

IRAO OFFICE USE ONLY	
Received	10/3/2016
Terminated in Banner	
Codeset	
Master Curriculum	

University of Hawai'i  
Code Request Form for Academic Programs

# ADMISSION STOP-OUT OR TERMINATION

Date: 9/16/16

REQUESTOR CONTACT INFORMATION

Name Heather Takamatsu Campus Leeward CC  
 Title Counselor Email haihara@hawaii.edu  
 Office/Dept Student Services Phone 455-0443

PROGRAM CODE FOR  ADMISSION STOP-OUT ONLY OR  TERMINATION (Please Check One)

Program Code AS NSCI-LFSC Program Description Natural Science Life Sci  
 Institution LEE - Leeward CC Campus LEE - Leeward CC  
 College IN Department Math and Science  
 Level UG - Undergraduate

Are current students "grandfathered" under the program code?  Yes  No  
 Should the old program code be available for use in Banner?  Yes  No

Effective Fall 2016, this program code will no longer be available to admit or recruit students.  
 Term (ie. Fall 2014)

*This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.*

Effective ~~Fall 2022~~, this program code will no longer be available to enroll or award degree to students.  
 Term (ie. Fall 2014) **← SPRING 2018**

*This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules.*

**FOR ADMISSION STOP-OUT ONLY REQUEST**

Effective                     , this program code will be reactivated and available to admit or recruit students.  
 Term (ie. Fall 2014)

*This will turn on the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.*

Check here to leave ONLINE APPLICATION OFF

ATTACHMENTS

Admission stop-out<sup>1</sup> greater than 2 years; Termination of an Associate, Bachelor and Graduate Degrees, and sole credential certificates.

Memo with President's Approval, with cc to VPAA, to change existing code

Admission stop-out<sup>1</sup> less than 2 years. Termination of a Certificates (eg. Certificate of Achievements, Certificates of Competence, Subject Certificates, Academic Subject Certificates)& Associate in Technical Studies (ATS) Degree.

Memo from Chancellor to VPAA to change existing code and create new code

<sup>1</sup> "Admission stop-out" is defined as a halt to new admissions to a program. (Regent Policy 5.201)

VERIFICATIONS

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**Registrar:**

Grant Helgeson  
Print Name

[Signature]  
Signature

9/16/16  
Date

**Financial Aid Officer:**

Gregg Yoshimura  
Print Name

[Signature]  
Signature

9/16/16  
Date

**For Community Colleges, verification of consultation with OVPCC Academic Affairs:**

Suzette Robinson  
Print Name

[Signature]  
Signature

9/30/16  
Date



August 28, 2015

**MEMORANDUM**

**TO:** Joni Onishi, Vice Chancellors for Academic Affairs, Hawai'i CC  
 Katy Ho, Vice Chancellors for Academic Affairs, Honolulu CC  
 Louise Pagotto, Vice Chancellors for Academic Affairs, Kapi'olani CC  
 James Dire, Vice Chancellors for Academic Affairs, Kaua'i CC  
 Michael Pecsok, Vice Chancellors for Academic Affairs, Leeward CC  
 John McKee, Vice Chancellors for Academic Affairs, UH Maui College  
 Ardis Eschenberg, Vice Chancellors for Academic Affairs, Windward CC

**VIA:** Risa Dickson, Vice President for Academic Affairs *Risa Dickson*

**FROM:** John Rand, Director for STEM Education *John Rand*

**SUBJECT:** CHANGES TO THE ASSOCIATE OF SCIENCE IN NATURAL SCIENCE (ASNS) DEGREE

On May 1, 2015 the UH Community College (UHCC) Vice Chancellors for Academic Affairs (VCAA) met with the UH System Director of STEM Education and other UHCC administrators to discuss the ASNS degree. At that meeting VCAs agreed that the ASNS degree would have four concentrations:

1. Biological Sciences – AS-NSCI-BSC
2. Engineering – AS-NSCI-ENGR
3. Information and Communications Technology – AS-NSCI-ICT
4. Physical Sciences – AS-NSCI-PSC

This change will eliminate confusion, allow the UH System to more easily to track and report student enrollment, retention, transfer and graduation, help to clarify articulation, and will simplify the message to students, college advisors and high school counselors.

To fulfill this agreement the following changes need to be completed with an effective date of Fall 2016:

- Hawai'i Community College:  
No action
- Honolulu Community College:  
No action
- Kapi'olani Community College:  
Change AS-NSCI-CSCI to AS-NSCI-ICT  
Change AS-NSCI-LFSC to AS-NSCI-BSC

- Kaua'i Community College:  
Delete AS-NSCI-PBS (recommend AS degree)
- Leeward Community College:  
Change AS-NSCI-CSCI to AS-NSCI-ICT  
Change AS-NSCI-LFCI to AS-NSCI-BSC
- Maui College:  
No action
- Windward Community College:  
No action

Currently, there are multiple descriptions for AS-NSCI-ENGR in the UH Banner System for the same code. The Office of STEM Education will coordinate with the Institutional Research and Analysis Office to eliminate the multiplicity and adopt a single common ASNS ENGR Banner description. No action is required by the campuses.

All future requests are to fit in one of the four concentrations listed above. Additional ASNS concentrations will need to be approved by the UHCC VCAAs in conjunction with the Office of STEM Education.

If you have any questions or comments please feel free to contact me at:  
John Rand, [jrand@hawaii.edu](mailto:jrand@hawaii.edu), (808) 956-6872.

c: Joanne Itano, Associate Vice President for Academic Affairs  
Reed Dasenbrock, Vice Chancellor for Academic Affairs, UH Mānoa  
Matthew Platz, Vice Chancellor for Academic Affairs, UH Hilo  
Doris Ching, Interim Vice Chancellor for Academic Affairs, UH West O'ahu



Princess Soares &lt;pfrederi@hawaii.edu&gt;

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**Program Code Request: Confirmation Needed: AS-NSCI-CSCI & AS-NSCI-LFSC**

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**Princess Soares** <pfrederi@hawaii.edu>  
To: Heather Takamatsu <haihara@hawaii.edu>  
Cc: Grant Helgeson <helgeson@hawaii.edu>

Tue, Nov 22, 2016 at 12:55 PM

Aloha Heather,

Admission stop-out scheduled for Fall 2016. This will stop any students from entering the program.

Termination scheduled for Spring 2018. This will allow all current students up to the beginning of Spring 2018 to be awarded the degree program.

Therefore, as soon as the changes are entered and scheduled into Banner, the concentrations will no longer appear on the applications due to the admission stop-out.

Let me know if there are any questions.

Mahalo,  
Princess

On Tue, Nov 22, 2016 at 12:00 PM, Heather Takamatsu <haihara@hawaii.edu> wrote:  
Hi Princess,

Thanks for your patience. Grant and I decided to terminate the ASNS in CSCI and LFSC after two years which would mean Spring 2018 would be the final semester. Would that mean that after the termination paper work is approved, the two concentrations will no longer be listed on the app for a student to select as a major?

Heather

On Fri, Oct 28, 2016 at 12:34 PM, Princess Soares <pfrederi@hawaii.edu> wrote:  
Aloha Heather,

Follow-up to our phone conversation. Please check with Grant about when the termination should occur. At this time, the requests are pending.

Mahalo,  
Princess

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**Princess Soares**  
Institutional Research Analyst  
Institutional Research and Analysis  
University of Hawaii'i System  
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Heather Takamatsu  
Counselor  
Science, Technology, Engineering, and Mathematics

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**Princess Soares**

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