#### University of Hawai'i Academic Program Code Request Form

# **New Program Codes for Distance Learning**

	Date:
	July
	<u>ω</u>
	2017
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Name Terri Ota Title Academic	Academic Specialist		Institution UH West Oahu	
Non-DL Program Code	Should the non-DL code exist in Banner after the transition? If not, the non-DL code should be terminated at the beginning of which	New DL Program Code <sup>i</sup> (Max. Characters: 12)	New DL Program Description <sup>ii</sup> (Max. Characters: 30)	Effective Term <sup>iii</sup> for New DL Program Code
BA-GBUS-ACC	Yes No	BA-GBUS-AC/D	BA-GBUS-Accounting (DL)	Fall 2018
BA-GBUS-HOST	☐ Yes No	BA-GBUS-HO/D	BA-GBUS-Hospitality & Tour(DL)	Fall 2018
BA-GBUS-BUSA	☐ Yes	BA-GBUS-BU/D	BA-GBUS-General Business (DL)	Fall 2018
BA-GBUS-MKT	☐ Yes	BA-GBUS-MK/D	BA-GBUS-Marketing (DL)	Fall 2018
BA-PUBA-JAD	☐ Yes	BA-PUBA-JA/D	BA-PUBA-Justice Admin (DL)	Fall 2018
BA-PUBA-DPEM	✓ Yes	BA-PUBA-DP/D	BA-PUBA-DisasterPrep&Emgcy(DL)	Fall 2018
BA-PUBA-HCAD	☐ Yes	BA-PUBA-HC/D	BA-PUBA-Health Care Admin (DL)	Fall 2018
BA-PUBA-PUBG	☐ No	BA-PUBA-PU/D	BA-PUBA-General Public Adm(DL)	Fall 2018
SC-DPEM(PU)	✓ Yes No	SC-DPEM/D	SC-Cert Disaster Prep&Emg Mgmt	Fall 2018
SC-HCAD(PU)	☐ Yes	SC-HCAD/D	SC-Cert in Health Care Admin	Fall 2018

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Signature		Robyn Oshiro	Registrar (Print Name)	VERIFICATIONS							SC-RMI(BA)	Non-DL Program Code
Date	07/27/2017				☐ Yes No	☐ Yes ☐ No ☐ ☐	☐ Yes	Should the non-DL code exist in Banner after the transition? If not, the non-DL code should be terminated at the beginning of which term?				
Signature		Christina Padilla	Financial Aid								SC-RMI/D	New DL Program Code (Max. Characters: 12)
Date	Moustina Padilla 7.27.17	adilla	Financial Aid Officer (Print Name)								SC-Cert Risk Mgmt & Insu	New DL Program Description (Max. Characters: 30)
Signature		consultation with O	For Community Col								Insurance	otion
Date		consultation with OVPCC Academic Affairs:	For Community Colleges, verification of								Fall 2018	Effective Term for New DL Program Code

Distance learning program codes will end with "/D". If the program code exceeds the 12 characters when "/D" is appended, then program code will be shortened by eliminating characters from the concentration portion of the code with a minimum of 2 characters first, before shortening the major portion of the code. For example, DDS-GCERT/D.

<sup>&</sup>lt;sup>ii</sup> The program description will include "**(DL)**" next to the program name in the description. For example, Computer Science (DL)-MS. <sup>iii</sup> Effective Term should be the term in which the distance learning program became a provisional/established program.

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## **New Program Codes for Distance Learning**

REQUESTO	REQUESTOR CONTACT INFORMATION  Name Terri Ota	Email	Date:tota@hawaii.edu	.: July 31, 2017
Name		Email	tota@hawaii.edu	
Title	Academic Specialist	Institution	Institution UH West Oahu	

								BA-SSCI	SC-SAAS	Non-DL Program Code
□ Yes □	☐ Yes ☐ No ☐ ☐	☐ Yes	☐ Yes	☐ Yes	Yes No	☐ Yes No	☐ Yes	☐ No	☐ Yes	Should the non-DL code exist in Banner after the transition? If not, the non-DL code should be terminated at the beginning of which term?
								BA-SSCI/D	SC-SAAS/D	New DL Program Code <sup>i</sup> (Max. Characters: 12)
								BA-Social Sciences (DL)	SC-Cert Subst Abuse&Addctn(DL)	New DL Program Description <sup>ii</sup> (Max. Characters: 30)
								Fall 2018	Fall 2018	Effective Term <sup>iil</sup> for New DL Program Code

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### **New Program Codes for Distance Learning**

Signature	07	Robyn Oshiro	Registrar (Print Name)	VERIFICATIONS	Yes	☐ Yes	☐ Yes	☐ Yes	☐ Yes	∏ Yes	☐ Yes	Should code ex after th  Non-DL Program Code code termin beginn t
Date	0767670											Should the non-DL code exist in Banner after the transition?  If not, the non-DL code should be terminated at the beginning of which term?
Signature	Chrastina	Christina Padilla	Financial Aid Officer (Print Name)									New DL Program Code (Max. Characters: 12)
Date	Chrustina Padilla 7.27.17	<u>a</u>	cer (Print Name)									New DL Program Description (Max. Characters: 30)
Signature	+	consultation with C	For Community Col									Description :ers: 30)
Date		consultation with OVPCC Academic Affairs:	For Community Colleges, verification of									Effective Term for New DL Program Code

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