

IRAO OFFICE USE ONLY	
Received	
In Banner	
MTVCOMP/Codeset	
Master Curriculum	
CIP Code	
Program Code	
Program Description	

University of Hawai'i  
Code Request Form for Academic Programs for

[Reset Form](#)

# NEW OR MODIFY PROGRAM CODE

**New Program Code**       **Modify Program Code**

Date: 8/24/16

## REQUESTOR CONTACT INFORMATION

Name Debie Amby Campus UH Maui College  
 Title Banner/Curriculum Specialist Email debie@hawaii.edu  
 Office/Dept Academic Affairs Phone 808-984-3378

## NEW PROGRAM CODE TO CREATE

Institution MAU - UH Maui College Campus MAU - UH Maui College  
 Level UG - Undergraduate Effective Term Fall 2016

	Code (Max. Characters)	Description	Check if requesting new code:
College	(2) <u>IN</u>	<u>Instructional</u>	<input checked="" type="checkbox"/> See Banner form STVCOLL
Department	(4) <u>DMED</u>	<u>Digital Media</u>	<input type="checkbox"/> See Banner form STVDEPT
Degree/Certificate	(6) <u>AS</u>	<u>Associate in Science</u>	<input type="checkbox"/> See Banner form STVDEGC
Major	(4) <u>CM</u>	<u>Creative Media</u>	<input type="checkbox"/> See Banner form STVMAJR
Concentration	(4) _____	_____	<input type="checkbox"/> See Banner form STVMAJR
Minor	(4) _____	_____	<input type="checkbox"/> See Banner form STVMAJR

CM(Creative Media)

If a similar major/concentration code exists in Banner, please list the code:

Justification to warrant a new major/concentration code similar to an existing major/concentration code:

There is a significant interest in the AS Creative Media program, particularly by the Maui County high school students. This program will prepare students to transfer to a baccalaureate degree in Creative Media and/or quickly enter the workforce.

Is this major/concentration code being used the same way at the other UH campuses?  Yes  No

Should this program be available for applicants to select as their planned course of study on the online application?  Yes  No  
*If yes, student may select the code as their only program of study.*

### RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION

Is 50% or greater of the classes in this program offered at a location other than the Home Campus?  Yes  No

Is this program/major/certificate financial aid eligible?  Yes  No

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)?  Yes  No

See <http://www.ftop.ed.gov/GainfulEmploymentInfo.mdex.html>

### Program Length

*In academic years, decimals are acceptable. The length of the program should match what is published by the campus in any online and/or written publication*

2.0

### Special Program Designations

See *Special Program Designations Code Definitions on IRAO Program Code Request webpage*

A     B     N     P     T     U

Required Terms of Enrollment:  Fall     Spring     Summer     Extended

ADDITIONAL COMMENTS

[Empty box for additional comments]

ATTACHMENTS

**BOR Approved:** Associate, Bachelor and Graduate Degrees, and sole credential certificates

- BOR Meeting Minutes & Supporting Documents                       Curriculum

**Chancellor Approved:** Certificates related to authorized BOR program & Associate in Technical Studies (ATS) Degree

- Memo from Chancellor to notify VPAA about new program                       Curriculum

For new certificates approved by the Chancellor, the related BOR authorized academic program is:  
*AS Creative Media*

VERIFICATIONS

*By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.*

**Registrar:**

**Flora Mora**

Print Name

*Flora Mora*

Signature

*8/26/16*

Date

**Financial Aid Officer:**

**Kilohana Miller**

Print Name

*Kilohana Miller*

Signature

*8-26-16*

Date

**For Community Colleges, verification of consultation with OVPCC Academic Affairs:**

*Suzette Robinson*

Print Name

*Suzette Robinson*

Signature

*8/28/16*

Date

## **MINUTES**

### **BOARD OF REGENTS' MEETING**

**JUNE 2, 2016**

#### **I. CALL TO ORDER**

Chair Randy Moore called the meeting to order at 9:16 a.m. on Thursday, June 2, 2016, at the University of Hawai'i Cancer Center, Sullivan Conference Center, 701 Ilalo Street, Honolulu, HI 96813.

Quorum (15): Chair Randy Moore; Vice Chair Jan Sullivan; Vice Chair Eugene Bal; Regent Simeon Acoba; Regent Wayne Higaki; Regent David Iha; Regent Ben Kudo; Regent Coralie Matayoshi; Regent Michael McEnerney; Regent Barry Mizuno; Regent Randy Moore; Regent Jeff Portnoy; Regent Lee Putnam; Regent Michelle Tagorda; Regent Ernie Wilson; and Regent Stanford Yuen.

Others in attendance: Vice President for Academic Affairs Risa Dickson; Vice President for Administration Jan Gouveia; Vice President for Community Colleges John Morton; Vice President for Legal Affairs and University General Carrie Okinaga; Vice President for Research Vassilis Syrmos; Vice President for Information Technology and Chief Information Officer, Garret Yoshimi; Vice President for Budget and Finance and Chief Financial Officer Kalbert Young; Interim UH-Mānoa (UHM) Chancellor Robert Bley-Vroman; UH-Hilo (UHH) Chancellor Donald Straney; Interim UH-West O'ahu (UHWO) Chancellor Doris Ching; Interim Kapi'olani Community College (KapCC) Chancellor Louise Pagotto; Executive Administrator and Secretary to the Board Cynthia Quinn; and others as noted.

#### **II. APPROVAL OF MINUTES OF THE APRIL 21, 2016 MEETING**

Regent Wilson moved to approve the minutes of the April 21, 2016 meeting, seconded by Regent Putnam, and the motion carried unanimously.

#### **III. PUBLIC COMMENT PERIOD**

Executive Administrator and Secretary of the Board Cynthia Quinn announced that the board office received and distributed to the board and posted online nine written testimony and five late written testimony; 22 individuals had signed up to give oral testimony. In addition, ten resolutions from the UHM Faculty Senate (Motion to Endorse College of Education Senate Resolution Calling for Faculty Input on Instruction and Research Faculty Needs and Prioritization of Facility Needs Related to Accreditation, Health and Safety; Resolution Calling for the Board of Regents Meetings to be Live-streamed and Televised on 'Ōlelo and Video Podcasts on UH Website; Resolution on Modification to the 45-Credit Upper Division Credit Requirement for a BS Botany

professional development leave to include a return to service obligation.

The regents thanked Committee Chair Matayoshi for her courage, diligence and passion she put into the efforts to regain control over hiring practices and payroll management. It was recognized that her work began as the newly appointed personnel committee chair subpoenaed by a legislature severely critical of hiring policies and salaries for UH EMs and faculty that resulted in the proviso for board review of all EM hires with salaries exceeding the state governor's salary. It was further noted that Committee Chair Matayoshi also addressed regaining control over the faculty housing situation where individuals were living in subsidized housing for generations, and reopened temporary subsidized housing to recruit new faculty and staff. Concluding comments were made about how the board is losing a very valuable regent who has accomplished much.

#### **F. Report from the Committee on Planning and Facilities**

Committee Chair Kudo summarized the committee report attached. He noted that the Whistleblower Program is evolving and the board needs to ensure it is done correctly. The initial focus is on the board's jurisdiction over antifraud and financial fraud as set forth in statute, with the program being expanded to include other types of complaints in the future. No additional comments or questions from the board were raised.

#### **G. Report from the Committee on Research and Innovation**

Committee Chair Bal summarized the committee report attached.

A question was raised regarding earlier testimony received about including administrators in RP 12.201, and whether there was any opposition from committee members to amend RP 12.201 to reflect this addition. Chair Moore indicated this item would be taken off the consent agenda and voted on separately. No additional comments or questions from the board were raised.

### **VIII. ITEMS FOR DISCUSSION & APPROVAL**

#### **A. For Approval**

##### **1. By Consent Agenda**

##### **a. Approval of Provisional Programs:**

- 1) Associate in Science (AS) in Creative Media, Hawai'i Community College, Kaua'i Community College and University of Hawai'i Maui College**
- 2) Doctor of Juridical Science (SJD), William S. Richardson School of Law, University of Hawai'i at Mānoa**

##### **b. Approval of Proposed Amendments to Regents Policy Chapter 12,**

**Research (RP 12.207)**

- c. **Approval of Amendments to Regents Policy 9.212, Executive & Managerial Personnel Policies**
- d. **Approval of Regents Policy 2.205, Policy on Whistleblowing and Retaliation**

Regent Wilson moved to approve the consent agenda, as amended to remove Approval of Proposed Amendments to Regent Policy, Chapter 12, Research (RP 12.201) and RP 9.218, Delegation of Personnel Retaliation for separate vote. Vice Chair Sullivan seconded the motion.

The motion to approve the consent agenda carried by unanimous vote except for Regent Matayoshi who abstained from voting on the approval of provisional programs.

- a. **Approval of Proposed Amendments to Regents Policy Chapter 12, Research (RP 12.201, Ethical Standards of Conduct)**

Regent Portnoy moved to approve the Proposed Amendments to Regent Policy, RP 12.201, Ethical Standards of Conduct, as amended to include “administrators.” Regent Putnam seconded the motion.

Questions were raised regarding clarification of scope as to third parties or only university administrators; whether University Affiliated Research Center (UARC) projects were covered by separate rules; and whether the Research Corporation of the University of Hawai'i (RCUH) has their own standards of conduct. Administration explained how the general expectation is that ethical conduct is the standard, while students are subject to the Student Conduct Code. Administration will report back on ethical standards for UARC and RCUH.

It was noted that the current policy calls for the president to document the agreement with RCUH, and the board requested the multiple documents currently on the RCUH website be combined into one amended and restated current agreement and a copy of the agreement be included on the UH website.

A motion having been moved and seconded, the motion, as amended, was put to a vote and carried by unanimous vote.

- b. **Approval of Amendments to Regents Policy RP 9.218, Delegation of Personnel Action**

It was noted that Regent Acoba submitted amendments that did not change intent, but clarified language. Regent Acoba moved to approve amendment to Regents Policy RP 9.218, Delegation of Personnel Action, as amended, Regent Wilson seconded the motion, and the motion carried by unanimous vote.

## Creative Media Program Map

Full-Time Students planning an AS in Creative Media would take courses in this sequence:

First Semester (Fall)	Credit s	Second Semester (Spring)	Credit s
*ICS 101 Digital Tools for the Information World **ENG 100 Composition I *ART 115 Introduction to 2D Design **SP 151 Personal & Public Speaking <i>Or</i> **SP 251 Principles of Effective Public Speaking <i>Or</i> **COM 145 Interpersonal Communication I **HWST 107 Hawai'i: Center of the Pacific	3 3 3 3 3 3 15	*ART 221 / ICS 214 Fund of Design for Print and Web *ART 205 / ICS 205 Photoshop and Illustrator **MATH 103 College Algebra **ENG 104 Introduction to Creative Writing CM Specialization Course	3 3 3 3 3 15
<b>Third Semester (Fall)</b>		<b>Fourth Semester (Spring)</b>	<b>Credit s</b>
*ICS 110 Introduction to Computer Programming *ICS 272 Digital Imaging & Animation CM Specialization Course CM Specialization Course Natural Science Elective	3 3 3 3 3 15	*ICS 285 Digital Media Capstone CM Specialization Course CM Specialization Course Social Science Elective **BUS 125 Starting a Small Business <i>Or</i> **BUS 320 Entrepreneurship-Opportunity <i>Or</i> **MKT 160 Advertising & Promotion <i>Or</i> **MKT 300 Principles of Marketing	3 3 3 3 3 15
*Creative Media Core Courses ** Required General Education Courses (3) credits must be WI			
Recommended electives for students planning to transfer to UHWO: HIST 151, HIST 152, PSY 100, SOC 100, and a Biological Science			