

New Program Code     Modify Program Code

Date: 2/21/2018

**REQUESTOR CONTACT INFORMATION**

Name Kanoë Lambert Campus Hawaii CC  
 Title Pathway Coordinator Email ellelam@hawaii.edu  
 Office/Dept Hale Aloha Rm. 126/Academic Dept. Phone 808-934-2613

**NEW PROGRAM CODE TO CREATE**

Institution HAW - Hawaii Community College Campus HAW - Hawaii Community College  
 Level UG - Undergraduate Effective Term Fall 2013 or ASAP

	Code (Max. Characters)	Description	Check if requesting new code:
College	(2) <u>AT</u>	<input checked="" type="checkbox"/> Applied Technical Education	<input type="checkbox"/> See Banner form STVCOLL
Department	(4) <u>ET</u>	<input checked="" type="checkbox"/> Electronics Technology	<input type="checkbox"/> See Banner form STVDEPT
Degree/Certificate	(6) <u>CA</u>	<input type="checkbox"/> Certificate of Achievement	<input type="checkbox"/> See Banner form STVDEGC
Major	(4) <u>ET</u>	<input type="checkbox"/> Electronics Technology	<input type="checkbox"/> See Banner form STVMAJR
Concentration	(4) _____	_____	<input type="checkbox"/> See Banner form STVMAJR
Minor	(4) _____	_____	<input type="checkbox"/> See Banner form STVMAJR

If a similar major/concentration code exists in Banner, please list the code: KAU-CA-ET

Justification to warrant a new major/concentration code similar to an existing major/concentration code:

CA-ET recommended by Electronics Advisory Committee and supported by the community workforce.

CA-ET streamlined program for students who are mainly focused on entering the workforce upon completion of this CA.

Is this major/concentration code being used the same way at the other UH campuses?  Yes  No

Should this program be available for applicants to select as their planned course of study on the online application? *If yes, student may select the code as their only program of study.*  Yes  No

**RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION**

Is 50% or greater of the classes in this program offered at a location other than the Home Campus?  Yes  No

Is this program/major/certificate financial aid eligible?  Yes  No

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)?  Yes  No

*See <http://www.ifap.ed.gov/Gainful/EmploymentInfo/index.html>*

**Program Length**

*In academic years, decimals are acceptable. The length of the program should match what is published by the campus in any online and/or written publication.*

Special Program Designations  A  B  N  P  T  U 2 y

*See Special Program Designations Code Definitions on IRAO Program Code Request webpage*

Required Terms of Enrollment:  Fall  Spring  Summer  Extended

IRA0 USE ONLY: DATE RECEIVED

**ADDITIONAL COMMENTS**

This CA-ET was approved and passed in 2013 (please see attachment) Starting term for the CA-ET was Fall 2013. Upon certificate conferrals, Admissions and Records notified Admin/program a Banner code was never generated for this CA-ET and thus the reason for this submission.

**ATTACHMENTS**

**BOR Approved:** Sole-credential Certificates, Associate (excluding ATS), Bachelor and Graduate Degrees, and sole credential certificates

- BOR Meeting Minutes & Supporting Documents  Curriculum

**Chancellor Approved:** Concentrations, Certificates and Associate in Technical Studies (ATS) Degree

- Memo from Chancellor to notify Vice President for Academic Planning and Policy regarding program action.  
 Curriculum

**CERTIFICATES ONLY: Please check one (1) statement.** This certificate is a...

- BOR approved certificate. BOR Meeting/Approval Date: \_\_\_\_\_  
 Chancellor approved within an authorized BOR program. BOR Program: \_\_\_\_\_  
 Chancellor approved CO in accordance with UHCCP 5.203, Section IV.B.10.

**VERIFICATIONS**

*By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.*

**Registrar**  
(Print Name)

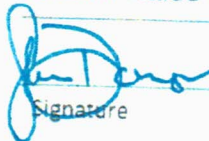
Sherise Tiogangco

  
Signature

2/21/18  
Date

**Financial Aid Officer**  
(Print Name)

Shawn Kaleo Domingo

  
Signature

2/26/18  
Date

**For Community Colleges,**  
verification of consultation with  
OVPCC Academic Affairs:

Suzette Robinson

  
Signature

4/5/18  
Date



University of Hawaii - Hawai'i Community College  
**Proposal to Modify a Program**

1. Program Title: Electronic Technology

2. Type of Action (check appropriate box or boxes).

- |  |  |
|--|--|
| <input type="checkbox"/> Course Deletion     | <input type="checkbox"/> Change in Program Requirement                                       |
| <input type="checkbox"/> Course Addition     | <input type="checkbox"/> Change in Program Prerequisites                                     |
| <input type="checkbox"/> Increase in Credits | <input checked="" type="checkbox"/> Other: <u>Add Certificate of Achievement</u>             |
| <input type="checkbox"/> Decrease in Credits | <input type="checkbox"/> Certificate or Degree Affected                                      |
|  | <input type="checkbox"/> Certificate of Competence   |
|  | <input type="checkbox"/> Certificate of Completion   |
|  | <input checked="" type="checkbox"/> Certificate of Achievement                               |
|  | Degree: <input type="checkbox"/> AA <input type="checkbox"/> AS <input type="checkbox"/> AAS |
|  | <input type="checkbox"/> Academic Subject Certificate  |

3. This modification changes the total number of credits required from  
 0 credits to  43 credits  no change

4. Similar modification(s) made elsewhere:

College(s): <u>N/A</u>

5. Briefly explain the modification(s) and attach a current and proposed program description containing the listing of required courses.

The proposed Certificate of Achievement program will award students a CA in Electronic Technology upon completion of the following courses:

HCC A.S. (Proposed curriculum):

Semester 1	#	Credits
ETRO 120	5	
ETRO 120L	2	
ETRO 121	2	
Math 66	4	
Eng 21+	3	
Total Credits		16

Semester 2	#	Credits
ETRO 122	5	
ETRO 122L	2	
ETRO 143	3	
ETRO 143	1	

7-17-2013 XC: FULL SET

- Div/Dept Chair
- Div/Dept Secretary

**SIGNATURE PAGE**

- Proposer
- Records (+ Attachments)
- Counseling
- Financial Aid (for courses)

- Curriculum Chair
- Adopted June 1 2006
- Faculty Senate





ETRO 160	1	
ETRO 161	5	
Total Credits		15
Semester 3		
ETRO 287	2	Credits
ETRO 280	3	
Total Credits		5
Semester 4		
ETRO 266	3	Credits
ETRO 287	3	
ETRO 2871	1	
Total Credits		7
Total Program Credits		43


6. What is/are the reason(s) for initiating the program modification(s)?


The change is recommended by the electronics advisory committee and supported by the community workforce.

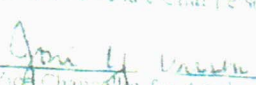
The program modification is geared towards students who are interested in learning the fundamentals of electronics and implementing their newly acquired skills in the working world. The proposed modification is a streamlined program for students who are mainly focused on entering the workforce upon completion of the CA degree.


Proposed By: Melanie Higa  Date: 09/27/12

Requested By:  Date: 09/27/12  
 (Division/Department Chairperson)

Approved By:  Date: 11/13/12  
 (Curriculum Review Committee Chairperson)

 Date: 12/13/12  
 (Academic Senate Chairperson)

 Date: 6/14/13  
 (Vice-Chancellor for Academic Affairs)

 Date: 09/27/12  
 (Chancellor)

Adopted: June 1, 2006



UNIVERSITY of HAWAII  
**HAWAII**  
COMMUNITY COLLEGE

February 26, 2018

**TO:** Suzette Robinson, Academic Affairs Programs Officer  
Office of the Vice Chancellor for Community Colleges

**FROM:** Joni Onishi, Vice Chancellor for Academic Affairs  
Hawaii Community College *Joni Onishi*

**RE:** New Program Code Request for CA-ET

Aloha Suzette. Attached is the Code Request Form with its supporting documents to establish a new program code for the Certificate of Achievement in the Electronics Technology Program at Hawaii Community College.

Upon your review and approval, please forward the Request and its supporting documents to Pearl Imada Iboshi at the Institutional Research and Analysis Office (IRAO) for further processing.

Thank you.

**c:** Kanoë Lambert, Pathway Coordinator  
Sherise Tioganco, Interim Registrar  
Kaleo Domingo, Financial Aid Manager  
Sherrie Ann Straslicka-Walker, Educational Specialist