ADMISSION STOP-OUT OR TERMINATION OF PROGRAM CODE

Form #CR-AP5
Modified March 2019

Date: _____

REQUESTOR CONTACT INFORMATION

Name _____   Campus _____

Title _____   Email _____

Office/Dept _____   Phone _____

PROGRAM CODE FOR ☐ ADMISSION STOP-OUT ONLY OR ☐ TERMINATION (PLEASE CHECK ONE)

Program Code _____   Program Description _____

Institution _____   Campus _____

College _____   Department _____

Level _____

Are current students "grandfathered" under the program code?   ☐ Yes   ☐ No

Should the old program code be available for use in Banner? (yes, until current students have completed)   ☐ Yes   ☐ No

Effective [_____] **, this program code will no longer be available to admit or recruit students.**
Term (ie. Fall 2014)

This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

Effective [_____] **, this program code will no longer be available to enroll or award degree to students.**
Term (ie. Fall 2014)

This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules.

FOR ADMISSION STOP-OUT ONLY REQUEST

Effective [_____] **, this program code will be reactivated and available to admit or recruit students.**
Term (ie. Fall 2014)

This will turn on the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

Check here to leave ONLINE APPLICATION OFF ☐

ADDITIONAL COMMENTS

[   ]

IRAO USE ONLY: DATE RECEIVED

ATTACHMENTS

Termination of an Associate, Bachelor and Graduate Degrees, and sole credential certificates.

☐ Memo with President's Approval, with cc to Vice President for Academic Planning and Policy, regarding program action.

Admission stop-outs, termination of a Certificate (eg. Certificate of Achievements, Certificates of Competence, Subject Certificates, Academic Subject Certificates) & Associate in Technical Studies (ATS) Degree.

☐ Memo from Chancellor to Vice President for Academic Planning and Policy regarding program action.

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

Registrar (Print Name)	**Financial Aid Officer** (Print Name)	**For Community Colleges, verification of consultation with OVPCC Academic Affairs:**
Vicky del Prado 9/27/23	*James M Dere* 9/27/2023	
Signature Date	Signature Date	Signature Date

---

[1] "Admission stop-out" is defined as a halt to new admissions to a program. (Regent Policy 5.201)

UNIVERSITY
of HAWAI'I
WEST O'AHU

Ke Kulanui o Hawai'i–O'ahu Komohana

MEMORANDUM

September 22, 2023

TO: Debora Halbert
           Vice President for Academic Strategy

VIA: Maenette Benham
           Chancellor

FROM: Harald Barkhoff
           Vice Chancellor for Academic Affairs

SUBJECT: Stop Out Admissions for the BA-SSCI-ECED

UHWO would like to request to stop out admissions to the BA in Social Sciences with a concentration in Early Childhood Education.

We are currently working to create a non-licensure program for Early Childhood Education under the B.Ed. in Elementary Education, that will be effective in FA24.

Currently admitted students will be grandfathered in. Anticipated termination of the BA-SSCI-ECED concentration would be FA28.

If you have any questions, or need additional information, please contact Terri Ota at 808-689-2314, or email at tota@hawaii.edu.

Thank you.