

New Program Code Modify Program Code

Date: _____

REQUESTOR CONTACT INFORMATION

Name Terri Ota Campus West O'ahu, UH
 Title Academic Program/Faculty Affairs Spec Email tota@hawaii.edu
 Office/Dept UHWO Academic Affairs Phone 689-2314

NEW PROGRAM CODE TO CREATE

Institution WOA - University of Hawaii West Oahu Campus WOA - Univ of Hawaii - West Oahu
 Level UG - Undergraduate Effective Term 202010_Fall 2019

	Code (Max. Characters)	Description	Check if requesting new code:
College	(2) <u>PU</u>	<u>Public Administration</u>	<input type="checkbox"/> See Banner form STVCOLL
Department	(4) <u>PUBA</u>	<u>Public Administration</u>	<input type="checkbox"/> See Banner form STVDEPT
Degree/Certificate	(6) <u>BA</u>	<u>Bachelor of Arts</u>	<input type="checkbox"/> See Banner form STVDEGC
Major	(4) <u>PUBA</u>	<u>Public Administration</u>	<input type="checkbox"/> See Banner form STVMAJR
Concentration	(4) <u>LTC</u>	<u>Long-Term Care</u>	<input checked="" type="checkbox"/> See Banner form STVMAJR
Minor	(4) _____	_____	<input type="checkbox"/> See Banner form STVMAJR

If a similar major/concentration code exists in Banner, please list the code: _____

Justification to warrant a new major/concentration code similar to an existing major/concentration code:

This is a new concentration for the BA-PUBA degree; no other Long-Term Care code exists.

Is this major/concentration code being used the same way at the other UH campuses? Yes No
 Should this program be available for applicants to select as their planned course of study on the online application? *If yes, student may select the code as their only program of study.* Yes No

RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION

Is 50% or greater of the classes in this program offered at a location other than the Home Campus? Yes No
 Is this program/major/certificate financial aid eligible? Yes No
 Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)? Yes No

See <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>

Program Length

In academic years; decimals are acceptable. The length of the program should match what is published by the campus in any online and/or written publication.

4 years

Special Program Designations A B N P T U

See Special Program Designations Code Definitions on IRAO Program Code Request webpage

Required Terms of Enrollment: Fall Spring Summer Extended

IRAO USE ONLY: DATE RECEIVED

ADDITIONAL COMMENTS

The BA-PUBA is currently an established UHWO degree program; this LTC (Long-Term Care) concentration. Extensive research of different Long-Term Care degree programs from 4-year institutions yielded less than five universities, across the U.S., with related Bachelor degrees. Offering the Long-Term Care concentration is ideal because of its mission of embracing culture and traditions where all ethnic backgrounds are valued, respected, and supported. In long-term care, especially in Hawaii, consumers make healthcare decisions based on family and cultural traditions, practices, values, and beliefs.

The need for a 4-year degree program in long-term care is necessary to meet the demand for long-term care service providers, including leaders, administrators, and managers.

ATTACHMENTS

BOR Approved: Sole-credential Certificates, Associate (excluding ATS), Bachelor and Graduate Degrees, and sole credential certificates

- BOR Meeting Minutes & Supporting Documents Curriculum

Chancellor Approved: Concentrations, Certificates and Associate in Technical Studies (ATS) Degree

- Memo from Chancellor to notify Vice President for Academic Planning and Policy regarding program action.
 Curriculum

CERTIFICATES ONLY: Please check one (1) statement. This certificate is a...

- BOR approved certificate. BOR Meeting/Approval Date: _____
 Chancellor approved within an authorized BOR program. BOR Program: _____
 Chancellor approved CO in accordance with UHCCP 5.203, Section IV.B.10.

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

Registrar
(Print Name)

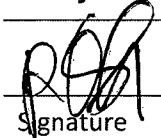
Financial Aid Officer
(Print Name)

For Community Colleges,
verification of consultation with
OVPC Academic Affairs:

Robyn Oshiro

James Cromwell

KP


Signature

03/28/2019
Date


Signature

3/28/19
Date

Signature


Date



UNIVERSITY
of HAWAII®
WEST O'AHU

March 29, 2019

Memo to: Institutional Research and Analysis Office

From: Jeffrey Moniz 
Vice Chancellor for Academic Affairs

Subject: UHWO Program and Subject Codes

Attached are the forms/documentation for New Program codes (Chancellor approved concentrations):

- BA-PUBA_LTC Long-Term Care (New Concentration in BA-PUBA)
- BAS-APSC_HIHH Hawaiian & Indigenous Health & Healing (New Concentration in BAS-APSC)
- BAS-APSC_HP Health Professions (New Concentration in BAS-APSC)
- BAS-APSC_HIM Health Information Management (New Concentration in BAS-APSC)

Attached are the forms/documentation for New Subject codes:

- HIM Health Information Management (New Subject Code. Please note, we have a new Coll/Div/Dept, Math, Natural & Health Sciences. Additional documentation of the reorg is also included.)
- HOST Hospitality & Tourism (Subject code exists in Banner, new for UHWO)

If you have any questions, or if you need additional documentation, please contact Terri Ota at 689-2314 or by email at tota@hawaii.edu.

Thank you.

← BA-PUBA - Public Administration

Code

Long-Term Care

InWorkflow | Fall 2019

Proposal Information

Workflow Status

> Board of Regents > UHWO Rep

Terri Ota - Review

Proposer

✓ **Lisa Spencer (Submitter)**

Submitted 10-31-2018

✓ Lisa Spencer

Submitted 11-26-2018

Changed FMGT 460 to FMGT 451 - same as PUBA 451. BUSA submitted MGMT 320 change to include PUBA 303 as a pre-req. Also attached updated Academic Map and Program Sheet to reflect updates/revisions.

✓ Lisa Spencer

Submitted 12-11-2018

CLOs have been revised with assistance from Sharon Valenti.

✓ Lisa Spencer

Submitted 1-23-2019

Posted updated Program Sheet (4.4) and added two electives to 4.1 to match.

✓ Lisa Spencer

Submitted 1-23-2019

Revised Program Sheet attached (4.4).

Revised 4.1 to add "Req. for LTC concentration".

Division (Public Administration) \\ Division Chair

✓ **Kristina Lu**

Approved 11-26-2018

(All Division Chairs) \\ Division Chairs

✉ Orlando Garcia-Santiago

✉ Amy Nishimura

- ☑ Mary Heller
 - ☑ Derrek Choy
 - ☑ Kristina Lu
-

(VCAA) \ VCAA

- ☑ Jeffrey Moniz
-

(Catalogue Coordinator) \ Catalogue Coordinator

- ✓ **Terri Ota**
Approved 1-28-2019

May need to go for approval for online delivery.

(Curriculum Committee) \ Curriculum Committee Members

- ☑ Camonia Graham-Tutt
 - ☑ Holly Itoga
 - ☑ Jan Javinar
 - ☑ Sa'iliemanu Lilomaiva-Doktor
 - ☑ Ke'alohe Perry
 - ☑ Jonathan Schwartz
 - ☑ Eli Tsukayama
 - ☑ William Belcher
 - ☑ Veny Liu
 - ☑ Michael Miranda
 - ☑ Gary Shimokawa
 - ☑ Terinicka Thomas-Brogan
-

(Curriculum Committee) \ Curriculum Committee Chair

- ✓ **Gloria Niles**
Approved 1-29-2019

Approved by CC. Addition of DE program designation proposal for DE committee review.

(Faculty Senate) \ Faculty Senate Chair

- Terri Ota
- ✓ **Thomas Hirsbrunner**
Approved 1-29-2019

This concentration was approved by the Faculty Senate on 12-7-18.

(VCAA) \ VCAA

- ✓ **Jeffrey Moniz**
Approved 3-19-2019

(Chancellor) \ Chancellor

- Terri Ota
- ✓ **Maenette Benham**
Approved 3-19-2019

1.1) Effective Term

Fall 2019

1.2) Proposer Name(s)

Lisa Spencer

1.3) Proposal Date

10/26/18

1.4) Proposal Summary

The Long-Term Care concentration will be part of the Bachelors of Arts in Public Administration.

Extensive research of different Long-Term Care degree programs from 4-year institutions yielded less than five universities, across the U.S., with related Bachelor degrees. Offering the Long-Term Care concentration at the University of Hawaii West Oahu is ideal because of its mission of embracing culture and traditions where all ethnic backgrounds are valued, respected, and supported. In long-term care, especially in Hawaii, consumers make healthcare decisions based on family and cultural traditions, practices, values, and beliefs. Our students bring those ideals into the classroom and better relate to the long-term care consumer because he/she "is just like me and my family". Many of these students have the empathy needed to work with Kupuna but need the education, and degrees, to apply for managerial and leadership positions. Due to the low number of Bachelor degree programs across the nation, and the growing need for a larger long-term care workforce, there is potential for students from other states, wanting to work in long-term care, to register for UH-West Oahu's courses and programs.

Anecdotally, students in the PUBA Health Administration concentration have expressed interest in exploring the field of long-term care, taking the PUBA319 course currently offered. Some of these students have verbalized wanting to open their own community-based facility (i.e. care homes or foster homes), while others working in long-term care facilities want to learn more about the system and gain the skills and knowledge necessary to move up in the organization. The long-term care concentration would give students the option of choosing the long-term care concentration, as opposed to the Health Administration concentration, which would focus more attention on the long-term care environment and the population served most often, the elderly.

1.5) Justification or Rationale

The need for a 4-year degree program in long-term care is necessary to meet the demand for long-term care service providers, including leaders, administrators, and managers. As the 65-year and older population continues to grow and the number of health care workers, including long-term care workers, age into retirement, the need for skilled and competent workers to fill the employee void thereby meeting the needs of the aging population will be priority. The U.S. Census Bureau (March 13, 2018), predicts that by 2030, all baby boomers will be older than age 65, so that 1 in every 5 residents will be retirement age, and the population will be more racially and ethnically diverse (para. 3). Designing the long-term care concentration to prepare students with skills and knowledge to work with consumers and workers, from different cultures and sub-cultures, including the aged (i.e. cultural competence, ethics, and communication), will prepare them for success in the long-term care environment.

O'Keefe and Wiener, in a report prepared for the Hawaii Long-Term Care Commission (2011) wrote, the increase in the population aged 65 and older will lead to an increase in the number of people needing long-term care because older people have a higher prevalence of disability than younger people (p. 2). The authors go on to write, Hawaii has a much lower supply of nursing home beds relative to its elderly population than other states (p. 3). This lack of long-term care facilities requires movement of residents from institutional-type facilities, such as nursing homes and assisted living, to community-based organizations that encourage aging-in-place, the use of home health aides, personal assistants and personal care aides, and adult care and adult health centers. The long-term care concentration will provide students with the management skills necessary to lead teams, whose primary responsibility is to care for the needs of these consumers. Students will gain knowledge about the long-term care system and develop proficiency and understanding in long-term care management, quality care and risk management, financing and reimbursements, and policies and regulations, skills necessary to oversee the mission and vision of the organization or manage day-to-day operations.

Competence is a goal of the long-term care concentration, ensuring students graduate with proficiency and capabilities to lead long-term care facilities in providing quality care, patient safety, and quality of life. In an article by Stone and Harahan (2010), *Improving the Long-Term Care Workforce Serving Older Adults*, the authors describe the worsening shortage of competent, committed, paid long-term care workers who can meet the needs of older adults. The authors go on to describe how people taking state's licensing exams for administrators has declined by 40% (at the time the article was written) since 1998 and pass rates have fallen (p. 6). The long-term care concentration will include courses that prepare students to take the state licensing exam for administrators and include internships that assist students in meeting the 2080-hour requirement, Administrator-In-Training, for taking the exam. The long-term care concentration will incorporate guidance from the National Association of Long-Term Care Boards (NAB) to assess its curriculum and internship tasks to ensure students are receiving the knowledge and skills tailored for long-term care service delivery.

The long-term care environment is growing rapidly as the population continues to age. The healthcare workforce is also experiencing change as the workers age into retirement. The Bachelor of Arts in Public Administration with a concentration in Long-Term care is designed to address the needs of the growing elderly population accessing long-term care services and provide the skills and competencies needed to lead and manage long-term care facilities and community-based services into the future.

2. Parent Program

2.1) Division

Public Administration

2.2) Division / Parent Program

BA-PUBA - Public Administration | Review

2.3a) Attach ATP1

- PUBA LTC ATP 1 10 2018.docx

2.3b) Attach ATP2

- Authorization To Plan 2 FINAL.docx

2.4) Program Description

The Division of Public Administration provides students with the option of earning a bachelor degree in Public Administration (BAPA) with a concentration in Community Health, Disaster Preparedness and Emergency Management, Health Care Administration, Justice Administration, or General Public Administration. A certificate in Disaster Preparedness and Emergency Management and a certificate in Health Care Administration are also available.

Students pursuing the BAPA must take core courses in their area of study, including a capstone course and courses in their respective areas of concentration. It is highly recommended that students consult with a Faculty Advisor before beginning course work.

The Bachelor of Arts in Public Administration (BAPA) prepares students for supervisory and management roles in the public sector. Students will receive a solid foundation in public sector practices and processes complemented by course work in the social sciences. All BAPA students will receive a fundamental understanding of, and appreciation for, public sector management practices and administrative procedures. With the BAPA, students will have the preparation to pursue graduate degrees in varied programs, such as Public Administration, Criminal Justice, Health Care Administration, Urban and Regional Planning, Management Science, Public Health Sciences, and others.

Students who choose to study General Public Administration will be prepared for government service at the local, state, and national levels. For those already working in the field, this program will provide the opportunity to more fully develop management, legal, and behavioral skills for more effective job performance and greater career mobility.

Students studying Community Health will be equipped with a diverse set of skills in the areas of community engagement, community health education and promotion, and community action research necessary for improving the health of communities. Current health professionals may broaden their knowledge of techniques for engaging communities in health across sectors.

Students who chose to study Disaster Preparedness and Emergency Management will be able to demonstrate proficiency in understanding the central concepts of disaster and emergency management and policy.

The Health Care Administration concentration prepares students for supervisory, management, and leadership roles in the dynamic and growing health care field.

Those who choose to pursue the Justice Administration concentration will have the educational foundation to pursue career paths in justice-related fields. Those already employed in the field may upgrade their knowledge and professional skills.

2.5) Program Requirements

General Education Requirements

- Met the following conditions:
 - ▼ General Education

Program (Degree) Requirements

36
Total Credits

- Complete all of the following
 - Introductory courses**
 - Earned at least 3 credits from the following:
 - PUBA 100 - Intro Public Administration (3)
 - PUBA 101 - Intro to Health Care Admin (3)
 - PUBA 102 - Intro to Disaster & Emergency (3)
 - PUBA 103 - Intro to Justice Administration (3)
 - Upper Division Core Courses**
 - Earned at least 24 credits from the following:
 - PUBA 306 - Prin of Public Administration (3)
 - PUBA 310 - Resrch Mthds in Public Sector (3)
 - PUBA 313 - Comm Skills for Administrators (3)
 - PUBA 340 - Administrative Decision Making (3)
 - PUBA 341 - Stats for Dec Making in PUBA (3)
 - PUBA 351 - Human Resources Administration (3)
 - PUBA 414 - Public Communication Campaigns (3)
 - PUBA 475 - Administrative Law (3)
 - Capstone Requirement**
 - Earned at least 3 credits from the following:
 - PUBA 486D - WI Senior Project-DPEM (3)
 - PUBA 490D - WI Admin Practicum-DPEM (3)
 - PUBA 486G - WI Senior Project-PUBG (3)
 - PUBA 490G - WI Admin Practicum-PUBG (3)
 - PUBA 486H - WI Senior Project-HCAD (3)
 - PUBA 490H - WI Admin Practicum-HCAD (3)
 - PUBA 486J - WI Senior Project-JAD (3)
 - PUBA 490J - WI Admin Practicum-JAD (3)
 - English**
 - Earned at least 3 credits from the following:
 - ENG 200 - Composition II (3)
 - ENG 209 - Business Writing (3)
 - Mathematics**
 - Complete all of the following
 - Earned at least 3 credits from the following:
 - MATH 100 - Survey of Math (3)
 - MATH 115 - Statistics (3)
 - or higher MATH

Graduation Requirements

0
Total Credits

- Met the following conditions:
 - ▼ Graduation Requirements

Grand Total Credits: 0

3. Concentration Information

3.1) Code (Admin Only)

3.2) Title

Long-Term Care

3.3) Catalog Description of the Concentration

The long-term care environment is growing rapidly as the population continues to age. The healthcare workforce is also experiencing change as workers age into retirement. The Bachelor of Arts in Public Administration with a concentration in Long-Term care is designed to address the needs of the growing elderly population accessing long-term care services and provide the skills and competencies needed to lead and manage long-term care facilities and community-based services into the future.

3.5) Will this program be offered on campus in-person?

Yes

3.6) Will the program be offered in a distance delivery mode?

Yes

3.6a) Methods Of Distance Delivery

Online

3.6b) Attach an academic map that outlines how the courses offered through a distance delivery mode will be sequenced to ensure that a student can complete the program within a reasonable time frame (i.e. 2 years)

- PUBA LTC Map 19-20 102518.docx
- Concentration Learning Objective.docx

3.6c) Have all core courses for the degree and concentration been approved or submitted for approval by the Distance Education Committee?

--

3.6d) Identify all modes of distance delivery that will be used for courses in the Distance Education program: ?

3.6e) Enter course subject and number for all elective / cluster courses that are offered for the concentration into the table and indicate "yes" or "no" under online and in-person as applicable.

Course Subject + Number (e.g. ENG 100)	Online	In-Person
	--	--

3.6f) What resources and/or services will be available to support students in this Distance Education Program with regards to IT?

3.6h) What resources and/or services will be available to support students in this Distance Education Program with regards to the Library?

3.6g) What resources and/or services will be available to support students in this Distance Education Program with regards to the No'eau Center?

4. Concentration Requirements

4.1) Proposed Courses for the Program

Concentration Requirements:

PUBA 319 Survey of Long-Term Care

PUBA 101 Intro to Health Care Administration (Required for LTC concentration, Pre-req for PUBA 319)

PUBA 303 Financial Concepts in Health Care Management

PUBA 346 Long-Term Care Management

PUBA 345 Foundations in Gerontology

Electives: (Choose two)

1. PUBA 307 Community Health Analysis

2. PUBA 338 Cultural Competence

3. PUBA 354 Program Planning & Evaluation in Health

4. PUBA 411 Emergency Management and Disaster Preparedness

5. PUBA 476 Health Care Marketing (WI) - Highly Recommended

6. PUBA 450 Nursing Home Administration (Pre-req. PUBA 319 and Junior or Higher Standing)

7. PUBA 451/FMGT 451 Cross List Facilities Management in Health Care (Pre-req. Junior or Higher Standing)

8. PUBA 464 Terrorism and Emergency Management

9. PUBA 477 Health Care Ethics (ETH) - Highly Recommended

10. PUBA 480 Organizational Behavior

11. MGMT 320 Fundamentals of Entrepreneurship & Small Business Management (Pre-req. PUBA 303 Financial Concepts in Health Care Management)

12. HIM 203 Health Informatics and Information Systems (NEW Concentration)

13. SOC 353 Sociology of Aging

14. PUBA 302 Health Policy, Politics, and Law

15. SOC 355 Death, Dying, and Bereavement

Capstone Requirement:

1. 486L/490L Senior Project, Senior Practicum (WI)

4.2) Credits Required

24

4.3) Attach Academic Map

- PUBA LTC Map 19-20 112618.docx

4.4) Attach Program Sheet

- Program Sheet 2019-2020 012319.docx

4.6) Other Affected Departments/Programs/Campuses

None.

4.6a) Documentation of Consultation

5. Board of Regents Approval

5.1) Does this program require B.O.R. approval?

No

6. Concentration Outcomes

6.1) Concentration Learning Outcomes

Outcome Code

LTCCLO1: Critical Thinking: Evaluate various situations affecting (encountered in) the long-term care environment and assess how these situations affect the consumer and their health, consistent with long-term care industry standards.

Outcome Code

LTCCLO2: Oral Communication: Practice effective oral communication skills in long-term care as evaluated by an understanding by consumers of long-term care, caregivers, and providers.

Outcome Code

LTCCLO3: Writing: Create well-organized, conceptual, writing using relevant information from long-term care through writing research papers and proposals, creating PowerPoint presentations, and developing documents (i.e. fact sheets, marketing plans) to communicate information to consumers, caregivers, and providers, consistent with long-term care industry standards.

Outcome Code

LTCCLO4: Apply quantitative, technological, and analytical tools and skills to the long-term care environment, including long-term care facilities and community-based organizations, considering different cultures and sub-cultures (i.e. elderly, homeless, Asian-Pacific Islander, and low-income) consistent with long-term care industry standards.

Outcome Code

LTCCLO5: Apply the principles of long-term care administration/management to international/global/local issues (i.e. diversity and organizational behavior) affecting various long-term care environments, consistent with long-term care industry standards.

Outcome Code

LTCCLO6: Describe and apply the central concepts of long-term care systems, including management, quality care and risk management, financing and reimbursements, and policies and regulations, to the long-term care environment, consistent with industry standards.

Outcome Code

LTCCLO7: Assess and justify solutions to problems, policies, and ethical/legal dilemmas within the long-term care environment, creating solutions that are viable according to industry standards.

6.2) New or Modified Concentration Learning Outcomes

Bachelor of Arts in Public Administration, Long-Term Care

The goal of academic advising is to further enhance the educational mission of the university, and create quality, accessible advising partnerships with all students in a positive environment that supports student success. This advising sheet is for tracking purposes toward degree completion and is subject to change. Students also may track their academic progress via STAR Degree Check through MyUH at myuh.hawaii.edu. Academic Advising appointments may be scheduled by calling 808-689-2689 or toll-free from neighbor islands at 866-299-8656.

Graduation Requirements (see the 2018-2019 catalog for any additional graduation requirements):

- | | | |
|--|---|--|
| <input type="checkbox"/> 45 Upper Division Credits Minimum | <input type="checkbox"/> 3 Upper Division Writing Intensive Courses | <input type="checkbox"/> 2.0 UHWO GPA |
| <input type="checkbox"/> 120 Total Credits Minimum | <input type="checkbox"/> Focus Requirements (OC, HAP, ETH) | <input type="checkbox"/> 2.0 CONCENTRATION GPA |
| <input type="checkbox"/> 30 UHWO Credits | | |

General Education Requirements: 31 credits

Credits	Course Alpha / Number / Title
3	Foundations Written Communications (FW) ENG 100 Composition I
3	Foundations Symbolic Reasoning (FS) OR Foundations of Quantitative Reasoning (FQ) MATH 100 Survey of Math, Math 103 College Algebra, MATH 115 Statistics or higher <i>*Will Satisfy Lower Division Math Requirement</i>
6	Foundations Global and Multicultural Perspectives (FG): 6 credits from two different groups (A, B, C): *Group A: Primarily before 1500 CE (e.g.; HIST 151 or ANTH 151) *Group B: Primarily after 1500 CE (e.g.; HIST 152 or ANTH 152) *Group C: Pre-history to present
6	Diversification Arts, Humanities & Literature (DA, DH, DL): 6 credits from two different areas
3	Diversification Social Sciences (DS): 6 credits from two different areas
3	Diversification Social Sciences (DS): Different area from above.
3	Diversification Natural Sciences (DB, DP, DY): 3 credits from the biological sciences (DB):
3	3 credits from the physical sciences (DP):
1	1 credit of laboratory (DY):

Writing Skills Requirement: 3 credits

Credits	Course Alpha / Number / Title
3	ENG 200 Composition II (or equivalent) or ENG 209 Business Writing

Lower Division Math Requirement: 0-3 credits

Credits	Course Alpha / Number / Title
0 or 3	MATH 100 Survey of Math, MATH 115 Statistics or higher <i>*Will satisfy FS requirement</i>

Core Requirements: 27 (UD) credits

Credits	Course Alpha / Number / Title
3	Select one course from the following: (<i>Will satisfy one DS General Education requirement above</i>) PUBA 100 Introduction to Public Administration PUBA 101 Introduction to Health Care Administration (Required for Long-Term Care Concentration) PUBA 102 Introduction to Disaster Preparedness and Emergency Management PUBA 103 Introduction to Justice Administration
3	PUBA 306 Principles of Public Administration (CO)
3	PUBA 310 Research Methods in the Public Sector
3	PUBA 313 Communication Skills for Administrators
3	PUBA 340 Administrative Decision-Making
3	Select one course from the following: (Check Pre-Reqs) PUBA 341 Statistics for Decision-Making in Public Administration (Highly Recommended) BUSA 320 Statistics for Decision-Making SSCI 210 Statistical Analysis I

Credits	Course Alpha / Number / Title
3	PUBA 351 Human Resources Administration
3	PUBA 414 Public Communication Campaigns
3	PUBA 475 Administrative Law

Concentration Requirements: (UD) credits

Credits	Course Alpha / Number / Title
3	PUBA 319 Survey of Long-Term Care
3	PUBA 303 Financial Concepts in Health Care Management
3	PUBA 346 Long-Term Care Management
3	PUBA 345 Foundations of Gerontology

Select TWO courses from the following:

1. PUBA 302 Health Policy, Politics, and Law
2. PUBA 307 Community Health Analysis
3. PUBA 338 Cultural Competence
4. PUBA 354 Program Planning & Evaluation in Health
5. PUBA 411 Emergency Management and Disaster Preparedness
6. PUBA 476 Health Care Marketing (WI) – **Highly Recommended**
7. PUBA 450 Nursing Home Administration (**Pre-req. PUBA 319 Survey of Long-Term Care and Junior or Higher Standing**)
8. PUBA 451/FMGT 451 Cross List Facilities Management in Health Care (**Pre-req. Junior or Higher Standing**)
9. PUBA 464 Terrorism and Emergency Management
10. PUBA 477 Health Care Ethics (ETH) – **Highly Recommended**
11. PUBA 480 Organizational Behavior
12. MGMT 320 Fundamentals of Entrepreneurship & Small Business Management (**Pre-req. PUBA 303 Financial Concepts in Health Care Management**)
13. HIM 203 Health Informatics and Information Systems
14. SOC 353 Survey of Sociology of Aging
15. SOC 355 Death, Dying, and Bereavement

Credits	Course Alpha / Number / Title
3	
3	

Capstone Requirement: 3 (UD) credits

Credits	Course Alpha / Number / Title
3	WI PUBA 486L Senior Project - LTC OR WI PUBA 490L Senior Practicum - LTC

Elective Requirements: 35-41 credits

3* Upper Division 35-41* Upper or Lower Division
 *See a Student Services Academic Advisor

Credits	Course Alpha / Number / Title
3	<i>Possible Upper Division (300-400 level)</i>
3	
3	
3	

Credits	Course Alpha / Number / Title
3	
3	
3	
3	
3	
3	
3	
3	
3	
3	
2	

NOTES: