☐ **New Program Code**       ☐ **Modify Program Code**       Date: _____

## REQUESTOR CONTACT INFORMATION

| | | | |
|---|---|---|---|
| Name | _____ | Campus | _____ |
| Title | _____ | Email | _____ |
| Office/Dept | _____ | Phone | _____ |

## NEW PROGRAM CODE TO CREATE

| | | | |
|---|---|---|---|
| Institution | _____ | Campus | _____ |
| Level | _____ | Effective Term | _____ |

| | **Code** (Max. Characters) | **Description** | **Check if requesting new code:** |
|---|---|---|---|
| College | (2) _____ | _____ | ☐ See Banner form STVCOLL |
| Department | (4) _____ | _____ | ☐ See Banner form STVDEPT |
| Degree/Certificate | (6) _____ | _____ | ☐ See Banner form STVDEGC |
| Major | (4) _____ | _____ | ☐ See Banner form STVMAJR |
| Concentration | (4) _____ | _____ | ☐ See Banner form STVMAJR |
| Minor | (4) _____ | _____ | ☐ See Banner form STVMAJR |

If a similar major/concentration code exists in Banner, please list the code: _____

Justification to warrant a new major/concentration code similar to an existing major/concentration code:

_____

If new major, please list the BOR's approved Classification of Instructional Programs (CIP) Code: _____

Is this major/concentration code being used the same way at the other UH campuses?       ☐ Yes   ☐ No

Should this program be available for applicants to select as their planned course of study on the online application? *If yes, student may select the code as their only program of study.*       ☐ Yes   ☐ No

### RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION

Is 50% or greater of the classes in this program offered at a location other than the Home Campus?       ☐ Yes   ☐ No

Is this program/major/certificate financial aid eligible?       ☐ Yes   ☐ No

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)?
*See http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html*       ☐ Yes   ☐ No

Program Length
*In academic years; decimals are acceptable. The length of the program should match what is published by the campus in any online and/or written publication.*

Special Program Designations
*See Special Program Designations Code Definitions on IRAO Program Code Request webpage*       ☐ A   ☐ B   ☐ N   ☐ P   ☐ T   ☐ U

Required Terms of Enrollment:   ☐ Fall   ☐ Spring   ☐ Summer   ☐ Extended

**IRAO USE ONLY: DATE RECEIVED**

**ADDITIONAL COMMENTS** **(for modifying existing program codes, specify the term to turn on/ off the online application, the recruitment/admission term, and the general student/history/ degree term.)**

## ATTACHMENTS

**BOR Approved:** Sole-credential Certificates, Associate (excluding ATS), Bachelor and Graduate Degrees, and sole credential certificates

☐ BOR Meeting Minutes & Supporting Documents          ☐ Curriculum

**Chancellor Approved:** Concentrations, Certificates and Associate in Technical Studies (ATS) Degree

☐ Memo from Chancellor to notify Vice President for Academic Planning and Policy regarding program action.

☐ Curriculum

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**CERTIFICATES ONLY: Please check one (1) statement.** This certificate is a...

☐ BOR approved certificate.  BOR Meeting/Approval Date: _____

☐ Chancellor approved within an authorized BOR program.  BOR Program: _____

☐ Chancellor approved CO in accordance with UHCCP 5.203, Section IV.B.10.

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## VERIFICATIONS

*By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.*

| **Registrar**<br>(Print Name) | **Financial Aid Officer**<br>(Print Name) | **For Community Colleges, verification of consultation with OVPCC Academic Affairs:**<br>Della Teraoka |
|---|---|---|
| *Jerilynn Enokawa* | *Jennifer Bradley* | *Della Teraoka*  6/7/2021 |
| Signature            Date | Signature            Date | Signature            Date |

UNIVERSITY *of* HAWAI'I'

# KAPI'OLANI
## COMMUNITY COLLEGE

April 30, 2021

TO:      Erika Lacro
             Vice President for Community Colleges

FROM:   Louise Pagotto
             Chancellor

SUBJECT:  PROGRAM CODE REQUEST FOR A NEW ASSOCIATE IN ARTS (AA) DEGREE IN LIBERAL ARTS (LBRT) WITH A CONCENTRATION IN SOCIAL WORK

_____

Kapi'olani Community College is submitting a Program Code Request for a new Assoociate in Arts degree in Liberal Arts with a concentration in Social Work. The new concentration in Liberal Arts creates an explicit, structured pathway for students interested in pursuing a Bachelor's degree in Social Work.

The proposed program code is AA-LBRT-SW to become active in Spring 2022.

Approved/ Not Approved

_____

  Erika Lacro, UHCC VP

4303 Diamond Head Road
Honolulu, Hawai'i 96816-4421
Telephone: (808)734-9565
Facsimile: (808)734-9162
Website: www.kapiolani.hawaii.edu
An Equal Opportunity/Affirmative Action Institution

# AA-LBRT-Social Work
# AA-LBRT-With a Concentration In Social Work

Future   |   Fall 2021 — Indefinite

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**BANNER CODE FOR PROGRAM** ❓

AA-LBRT-Social Work

**BANNER TITLE FOR PROGRAM** ❓

AA-LBRT-With a Concentration In Social Work

**CIP CODE FOR PROGRAM** ❓

## A.) General Catalog Information ('Ike Moʻohaʻawina)

**A.1) PROGRAM TITLE (POʻO PAPAHANA)** ❓

Associates in Arts Degree in Liberal Arts with a Concentration in Social Work

**A.2) PROGRAM LEVEL TYPE (KŪLANA PAPAHANA)** ❓

Associate

**A.3) DEGREE TYPE ('ANO O KE KĒKELĒ)** ❓

Associate in Arts

**A.4) PROGRAM DESCRIPTION FOR CATALOG (HULIKOʻA PAPA NO KA MOʻOHAʻAWINA)** ❓

The AA degree in Liberal Arts with a Concentration in Social Work is a 60-credit program that satisfies all of the requirements for the AA degree in Liberal Arts. This concentration provides students with the foundation to be successful in entering university Bachelor of Science programs and future careers in Social Work.

**A.5) CAREER OPTIONS FOR CATALOG (NĀ KOHO 'OIHANA NO KA MOʻOHAʻAWINA)** ❓

The purpose of the concentration in Social Work is to create a clear pathway for students interested in transferring to a 4-year institution with a Bachelor's degree in the area of Social Work.

Entry-level positions in the workplace are practiced in a wide variety of settings. Setting range from hospitals and clinics, schools, public welfare departments, and family and child welfare agencies to counseling agencies, mental health clinics, gerontology and geriatric programs, and immigrant/refugee centers.

**A.6) CATALOG GRID**

- Approved Culture Course List.pdf
- AA-LBRT-SW-Catalog Grid-12-18-19.docx

**A.7) CURRICULUM GRID COMMENTS (MANAʻO KŪ PAPA HAʻAWINA)** ❓

The issuance of an AA degree requires that the student must earn a grade point ratio (GPR) of 2.0 or higher for all courses applicable toward the degree. Please note: As part of the AA curriculum listed above, students must complete two writing intensive (WI) courses. Students must also complete one Hawaiian, Asian and Pacific Issues (H) course.
Please refer to http://www.hawaii.edu/gened/articulation_kapcc.htm for the most current listing of approved Hawaiian, Asian and Pacific courses. The Hawaiian / Second language requirement may be met through the completion of first level study of approved language foreign to the student (i.e., through 102 or higher-level) and/or through demonstrated proficiency at the same level or higher. Any student who demonstrates that he or she has foreign language skills equal to the 102 level (or higher) may request a waiver of the foreign language credit requirement.

**A.8) MISSION STATEMENT (ALA NUʻUKIA)** ❓

**A.9) PROGRAM ACCREDITATION INFORMATION ('IKEPILI HUI 'ĀPONO POLOKALAMU)** ❓

**A.10) APPLICATION PERIOD TO BE LISTED IN THE CATALOG** ❓

# B.) Program Learning Outcomes

**B.1) PROGRAM LEARNING OUTCOMES (PAPAHANA KŪLE'A 'LKE)** ❓

AA - Liberal Arts - Make effective decisions with intellectual integrity to solve problems and/or achieve goals utilizing the skills of critical thinking, creative thinking, information literacy, and quantitative/symbolic reasoning.
LINKED COURSE OUTCOMES
--- None ---
AA - Liberal Arts - Ethically, compose, convey, and interpret varied perspectives with respect to an intended audience using visual, oral, written, social, and other forms of communication.
LINKED COURSE OUTCOMES
--- None ---
AA - Liberal Arts - Evaluate one's own ethics and traditions in relation to those of other peoples and embrace the diversity of human experience while actively engaging in local, regional, and other global communities.
LINKED COURSE OUTCOMES
--- None ---
AA - Liberal Arts - Through various modes of inquiry, demonstrate how aesthetics engage the human experience, revealing the interconnectedness of knowledge and life.
LINKED COURSE OUTCOMES
--- None ---
AA - Liberal Arts - Explore and synthesize knowledge, attitudes, and skills from a variety of cultural and academic perspectives to enhance our local and global communities.
LINKED COURSE OUTCOMES
--- None ---
AA – LBRT – concentration in Social Work - Understand and discuss the historical development of social work as a profession.
LINKED COURSE OUTCOMES
--- None ---
AA – LBRT – concentration in Social Work - Identify and discuss social work values and their implications to social work practice in the context of a multicultural society.
LINKED COURSE OUTCOMES
--- None ---
AA – LBRT – concentration in Social Work - Be aware of oppression and social injustices inflicted upon the individuals, families, and communities that social workers serve and be able to discuss issues related to diversity and oppression in society, particularly as they apply to special populations distinguished by such things as race, ethnicity, culture, class, gender, sexual orientation, religion, physical or mental ability, age, national origin.
LINKED COURSE OUTCOMES
--- None ---
AA – LBRT – concentration in Social Work - Understand and describe the theoretical foundations upon which the profession rests, including the manner in which the individual affects and is affected by their social environment (i.e., families, groups, organizations, and communities).
LINKED COURSE OUTCOMES
--- None ---
AA – LBRT – concentration in Social Work - Understand and describe social work skills and generalist social work practice.
LINKED COURSE OUTCOMES
--- None ---

AA – LBRT – concentration in Social Work - Identify and describe at least two fields of practice and the social work services developed to rectify/reduce problems in those areas.
LINKED COURSE OUTCOMES
--- None ---

# C.) Program Requirements

### C.1) PROGRAM ENTRANCE REQUIREMENTS/PREREQUISITES (KOINA KOMO) ?
None.

❓

## First Semester

0
Total Credits

# Fetching rules...

## Second Semester

0
Total Credits

- Complete all of the following
  - Earned at least 3 credits from: Courses from -
    - ▾ AA FGC Global and Multicultural Perspectives Electives
    - ▾ AA FGB Global and Multicultural Perspectives Electives
    - ▾ AA FGA Global and Multicultural Perspectives Electives
  - Earned at least 4 credits from: Courses from -
    - ▾ AA Hawaiian/Second Language 102
  - Earned at least 3 credits from: Courses from -
    - ▾ AA Diversification Biological Sciences
  - Earned at least 3 credits from the following:
    - PHIL 111 - Introduction to Inductive Logic   (3)
  - Earned at least 3 credits from the following:
    - SW 200 - The Field of Social Work   (3)

## Third Semester

13
Total Credits

- Complete all of the following
  - Earned at least 1 credits from: Courses from -
    - ▾ AA Diversification Laboratory Science
  - Completed at least 3 credits from the following types of courses: AA Electives
  - Earned at least 3 credits from: Courses from -
    - ▾ AA Diversification Physical Sciences
  - Earned at least 3 credits from: Courses from POLS -
  - Earned at least 3 credits from: Courses from PSY -

## Fourth Semester

0
Total Credits

# Fetching rules...

## Grand Total Credits: 0

### C.2) SATISFACTORY PROGRESS REQUIREMENTS (KOINA HOLOMUA KŪPONO) ❷

The minimum required GPR will be set as 2.0 (C) and the minimum acceptable grade will be set as 1.0 (D).

❷

No Rules

### C.3) PROGRAM COMPLETION REQUIREMENTS (KOINA PAPAHANA HOʻOPAU) ❷

The minimum required GPR will be set as 2.0 (C) and the minimum acceptable grade will be set as 1.0 (D).

❷

No Rules

### C.4) STAR GPS REGISTRATION PRIORITY LIST

- SW STAR 10_3_19.docx

# D.) BOR Information Pre-Fall 2016 (ʻIke Pili Papa o NĀ Kahu Kula)

### D.1) PROGRAM JUSTIFICATION (HOʻĀPONO PAPAHANA) ❷

### D.2) PROGRAM MISSION AND OBJECTIVES (PAPAHANA ALA NUʻUKIA ME KA PAHUHOPU HĀIKI) ❷

### D.3) PROGRAM CURRICULUM PLAN (MOʻOHAʻAWINA) ❷

### D.4) PROGRAM TARGET GROUP (NA WAI E KOMO) ❷

### D.5) PROGRAM RESOURCES (PONO PAPAHANA) ❷

### D.6) PROGRAM EFFICIENCY (PAPAHANA HOLO PONO) ❷

### D.7) PROGRAM EFFECTIVENESS (PAPAHANA KŪLEʻA) ❷

### D.8) ATTACH A BOR SUBMISSION HERE ❷

### D.9) ATTACH A MEMO CONFIRMING BOR APPROVAL HERE ❷

# E.) New Academic Programs Fall 2016 and Later

**E.1) PROGRAM PURPOSE AND OUTCOMES**

**E.1a) DESCRIBE THE PURPOSE OF THE PROPOSED PROGRAM IN TERMS OF MEETING STUDENT, COMMUNITY OR STATE NEEDS**

**E.1b) IDENTIFY THE PROGRAM OUTCOMES, WHAT THE STUDENT WILL KNOW AND BE ABLE TO DO AT THE COMPLETION OF THE PROGRAM.**

**E.1c) DESCRIBE THE FIT OF THE PROPOSED PROGRAM WITH SYSTEM/CAMPUS MISSION AND STATE NEED.**

**E.2) PROGRAM ORGANIZATION**

**E.2a) PROVIDES A DESCRIPTION OF CURRICULUM ORGANIZATION, TOTAL CREDITS TO COMPLETE THE PROGRAM INCLUDING ALL PREREQUISITE REQUIREMENTS, ADMISSION POLICIES, ADVISING, AND OTHER ASPECTS OF THE PROGRAM, WITH REFERENCE TO ITS GOALS/OUTCOMES.**

**E.2b) INCLUDES AN ACADEMIC MAP FOR CERTIFICATE OF ACHIEVEMENT, ASSOCIATE AND BACHELOR DEGREES THAT DEMONSTRATES ON TIME COMPLETION.**

**E.2c) PROVIDES JUSTIFICATION FOR A PROGRAM THAT IS MORE THAN 30 CREDITS FOR A CERTIFICATE OF ACHIEVEMENT OR 60 CREDITS FOR AN ASSOCIATE DEGREE OR 120 CREDITS FOR A BACHELOR'S DEGREE.**

**E.2d) DESCRIBES PROVISIONS FOR ARTICULATION WITH UH COMMUNITY COLLEGE DEGREES FOR BACHELOR'S DEGREES.**

**E.3) STUDENT DEMAND**

**E.3a) DESCRIBES THE PROFILE OF STUDENTS WHO WILL LIKELY ENROLL IN THE PROGRAM AND INCLUDES A DISCUSSION ON THE LIKELIHOOD OF THE PROGRAM ATTRACTING NEW STUDENTS TO THE CAMPUS OR EXISTING STUDENTS.**

**E.3b) PROVIDES EVIDENCE OF STUDENT INTEREST (I.E. NEEDS ASSESSMENT).**

**E.3c) INCLUDES AN ESTIMATE NUMBER OF MAJORS PER YEAR WITH AN EXPLANATION ON HOW THIS NUMBER WAS DETERMINED.**

**E.4) PROGRAM RESOURCES AND EFFICIENCY**

**E.4a) DESCRIBE RESOURCES REQUIRED FOR PROGRAM IMPLEMENTATION AND FIRST CYCLE OPERATION.**

**E.4b) DESCRIBE THE EXPECTED SOURCES OF FUNDS, INCLUDING SOURCES OF REALLOCATED FUNDS.**

**E.4c) COMPARE ANTICIPATED COST PER SSH, COST PER MAJOR, SSH/FACULTY, AVERAGE CLASS SIZE OR OTHER**

**QUANTITATIVE MEASURE WITH OTHER PROGRAMS IN THE COLLEGE AND SIMILAR PROGRAMS ON OTHER UH CAMPUSES.**

**E.4d) LIST SIMILAR PROGRAMS AT OTHER UH CAMPUSES AND DESCRIBE HOW THE PROPOSED PROGRAM DIFFERS OR IS SIMILAR TO THESE PROGRAMS. PROVIDE THE RATIONALE FOR THE NEW PROGRAM IF A SIMILAR PROGRAM OR PROGRAMS EXIST.**

E.5) PROGRAM EFFECTIVENESS

**E.5a) DESCRIBE THE PLAN FOR ASSESSING THE QUALITY OF STUDENT LEARNING.**

**E.5b) IDENTIFY RELEVANT PROGRAM ACCREDITATION AND PLANS TO MEET ACCREDITATION REQUIREMENTS.**

**E.6) ATTACH A COMPLETED DOCUMENT WITH ALL OF THE INFORMATION FROM 1-5 ABOVE. NOTE THAT THE PAGE LIMIT IS 15 PAGES. ❷**

# F. Attachments (Pākuʻina)

**F.1) ATTACH MEMO OR OTHER DOCUMENT(S) FROM ACCREDITING BODY HERE (IF APPLICABLE).**

**F.2) ATTACH MISCELLANEOUS DOCUMENT(S) HERE. ❷**

# H.) Instructions