

IRAO OFFICE USE ONLY	
Received	4/26/17
In Banner	
MTVCOMP/Codeset	
Master Curriculum	
CIP Code	
Program Code	
Program Description	

University of Hawai'i
Code Request Form for Academic Programs for
**NEW OR MODIFY
PROGRAM CODE**

Reset Form

New Program Code **Modify Program Code**

Date: 04/25/2017

REQUESTOR CONTACT INFORMATION

Name James Cromwell Campus UH West Oahu
 Title Director of Enrollment Management Email cromwell@hawaii.edu
 Office/Dept Enrollment Services/Student Affairs Phone 689-2909

NEW PROGRAM CODE TO CREATE

Institution WOA - UH West Oahu Campus WOA - UH West Oahu
 Level UG - Undergraduate Effective Term Fall 2017

	Code (Max. Characters)	Description	Check if requesting new code:
College	(2) <u>PS</u>	<u>Professional Studies</u>	<input type="checkbox"/> See Banner form STV COLL
Department	(4) <u>PROS</u>	<u>Professional Studies</u>	<input type="checkbox"/> See Banner form STV DEPT
Degree/Certificate	(6) <u>BAS</u>	<u>Bachelor of Applied Science</u>	<input type="checkbox"/> See Banner form STV DEGC
Major	(4) <u>APSC</u>	<u>Applied Science</u>	<input type="checkbox"/> See Banner form STV MAJR
Concentration	(4) <u>FMGT</u>	<u>Facilities Management</u>	<input type="checkbox"/> See Banner form STV MAJR
Minor	(4) _____	_____	<input type="checkbox"/> See Banner form STV MAJR

If a similar major/concentration code exists in Banner, please list the code: _____

Justification to warrant a new major/concentration code similar to an existing major/concentration code:

FMGT already exists as a concentration code, but not in the major of Applied Science.

Is this major/concentration code being used the same way at the other UH campuses? Yes No

Should this program be available for applicants to select as their planned course of study on the online application? *If yes, student may select the code as their only program of study.* Yes No

RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION

Is 50% or greater of the classes in this program offered at a location other than the Home Campus? Yes No

Is this program/major/certificate financial aid eligible? Yes No

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)? Yes No

See <http://www.itap.ed.gov/GainfulEmploymentInfo/index.html>

Program Length

In academic years, decimals are acceptable. The length of the program should match what is published by the campus in any online and/or written publication.

4 years

Special Program Designations

See *Special Program Designations Code Definitions on IRAO Program Code Request webpage*

A B N P T U

Required Terms of Enrollment: Fall Spring Summer Extended

ADDITIONAL COMMENTS

ATTACHMENTS

BOR Approved: Associate, Bachelor and Graduate Degrees, and sole credential certificates

- BOR Meeting Minutes & Supporting Documents Curriculum

Chancellor Approved: Certificates related to authorized BOR program & Associate in Technical Studies (ATS) Degree

- Memo from Chancellor to notify VPAA about new program Curriculum

For new certificates approved by the Chancellor, the related BOR authorized academic program is:

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

Registrar:

Robyn Oshiro

Print Name



Signature

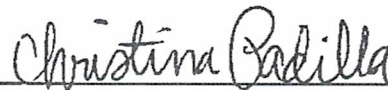
04/26/2017

Date

Financial Aid Officer:

Christina Padilla

Print Name



Signature

04/26/2017

Date

For Community Colleges, verification of consultation with OVPC Academic Affairs:

Print Name

Signature

Date



UNIVERSITY
of HAWAII
WEST OAHU

RECEIVED

16 AUG 12 09:40



Office of the Chancellor

August 8, 2016

UNIVERSITY OF HAWAII
PRESIDENT'S OFFICE

MEMORANDUM

TO: Dr. David Lassner
President

VIA: Dr. Risa Dickson *Risa Dickson*
Vice President for Academic Planning and Policy

FROM: Dr. Doris Ching *Doris Ching*
Interim Chancellor

SUBJECT: REQUEST TO EXTEND UHWO BACHELOR OF APPLIED SCIENCE (BAS) DEGREE FROM
TWO-YEAR TO FOUR-YEAR DEGREE FOR SELECT CONCENTRATIONS

SPECIFIC ACTION REQUESTED:

I hereby request your approval to convert the Bachelor of Applied Science (BAS) degree at UH West O'ahu (UHWO) from an upper division inverted +2 degree to a full four-year degree for new concentration areas that are not currently offered at a community college, UH Hilo, or UH Mānoa. In particular, this includes the following BAS degree concentrations at UHWO:

Facilities Management (FMGT)
Information Security and Assurance (ISA)
Sustainable Community Food Systems (SCFS)

RECOMMENDED EFFECTIVE DATE:

Upon approval of the President.

BACKGROUND & RATIONALE:

At its meeting of November 16-17, 2006, the Board of Regents (BOR) unanimously approved the establishment of a new degree, Bachelor of Applied Science (BAS), at UH West O'ahu to provide students who complete the two-year Associate of Arts (AA) or Associate of Science (AS) degrees from a community college the opportunity to earn a baccalaureate degree through fully articulated pathways that assure both a liberal arts foundation, through the BAS, and the specialized skills for their chosen professions through the AA or AS degrees. After becoming a four-year university in 2007, then commencing with the offering of the BAS in 2008, and later moving to our new campus in 2012, UHWO has continually experienced growing interest in the BAS. This includes enthusiasm for the BAS from our students who are admitted directly after high school or outside of the articulated pathways from community college. We are, therefore, requesting to extend the UHWO Bachelor of Applied Science

51 1001 Hamlington Highway
Kapolei, Hawaii 96707
Telephone (808) 689-2770
Fax (808) 589-2771

An Equal Opportunity/Affirmative Action Institution

(BAS) degree from a two-year to four-year degree, in certain concentrations, in order to meet the growing need from current students attracted to these particular BAS areas.

Significance/Contribution of Degree:

The initial purpose of the BAS degree program was to meet the academic and professional needs of community college students who hold associate degrees and who desire to earn a baccalaureate degree, as well as provide an educational pathway designed to meet state workforce needs for professionals with advanced skills in critical thinking, problem solving, research, and communication.

This request for presidential approval aims to extend academic pathways for high school students to attend UH West O'ahu directly after graduation through the BAS program of study for new program concentrations that are not in direct competition with programs at UH Community Colleges or offered at UH Hilo or UH Mānoa.

Program Efficiency, Quality, & Outcomes:

The BAS degree is a "nimble" program of study, designed to be flexible to allow for variance in the degree requirements and credits required for different concentrations. Since BOR approval in academic year, 2006-2007, UH West O'ahu almost tripled its offerings of concentrations from the original three concentrations in academic year 2008-2009 to eight concentrations in academic year 2015-2016. Table 1 displays UH West O'ahu's increased offerings of concentrations since the inception of the BAS program of study.

Table 1. UH WEST OAHU CONCENTRATIONS FOR BAS DEGREE
 Since BOR Adoption of BAS Degree by Academic Years

2008 – 2009	2009 – 2010	2010 – 2011	2011 2012	2012 – 2013	2013 – 2014	2014 – 2015	2015 – 2016
CENT CULM RESP	No New	IT	No New	No New	ISA	CM	FMGT SCFS

- CENT = Computing, Electronics & Networking Technology
- CM = Creative Media
- CULM = Culinary Management
- FMGT = Facilities Management
- ISA = Information Security & Assurance
- IT = Information Technology
- RESP = Respiratory Care
- SCFS = Sustainable Community Food Systems

The increase in concentrations is attributed to efforts to cultivate partnerships with the community to address evolving workforce and emerging career needs, and to strengthen the state's economic

positioning with innovative academic career paths. Your approval of this request will enable the University to cement its commitment to provide a relevant curriculum and educational experience for students.

Concomitant to the growth in concentrations is an accompanied growth in student enrollment. Since 2010-2011 when 33 students were enrolled in the BAS degree program, the University has witnessed a 270% increase with 122 students in 2015-2016. Table 2 below shows this continued growth in enrollment in the BAS program of study.

Table 2. STUDENT ENROLLMENT IN BAS DEGREE

Enrollment	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
BAS TOTAL	33	55	107	118	120	122
Upper Division	19 / 58%	43 / 78%	80 / 75%	92 / 78%	103 / 86%	110 / 90%

Of the total number of students enrolled in the BAS program of study, the percent of upper division students indicates a steady increase. This trend was anticipated, given that the BAS program of study is designed to create a pathway for students who have already completed an associate degree. By offering a four-year degree program of study in certain areas that remain innovative and responsive, UHWO seeks to extend the nimbleness of the BAS program of study to expand academic program concentrations in high demand and emerging areas; thereby, fulfilling its 2015-2020 Strategic Plan goals and objectives (*Goal #3, Objective 1: to provide innovative learning opportunities, consistent with the continuing development of outstanding academic programs and students' career goals and aspirations, and the workforce needs of Hawai'i's communities, especially in Central and Leeward O'ahu and Goal #4, Objective 1: to offer programs that meet evolving workforce and emerging career needs, while encouraging life-long development; expand academic programs in high demand areas*).

The proposed change of the BAS degree from a two-year program of study to a four-year program of study, for certain concentrations, will allow UH West O'ahu to address the changing standards in various skilled occupations, as well as increase its capacity to meet changing demands in new career fields. The original intent of the BAS program will not change and students from two-year AS and AA programs will continue to have an efficient articulation pathway into the BAS concentrations. The extension from a two-year to a four-year degree program, in select areas, will allow UH West O'ahu to admit its own students into the concentrations and enable more students, especially in West O'ahu to have similar BAS options as students from other campuses.

One indicator that the BAS program is effective in meeting the needs of students is the total number of degrees awarded. Five degrees were awarded in 2010-2011. Four years later in 2014-2015, 37 degrees

Memorandum to President Lassner
August 8, 2016
Page 4

were awarded, an increase of 640%. The advances in both number of students enrolled in the BAS program and number of degrees awarded were attained through efficient management, leveraging of existing programs, and use of professional lecturers in the fields. The efficient use of resources and the nimbleness of the program of study have enabled students who complete two-year degree programs to continue their education through the baccalaureate level.

Program Appropriateness/Redundancy:

The BAS degree is modeled after the BAS degree offered by Arizona State University-West Campus. Other U.S. institutions, which offer an applied science bachelor degree, include University of Minnesota, Great Basin College in Nevada, Boise State University in Idaho, and Florida Gulf Coast University. Additionally, the BAS degree is readily recognized in Australia, Canada, and New Zealand.

There is no program duplication within the UH System, as UH West O'ahu is the sole UH campus offering the BAS program of study in our current concentrations.

NO ADDITIONAL COST:

There are no additional costs associated with this request. Since the inception of the BAS program of study in 2008-2009, UH West O'ahu has covered personnel costs for approximately 4.0 FTE faculty position counts through internal reallocation of existing funds or through its regular budget development process. Table 3 below displays the total number of classes taught and the student to faculty ratio increase from academic year 2010-2011 through 2014-2015 which serve as indicators of the demand for the BAS program of study.

Table 3. NUMBER OF CLASSES TAUGHT & STUDENT TO FACULTY RATIO

	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Classes Taught	3	6	7	14	13
Student-Faculty Ratio	1.7	2.4	6.7	9.1	9.4

ACTION RECOMMENDED:

It is recommended that the President approve the conversion of the Bachelor of Applied Science (BAS) degree, in select concentrations, at UH West O'ahu from an upper division inverted +2 degree to a full four-year degree.

Approval/Disapproval:



David Lassner, President

8/15/16

Date



UNIVERSITY
of HAWAI'I®
WEST O'AHU

Vice Chancellor for Academic Affairs Office

May 14, 2015

MEMORANDUM

TO: Dr. Risa Dickson
Vice President for Academic Affairs

VIA: Dr. Rockne Freitas *Rockne Freitas*
Chancellor

FROM: Dr. Doris Ching *Doris Ching*
Interim Vice Chancellor for Academic Affairs

SUBJECT: Request for program codes for new UHWO concentrations in Facilities Management; and Sustainable Community Food Systems

This communication is to inform you that, per EP 5.205, the following new concentrations in the Bachelor of Applied Sciences Degree program have been approved by the Chancellor at UH-West O'ahu, and to request program codes for these new concentrations:

- 1) New concentration: Facilities Management
Approved: 01/27/15
Effective: Fall 2015

The Division of Business has focused a management position in this area and no additional general funded resources will be needed. This concentration was developed to meet workforce needs and there has been collaboration with industry partners in the development of the coursework and in finding additional funding support.

This program was carefully and strategically planned to align with the UH System Strategic Directions as well as the UH West O'ahu Strategic Plan. Also, there is tremendous opportunity (and intent) to align our BAS concentration in Facilities Management with UH system AS programs in Natural Science in pre-engineering, construction technology, carpentry, electrical installation and maintenance technology. AS and AAS programs support the BAS approach.

- 2) New concentration: Sustainable Community Food Systems
Approved: 03/24/15
Effective: Fall 2015

UHWO Request for Program Codes

May 14, 2015

Page 2

The core and complementary coursework for the Sustainable Community Food Systems uses many already existing courses with a few additional ones. Additional elective coursework will be developed later as the program grows. Future faculty positions will be part of our anticipated growth and campus build-out plans.

The Bachelor of Applied Sciences is a BOR approved degree program, and these new concentrations will not require a major commitment of general funded resources.

Enclosure

Cc: Joanne Itano, Associate Vice President for Academic Affairs
Pearl Iboshi, Director, IRAO

University of Hawai'i – West O'ahu
**FORM FOR ADDITION OR DELETION OF ACADEMIC CONCENTRATION OR
CERTIFICATE PROGRAM**

Before completing this form, refer to the "New Academic Concentration or Certificate (UHWO Form PC1) Proposal Instructions – AND – New Degree Program (UHWO Form PC2) Proposal Instructions

Action Requested (✓ one):

- Delete Program **Add Program**

1. If deleting a program, indicate:

- a. Name of existing program
- b. Location of primary references to modified course in current catalog (e.g., SSCI 305 mentioned on pp.37 and 77):

If deleting a program, proceed to #4.

2. If adding a program, indicate:

a. Name of proposed program:

Concentration in Facilities Management for the Bachelor of Applied Sciences

b. Program narrative

The concentration in facilities management (FMGT) seeks to prepare students for careers as facilities management professionals. This growing field includes the management and maintenance of properties and facilities in industry including but not limited to government, military, hospitality, and commercial and residential properties. The concentration coursework includes preparation for professional certification through internationally recognized associations.

Upon successful completion of the BAS-FM, students will be able to:

- **Demonstrate technical skills in identifying basic infrastructure maintenance issues related to electrical, mechanical, and plumbing systems**
- **Evaluate and assess the quality of buildings and facilities**
- **Demonstrate project management skills related to buildings and facilities**
- **Understand the basic financial and accounting issues related to buildings and facilities**

- c. Program requirements (e.g. number of credits required, specific courses required, etc.)

Bachelor of Applied Science Core (18 Credits): Standard for all existing BAS Programs

ENG 200 Composition II or ENG 209, 210, or 215

ICS 101 Digital Tools for the Information World, or PUBA 335 Technology in Public Administration

Statistics Course: SSCI 210, BUSA 320, or PUBA 341

SSCI 301 Methods and Techniques in Social Science Research

BUSA/PHIL/PUBA 481 Ethics and Administration, or MGT 301 Business Ethics or PUBA 477 Ethics in Health Care Administration

Capstone Course: APSC 486 or APSC 490

Concentration Requirements in Facilities Management (58 Credits)

ACC 201 Introduction to Financial Accounting (3 Credits)

ACC 202 Introduction to Management Accounting (3 Credits)

BUSA 324 Business Law (3 Credits)

CHEM 161 General Chemistry I (3 Credits)

CHEM 161 General Chemistry Lab I (1 Credit)

ENGR 101 Introduction to Engineering (3 Credits)

ENGR 214 Introduction to Engineering Design (4 Credits)

ENGR 121 Building Science (4 credits)

ENGR 221 Electrical Systems in Facilities (3 Credits)

ENGR 231 Mechanical and Plumbing Systems in Facilities (3 Credits)

ENGR 321 Advanced Electrical and Mechanical Systems in Facilities (3 Credits)

ENGR 333 Assessing and Auditing Facilities Qualities (3 Credits)

FMGT 301 Finance, Business, and Project Management for Facilities (3 credits)

FMGT 302 Operations, Leadership, and Strategy for Facilities (3 credits)

FMGT 330 Sustainability in Facilities Management (3 credits)

MATH 135 Pre-Calculus: Elementary Functions (3 Credits)

MATH 140 Pre-Calculus: Trigonometry and Analytic Geometry (3 Credits)

MGT 310 Principles of Management (3 Credits)

PHYS 151 College Physics I (3 Credits)

PHYS 151L College Physics Lab I (1 Credit)

d. Proposed courses for the program

Course Alpha & Number	Course Title
FMGT 301	Finance, Business, and Project Management for Facilities
FMGT 302	Operations, Leadership, and Strategy for Facilities
FMGT 330	Sustainability in Facilities Management
ENGR 121	Building Science
ENGR 221	Electrical Systems in Facilities
ENGR 231	Mechanical and Plumbing Systems in Facilities
ENGR 321	Advanced Mechanical and Systems in Facilities
ENGR 333	Assessing and Auditing Facilities Qualities

Note: For addition of courses, forms CC1 should already have been completed and submitted.

3. Will the proposed program addition require any additional resources? No Yes
If "yes," please explain:

The program will require additional instructors and resources to teach industry specific courses. However, financial support has already been provided from industry partners such as Hawaii Energy (\$20,000) and the Office of Naval Research (\$249,000). Additional funding to support the addition of the program is anticipated.

Justification or rationale for program action (deletion or addition)

The proposed Bachelor of Applied Science concentration for Facilities Management seeks to address the statewide need for facilities management professionals. There is significant demand for building and facilities managers who understand the technical maintenance of facilities as well as the business management issues of finance, operations, and staffing. Hawaii's growing economy and new emphasis on urban development also requires the training of a new generation of facilities professionals competent in information technology and sustainable design. Examples of facilities in need of graduates of this concentration includes government and military installations (Pearl Harbor Naval Shipyards, Honolulu International Airport), educational facilities (University of Hawaii campuses, Department of Education), the hospitality industry (hotels and entertainment venues), commercial properties (shopping centers and manufacturing facilities), and residential properties (condominiums and property management companies). The UWHO BAS-FM will be the only facilities management program in the Pacific Region.

4. Have all relevant personnel been consulted? No Yes

If "yes," obtain signatures for those who approve:

Name	Concentration	Signature
Richard Jones	Science Education	See Below
Derrek Choy	Business Division	See Below
Michael Furuto	Math Education	
Sheryle Proper	VCAA Office	

5. Change requested by:

Requester Name (Please Print):	Requester Signature	Date
Keith Sakuda		

6. Change Reviewed by:

Division/Program Chair (Please Print)	Chair Signature	Date
Derrek Choy		

7. UHWO Action approved by:

UHWO Curriculum Chair Name (Please Print):	CC Signature	Date
Richard Jones		
UHWO Vice Chancellor Academic Affairs (Please Print):	VCAA Signature	Date
Linda Randall		
UHWO Chancellor (Please Print):	Chancellor Signature	Date
Rockne Freitas		

8. *UH System Approval*

a) Council of Chief Academic Officers (Systemwide Consultation):

Print Name	Signature	Date
------------	-----------	------

b) UH Vice President for Academic Affairs:

Print Name	Signature	Date
------------	-----------	------

c) UH President:

:

Print Name	Signature	Date
------------	-----------	------

UHWO Curriculum Committee Meeting
Friday, January 16, 2014, 8:30AM to 10:30AM, B-217

Present: Richard Jones (Chair), Sarah Gilman Sur (Vice-Chair), Susan Young, Sa'ili Lilomaiva-Doktor, Marion Ono, Melissa Saul, and Terri Ota (Ex-Officio).

Excused Absences: He Andong, Ed Keaunui and Matt Chapman

Guests: Sharla Hanaoka, Wojciech Lorenc, Leslie Opulauoho, Lokelani Kenolio and Jacque Honda.

- I. **Approve November 14, 2014 Minutes**
Motion to accept November 14, 2014 Minutes approved.
- II. **Program Review Update**
 - a. **Humanities Program Review**
Committee did not discuss this item.
- III. **WASC Visit**
Jacqueline Honda, Director, Institutional Effectiveness and Assessment, reported that WASC would like to see the relationship between the Curriculum, Distance Education and Assessment Committees more clearly defined with regard to the approval and monitoring of quality in distance education programs. WASC also suggested the Program Review become a standing Faculty Senate Committee.
- IV. **E-Curriculum Meetings**
Committee did not discuss this item.
- V. **Action Items to Review**
 - a. **CC1s (18)**
 - i. **BIOL 340 Genetics, Evolution and Society – Cox**
Approved pending the following changes: Page 1, #1.e. Remove "Prerequisite – one general biology course or consent of instructor" and replace with "Prerequisite: BIOL 101 or equivalent."
 - ii. **BIOL 360 Island Ecosystems – Cox**
Approved pending the following changes: Page 1, #1.e. Remove "Prerequisite – one general biology course or consent of instructor" and replace with "Prerequisite: BIOL 101 or equivalent."
 - iii. **CM 150 Film Analysis and Storytelling – Lorenc**
Approved pending the following changes: Page 1, #1.e. Add prerequisite "ENG 21, ENG 22 or placement in ENG 100". Page 1, #1.f. Remove last sentence of course description: "This is an online course taught via Lulima."
 - iv. **CM 315 Interactive Applications – Hanaoka**
Approved pending the following changes: Page 1, #1.e. Prerequisite should be "ART 112 with a grade of "C" or higher and ART 229 with a grade of "C" or higher; or instructor's consent". Prerequisite also needs to be changed on first page of syllabus.
 - v. **CM 316 User Experience – Hanaoka**
Approved pending the following changes: Page 1, #1.e. Prerequisite should be "ART 112 with a grade of "C" or higher and ART 229 with a grade of "C" or higher; or instructor's consent". Prerequisite also needs to be changed on first

page of syllabus.

- vi. **CM 317 Motion Graphics – Hanaoka**
Approved pending the following changes: Page 1, #1.e. Prerequisite should be "ART 112 with a grade of "C" or higher and ART 229 with a grade of "C" or higher; or instructor's consent". Prerequisite also needs to be changed on first page of syllabus.
- vii. **CM 352 Transmedia and Emerging Media – Lorenc**
Approved pending the following changes: Page 1, #1.f. Course description should be more general, discussing what the course will cover and not what the students will be doing in the course. Remove last sentence of course description: "This is an online course taught via Lulima."
- viii. **CM 451 Branded Entertainment: Online Video – Lorenc**
Committee proposed having this as a CM 390 Creative Media Internship course. Page 1, #1.f. Course description should be more general, discussing what the course will cover and not what the students will be doing in the course. Remove last sentence of course description: "This is an online course taught via Lulima."
- ix. **CM 452 Web Series: Script to Audience – Lorenc**
Approved pending the following changes: Page 1, #1.b. Committee suggested changing title to "Web Series Production." Page 1, #1.f. Course description should be more general, discussing what the course will cover and not what the students will be doing in the course.
- x. **ENGR 121 Building Science – Jones**
Approved pending the following changes: Page 1, #1.f. Shorten the description.
- xi. **ENGR 221 Electrical Systems for FGMT – Jones**
Approved pending the following changes: Page 1, #1.b. Title should be "Electrical Systems for Facilities" and not "Electrical Systems for Facilities Management". Page 1, #1.f. Shorten the description.
- xii. **ENGR 231 Mechanical and Plumbing Systems for FGMT – Jones**
Approved pending the following changes: Page 1, #1.b. Title should be "Mechanical and Plumbing Systems for Facilities" and not "Mechanical and Plumbing for Facilities Management". Page 1, #1.f. Shorten the description.
- xiii. **ENGR 321 Advanced Electric and Mechanical Systems for FGMT – Jones**
Approved pending the following changes: Page 1, #1.b. Title should be "Advanced Electrical and Mechanical Systems for Facilities" and not "Advanced Electrical and Mechanical Systems for Facilities Management". Page 1, #1.f. Shorten the description.
- xiv. **ENGR 333 Assess and Audit Quality for FGMT – Jones**
Approved pending the following changes: Page 1, #1.f. Shorten the description.
- xv. **PHYS 151 College Physics – Jones**
Approved.
- xvi. **PHYS 151L College Physics Lab – Jones**
Approved.

xvii. **SAM 201 Intermediate Samoan – Lilomaiava-Doktor**
Approved.

xviii. **SD 103 The University Experience – Saul**
Approved pending the following changes: Page 1, #1.b. Title already exists for SD 100. Change title to First-Year Experience. Page 2, #3. Obtain necessary signatures. Page 2, #5. Reference specific ILOs, DLOs and GELOs.

b. **CC2s (2)**

- i. **CM 400D Media Master Class: Documentary Arts – Lorenc**
Approved pending the following changes: Page 1, #2.d. Replace "CM 120 Intro to Digital Video, ENG 100" with "ART 112, ENG 100". Page 1, #2.e. Remove "This course can be taught by a visiting artist or practitioner..." Add alpha "d) Documentary Arts" to catalog description. Page 2, #2.f. Number of times course can be repeated should be twice only.
- ii. **CM 491 Senior Project – Hanaoka**
Approved pending the following changes: Page 1, #2.e. Course description incomplete.

c. **PC1s (1)**

- i. **BAS Facilities Management – Sakuda**
Approved. Committee did voice concerns that the Facilities Management concentration has no upper division courses to offer students. In addition, PUBA faculty should be informed that Facilities Management students could enroll in PUBA 481 Ethics and Administration or PUBA 477 Ethics in Health Care Administration.

d. **PC3s (1)**

- i. **BAS (modify core requirements) – Cox**
Approved.

e. **X96 Courses**

- i. **EDUC 196 'Aina/Place-Based Education – Hayes**
Approved pending the following changes: Resubmit course as EDUC 120.

VI. **OTHER**

Committee members expressed need for Student Affairs representative (ex-officio) on Committee. Ke'alohi Perry, former Student Affairs Representative, is currently on medical leave. Sarah will ask Interim Vice Chancellor for Student Affairs Judy Oliveira to appoint a representative.

VII. **Adjournment**

Meeting adjourned at 10:28AM. Next Curriculum Meeting will be Friday, February 13, from 8:30AM to 10:00AM in B-217.