

New Program Code Replace Program Code Date: _____

REQUESTOR CONTACT INFORMATION

Name _____ Campus _____
 Title _____ Email _____
 Office/Dept _____ Phone _____

NEW PROGRAM CODE TO CREATE

Institution _____ Campus _____
 Level _____ Effective Term _____

	Code (Max. Characters)	Description	Check if requesting new code:
College	(2) _____	_____	<input type="checkbox"/> See Banner form STVCOLL
Department	(4) _____	_____	<input type="checkbox"/> See Banner form STVDEPT
Degree/Certificate	(6) _____	_____	<input type="checkbox"/> See Banner form STVDEGC
Major	(4) _____	_____	<input type="checkbox"/> See Banner form STVMAJR
Concentration	(4) _____	_____	<input type="checkbox"/> See Banner form STVMAJR
Minor	(4) _____	_____	<input type="checkbox"/> See Banner form STVMAJR

If a similar major/concentration code exists in Banner, please list the code: _____

Justification to warrant a new major/concentration code similar to an existing major/concentration code:

Is this major/concentration code being used the same way at the other UH campuses? Yes No

Should this program be available for applicants to select as their planned course of study on the online application? *If yes, student may select the code as their only program of study.* Yes No

RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION

Is 50% or greater of the classes in this program offered at a location other than the Home Campus? Yes No

Is this program/major/certificate financial aid eligible? Yes No

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)?
 See <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html> Yes No

Program Length

In academic years; decimals are acceptable. The length of the program should match what is published by the campus in any online and/or written publication.

Special Program Designations A B N P T U

See Special Program Designations Code Definitions on IRAO Program Code Request webpage

Required Terms of Enrollment: Fall Spring Summer Extended

EXISTING PROGRAM CODE TO REPLACE, IF APPLICABLE

Program Code _____	Program Description _____
Institution _____	Campus _____
College _____	Department _____
Level _____	

Are current students "grandfathered" under the program code? Yes No

Should the old program code be available for use in Banner? Yes No

Effective , **old program code will no longer be available to admit or recruit students.**
Term (ie. Fall 2020)

This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

Effective , **old program code will no longer be available to award degree to students.**
Term (ie. Fall 2020)

This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules.

ATTACHMENTS

BOR Approved: Sole-credential Certificate, Associate, Bachelor and Graduate Degrees, and sole credential certificates

- BOR Meeting Minutes & Supporting Documents Curriculum

Chancellor Approved: Concentrations, Certificates and Associate in Technical Studies (ATS) Degree

- Memo from Chancellor to notify Vice President for Academic Planning and Policy regarding program action.
 Curriculum

CERTIFICATES ONLY: Please check one (1) statement. This certificate is a...

BOR approved certificate. BOR Meeting/Approval Date: _____

Chancellor approved within an authorized BOR program. BOR Program: _____

Chancellor approved CO in accordance with UHCCP 5.203, Section IV.B.10.

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

<p>Registrar (Print Name)</p> <p>_____</p>	<p>Financial Aid Officer (Print Name)</p> <p>_____</p>	<p>For Community Colleges, verification of consultation with OVPCC Academic Affairs:</p> <p>_____</p>
Signature	Date	Signature
Signature	Date	Signature
Signature	Date	Date

ADDITIONAL COMMENTS



UNIVERSITY
of HAWAII
WEST O'AHU

'22 APR 27 A9:22

April 12, 2022

MEMORANDUM

TO: Randolph G. Moore
Chair, Board of Regents

Ernest Wilson
Chair, BOR Committee on Academic and Student Affairs

VIA: David Lassner
President *David Lassner*

VIA: Debora J. Halbert
Vice President for Academic Strategy *Debora Halbert*

VIA: Maenette Benham
Chancellor *Maenette Benham*

FROM: Jeffrey Moniz
Vice Chancellor for Academic Affairs *Jeffrey Moniz*



SUBJECT: Request Approval of a New Provisional Certificate in Labor Studies at University of Hawaii – West O'ahu.

SPECIFIC ACTION REQUESTED:

It is respectfully requested that the Board of Regents approve a new provisional program, the Certificate in Labor Studies at the Center for Labor Education and Research, University of Hawaii – West O'ahu.

RECOMMENDED EFFECTIVE DATE:

Upon Board of Regents approval.

ADDITIONAL COST:

No additional costs are associated with this request.

91-1001 Farrington Highway
Kapolei, Hawaii 96707
Telephone: (808) 689-2300
Fax: (808) 689-2301

Certificate in Labor Studies

The goal of academic advising is to further enhance the educational mission of the university, and create quality, accessible advising partnerships with all students in a positive environment that supports student success. This advising sheet is for tracking purposes toward degree completion and is subject to change. Students also may track their academic progress via STAR Degree Check through STAR GPS at <https://www.star.hawaii.edu/>. Academic Advising appointments may be scheduled by calling [808-689-2689](tel:808-689-2689) or toll-free from neighbor islands at [866-299-8656](tel:866-299-8656).

Hawaii State Statute § 304A-1601 establishes a Labor Studies Certificate because 1) Hawai'i has a rich labor history; 2) Hawai'i has the highest labor union density in the United States; and 3) Labor Resources Specialists are equipped with labor resource knowledge and skills for work in unions, labor-related governmental agencies, community organizations and public service. Labor Studies is an interdisciplinary academic field including labor history, law, economics, leadership skills, organizing, research skills and advocacy.

The faculty contacts for this certificate are Dr. Leslie Lopez (lalopez@hawaii.edu) and Dr. William Puette (puette@hawaii.edu).

Lower Division Requirement (6 CR):

Credits	Course Alpha / Number / Title
3	LBST 100: Introduction to Labor Studies
3	LBST 200: Hawaii Labor Media and Film

Theory Foundational Requirement (3 CR):

Credits	Course Alpha / Number / Title
3	LBST 300: Labor Theory

Upper Division Requirement (6 CR):

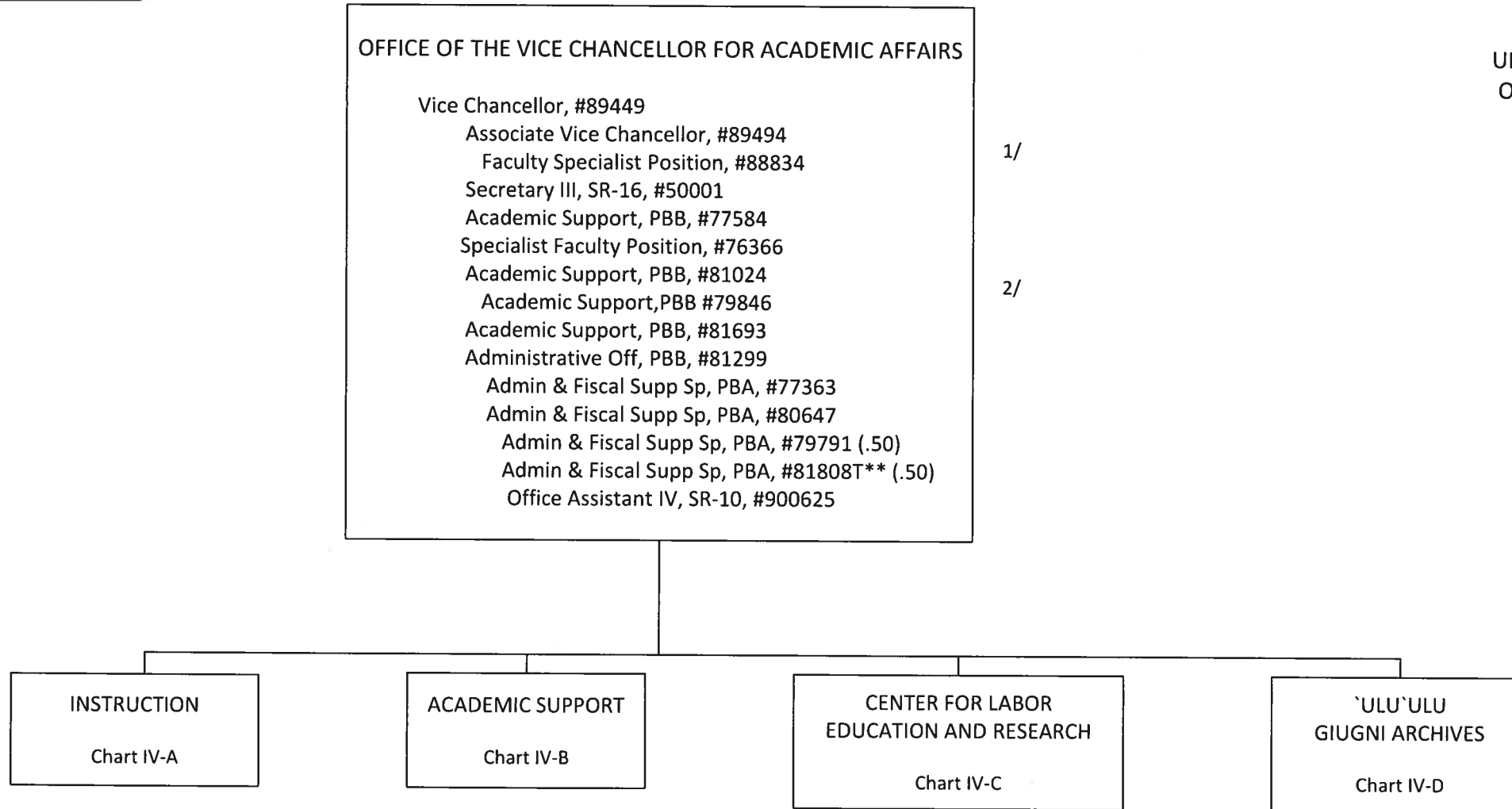
Credits	Course Alpha / Number / Title
3	LBST 400: Seminar in Labor Topics
3	LBST 486 Labor Studies Project or LBST 490: Labor Studies Practicum

CHART UPDATED
DATE: July 1, 2021

STATE OF HAWAI'I
UNIVERSITY OF HAWAI'I
UNIVERSITY OF HAWAI'I – WEST O'AHU
OFFICE OF THE VICE CHANCELLOR FOR
ACADEMIC AFFAIRS

POSITION ORGANIZATION CHART
CHART IV

General Funds 13.50
**BT General Funds .50



**Budgeted temporary position .50 FTE, Special Funds .50 FTE

1/ Associate Vice Chancellor, #89494 in OVCAA also services as Director of Academic Support

2/ position will be redescribed