			3			3						
AMT 244				5		5	5		5	5	5	AMT 244			5			5	5			5	5	5
AMT 260									4	4	4	AMT 260										4	4	4
Communication (Oral and Written): Core Options											3	Communication: Core Options												3
Total credits	11	14	15	16	18	26	27	30	34	56	71	Total Credits	11	14	15	16	18	26	27	30	34	56	71	

**OPTIONS FOR PRESENT PROGRAMS (until Summer 2021)**

GENERAL SKILLS/ED CORE OPTIONS, FALL 2018		
Category	Cr	Course Options
Communication (Written and Oral Communication combined)	3	BUSN 179; CULN 160; ENG 100, ENG 104 or higher; LING 102; SP 151, SP 185, SP 231, SP 251; any WI course; or any FW designation
Cultural Environment	3	ANTH 200, ANTH 220; BOT 105; CULN 130; HOST 101; SP 185; any Humanities course; or any DA, DH, or DL designation, including languages
Social Environment	3	BUS 120; ECED 105, ECED 131, ECED 140, ECED 245; HOST 100; HPER 195; MGT 122; PHIL 101; any Social Science course; or any DS designation
Thinking, Reasoning/Mathematics	3	ACC 124, ACC 201; BUSN 188; ICS 111; MATH 100 or higher; PHIL 110; or any FO/FS designation

**3. If applicable, indicate if certain certificate or degree tracks are being terminated or stopped out.**

All tracks that have strikethrough in the "Proposed" side of the chart (see #2) are being stopped out.

Term to reactivate track: \_\_\_\_\_

Note: The maximum stop out is 2 years.

All tracks that have been removed from the "Proposed" side of the chart (see #2) are being terminated.

**For either option, answer all of the following:**

**A. The number of students currently enrolled in each track that is being stopped out or terminated.**

**B. Include a plan or steps that will be taken to phase out the program if there are students currently enrolled in or close to completing the program (a copy of this PAR will be shared with the Director of Institutional Effectiveness once it's approved).**

**4. If applicable, include the existing and proposed certificate/degree and title for all tracks that are changing its 1) title and/or 2) type of certificate or degree. Skip this question if it doesn't apply.**

[Existing certificate or degree and title] changed to [Proposed certificate or degree and title]

**5. Program description (for catalog):**

The Automotive Technology program is a competency-based program designed following standards specified by the Automotive Service Excellence (ASE) Education Foundation. The competencies the student is expected to achieve in the program are based on the task described by ASE Education Foundation. A student who successfully completes the program will receive training in all of the eight areas described by ASE Education Foundation: A-1 Engine Repair; A-2 Automatic Transmission and Transaxle; A-3 Manual Drive Train and Axles; A-4 Suspension and Steering; A-5 Brakes; A-6 Electrical/Electronic Systems; A-7 Heating and Air Conditioning; and A-8 Engine Performance. In order to meet global changes, the automotive industry has gone Green with Hybrid and Electric vehicles. Our program will meet the industry needs by providing training in sustainable energy with Hybrid and Electric Vehicle (HEV) Technology and alternative fuels. Auto Refinishing and Non-Structural Repairs are also included in our program to meet the needs of cosmetic repairs and body refinishing at industry standards.

The goals of the program are to prepare students with the skills and competencies necessary for a successful career as an automotive technician, to instill in the student the work habits and attitude necessary to work in a highly competitive field, and to provide the student with the basic skills necessary to become a lifelong learner in order to keep abreast of the latest technological changes in the automobile.

The Automotive Technology program courses are clustered into certificates, each providing a set of marketable workplace skills. The Certificates of Competence (COs) in HEV Preventive Maintenance and Repair and the HEV Diagnostic and Repair lead to a Certificate of Achievement (CA) in Automotive Green Technology. The Drive Train Specialist, Engine Specialist, and Undercar Specialist lead to the CA in Automotive Technology Heavy Line Technician. In addition, other certificates earned are the Electronics/Computer Controls Technician, Driveability Technician, and Master Automobile Service Technology CAs that lead to the Associate in Applied Science (AAS) degree. This two-year AAS degree program is offered every year.

This program is articulated with other UH Community College Automotive programs. Students should plan to enroll in all the Automotive Technology program courses offered each semester in order to earn the desired certificate or degree in the shortest time possible. Students are strongly encouraged to consult with an academic advisor to help them plan the best path for reaching their academic goals.

The cost of tools and supplies for the program is approximately \$2,500. This cost can vary considerably, depending on where the student chooses to buy tools and supplies.

**Program admission requirements (if applicable – skip if it doesn't apply):**

Applicants will be admitted into the Automotive Technology program on a "first applied, first qualified" basis. Students must maintain a valid driver's license throughout the course of study.

**Program graduation requirements (select all that apply):**

All programs require a cumulative GPA of 2.0 or higher for all courses applicable toward the certificate or degree. **Note: This is a standard statement applicable to all programs and should always be selected.**

A grade of "C" or higher in all AMT alpha courses required for the Automotive Technology program is also required for graduation.

Additional graduation requirements:

**6. Program student learning outcomes (PSLOs). Select one of the following:**

The PSLOs below remain the same as the last approved PAR and were approved on 04/30/2015.

The PSLOs below have been revised from the last approved PAR and the latest PSLOs were approved on \_\_/\_\_/\_\_.

1. Demonstrate technical proficiency in entry-level skills for employment in the automotive service field or related areas.
2. Apply the theory behind automotive procedures and use critical thinking when performing service, maintenance, diagnostics, and repair of all major automotive systems.

3. Comply with personal and environmental safety practices in accordance with applicable safety and environmental regulations.
4. Identify and use appropriate tools, testing, and measuring equipment required to accomplish each task established by the National Automotive Technicians Education Foundation (NATEF).
5. Locate references, training information and manufacturer's procedures from industry resources using the appropriate technology and perform tasks in accordance with their research.
6. Perform all diagnostic and repair tasks in accordance with manufacturer's recommended procedures as published.
7. Communicate effectively both orally and in writing.

7. **PART I. JUSTIFICATION – Justification for all program changes (if stopping out or terminating, provide justification):**

The AMT program is creating a new Non-Structural Analysis and Damage Repair Certificate of Achievement. With the closure of the ABRP program, ABRP courses that were inactive have been reactivated and modified under AMT as the automotive industry is so vast that encompasses all areas related to vehicle repair. Our local repair industry and advisory board have expressed the need and support to bring back training and development with these courses and new certificate. Student interests are peaking, but due to Financial Aid restrictions they cannot receive assistance on these new courses until the new certificate is created.

**PART II. JUSTIFICATION – Request for ACCJC approval. Review the [Substantive Change Inquiry form](#) to determine if ACCJC approval is necessary and select one of the following (if you have any questions about the Substantive Change Inquiry form, contact the VCAA):**

The Substantive Change Inquiry form has been completed and is included with this proposal. Upon Curriculum Committee approval of the PAR, the VCAA will review the form and request ACCJC approval when necessary.

None of the conditions in the Substantive Change Inquiry form apply to this proposal.

8. **Proposed changes to take effect in Fall 2021**

Programs typically start in the Fall; however, if proposing a term other than Fall (e.g., Spring or Summer), include the term and provide a brief rationale below.

9. **Is this program offered at another UH campus?**  Yes  No  
If Yes, specify campus. If No, why is this program offered at KCC:  
Hawai'i CC, Honolulu CC, Leeward CC, and UH Maui College

10. **Board of Regents approval (select one of the following):**

- The Board of Regents has already approved this program
- Board of Regents approval is pending (as of this proposal)
- This is a standalone CO and Board of Regents approval is not needed

11. Indicate the number of semesters required to complete each certificate and degree.

Certificate/Degree	Number of Semesters
CO Drive Train Specialist	2
CO Engine Specialist	2
CO Undercar Specialist	1
CO HEV Diagnostic and Repair	4
CO HEV Preventive Maintenance and Repair	2
CA Non-Structural Analysis and Damage Repair	2
CA Automotive Green Technology	4
CA Electronics/Computer Control Technician	4
CA Heavy Line Technician	3
CA Driveability Technician	4
CA Master Automobile Service Technology	4
AAS Automotive Technology	4

12. **Program course sequence:** Complete one suggested pathway for each certificate/degree based on the course and category requirements provided in the chart for question #2. If you have any questions about the course sequence, contact the Integrated Technology Coordinator.

Drive Train Specialist Certificate of Competence				
Fall Semester 1		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 100	2	X		
AMT 141	5	X		
Spring Semester 2		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 145	4		X	
Total credits	11	=====	=====	=====

Engine Specialist Certificate of Competence				
Fall Semester 1		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 100	2	X		
AMT 141	5	X		
Spring Semester 2		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 129	7		X	
Total credits	14	=====	=====	=====



<b>Undercar Specialist Certificate of Competence</b>				
Fall Semester 1		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 100	2	X		
AMT 141	5	X		
AMT 152	4	X		
AMT 154	4	X		
Total credits		15	=====	=====

<b>HEV Diagnostic and Repair Certificate of Competence</b>				
Fall Semester 1		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 141	5	X		
Spring Semester 3		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 171	3		X	
Spring Semester 4		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 173	3		X	
AMT 244	5		X	
Total credits		16	=====	=====

<b>HEV Preventive Maintenance and Repair Certificate of Competence</b>				
Fall Semester 1		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 141	5	X		
Spring Semester 2		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 129	7		X	
Fall Semester 3		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 171	3	X		
Spring Semester 4		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 172	3		X	
Total credits		18	=====	=====

<b>Non-Structural Analysis and Damage Repair Certificate of Achievement</b>				
Fall Semester 1		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 100	2	X		
AMT 120B	4	X		
AMT 126B	4	X		
AMT 134B	4	X		
Spring Semester 2		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 136B	6		X	
AMT 144B	6		X	
Total credits		26	=====	=====

<b>Automotive Green Technology Certificate of Achievement</b>				
Fall Semester 1		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 141	5	X		
Spring Semester 2		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 129	7		X	
Fall Semester 3		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 171	3	X		
Spring Semester 4		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 172	3		X	
AMT 173	3		X	
AMT 244	5		X	
Total credits		26	=====	=====

<b>Electronics/Computer Control Technician Certificate of Achievement</b>				
Fall Semester 1		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 141	5	X		
Spring Semester 2		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 241	4		X	
Fall Semester 3		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 240	4	X		
AMT 242	5	X		
Spring Semester 4		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 144	4		X	
AMT 244	5		X	
Total credits		27	=====	=====

<b>Heavy Line Technician Certificate of Achievement</b>				
Fall Semester 1		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 100	2	X		
AMT 141	5	X		
AMT 152	4	X		
AMT 154	4	X		
Spring Semester 2		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 129	7		X	
AMT 145	4		X	
Fall Semester 3		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 149	4	X		
Total credits		30	=====	=====

<b>Driveability Technician Certificate of Achievement</b>				
Fall Semester 1		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 141	5	X		
Spring Semester 2		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 129	7		X	
AMT 241	4		X	
Fall Semester 3		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 240	4	X		
AMT 242	5	X		
Spring Semester 4		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 244	5		X	
AMT 260	4		X	
Total credits		34	=====	=====

<b>Master Automobile Service Technology Certificate of Achievement</b>				
Fall Semester 1		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 100	2	X		
AMT 141	5	X		
AMT 152	4	X		
AMT 154	4	X		
Spring Semester 2		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 129	7		X	
AMT 145	4		X	
AMT 241	4		X	
Fall Semester 3		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 149	4	X		
AMT 240	4	X		
AMT 242	5	X		
Spring Semester 4		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 144	4		X	
AMT 244	5		X	
AMT 260	4		X	
Total credits		56	=====	=====

AMT Associates of Applied Science Degree				
Fall Semester 1		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 100	2	X		
AMT 141	5	X		
AMT 152	4	X		
AMT 154	4	X		
Thinking, Reasoning, and Mathematics: QM 108 is recommended	3	X		
Spring Semester 2		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 129	7		X	
AMT 145	4		X	
AMT 241	4		X	
Natural Environment: PHYS 101	3		X	
Fall Semester 3		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 149	4	X		
AMT 240	4	X		
AMT 242	5	X		
Cultural Environment	3	X		
Social Environment	3	X		
Spring Semester 4		Indicate the semester(s) the course is offered with an X.		
Course Alpha/No. or Category	Credits	F	S	SU
AMT 144	4		X	
AMT 244	5		X	
AMT 260	4		X	
Communication: ENG 106 is recommended	3			
Total credits	71	-----	-----	-----

PROGRAM ACTION REQUEST APPROVAL

Submitted by: Gordon Talbo Gordon Talbo 8/27/20  
Print Name and Signature Date

Note: Submit the signed printed copy (including the electronic Word file) to the VCAA Secretary who will route the proposal for approvals.

Approved by:

Division Chair: Gordon Talbo Gordon Talbo 8/27/20  
Print Name and Signature Date

Assessment Committee  
Coordinator (PSLOs): Candace M. Tabuchi Candace M. Tabuchi 9/18/2020  
Print Name and Signature Date

Integrated Technology  
Coordinator (course sequence): Shaunte Sadora 09/16/20  
Date

Curriculum Committee: James Andrews 11/1/20  
Print Name and Signature Date

Frankie Harriss 14 JAN 2021  
Frankie Harriss, Vice Chancellor for Academic Affairs Date

For VCAA – ACCJC approval is needed:  Yes  No

Joseph M. Daisy JANUARY 14, 2021  
Joseph Daisy, Chancellor Date

January 15, 2021

Dr. Joseph Daisy  
Chancellor  
Kaua`i Community College  
3-1901 Kaumualii Hwy  
Lihue, HI 96766

Dear Chancellor Daisy,

Your Accreditation Liaison Officer has informed the ACCJC that your institution will be offering a new program:

- Non-structural Analysis and Damage Repair (Certificate of Achievement)

Based on the description provided, it has been determined a substantive change review by the Commission is **not** required. Thank you for bringing this to our attention and please let us know if there are any changes in the information provided by the College.

On behalf of the Commission, thank you for your continued commitment to accreditation and academic quality in higher education.

Sincerely,

A handwritten signature in black ink, appearing to read 'Elizabeth Dutton', is written over a light blue circular stamp.

Elizabeth Dutton  
Accreditation Process Manager

cc: Dr. Valerie Barko, Accreditation Liaison Officer  
Ms. Martina Fernandez-Rosario, U.S. Department of Education