

ADMISSION STOP-OUT OR TERMINATION
OF PROGRAM CODE

CLEAR FORM

Form #CR-AP5
Modified March 2019

Date: 04/26/2022

REQUESTOR CONTACT INFORMATION

Name Irwin Yamamoto Campus Leeward CC
Title DMED Program Coordinator Email iyamamot@hawaii.edu
Office/Dept GT-112/PAT Phone 808-455-0513

PROGRAM CODE FOR **ADMISSION STOP-OUT ONLY** OR **TERMINATION** (PLEASE CHECK ONE)

Program Code TVPR Program Description Television Production
Institution LEE - Leeward Community College Campus LEE - Leeward Community College
College _____ Department PAT
Level UG - Undergraduate

Are current students "grandfathered" under the program code? Yes No
Should the old program code be available for use in Banner? Yes No

Effective Fall 2022, this program code will no longer be available to admit or recruit students.
Term (ie. Fall 2014)

This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

Effective Fall 2024, this program code will no longer be available to enroll or award degree to students.
Term (ie. Fall 2014)

This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules.

FOR ADMISSION STOP-OUT ONLY REQUEST

Effective , this program code will be reactivated and available to admit or recruit students.
Term (ie. Fall 2014)

This will turn on the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

Check here to leave ONLINE APPLICATION OFF

ADDITIONAL COMMENTS

IRAO USE ONLY: DATE RECEIVED

ADMISSION STOP-OUT OR TERMINATION OF PROGRAM CODE

ATTACHMENTS

Termination of an Associate, Bachelor and Graduate Degrees, and sole credential certificates.

Memo with President's Approval, with cc to Vice President for Academic Planning and Policy, regarding program action.

Admission stop-outs, termination of a Certificate (eg. Certificate of Achievements, Certificates of Competence, Subject Certificates, Academic Subject Certificates) & Associate in Technical Studies (ATS) Degree.

Memo from Chancellor to Vice President for Academic Planning and Policy regarding program action.

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

Registrar
(Print Name)

Grant Helgeson

 4/27/22
Signature Date

Financial Aid Officer
(Print Name)

Gregg Yoshimura

 4/27/22
Signature Date

For Community Colleges,
verification of consultation with
OVPCC Academic Affairs:

~~Tammi Oyadomari-Chun~~

 5/5/2022
Signature Date

Della Teraoka, Int Dir of Acad Progs

¹ "Admission stop-out" is defined as a halt to new admissions to a program. (Regent Policy 5.201)



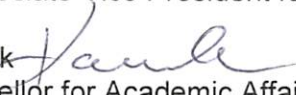
UNIVERSITY of HAWAII*
LEEWARD
COMMUNITY COLLEGE


April 29, 2022

MEMORANDUM

TO: Debora J. Halbert
Associate Vice President for Academic Programs and Policy

VIA: Tammi Oyadomari-Chun
Interim Associate Vice President for Academic Affairs

Keala Chock 
Vice Chancellor for Academic Affairs

FROM: Carlos Peñaloza 
Chancellor

SUBJECT: Program Approvals

I have approved the Admission Stop-Out of the Associate in Science (AS) in Television Production (TVPR) degree program for the period beginning Fall 2021 until Fall 2023.

Attachments

- c: Erika Lacro, Vice President for Community Colleges
- Pearl Imada-Iboshi, Director of Institutional Research and Analysis Office
- Leeward CC, Deans
- Leeward CC, Division Chairs
- Lexer Scully Chou, Student Services Coordinator
- Leeward CC, Academic Advising Coordinators
- Jiajia Garcia, Curriculum Committee Chair
- Adam Halemano, Institutional Assessment Specialist (Catalog)
- Janel Oshiro, Banner Specialist



April 8, 2022

Memorandum

To: Carlos Peñaloza
Chancellor

VIA: Keala Chock *KC*
Vice Chancellor for Academic Affairs

FROM: Ron Umehira *RU*
Dean of Career & Technical Education

Subject: Admission Stop-Out of Associate in Science in Television Production

SPECIFIC ACTION REQUESTED:

It is requested that admissions of new students to the Associate in Science (AS) in Television Production (TVPR) degree program be stopped out for the period beginning Fall 2021 until Fall 2023, thereby allowing current students to complete their coursework.

RECOMMENDED EFFECTIVE DATE:

Fall 2021 – Fall 2023

ADDITIONAL COST:

No additional costs will be incurred by this action.

PURPOSE:

The stop out time frame is in accordance with termination process.

BACKGROUND:

In accordance with the University of Hawai'i (UH) Board of Regents Policy RP 5.201, Instructional Programs, subsection III E and III F, and the UH Executive Policy EP 5.202, Review of Established Programs, Section III F, approval is requested to stop out admission of new students to the AS in TVPR degree program.

During the requested stop out period, the College will prepare a termination request for approval by the President of the University of Hawai'i.

On September 15, 2021, an Ad Hoc Review Committee comprised of representatives from credit and non-credit programs, career & technical education, workforce development, counseling, student services, institutional research, and from business & industry. Additionally, the committee were given documents such as the TVPR Comprehensive Program Review Report done by Bob Hochstein, Executive Policy #5.229 – Programs with Low Number of Degrees Conferred, UHCCP #5.202 – Review of Established Programs, New and Revised AS in Digital Media (DMED), and a summary of the TVPR Annual Report of Program Data (ARPD).

The objectives of this committee meeting was to recommend an action from one of the following:

- Continuation of the TVPR degree program and make recommendations to strengthen the program.
- Terminate the TVPR degree program and all TVPR courses.
- Consolidate or merge the TVPR courses within a larger degree program such as the Digital Media program.
- Stop-out admission into the TVPR degree program and terminate the program and all TVPR courses.
- Redirect interested students to programs at another campus.

After a review of the documents and discussion, the committee recommended the following:

- Consolidate or merge the TVPR courses within a larger degree program such as the Digital Media program.

This action was then approved by the Chancellor on September 29, 2021. Therefore, this approval to consolidate the TVPR with DMED in effect provided the impetus to stop out the AS in TVPR degree program as a new AS in DMED would be created. The TVPR and DMED program faculty have developed and submitted for approval to the Curriculum Committee and Faculty Senate a revised AS in DMED with specializations in Animation & Motion Graphics, Digital Video for the Web, Digital Photography. This new AS in DMED was approved by the Curriculum Committee and Faculty Senate in Spring 2022 and it will be effective in Fall 2022.

The last TVPR cohort of 18 students started the program in Spring 2020 and Fall 2020. After attrition, the number of students that completed all required courses in the TVPR program in Fall 2021 was seven. Only two of these students are required to complete required general education electives to earn the AS in TVPR.

Since Fall 2021, our program counselor has reached out to a small number of students that have declared TVPR as their major and encouraged them to begin general education classes in anticipation of the new AS in DMED that include the three specializations for their consideration. These students have been advised to change their major to this new AS in DMED program.

PROGRAM DATA, ANALYSIS, AND OUTCOMES:

In order to provide a broader overview of the College's decision to proceed with an admission stop out and eventual program termination, student data has been compiled from the College's Office of Institutional Research as well as the UH Community College Annual Report of Program Data. The data included below focuses on the # of majors, persistence, degrees and certificates awarded, and new & replacement positions. The TVPR program has consistently had a three-year average of less than 10 Associate in Science (AS) degrees and Certificates of Achievements (CA) awarded.

	14-15	15-16	16-17	17-18	18-19	19-20	20-21
# of Majors	31	19	21	20	24	27	19
Persistence Fall to Spring	79%	64%	81%	83%	76%	91%	75%
Persistence Fall to Fall	38%	45%	50%	36%	72%	60%	50%
AS Awarded	10	4	4	7	*3	*15	*3
CA Awarded	13	1	4	10	*10	*8	*3
New & Replacement Positions (County)	1	3	68	54	79	31	28

*3-year average ('18-'19, '19-'20, '20-'21)

AS = 3 + 15 + 3 = 21/3 = 7.0

CA = 10 + 8 + 3 = 21/3 = 7.0

ACTION RECOMMENDED:

Your approval to stop-out admission of new students to the TVPR program from Fall 2021 until Fall 2023 is requested.

Approved/Not Approved



Carlos Peñaloza, Chancellor

4/8/22

Date

- c: Kami Kato, Interim Dean of Student Services
- Don Maruyama, Division Chair – Professional Arts & Technology
- Irwin Yamamoto, Program Coordinator – Digital Media
- Blake Hunrick, Program Counselor – Professional Arts & Technology

AS-TVPR Television Production

Current | Fall 2020 – Indefinite

1) GENERAL INFORMATION

1.1) Effective Term

Fall 2020

1.2) Program Title

Television Production

1.3) Degree Type

Associate in Science (AS)

1.4) Description

Advanced level professional digital production and digital cinematography. Graduates will be qualified for more advanced level production positions that can function with minimal supervision and minimal additional on the job training.

1.5) Division

Professional Arts and Technology

2) PROGRAM LEARNING OUTCOMES

2.1) Outcomes

Demonstrate the ability to work as an individual as well as an effective team member.

Demonstrate professional qualities demanded by the business consistently .

Develop and produce concepts, treatments, storyboards, scripts, budgets, and pitch these preproduction tools in a professional manner.

Demonstrate knowledge of and be able to use contemporary digital video studio cameras and digital camcorders and camera mounting equipment as required by the industry.

Explain the history, theory, and aesthetics of television, film, and the moving image.

Discuss media literacy and elaborate on professional ethics as applied to the moving image.

Demonstrate knowledge of and operate current nonlinear digital editing equipment.

Demonstrate knowledge of and apply current television and film lighting techniques.

Demonstrate knowledge of and use current sound sources and audio equipment specific to sound acquisition, recording, sweetening, editing, and postproduction.

Demonstrate and apply the skills at a professional level to block and direct a multi-camera field or studio production as well as a single camera movie-style production, using proper terminology and techniques.

Apply basic video and audio engineering techniques in order to produce a professionally acceptable television signal which meets FCC requirements for broadcast.

Create acceptable and appropriate digital graphics necessary for television production.

Apply advanced aesthetic concepts and theories to television productions in relation to use of light, color, two and three dimensional screen spaces and forces, depth, volume, visualization, motion, time and sound to achieve professional results.

3) BOR INFORMATION

3.1) Program Justification

This is an already existing program. Program is needed for Leeward CC because it is the only CTE curriculum in Hawaii for workforce development in television and film production. According to DBET current jobs in Hawaii exceed 3,000 with average pay exceeding \$45,000 per year.

3.2) Program Mission and Objectives

This is an already existing program. Program objective has been modified to: "To provide knowledge and skills required for a career in the Television and Film Industry."

3.3) Program Curriculum Plan

This is an already existing program.

Proposed AS Degree 63 credits total

TVPR 101 - Film & Video Production Process & Business Operations 3

TVPR 126 - Introduction to Digital Camera Operation, Composition, & Lighting Principles 3

TVPR 136 - Audio / Video Engineering 3

TVPR 151 - Introduction to Film & Video Editing Principles 3

English 100 or higher

TVPR 121 - TV Graphics 3

TVPR 142 - Film & Video Audio Acquisition & Recording 3

TVPR 211 - Introduction to Film & Video Storytelling & Script writing 3

TVPR 226 - Applied Digital Camera Operation, Composition, & Lighting 3

Math 100 or higher, or Phil 111

TVPR 210 - Film & Video History, Criticism, Ethics, & Aesthetics 3

TVPR 227 - Advanced Film & Video Storytelling & Script writing 3

TVPR 251 - Applied Film & Video Editing & Postproduction Audio 3

TVPR 276 - Advanced Digital Cinematography, Composition, & Lighting 3

100 level or higher Natural Science 3

TVPR 291 - Film & Video Directing / Studio / Location Production 3

TVPR 292 - Media Project Production 3

TVPR 294 - Advanced Film & Video Editing & Post-production Audio 3

TVPR 293C - Internship Career Preparation 3

100 level or higher in Social Sciences 3

100 level or higher Arts & Humanities 3

3.4) Program Rules

Semester 1**15**

Total Credits

- Complete all of the following
 - Completed the following:
 - TVPR101 - Film & Video Production Process & Business Operations (3)
 - TVPR126 - Introduction to Digital Camera Operation, Composition, & Lighting Principles (3)
 - TVPR136 - Audio/Video Engineering (3)
 - TVPR151 - Introduction to Film & Video Editing Principles (3)
 - Complete 1 of the following
 - Completed the following:
 - ENG100 - Composition I (3)
 - Higher

Semester 2**15**

Total Credits

- Complete all of the following
 - TVPR 121 TVPR 142 TVPR 211 TVPR 226 Math 100 or higher, or Phil 111
 - Completed the following:
 - TVPR121 - Film and Video Graphics (3)
 - TVPR142 - Film & Video Audio Acquisition & Recording (3)
 - TVPR211 - Intro to Film & Video Storytelling & Scriptwriting (3)
 - TVPR226 - Applied Digital Camera Operation, Composition, & Lighting (3)
 - Complete 1 of the following
 - Complete 1 of the following
 - Completed the following:
 - MATH100 - Survey of Mathematics (3)
 - Higher
 - Completed the following:
 - PHIL111 - Intro to Inductive Logic (3)

Semester 3**12**

Total Credits

- Complete all of the following
 - Completed the following:
 - TVPR210 - Film & Video History, Criticism, Ethics, & Aesthetics (3)
 - TVPR227 - Advanced Film & Video Storytelling & Scriptwriting (3)
 - TVPR251 - Applied Film & Video Editing & Post-Production Audio (3)
 - TVPR276 - Advanced Digital Cinematography, Composition & Lighting (3)
 - 100 level or higher Natural Science 3 credits

Semester 4**12**

Semester 4

Total Credits

- Complete all of the following
 - Completed the following:
 - TVPR291 - Film & Video Directing-Studio/Location Production (3)
 - TVPR292 - Media Project Production (3)
 - TVPR293D - Internship & Career Preparation (3)
 - TVPR294 - Advanced Editing & Audio (3)
 - 100 level or higher in Social Sciences 3 credits
 - 100 level or higher Arts & Humanities

Grand Total Credits: 54

3.5) Program Target Group

This is an already existing program.

3.6) Program Resources

This is an already existing program.

3.7) Program Efficiency

This is an already existing program.

3.8) Program Effectiveness

This is an already existing program.

4) ATTACHMENTS
