

ADMISSION STOP-OUT OR TERMINATION OF PROGRAM CODE

Form #CR-AP5
Modified March 2019

Date: Dec 29, 2020

REQUESTOR CONTACT INFORMATION

Name Kanoe Lambert Campus Hawai'i CC
Title Pathway Coordinator Email pathways@hawaii.edu
Office/Dept VCAA/Academic Support Phone 808-934-2613

PROGRAM CODE FOR ADMISSION STOP-OUT ONLY OR TERMINATION (PLEASE CHECK ONE)

Program Code CO-MKT-ENT Program Description CO in Entrepreneurship
Institution HAW - Hawaii Community College Campus HAW - Hawaii Community College
College BE Department Marketing
Level UG - Undergraduate

Are current students "grandfathered" under the program code? Yes No

Should the old program code be available for use in Banner? Yes No

Effective Fall 2020, this program code will no longer be available to admit or recruit students.
Term (ie. Fall 2014)

This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

Effective Spring 2023, this program code will no longer be available to enroll or award degree to students.
Term (ie. Fall 2014)

This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules.

FOR ADMISSION STOP-OUT ONLY REQUEST

Effective , this program code will be reactivated and available to admit or recruit students.
Term (ie. Fall 2014)

This will turn on the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

Check here to leave ONLINE APPLICATION OFF

ADDITIONAL COMMENTS

IRAQ USE ONLY: DATE RECEIVED

ATTACHMENTS

Termination of an Associate, Bachelor and Graduate Degrees, and sole credential certificates.

Memo with President's Approval, with cc to Vice President for Academic Planning and Policy, regarding program action.

Admission stop-outs, termination of a Certificate (eg. Certificate of Achievements, Certificates of Competence, Subject Certificates, Academic Subject Certificates) & Associate in Technical Studies (ATS) Degree.

Memo from Chancellor to Vice President for Academic Planning and Policy regarding program action.

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

Registrar
(Print Name)

Sherise Tiogangco

Sherise Tiogangco

Jan 11, 2021

Signature

Date

Financial Aid Officer
(Print Name)

Lorianne Fukui-Stoos

Lorianne Fukui-Stoos

Jan 11, 2021

Signature

Date

For Community Colleges,
verification of consultation with
OVPCC Academic Affairs:

Della Teraoka

Della Teraoka

1/20/2021

Signature

Date

¹ "Admission stop-out" is defined as a halt to new admissions to a program. (Regent Policy 5.201)

CO-MKT-ENT Entrepreneurship

Approved | Fall 2020

Proposal Information

Status

Changes

~~Active~~**Retired**

Warning: All versions that start after the retired version will be deleted.

Workflow Status*Proposer*

- ✓ **Donala Kawa`auhau (Submitter)**
Submitted 10-31-2019

Department/Division (Business Education & Technology Division) \\ Dept/Div Chair

- ✓ **Anne Chung**
Approved 11-1-2019

(Curriculum Support) \\ Curriculum Support

- Joni Onishi
- ✓ **Shyann Davis**
Approved 11-1-2019

CO deletion. The four CO's will not lead into the CA and AAS seamlessly.

(Curriculum Review) \\ Curriculum Committee/Chair

- Kuulei Kanahele
- Grace Funai
- ✓ **Janet Smith**
Approved 11-15-2019

(Academic Senate) \\ Academic Senate

- David Tsugawa
- ✓ **Clauida Wilcox-Boucher**
Approved 12-30-2019

(Banner Support) \\ Banner Support

- ✓ **Sherrie Ann Straslicka-Walker**
Approved 1-28-2020

College (Career and Technical Education) \\ Dean

- ✓ **Jessica Yamamoto**
Approved 1-28-2020

(Vice Chancellor of Academic Affairs) \\ VCAA

✓ **Joni Onishi**
Approved 2-14-2020

(Chancellor) \\ Chancellor

✓ **Rachel Solemsaas**
Approved 2-15-2020

(Approval Notification List) \\ Approval Notification List

✉ Sherrie Ann Straslicka-Walker

✉ M Kanoe Lambert

✉ Reshela DuPuis

✉ Larissa Leslie

Changes

- Effective Term
- End Term

Proposed
Effective Term
Fall 2020

Existing
Effective Term
Fall 2018

Program Title
Entrepreneurship

Code ⓘ
CO-MKT-ENT

Degree ⓘ
Certificate of Competence

PROPOSAL DETAILS

1) Is this a (Learning Outcomes Alignment, Fast Track, or Curriculum) proposal?

Curriculum

2) Proposal Summary

Retire a program

3) Proposal Rationale

Recent changes to the courses being offered in and by the Marketing program will result in the deletion of the ACC 120, ENT 125, and BUSN 188 courses. Without said courses the CO-MKT-ENT cannot be obtained.

4) Does the proposal change the total number of credits required?

Yes

5) Are similar modifications made elsewhere?

No

6) Proposal Supporting Documents

A) CATALOG INFORMATION

1) Description

This program is designed for students planning a career in the field of merchandising/marketing. The competency-based curriculum is designed to prepare students for positions such as sales associate, stock clerk, display person, account assistant, assistant buyer, marketing assistant, and assistant manager and to provide basic training for possible advancement to management positions.

2) Entry Requirements

None

3) Program Requirements

Acc 120 - College Accounting I (3)

Busn 150 - Intro to Business Computing (3)
(or ICS 101)

** Busn 188 - Business Calculations (3)

Ent 125 - Starting a Business (3)

* Mgt 124 - Human Resource Management (3)

* Mkt 120 - Principles of Marketing (3)

*A grade of "C" or higher is required to earn a certificate and/or degree

**Meets competency requirement in mathematics or communications

4) Total Program Credits

18

B) CONTENT INFORMATION

6) Learning Outcomes

Learning Outcomes Alignment (Admin Use Only)

4/2017

C) OTHER INFORMATION

7) College

Career and Technical Education

8) Workflow.

Business Education & Technology Division

9) Comments (Admin Use Only)

MKT Outcomes - 8 PLOs. See MKT (AAS) for details (<https://hawaii.kuali.co/cm/#/programs/view/5a7240d04552e02f0061a0a2>)

D) ATTACHMENTS

10) Upload applicable files related to this program.

- MEMO - MKT (CO) Certificates_10-2014.pdf
- MKT (CO-ENT)_F2014.pdf
- MKT (CO-ENT) - Modify(ENT 125_MGT 124 FT)_F18_Approved Proposal.pdf

Admin-only

Status

Changes

~~Active~~**Retired**

Warning: All versions that start after the retired version will be deleted.

ADMISSION STOP-OUT OR TERMINATION OF PROGRAM CODE

Form #CR-AP5
Modified March 2019

Date: Dec 29, 2020

REQUESTOR CONTACT INFORMATION

Name Kanoe Lambert Campus Hawai'i CC
Title Pathway Coordinator Email pathways@hawaii.edu
Office/Dept VCAA/Academic Support Phone 808-934-2613

PROGRAM CODE FOR ADMISSION STOP-OUT ONLY OR TERMINATION (PLEASE CHECK ONE)

Program Code CO-MKT-BUSF Program Description CO in Business Foundations
Institution HAW - Hawaii Community College Campus HAW - Hawaii Community College
College BE Department Marketing
Level UG - Undergraduate

Are current students "grandfathered" under the program code? Yes No

Should the old program code be available for use in Banner? Yes No

Effective Fall 2020, this program code will no longer be available to admit or recruit students.

Term (ie. Fall 2014)

This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

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Term (ie. Fall 2014)

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Check here to leave ONLINE APPLICATION OFF

ADDITIONAL COMMENTS

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ATTACHMENTS

Termination of an Associate, Bachelor and Graduate Degrees, and sole credential certificates.

Memo with President's Approval, with cc to Vice President for Academic Planning and Policy, regarding program action.

Admission stop-outs, termination of a Certificate (eg. Certificate of Achievements, Certificates of Competence, Subject Certificates, Academic Subject Certificates) & Associate in Technical Studies (ATS) Degree.

Memo from Chancellor to Vice President for Academic Planning and Policy regarding program action.

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

Registrar
(Print Name)

Financial Aid Officer
(Print Name)

For Community Colleges,
verification of consultation with
OVPCC Academic Affairs:

Sherise Tiogangco

Lorianne Fukui-Stoos

Della Teraoka

Sherise Tiogangco

Jan 11, 2021

Lorianne Fukui-Stoos

Jan 11, 2021

Della Teraoka

1/20/2021

Signature

Date

Signature

Date

Signature

Date

¹ "Admission stop-out" is defined as a halt to new admissions to a program. (Regent Policy 5.201)

CO-MKT-BUSF Business Foundations

Approved | Fall 2020

Proposal Information

Status

Changes

Active~~Retired~~

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Workflow Status*Proposer*

- ✓ **Donala Kawa`auhau (Submitter)**
Submitted 10-31-2019

Department/Division (Business Education & Technology Division) \\ Dept/Div Chair

- ✓ **Anne Chung**
Approved 11-1-2019

(Curriculum Support) \\ Curriculum Support

- Joni Onishi
- ✓ **Shyann Davis**
Approved 11-1-2019

CO deletion. The four CO's will not lead into the CA and AAS seamlessly. Courses will be submitted later for effective Fall 2021.

(Curriculum Review) \\ Curriculum Committee/Chair

- Kuulei Kanahele
- Grace Funai
- ✓ **Janet Smith**
Approved 11-15-2019

(Academic Senate) \\ Academic Senate

- David Tsugawa
- ✓ **Clauida Wilcox-Boucher**
Approved 12-30-2019

(Banner Support) \\ Banner Support

- ✓ **Sherrie Ann Straslicka-Walker**
Approved 1-28-2020

College (Career and Technical Education) \\ Dean

- ✓ **Jessica Yamamoto**
Approved 1-28-2020

(Vice Chancellor of Academic Affairs) \\ VCAA

- ✓ **Joni Onishi**
Approved 2-5-2020

(Chancellor) \\ Chancellor

- ✓ **Rachel Solemsaas**
Approved 2-5-2020

(Approval Notification List) \\ Approval Notification List

- ✉ Sherrie Ann Straslicka-Walker
- ✉ M Kanoe Lambert
- ✉ Reshela DuPuis
- ✉ Larissa Leslie

Changes

- Effective Term
- End Term

Proposed
Effective Term
Fall 2020

Existing
Effective Term
Fall 2018

Program Title
Business Foundations

Code ⓘ
CO-MKT-BUSF

Degree ⓘ
Certificate of Competence

PROPOSAL DETAILS

1) Is this a (Learning Outcomes Alignment, Fast Track, or Curriculum) proposal?

Curriculum

2) Proposal Summary

Retire a program

3) Proposal Rationale

Recent changes to the courses being offered in and by the Marketing program will result in the deletion of both the MKT 151 and BUSN 164 courses. Without said courses the CO-MKT-BUSF cannot be obtained.

4) Does the proposal change the total number of credits required?

Yes

5) Are similar modifications made elsewhere?

No

6) Proposal Supporting Documents

A) CATALOG INFORMATION

1) Description

This program is designed for students planning a career in the field of merchandising/marketing. The competency-based curriculum is designed to prepare students for positions such as sales associate, stock clerk, display person, account assistant, assistant buyer, marketing assistant, and assistant manager and to provide basic training for possible advancement to management positions.

2) Entry Requirements

None

3) Program Requirements

Busn 164 - Career Success (3)

* Mkt 151 - Principles of Customer Service (3)

* A grade of "C" or better is required to earn a certificate and/or degree

4) Total Program Credits

6

B) CONTENT INFORMATION

6) Learning Outcomes

Learning Outcomes Alignment (Admin Use Only)

4/2017

C) OTHER INFORMATION

7) College

Career and Technical Education

8) Workflow

Business Education & Technology Division

9) Comments (Admin Use Only)

MKT Outcomes - 8 PLOs. See MKT (AAS) for details (<https://hawaii.kuali.co/cm/#/programs/view/5a7240d04552e02f0061a0a2>)

D) ATTACHMENTS

10) Upload applicable files related to this program.

- MEMO - MKT (CO) Certificates_10-2014.pdf
- MKT (CO-BUSF)_F2014.pdf
- MKT (CO-BUSF) - Modify_F2018_Approved Proposal.pdf

Admin-only

Status

Changes

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ADMISSION STOP-OUT OR TERMINATION OF PROGRAM CODE

Form #CR-AP5
Modified March 2019

Date: Dec 29, 2020

REQUESTOR CONTACT INFORMATION

Name Kanoe Lambert Campus Hawai'i CC
Title Pathway Coordinator Email pathways@hawaii.edu
Office/Dept VCAA/Academic Support Phone 808-934-2613

PROGRAM CODE FOR ADMISSION STOP-OUT ONLY OR TERMINATION (PLEASE CHECK ONE)

Program Code CO-MKT-RETF Program Description CO in Retail Foundations
Institution HAW - Hawaii Community College Campus HAW - Hawaii Community College
College BE Department Marketing
Level UG - Undergraduate

Are current students "grandfathered" under the program code? Yes No

Should the old program code be available for use in Banner? Yes No

Effective Fall 2020, this program code will no longer be available to admit or recruit students.

Term (ie. Fall 2014)

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ADDITIONAL COMMENTS

IRAO USE ONLY: DATE RECEIVED

ATTACHMENTS

Termination of an Associate, Bachelor and Graduate Degrees, and sole credential certificates.

Memo with President's Approval, with cc to Vice President for Academic Planning and Policy, regarding program action.

Admission stop-outs, termination of a Certificate (eg. Certificate of Achievements, Certificates of Competence, Subject Certificates, Academic Subject Certificates) & Associate in Technical Studies (ATS) Degree.

Memo from Chancellor to Vice President for Academic Planning and Policy regarding program action.

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Sherise Tiogangco

Sherise Tiogangco

Jan 11, 2021

Signature

Date

Financial Aid Officer
(Print Name)

Lorianne Fukui-Stoos

Lorianne Fukui-Stoos

Jan 11, 2021

Signature

Date

For Community Colleges,
verification of consultation with
OVPC Academic Affairs:

Della Teraoka

Della Teraoka

1/20/2021

Signature

Date

¹ "Admission stop-out" is defined as a halt to new admissions to a program. (Regent Policy 5.201)

CO-MKT-RETF

Retail Foundations

Approved | Fall 2020

Proposal Information

Status

Changes

~~Active~~**Retired**

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Workflow Status*Proposer*

- ✓ **Donala Kawa`auhau (Submitter)**
Submitted 10-31-2019

Department/Division (Business Education & Technology Division) \\ Dept/Div Chair

- ✓ **Anne Chung**
Approved 11-1-2019

(Curriculum Support) \\ Curriculum Support

- Joni Onishi
- ✓ **Shyann Davis**
Approved 11-1-2019

CO deletion. The four CO's will not lead into the CA and AAS seamlessly. Mkt course deletion will be submitted later for effective Fall 2021.

(Curriculum Review) \\ Curriculum Committee/Chair

- Kuulei Kanahele
- Grace Funai
- ✓ **Janet Smith**
Approved 11-15-2019

(Academic Senate) \\ Academic Senate

- David Tsugawa
- ✓ **Clauida Wilcox-Boucher**
Approved 12-30-2019

(Banner Support) \\ Banner Support

- ✓ **Sherrie Ann Straslicka-Walker**
Approved 1-28-2020

College (Career and Technical Education) \\ Dean

- ✓ **Jessica Yamamoto**
Approved 1-28-2020

(Vice Chancellor of Academic Affairs) \\ VCAA

- ✓ **Joni Onishi**
Approved 2-5-2020

(Chancellor) \\ Chancellor

- ✓ **Rachel Solemsaas**
Approved 2-5-2020

(Approval Notification List) \\ Approval Notification List

- ✉ Sherrie Ann Straslicka-Walker
- ✉ M Kanoe Lambert
- ✉ Reshela DuPuis
- ✉ Larissa Leslie

Changes

- Effective Term
- End Term

Proposed
Effective Term
Fall 2020

Existing
Effective Term
Fall 2018

Program Title
Retail Foundations

Code ⓘ
CO-MKT-RETF

Degree ⓘ
Certificate of Competence

PROPOSAL DETAILS

1) Is this a (Learning Outcomes Alignment, Fast Track, or Curriculum) proposal?

Curriculum

2) Proposal Summary

Retire a program

3) Proposal Rationale

Recent changes to the courses being offered in and by the Marketing program will result in the deletion of both the MKT 130 and BUSN 164 courses. Without said courses the CO-MKT-RETF cannot be obtained.

4) Does the proposal change the total number of credits required?

Yes

5) Are similar modifications made elsewhere?

No

6) Proposal Supporting Documents

A) CATALOG INFORMATION

1) Description

This program is designed for students planning a career in the field of merchandising/marketing. The competency-based curriculum is designed to prepare students for positions such as sales associate, stock clerk, display person, account assistant, assistant buyer, marketing assistant, and assistant manager and to provide basic training for possible advancement to management positions.

2) Entry Requirements

None

3) Program Requirements

Busn 164 - Career Success (3)

* Mgt 124 - Human Resource Management (3)

* Mkt 130 - Principles of Retailing (3)

* A grade of "C" or better is required to earn a certificate and/or degree

4) Total Program Credits

9

B) CONTENT INFORMATION

6) Learning Outcomes

Learning Outcomes Alignment (Admin Use Only)

4/2017

C) OTHER INFORMATION

7) College

Career and Technical Education

8) Workflow

Business Education & Technology Division

9) Comments (Admin Use Only)

MKT Outcomes - 8 PLOs. See MKT (AAS) for details (<https://hawaii.kuali.co/cm/#/programs/view/5a7240d04552e02f0061a0a2>)

D) ATTACHMENTS

10) Upload applicable files related to this program.

- MEMO - MKT (CO) Certificates_10-2014.pdf
- MKT (CO-RETF)_F2014.pdf
- MKT (CO-RETF) - Modify_F2018_Approved Proposal.pdf

Admin-only

Status

Changes

Active~~Retired~~

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ADMISSION STOP-OUT OR TERMINATION
OF PROGRAM CODE

Form #CR-AP5
Modified March 2019

Date: Dec 29, 2020

REQUESTOR CONTACT INFORMATION

Name Kanoe Lambert Campus Hawai'i CC
Title Pathway Coordinator Email pathways@hawaii.edu
Office/Dept VCAA/Academic Support Phone 808-934-2613

PROGRAM CODE FOR ADMISSION STOP-OUT ONLY OR TERMINATION (PLEASE CHECK ONE)

Program Code CO-MKT-BESS Program Description CO in Business Essentials
Institution HAW - Hawaii Community College Campus HAW - Hawaii Community College
College BE Department Marketing
Level UG - Undergraduate

Are current students "grandfathered" under the program code? Yes No

Should the old program code be available for use in Banner? Yes No

Effective Fall 2020, this program code will no longer be available to admit or recruit students.

Term (ie. Fall 2014)

This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

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Term (ie. Fall 2014)

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ADDITIONAL COMMENTS

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ATTACHMENTS

Termination of an Associate, Bachelor and Graduate Degrees, and sole credential certificates.

Memo with President's Approval, with cc to Vice President for Academic Planning and Policy, regarding program action.

Admission stop-outs, termination of a Certificate (eg. Certificate of Achievements, Certificates of Competence, Subject Certificates, Academic Subject Certificates) & Associate in Technical Studies (ATS) Degree.

Memo from Chancellor to Vice President for Academic Planning and Policy regarding program action.

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Registrar
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Sherise Tiogangco

Sherise Tiogangco

Jan 11, 2021

Signature

Date

Financial Aid Officer
(Print Name)

Lorianne Fukui-Stoos

Lorianno Fukui-Stoos

Jan 11, 2021

Signature

Date

For Community Colleges,
verification of consultation with
OVPC Academic Affairs:

Della Teraoka

Della Teraoka

1/20/2021

Signature

Date

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CO-MKT-BESS Business Essentials

Approved | Fall 2020

Proposal Information

Status

Changes

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Workflow Status

Proposer

- ✓ **Donala Kawa`auhau (Submitter)**
Submitted 10-31-2019

Department/Division (Business Education & Technology Division) \\ Dept/Div Chair

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Approved 1-28-2020

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- ✓ **Jessica Yamamoto**
Approved 1-28-2020

(Vice Chancellor of Academic Affairs) \\ VCAA

✓ **Joni Onishi**
Approved 2-5-2020

(Chancellor) \\ Chancellor

✓ **Rachel Solemsaas**
Approved 2-5-2020

(Approval Notification List) \\ Approval Notification List

✉ Sherrie Ann Straslicka-Walker

✉ M Kanoe Lambert

✉ Reshela DuPuis

✉ Larissa Leslie

Changes

- Effective Term
- End Term

Proposed
Effective Term
Fall 2020

Existing
Effective Term
Fall 2017

Program Title
Business Essentials

Code ⓘ
CO-MKT-BESS

Degree ⓘ
Certificate of Competence

PROPOSAL DETAILS

1) Is this a (Learning Outcomes Alignment, Fast Track, or Curriculum) proposal?

Curriculum.

2) Proposal Summary

Retire a program

3) Proposal Rationale

Recent changes to the courses being offered in and by the Marketing program will result in the deletion of BUSN 188. Without said course the CO-MKT-BESS cannot be obtained.

4) Does the proposal change the total number of credits required?

Yes

5) Are similar modifications made elsewhere?

No

6) Proposal Supporting Documents

A) CATALOG INFORMATION

1) Description

This program is designed for students planning a career in the field of merchandising/marketing. The competency-based curriculum is designed to prepare students for positions such as sales associate, stock clerk, display person, account assistant, assistant buyer, marketing assistant, and assistant manager and to provide basic training for possible advancement to management positions.

2) Entry Requirements**3) Program Requirements**

**Busn 188 - Business Calculations (3)

Busn 150 - Intro to Business Computing (3)

(or ICS 101)

Eng 100 - Composition I (3)

Spco 151 - Intro to Speech and Communication (3)

**Meets competency requirement in mathematics or communications

4) Total Program Credits

12

B) CONTENT INFORMATION

6) Learning Outcomes

Learning Outcomes Alignment (Admin Use Only)

4/2017

C) OTHER INFORMATION

7) College

Career and Technical Education

8) Workflow

Business Education & Technology Division

9) Comments (Admin Use Only)

MKT Outcomes - 8 PLOs. See MKT (AAS) for details (<https://hawaii.kuali.co/cm/#/programs/view/5a7240d04552e02f0061a0a2>)

D) ATTACHMENTS

10) Upload applicable files related to this program.

- MEMO - MKT (CO) Certificates_10-2014.pdf
- MKT (CO-BESS)_F2014.pdf
- MKT (CO-BESS) -Course Outline(CC)_F2014.pdf

Admin-only

Status

Changes

~~Active~~**Retired**

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UNIVERSITY of HAWAII®
HAWAII
COMMUNITY COLLEGE

December 29, 2020

TO: Debora Halbert
Associate Vice President for Academic Programs & Policies

VIA: Joni Y. Onishi
Vice Chancellor for Academic Affairs, Hawai'i CC *Joni Onishi*

FROM: Rachel Solemsaas
Chancellor, Hawai'i CC *Rachel Solemsaas*

RE: TERMINATION OF PROGRAM CODES

Attached are the completed and approved "Code Request Forms for Academic Programs" with supporting documents, to terminate the following program codes, effective Fall 2020.

CO in Entrepreneurship
Certificate in Culinary
CO in Business Foundations
CO in Retail Foundations
CO in Business Essentials

attachments

cc: Pearl Iboshi, IRAO
Kanoë Lambert, Pathway Coordinator, HawCC
Sherise Tiogangco, Registrar, HawCC
Lorianne Fukui-Stoos, Interim Financial Aid Officer, HawCC