University of Hawai'i
Code Request Form for Academic Programs

REPLACE PROGRAM CODE FOR PROGRAM TITLE CHANGE (MULTIPLE CODES[1])

Form #CR-AP3
Modified June 2017

Date: 03/22/22

REQUESTOR CONTACT INFORMATION

Name	Dr. Gwen Williams	Campus	Leeward CC
Title	Professor of Human Services & CO-SUDS CO Coordinator	Email	gwenw@hawaii.edu
Office/Dept	FA 206/ Human Services	Phone	808 455-0365

INFORMATION FOR NEW PROGRAM CODE

Institution	LEE - Leeward Community College	Campus	LEE - Leeward Community College
Level	UG - Undergraduate	Effective Term	Fall 2022

	Code	Description (30)	Check if requesting new code:
College (2)	IN	Instructional	☐ See Banner form STVCOLL
Department (4)	HSER	Human Services	☐ See Banner form STVDEPT
NEW Major Code (4)	SUDS	Sub Use Disorders Counseling	☒ See Banner form STVMAJR

OLD PROGRAM CODE (12)	NEW PROGRAM'S DEGREE/CERTIFICATE		NEW PROGRAM'S CONCENTRATION	
	CODE (4)	DESCRIPTION (30)	CODE (4)	DESCRIPTION (30)
CO-SUBS	CO	Certificate of Competence		

IRAO USE ONLY: DATE RECEIVED

Page 1 of 2

REPLACE PROGRAM CODES FOR PROGRAM TITLE CHANGE (MULTIPLE[1])

STATUS OF CURRENT STUDENTS AND TERMINATION OF OLD PROGRAM CODE

Are current students "grandfathered" under the program code? ☒ Yes ☐ No

Should the old program code be available for use in Banner? ☒ Yes ☐ No

Effective | Fall 2022 | , old program code will no longer be available to admit or recruit students.
Term (ie. Fall 2014)

This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

Effective | Fall 2025 | , old program code will no longer be available to award degree to students.
Term (ie. Fall 2014)

This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules.

ADDITIONAL COMMENTS

Leeward CC CO-SUBS is the first of two certificate programs to make the name change to CO-SUDS. The CO-SUBS should be kept to allow movement between the learners taking courses in both programs and until UHMC Human Service Department submits a name change for their certificates.

ATTACHMENTS

☐ Memo with President's Approval, with cc to Vice President for Academic Planning and Policy, to change existing code.

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

Registrar (Print Name)	**Financial Aid Officer** (Print Name)	**For Community Colleges, verification of consultation with OVPCC Academic Affairs:**
Grant Helgeson	Gregg Yoshimura	Della Teraoka, Int Dir of Acad Progs
Grant Helgeson — Digitally signed by Grant Helgeson Date: 2022.03.22 15:01:53 -10'00'	Gregg Yoshimura — Digitally signed by Gregg Yoshimura Date: 2022.03.29 09:16:03 -10'00'	*Della Teraoka* 5/5/2022
Signature _____ Date	Signature _____ Date	Signature _____ Date

[1] This form may be used for existing programs that have been approved for a name change. The new program codes must be at the same institution, campus, level, effective term, college, department and major. All old program codes must have the same effective terms for the admission stop-out and termination.

Form modified: June 2017

Fwd: CO updates

Ron T Umehira <umehira@hawaii.edu>   Wed, May 4, 2022 at 5:01 PM
To: Della Teraoka <dellaand@hawaii.edu>
Cc: Keala Chock <keala.chock@hawaii.edu>, Jim Goodman <goodmanj@hawaii.edu>, Shirlene Callejo <callejos@hawaii.edu>

Hi Della,

Mahalo for your patience as I just received an email from Gwen verifying that HSER Program Coordinator Selene LeGare at Maui College has agreed to change their program title to "Substance Use Disorders Counseling" too.

Hopefully, you can now approve the CO program modification.

Aloha,
Ron

---------- Forwarded message ---------
From: **Gwen E Williams** <gwenw@hawaii.edu>
Date: Wed, May 4, 2022 at 4:52 PM
Subject: Fwd: CO updates
To: Ron T Umehira <umehira@hawaii.edu>

Hi Ron,

Here is the confirmation email from Selene, coordinator of their Human Services program and the SUD certificates. Hope it suffices. Trina now retired coordinator from HCC said she too would be willing to write one if needed.

With aloha,

Gwen

---------- Forwarded message ---------
From: **Selene LeGare** <slegare@hawaii.edu>
Date: Wed, May 4, 2022 at 4:39 PM
Subject: CO updates
To: Gwen E Williams <gwenw@hawaii.edu>
Cc: Trina Nahm-Mijo <nahmmijo@hawaii.edu>

Aloha Gwen,

As discussed re: CO alignment, I'll plan to submit a title change for our SAC CO (I & II) to "Substance Use Disorders Counseling" in the fall. I believe Charlie is still waiting to hear back from ADAD re: adding our HSER 110 where you have added your HSER 100 so we can (roughly) align there as well -- but we may not put that through curriculum until after our Kealaho'imai grant cohorts finish up.

Can you let me know when your title change is fully approved? Do you know when ADAD plans to make the change on their end? I noticed that the language on their website has been updated to SUD in some areas but not others.

-Selene

_____
Selene LeGare, MPH
Human Services Program Coordinator
University of Hawaii Maui College

CO-SUBS
Human Services/Substance Use Disorders Counseling

Future | Fall 2022 — Indefinite

CODE

Program Code

CO-SUBS

1) GENERAL INFORMATION

1.1) Effective Term

Fall 2022

1.2) Program Title

Human Services/Substance Use Disorders Counseling

1.3) Degree Type

Certificate of Competence (CO)

1.4) Description

The Human Services (HSER) Certificate of Competence in Substance Use Disorders Counseling (COSUD) program provides education and skill development for people interested in pursuing a career as substance use disorders (SUDs) counselors, as well as for those already working in the helping professions and who wish to develop or hone their knowledge and skills in the SUD field. The COSUD Counseling program also offers a specialization for people with BA and MA degrees from such areas of social work, psychology, counseling, and marriage and family therapy. The learner will focus on developing both basic and intermediate-level knowledge and skills required of entrance level substance use disorders counselors.

1.5) Division

Social Sciences

2) PROGRAM LEARNING OUTCOMES

2.1) Outcomes

Demonstrate interpersonal and communication skills needed to build appropriate, collaborative, and respectful relationships with clients, colleagues and a diversity of populations in various practice settings.

Identify the medical, societal, and psychological effects of substance use disorders (SUD) on the family.

Examine the special needs of vulnerable substance use disorder populations and develop an attitude of cultural humility, inclusivity and sensitivity to the unique needs of various groups (such as minority groups, Americans with disabilities, LGBTQUIA+, the elderly, intravenous drug users, pregnant women, youth, and incarcerated populations).

Apply the 12 Core Functions and the 46 Global Criteria of the SUD counselor across the continuum of care.

Employ a person-centered and motivational interviewing approach during practice assessments (with a American Society of Addiction Medicine- ASAM & biopsychosocial) and counseling role plays.

Survey the history of substance use disorders, theories, regulatory issues, the stages of the treatment process and issues relevant to clients along the continuum of care—to include prevention, intervention, aftercare, and relapse prevention.

Compare the substance use disorder severity along the continuum, the pharmacology of the drugs, their physiological impact, and the symptomology to meet DSM 5/ICD criteria.

Examine the most common co-occurring behavioral/mental health disorders as defined in the Diagnostic and Statistical Manual of Mental Disorders (DSM-5) that occur alongside substance use disorders, the symptomatic behavior, and best practice interventions.

3) BOR INFORMATION

3.1) Program Justification

The current CO in Substance Abuse Counseling Program (name change proposed-Substance Use Disorders Counseling) supports the UH Leeward Mission Statement, Vision, and Core Values as identified in the 2020-2021 catalog and noted below.

COSUDs Program Links to the Leeward CC Vision and Mission:

- The CO nurtures and inspires our learners through a cohort-based curriculum, and for those who enter without a degree, to complete their certificate while also working towards their AA/AS degree.
- This certificate assists learners to attain their goals through enrolling in a high-quality career and technical education that provides them real world knowledge and skill development, as well as an experience of the actual demands of a substance use disorder counselor through engagement in fieldwork internships.
- The certificate educates learners and assists them in becoming responsible global citizens locally, nationally, and internationally through a multicultural and diversity focus within the counseling courses. Once the graduates obtain the state certificate in substance abuse counseling (CSAC) they are able to transfer to approximately 42 other states and international destinations due Hawai'i's international certification reciprocity agreement (IC & RC).
- The certificate supports the educational goals of all learners with a special commitment to Native Hawaiians who have made up approximately 35 to 45 percent of our program courses population.

COSUD Program Links to the Leeward CC Core Values:

- The very focus of this program is community oriented and attracts people with a strong sense of social responsibility to intervene and support those who at the time, are unable to do so themselves
- Embedded in our courses activities are requirements for self-reflection about personal biases and methods for becoming competent and humble multi-culturally sensitive counselors.
- Our program has a strong emphasis in becoming integral and pono and stresses the importance of adopting a strong code of ethics as a counselor. This orientation hopefully translates to adoption of living an integral life.
- We support open access to all learners, many of our learners are nontraditional, older adults, the previously incarcerated and who have never been to college before.

Program Mission

The current titled Certificate of Competence in Substance Abuse Counseling (COSAC/SUBS) program serves individuals who seek to secure entry-level knowledge and skills essential for working with clients in the field of human service, and specifically, in the position as a substance use disorder counselor.

Program Demand

Career Outlook

The projected number of new and replacement substance use disorder counselors (SUD) positions is 143 statewide and 95 of those are on O'ahu. The SOC 21-1011 Substance Abuse and Behavioral Disorder Counselors is our occupational description, however many graduates also are eligible for positions in the broader field of Social and Human Service with the SOC 21-1093 designation. The site, bls.gov SOC occupational description, notes that workers in these positions, "Assist in providing client services in a wide variety of fields, such as psychology, rehabilitation, or social work, including support for families. [They] may assist clients in identifying and obtaining available benefits in social and community services...assist social workers with developing, organizing, and conducting programs to prevent and resolve problems relevant to substance use, human relationships, rehabilitation, or with dependent care." Please see the chart below for current occupational

information for SUDS graduates.

Employment Change (2016-2026) Annual Average Openings

2016 – 2026 - Current & increase Percent- Change- Transfers Exits- Total--Median/Mean

21-1011	Substance Abuse Behavioral Disorder Counselors	410	510	100	24.8%	10	30 20	60	$41,560/$54,550

State of HI Occupational Employment & Wages

3.2) Program Mission and Objectives

Enrollment in the Certificate of Competence in Substance Use Disorders Counseling (COSUD) certificate program offers learners opportunities to develop the knowledge and skills required by the International Certification and Reciprocity Consortium, (IC & RC), which governs Hawai'i's certification of substance use disorder (SUD) counselors. The certificate fulfills the substance use disorder-specific education requirement identified by DOH Alcohol & Drug Abuse Division (ADAD)and satisfies a portion of the experiential hour requirement of IC & RC. Our program provides education for people interested in pursuing work as SUD counselors, as well as for those who are currently working in the field but who wish to hone their knowledge and skills. The COSUD certificate program also attracts people with advanced degrees in counseling, social work, psychology, and other professionals in human services who wish to specialize in this field. Learners develop a real world education of the basic and intermediate-level knowledge and skills required of entrance level SUD counselors. Our course work also assists in preparation for the state Certification of Substance Abuse Counselors (CSAC) exam.

Certificate of Competence in Substance Abuse Counseling (with a proposed title change to CO in Substance Use Disorders Counseling) and the updated proposed PLOs, are noted below. Objectives of the program involve high-level critical thinking and application of skills. It attracts the non-traditional learner with an average age of 40-45 years and meets one of the strategic goal's tasks to increase this population from 2.4% to 4% of the community college population.

Upon successful completion of the program, learners will be able to:

-Demonstrate interpersonal and communication skills needed to build appropriate, collaborative, and respectful relationships with clients, colleagues and a diversity of populations in various practice settings.
-Identify the medical, societal, and psychological effects of substance use disorders on the family.
-Examine the special needs of vulnerable substance use disorder populations and develop an attitude of cultural humility, inclusivity and sensitivity to the unique needs of various groups (such as minority groups, Americans with disabilities, LGBTQUIA+, the elderly, intravenous drug users, pregnant women, youth, and incarcerated populations).
-Apply the 12 Core Functions and the 46 Global Criteria of the SUD counselor across the continuum of care.
-Employ a person-centered and motivational interviewing approach during practice assessments (with a American Society of Addiction Medicine- ASAM & biopsychosocial) and counseling role plays.
-Survey the history of substance use disorders, theories, regulatory issues, the stages of the treatment process and issues relevant to clients along the continuum of care—to include prevention, intervention, aftercare, and relapse prevention.
-Compare the substance use disorder severity along the continuum, the pharmacology of the drugs, their physiological impact, and the symptomology to meet DSM 5/ICD criteria.
-Examine the most common co-occurring behavioral/mental health disorders as defined in the Diagnostic and Statistical Manual of Mental Disorders (DSM-5) that occur alongside substance use disorders, the symptomatic behavior, and best practice interventions.

3.3) Program Curriculum Plan

The Certificate of Competence in Substance Use Disorders Counseling consists of:

HSER 100 Exploration of Self in Society (3) credits
HSER 140 Individual Counseling (3) credits
HSER 245 Group Counseling (3) credits
HSER 268 Survey of Substance Use Disorders (3) credit
HSER 270 Substance Use Disorders Counseling (3) credits
HSER 294 Seminar & Fieldwork I (3) credits
HSER 295 Seminar & Fieldwork II (3) credits

Total Program: 21 credits

In order for a learner to enroll in human service (HSER) courses, one must qualify for placement into ENG 100 based on current placement standards.

The CO in Substance Use Disorders Counseling Program requires a minimum of a C grade in all courses to matriculate through the program.

Typically, this is a two-year, part-time program of study. In most cases, one needs to complete HSER 100, 140, 245, 268 & 270 (in any order) prior to enrollment in the fieldwork courses, HSER 294 and HSER 295, which typically are completed in the second year. On occasion, a learner may enroll in HSER 294 in the spring semester with any of the prior mentioned courses, if they are committed to completing an intensive fieldwork opportunity of 32 hrs./wk. over a 12 week summer session. The learner would enroll in the HSER 295 Seminar and Fieldwork II course at that time. This option would allow completion of the program in one year versus two, but is dependent upon whether there were enough interested interns to fill the summer course.

Prior to entering the internship/fieldwork experience and enrolling in HSER 294 & 295, but after completion of all previous program courses (or with instructor approval), the learner must be officially accepted into the CO in Substance Use Disorders Counseling Program. Learners will complete a formal application (to be provided by the program coordinator) before being accepted into the fieldwork part of the program. Upon acceptance into the program, they will then need to secure a commitment from a substance use disorder treatment program in order to complete their internship. In most cases, learners need to be living an abstinent (if in recovery) lifestyle for a minimum of two years and for some agencies, up to three years, in order to intern at a substance use disorders treatment facility. *Background checks of applicants are often done by fieldwork agencies prior to acceptance. There are only a few agencies who accept those on probation or parole as interns.

*Felonies that are substance use related have typically not been a barrier to work within this field, however having other felonies could be an obstacle to working with clients. Contact DOH Alcohol & Drug Abuse Division (ADAD) Certification Department if you have any questions about becoming a Certified Substance Abuse Counselor (CSAC).

3.4) Program Rules

Semester 1

9
Total Credits

- Earned a minimum grade of C in each of the following:
    - HSER140 - Individual Counseling (3)
    - HSER268 - Survey of Substance Use Disorders (3)
    - HSER100 - Exploration of Self in Society (3)

Semester 2

6
Total Credits

- Earned a minimum grade of C in each of the following:
    - HSER245 - Group Counseling (3)
    - HSER270 - Substance Use Disorders Counseling (3)

Semester 3

3
Total Credits

- Earned a minimum grade of C in each of the following:
    - HSER294 - Seminar & Fieldwork I (3)

Semester 4

3
Total Credits

- Earned a minimum grade of C in each of the following:
    - HSER295 - Seminar & Fieldwork II (3)

Grand Total Credits: 21

3.5) Program Target Group

This is an existing program.

3.6) Program Resources

This is an existing program.

3.7) Program Efficiency

This is an existing program.

3.8) Program Effectiveness

This is an existing program.

4) ATTACHMENTS

UNIVERSITY of HAWAI'I®
LEEWARD
COMMUNITY COLLEGE

April 8, 2022

MEMORANDUM

TO: Debora J. Halbert
            Associate Vice President for Academic Programs and Policy

VIA: Tammi Oyadomari-Chun
            Interim Associate Vice President for Academic Affairs

            Keala Chock
            Vice Chancellor for Academic Affairs

FROM: Carlos Peñaloza
            Chancellor

SUBJECT: Program Approvals

I have approved the following effective Fall 2022. The approvals can be found at:
https://leeward.kuali.co/cm

Modified
Associate in Arts (AA-HWST) - Hawaiian Studies
Associate in Science (AS-DMED) - Digital Media Production
Associate in Science (AS-ICS) - Information and Computer Science
Associate in Science (AS-TCH2) - Teaching
Certificate of Achievement (CA-DMED) - Digital Media Production
Certificate of Competence (CO-DMED-DV) - Digital Video
Certificate of Competence (CO-SUBS) - Human Services/Substance Use Disorders Counseling

Deleted
Certificate of Competence (CO-DMED-WEBD) - Web Design

Attachments

c: Erika Lacro, Vice President for Community Colleges
   Pearl Imada-Iboshi, Director of Institutional Research and Analysis Office
   Leeward CC, Deans
   Leeward CC, Division Chairs
   Lexer Scully Chou, Student Services Coordinator
   Candy Hochstein, Counseling and Advising
   Jiajia Garcia, Curriculum Committee Chair
   Adam Halemano, Institutional Assessment Specialist (Catalog)
   Janel Oshiro, Banner Specialist

Degree: Associate in Arts

Title: Hawaiian Studies

Description: The Associate in Arts in Hawaiian Studies (AAHS) provides a focused pathway for students pursuing an AA degree and transferring to a Hawaiian Studies or other baccalaureate degree program within the UH System. The AAHS also provides students with beneficial qualifications for Hawaiʻi's workforce, where knowledge of the host culture or alternative approaches to problem-solving are desirable. The degree integrates Hawaiian knowledge and values into the curriculum, and thus nurtures a sense of place; defines personal, community and global responsibilities; and builds connections between all who call Hawaiʻi home.

Effective Date: Fall 2022

Program Modifications:

HWST 128 was formerly listed as HWST 160, this is just a numerical change to align with the degree across campuses. ANTH 200 and ECON 131 have always been acceptable courses within our degree and just needed to be updated in the DS section of the program proposal. HIST 288 is a new course as of Fall 2020 and has a DH designation and fits with the purpose of our degree as part of the Moʻolelo pathway. The purpose of these modifications is to make sure that the correct information for the degree is transferred to STAR.

1. Add HWST 128 to the list of DA courses. HWST 128 was originally HWST 160 but to align the AA across campuses it was changed to 128. It is a course that fulfills the Hana Noeau pathway of the degree. It has a DA designation.

2. Add ANTH 200 to list of DS courses as an acceptable elective for the program. This course is part of the Hoʻoulu Lāhui pathway of the degree.

3. Add ECON 131 to the list of DS courses as an acceptable elective for the degree. This course is one option in the Hoʻoulu Lāhui pathway of the degree. 4. Add HIST 288 to the list of DH courses within the Moʻolelo pathway of the degree.

Degree:	Associate in Science

Title:	Digital Media Production

Description: The Associate in Science in Digital Media Production provides creative individuals with the art and design training needed to explore and express ideas using leading-edge technology and skillsets. Students receive integrated digital media training in one of four specializations: Animation and Motion Graphics, Digital Photography, and Digital Video for the Web. Students become life-long learners, developing the skills required for a vast array of digital media communications, two-dimensional and three-dimensional animation, video gaming, and interactive media.

Effective Date: Fall 2022

Program Modifications:

Deletion of the Specialization in Creative Media.

An expansion of each remaining specialization to include more hands-on courses. This includes a consolidation of TVPR courses into the Digital Video for the Web specialization, as well as new course proposals for both the specializations in Digital Photography and Animation and Motion Graphics.

The old program was:
Core Requirements (15 credits)

ART 229 Interface Design I 3
DMED 131 Introduction to Digital Video 3
DMED 200 Electronic Portfolio 3
DMED 160 Media Literacy & Ethics 3
DMED 251 Media Entrepreneurship 3

General Education (21 credits)

One course Written Communication (FW) 3
One course MATH 100 or Higher Or Quantitative Reasoning (FS) 3
One course Global Multicultural Perspective (FG) 3
One course Diversification Social Sciences (DS) 3
One Course Diversification Physical Sciences (DP) 3
ART 112 Introduction to Digital Art 3
DMED 150 Film Analysis & Storytelling (DA) 3

Specialization Animation & Motion Graphics (24 credits)

ART 113 Introduction to Drawing 3
ART 113D Introduction to Digital Drawing 3
DMED 140 Principles of Animation 3
DMED 141 Introduction to 3D Animation 3

DMED 240 Animation & Special Effects 3
DMED 241 Introduction to 3D Motion Graphics 3
DMED 242 Character Animation 3
DMED 243 3-D Modeling & Animation 3

Specialization Creative Media (24 credits)

ART 107D Introduction to Digital Photography 3
ART 115D Digital Design 3
ART 156 Digital Painting 3
ART 166 Digital Printmaking 3
ART 202 Digital Imaging 3
ART 207D Intermediate Digital Photography 3
ART 221 Design for Print & Web 3
Elective Choose one course from any other DMED specialization 3

Specialization Digital Photography (24 credits)

ART 101 Introduction to Visual Arts 3
ART 107D Introduction to Digital Photography 3
ART 115D Digital Design 3
ART 202 Digital Imaging 3
ART 207D Intermediate Digital Photography 3
ART 221 Design for Print and Web 3
ART 277D Studio Photography 3
Elective Choose one course from any other DMED specialization 3

Specialization Digital Video for the Web (24 credits)

DMED 130 Pre-Production Digital Video 3
DMED 132 Principles of Digital Editing 3
DMED 133 Sound Design For Digital Media 3
DMED 140 Principles of Animation 3
DMED 235 Digital Video Pre-Production for the Web 3
DMED 236 Advanced Digital Video for the Web 3
DMED 240 Animation and Special Effects 3
DMED 261 Digital Media Marketing & Online Distribution 3

The new proposal is:

Core Requirements (12 credits)

DMED 160 Media Literacy & Ethics 3
DMED 200 Electronic Portfolio 3
DMED 251 Media Entrepreneurship 3
DMED 261 Digital Media Marketing & Online Distribution 3

General Education (15 credits)

One course Written Communication (FW) 3
One course MATH 100 or Higher OR Quantitative Reasoning (FQ) 3
One course Global Multicultural Perspective (FG) 3
One course Diversification Social Sciences (DS) 3
One Course Diversification Biological Sciences OR Physical Sciences (DB OR DP) 3

Specialization Animation and Motion Graphics (33 credits)

ART 112 Introduction to Digital Arts 3
ART 113 Introduction to Drawing 3
ART 113D Introduction to Digital Drawing 3
ART 229 Interface Design I 3
DMED 133 Sound Design for Digital Media 3
DMED 140 Principles of Animation 3
DMED 141 Introduction to 3D Animation 3
DMED 240 Animation and Special Effects 3
DMED 241 Modeling and 3D Motion Graphics 3
DMED 242 Character Animation 3
DMED 243 3D Modeling and Animation 3

Specialization Digital Photography (33 credits)

ART 101 Introduction to the Visual Arts 3
ART 107D Introduction to Digital Photography 3
ART 112 Introduction to Digital Arts 3
ART 115D Introduction to 2D Digital Design 3
ART 202 Digital Imaging 3
ART 207D Intermediate Digital Photography 3
ART 241 Documentary Photography 3
ART 277D Studio Photography 3
ART 287 Industrial Photography 3
DMED 150 Film Analysis and Storytelling
DMED 295 Project Production 3

Specialization Digital Video for the Web (33 credits)

DMED 150 Film Analysis and Storytelling 3
TVPR 126 Introduction to Digital Camera Operation, Composition, and Lighting Principles 3 TVPR 142 Film & Video Audio Acquisition & Recording 3
TVPR 151 Introduction to Film and Video Editing Principles 3
TVPR 211 Introduction to Film and Video Storytelling and Scriptwriting 3
TVPR 226 Applied Digital Camera Operation, Composition, and Lighting 3
TVPR 227 Advanced Film and Video Storytelling and Scriptwriting 3
TVPR 251 Applied Film and Video Editing and Post-Production Audio 3
TVPR 291 Film and Video Directing - Studio/Location Production 3
TVPR 292 Media Project Production Practicum 3
TVPR 294 Advanced Editing and Audio 3

Deletion of the Creative Media Specialization is due to the low number of graduates.

The expansion of more hands-on courses in each remaining specializations (Animation and Motion Graphics, Digital Photography, and Digital Video for the Web will make those concentrations more robust, meaningful and further the skills necessary for our students to succeed in their respective industries. There was also a consolidation of the TVPR Program with the DMED Program due to the concern that the TVPR Program consistently appeared on the small programs list.

****

Degree: Associate in Science

Title: Information and Computer Science

Description: The curriculum leading to an Associate in Science degree in Information and Computer Science is designed to prepare individuals for employment as technical assistants to professional and administrative personnel using computers.

Students may choose one of five areas of specialty: Network Support Specialist, Information Security Specialist, Software Developer Specialist, Data Science Specialist, and Cloud Security Specialist. Skills in writing, speech, and mathematics complete the preparation for employment.

In addition to training the student for work in the technical areas mentioned earlier, the program requirements are designed to facilitate transfer to the baccalaureate programs in Information and Computer Sciences at UH Manoa, UH Hilo, and UH West O'ahu for those students who wish to continue their education while working in the industry.

Effective Date: Fall 2022

Program Modifications:

We are adding a new specialization in data science.

In a conference on 9/21/2021, representatives from the military, local industry, UH President David Lassner and others which was attended by Leeward CC administration and ICS faculty, it was revealed that there will be an immediate need for more than 500 trained data scientists within the next two years in Hawaii. This specialization is being developed to respond to that charge.

Degree: Associate in Science

Title: Teaching

Description: The Associate in Science in Teaching (AST) degree program seeks to improve equity and access to teacher education for underrepresented groups and non-traditional students. The program seeks to address the critical teacher shortage in the state of Hawai`i by providing quality pre-service teachers who are locally educated and culturally sensitive to schools in their own communities. The degree is considered terminal as graduates are prepared to enter the Hawai`i Department of Education (HIDOE) as highly qualified para-educators (Educational Assistants, Part-time teachers, paraprofessional tutors). The degree is also considered transfer as graduates enter bachelor's degree programs at the university level.

Effective Date: Fall 2022

Program Modifications:

Remove ED 286 Students with Exceptionalities I (3 cr) listed in field 3.3 Curriculum Plan.
ED 286 course is no longer offered.

****

Degree: Certificate of Achievement

Title: Digital Media Production

Description: The Certificate of Achievement in Digital Media Production is designed to provide the student with entry-level skills or job upgrading for positions under direct supervision in Multi-Media in various specialization areas including Animation and Motion Graphics, Digital Photography, and Digital Video for the Web. The student must earn a GPA of 2.0 or better for all courses required in this certificate.

Effective Date: Fall 2022

Program Modifications:

Deletion of the Specialization in Creative Media. An expansion of each remaining specialization to include more hands-on courses. This includes a consolidation of TVPR courses into the Digital Video specialization, as well as new course proposals for both the specializations in Digital Photography and Animation and Motion Graphics.

The old program:

Requirements (30 credits):

General Education (6 credits)
Written Communication (FW) 3
MATH 100 or Higher or Any Quantitative Reasoning (FQ) 3

DMED Core (12 credits)
ART 112 Digital Art 3
DMED 160 Media Literacy & Ethics 3
DMED 200 Electronic Portfolio 3
DMED 251 Media Entrepreneurship 3

Elective (12 credits)

Choose four courses within your any DMED specialization12

TOTAL CREDITS 30

The new program:

Requirements (30 credits):

General Education (6 credits)
Written Communication (FW) 3
MATH 100 or Higher or Any Quantitative Reasoning (FQ)

DMED Core (9 credits)
DMED 160 Media Literacy & Ethics 3
DMED 200 Electronic Portfolio 3
DMED 251 Media Entrepreneurship 3
OR
DMED 261 Digital Media Marketing & Online Distribution 3

Elective (15 credits)

Choose five courses within your any DMED specialization 15

TOTAL CREDITS 30

The changes reflect changes that are being proposed in the AS degree in Digital Media. This includes the deletion of the Creative Media Specialization and the consolidation of courses from the TVPR Program and an increase of hands-on courses in the curriculum.

Degree: Certificate of Competence

Title: Digital Video

Description: Meet the challenges of real-world video production in a variety of global and local contexts. Students will experience storytelling, shooting, editing, and directing.

Effective Date: Fall 2022

Program Modifications:

DMED 130 Pre Production: Digital Video
DMED 131 Intro to Digital Video
DMED 132 Principles of Digital Editing

TO:

DMED 150 Film Analysis and Storytelling
TVPR 126 Intro to Digital Cam Operation, Composition, and Lighting Principles
TVPR 151 Intro to Film and Video to Editing Principles
Also updated 3.1 Program Justification to match other current proposals.

The consolidation of the TVPR and Digital Media Curriculum necessitates this change.

****

Degree: Certificate of Competence

Title: Web Design

Description: Prepares students for a career in design, development and management of websites. Students will develop a strong foundation in digital art, visual and information design, web animation and website management.

Effective Date: Fall 2022

Program Modifications:

It is requested that this CO be deleted. The Specialization in Internet Publishing was deleted effective Fall 2021, so the CO should also be de deleted.

Degree: Certificate of Competence

Title: Human Services/Substance Use Disorders Counseling

Description: The Human Services (HSER) Certificate of Competence in Substance Use Disorders Counseling (COSUD) program provides education and skill development for people interested in pursuing a career as substance use disorders (SUDs) counselors, as well as for those already working in the helping professions and who wish to develop or hone their knowledge and skills in the SUD field. The COSUD Counseling program also offers a specialization for people with BA and MA degrees from such areas of social work, psychology, counseling, and marriage and family therapy. The learner will focus on developing both basic and intermediate-level knowledge and skills required of entrance level substance use disorders counselors.

Effective Date: Fall 2022

Program Modifications:

This is an already existing program. 1) Leeward CC CO in Substance Abuse Counseling program is the first of the two COSAC programs (UHMC) with similar certificates, to alter the title of the program so as to be in line with the field's change in the description from "substance abuse counseling" (SUBS) to "substance use disorders" (SUDS) counseling.

Our current titled HSER/SUBS certificate programs are in agreement to begin the process of altering our program titles to become CO in Substance Use Disorders (SUDS) Counseling programs.

2) The current PLOs are being updated to incorporate agreed upon Program Coordinating Council (PCC) general PLOs from other neighbor island certificate programs with inclusion of more field-specific suggested PLOs that were recommended by our Leeward COSAC Advisory Committee.

3) This proposal modification includes adding the prerequisite course, HSER 100 to the current required program courses (HSER 140, 245, 268, 270, 294 & 295).

4) The scheduling rules (as defined in the current program) for the course offerings according to four semesters over the two years, will be abolished.

Justification:

1) The Diagnostic Statistical Manual 5, published in 2013, no longer utilizes the term "substance abuse," which was applied to contrast the more severe "substance dependence" in the previously utilized DSM IV. The requested program title change reflects the updated understanding that "substance use disorders" exists along a continuum, and is identified as such in the current DSM 5 and by the American Society of Addictive Medicine (ASAM). The term "abuse" sounds pejorative and suggests that substance use disorders are moral transgressions versus stemming from a brain disorder. This new title will put us in sync with the updated changes that have occurred in the field.

2) The PLO updates stem from discussions with the Program Coordinating Council (PCC) coordinators who agreed to adopt general HSER PLOs. Program learning outcomes specific to the SUD Counseling and advocated by the Leeward CC CO SAC Advisory Committee were also incorporated.

3) Moving the HSER 100 Self Exploration (which will have a name change to "Exploration of Self in Society") prerequisite course into the protective status of the proposed titled COSUD program, will thus allow for financial aid to cover this course. This proposal would add it to the certificate course count to make it part of the total credit count for the program.

4) The semester rule changes will allow for greater flexibility for planning and organizing course offerings that take into consideration other similar neighbor island certificate program course scheduling. It also allows learners greater access to courses by making them more available throughout the year.

Fwd: CO updates

Ron T Umehira <umehira@hawaii.edu>   Wed, May 4, 2022 at 5:01 PM
To: Della Teraoka <dellaand@hawaii.edu>
Cc: Keala Chock <keala.chock@hawaii.edu>, Jim Goodman <goodmanj@hawaii.edu>, Shirlene Callejo <callejos@hawaii.edu>

Hi Della,

Mahalo for your patience as I just received an email from Gwen verifying that HSER Program Coordinator Selene LeGare at Maui College has agreed to change their program title to "Substance Use Disorders Counseling" too.

Hopefully, you can now approve the CO program modification.

Aloha,
Ron

---------- Forwarded message ---------
From: **Gwen E Williams** <gwenw@hawaii.edu>
Date: Wed, May 4, 2022 at 4:52 PM
Subject: Fwd: CO updates
To: Ron T Umehira <umehira@hawaii.edu>

Hi Ron,

Here is the confirmation email from Selene, coordinator of their Human Services program and the SUD certificates. Hope it suffices. Trina now retired coordinator from HCC said she too would be willing to write one if needed.

With aloha,

Gwen

---------- Forwarded message ---------
From: **Selene LeGare** <slegare@hawaii.edu>
Date: Wed, May 4, 2022 at 4:39 PM
Subject: CO updates
To: Gwen E Williams <gwenw@hawaii.edu>
Cc: Trina Nahm-Mijo <nahmmijo@hawaii.edu>

Aloha Gwen,

As discussed re: CO alignment, I'll plan to submit a title change for our SAC CO (I & II) to "Substance Use Disorders Counseling" in the fall. I believe Charlie is still waiting to hear back from ADAD re: adding our HSER 110 where you have added your HSER 100 so we can (roughly) align there as well -- but we may not put that through curriculum until after our Kealaho'imai grant cohorts finish up.

Can you let me know when your title change is fully approved? Do you know when ADAD plans to make the change on their end? I noticed that the language on their website has been updated to SUD in some areas but not others.

-Selene

_____
Selene LeGare, MPH
Human Services Program Coordinator
University of Hawaii Maui College