



UNIVERSITY  
of HAWAII  
MĀNOA

June 3, 2022

**MEMORANDUM**

**TO:** David Lassner  
UH President

**VIA:** Michael Bruno  
UH Mānoa Provost  for Michael Bruno

**FROM:** Denise Konan  
Dean of College of Social Sciences  Digitally signed by Denise Konan  
Date: 2022.06.05 15:07:27 -10'00'

Peter Arnade  Digitally signed by Peter Arnade  
Date: 2022.06.05 23:11:05 -10'00'  
Dean of College of Arts, Languages & Letters

Aloysius "Loek" Helminck  Digitally signed by Aloysius Helminck  
Date: 2022.06.06 08:43:38 -10'00'  
Dean of College of Natural Sciences

**SUBJECT:** REORGANIZATION PROPOSAL FOR COLLEGE OF SOCIAL SCIENCES/SCHOOL OF COMMUNICATIONS, COLLEGE OF ARTS, LANGUAGES & LETTERS/DEPARTMENT OF COMMUNICOLOGY, COLLEGE OF NATURAL SCIENCES/LIBRARY AND INFORMATION SCIENCE PROGRAM, AND COLLEGE OF SOCIAL SCIENCE/ MATSUNAGA INSTITUTE FOR PEACE AND CONFLICT RESOLUTION

**SPECIFIC ACTION REQUESTED:**

We request your approval of the reorganization to combine the College of Social Sciences/School of Communications, College of Arts, Languages & Letters/Department of Communicology, College of Natural Sciences/Library and Information Science Program, and College of Social Science/ Matsunaga Institute for Peace and Conflict Resolution into a single new school within the College of Social Sciences

**RECOMMENDED EFFECTIVE DATE:**

July 1, 2022.

**ADDITIONAL COST:**

The Provost commits to support conversion of an existing temporary LIS I2 faculty to a permanent position and also commits to providing funding for a temporary GA.

**PURPOSE:**

The purpose of this reorganization is to advance the reputation of the University of Hawai'i at Mānoa through co-locating the School of Communications, Department of Communicology, Library and Information Science Program, and the Matsunaga Institute for Peace and Conflict Resolution into a new school (to be named, "School of Communication and Information"). This faculty-driven realignment will benefit students by providing a more cohesive set of undergraduate and graduate offerings and will create synergistic opportunities for faculty collaboration and the pursuit of shared, interdisciplinary resources. This reorganization also supports the UH President's Plan for Post-Pandemic Hawai'i.

**BACKGROUND:**

Pursuant to Administrative Procedure A3.101 *University of Hawai'i Organizational and Functional Changes* dated March 2008, reorganizations that:

- a) do not have an impact on BOR policy and/or laws;
- b) do not create, eliminate, or significantly change responsibilities of programs reporting directly to the Board or President;
- c) do not incur significant additional expenses; or
- d) do not have significant programmatic impact on the University

may be approved under delegated authority by the Chancellor for reorganizations that are two (2) supervisory levels below (APM A3.101, Section 3b).

This reorganization proposal has been reviewed and discussed with appropriate units and staff members. The details of the reorganization are outlined in the attached Executive Summary and proposal.

**ACTION RECOMMENDED:**

It is recommended that the attached reorganization proposal to combine the College of Social Sciences/School of Communications, College of Arts, Languages & Letters/Department of Communicology, College of Natural Sciences/Library and Information Science Program, and College of Social Science/ Matsunaga Institute for Peace and Conflict Resolution into a single new school within the College of Social Sciences be approved.

Should you have any questions, please contact Denise Konan at 808-956-6570 or at [konan@hawaii.edu](mailto:konan@hawaii.edu).

**Attachments:**

- Attachment 1: Executive Summary**
- Attachment 2: Narrative**
- Attachment 3: Current Organizational Charts and Functional Statements**
- Attachment 4: Proposed Organizational Charts and Functional Statements**
- Attachment 5: Attachment 3: BJBT Position Worksheet**
- Attachment 6: Letters and Responses**

**APPROVED / DISAPPROVED:**

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David Lassner  
President

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Date

# EXECUTIVE SUMMARY

Reorganization Proposal  
 College of Social Sciences/School of Communications,  
 College of Arts, Languages & Letters/Department of Communicology,  
 College of Natural Sciences/Library and Information Science Program, and  
 College of Social Science/ Matsunaga Institute for Peace and Conflict Resolution  
 University of Hawai'i at Mānoa

### Executive Summary

- I. **Purpose:** The purpose of the reorganization is to advance the reputation of the University of Hawai'i at Mānoa (UH Mānoa) through co-locating the School of Communications, Department of Communicology, Library and Information Science Program, and the Matsunaga Institute for Peace and Conflict Resolution into a School of Communication and Information (SCI). This faculty-driven re-alignment will benefit students by providing a more cohesive set of undergraduate and graduate offerings and will create synergistic opportunities for faculty collaboration and the pursuit of shared, interdisciplinary resources. This reorganization also supports the UH President's Plan for Post-Pandemic Hawai'i
  
- II. **Major Elements of the Proposal:**
  - A. Create a new school within the College of Social Sciences (CSS) called, "School of Communication and Information" (SCI).
  - B. Add School of Communications (Communication program, COM, and Journalism program, JOUR) into SCI.
  - C. Add Department of Communicology (COMG) from College of Arts, Language and Letters (CALL) into SCI.
  - D. Add Library and Information Science Program (LIS) into SCI.
  - E. Add Matsunaga Institute for Peace and Conflict Resolution (PACE) into SCI.
  - F. Retain the degree and certificate programs for all units in SCI.
  - G. Add COMG faculty into the Communication and Information Sciences (CIS) PhD program.
  - H. Move budget and administrative functions of CIS PhD program from College of Natural Sciences (CNS) to CSS.
  
- III. **Resource Impact:**
  - A. Budget
    1. What is the estimated cost of the reorg?  
 It is understood that COMG, LIS, and CSS would be held harmless in this reorganization. This involves transferring existing positions (permanent and temporary) within and to CSS. It also requires the transfer of COMG and LIS operating funds to CSS.

2. Are additional funds needed? If so, how will the cost of the reorg be funded?  
No additional funds are required at this time. The need for additional funds will be assessed in the future in the context of the overall UH Mānoa budget and hiring processes.
3. Will the reorg result in cost savings or be cost neutral?  
Yes, the reorganization is anticipated to be cost-neutral, as funds and positions will be transferred so as to maintain operations of the COMG and LIS programs.

#### B. Operational

1. What is the overall impact on faculty and staffing responsibilities, if any?  
Faculty and staff will be led by the chair of SCI. The chair of SCI will delegate reporting responsibilities as appropriate to program directors (including director of PACE) of SCI. Most functions will remain the same during the transitional period but staff responsibilities may evolve as more effective ways to accomplish tasks become evident, post reorganization. The reorganization consolidates academic and administrative staff to the department-school level to maximize resources and create synergies among its units.
2. Will additional faculty/support personnel be required? If so, what is the plan to obtain the additional faculty/staffing to successfully implement the reorganization?  
The Provost commits to convert a temporary I2 1.00 FTE faculty position to permanent and to also provide 0.50 FTE temporary GA position to LIS to maintain administrative support.
3. Will there be a reduction in faculty/staff? If so, what steps are planned or have been taken to ensure proper consultation?  
There will be no reduction in faculty or staff associated with the reorganization itself. There was and will, however, be a reduction in 2.00 FTE faculty due to an unrelated transfer of positions pertaining to one of the units associated with the reorganization. Two faculty requested that their positions be transferred from the School of Communications to the CALL's Academy for Creative Media (ACM).
4. Identify faculty/staff positions impacted by the anticipated changes.  
Given that this proposal involves a reorganization of several units, coming from three different colleges, all existing faculty and staff positions in these units will be impacted by the reorganization. These positions and the anticipated changes are detailed in UHM Attachment 3. Allocated and Authorized BJ/BT Positions Impacted by the Reorganization.

#### C. Space

1. Will additional space outside own resources/allocations be required? If so, has the Office of Planning and Facilities or designee been consulted?

Units moving into CSS will retain their existing offices and spaces. There are no short-term plans to physically move anyone as a result of reorganization. As space becomes available in the future, there may be discussion of physical moves; however space remains an issue in the CSS.

- IV. **Consultation:** Consultation of individuals and groups impacted by the proposed reorganization occurred from Fall 2020 through Spring 2021 and into Fall 2021. These included all faculty, staff, and students in the involved units, CIS PhD program, CSS, CALL, and CNS deans and dean's offices, college level and unit level advising offices, CSS academic chairs, graduate division, alumni and employers (as relevant and reachable via email), and consultation with the Office of the Vice Chancellor for Academic Affairs (assistant vice chancellor for academic personnel and director of program development and review), Office of the Vice Chancellor for Administration, Finance, and Operations (assistant to the vice chancellor).

Each affected academic unit or institute kept a log of each consultation and a summary log was created with the unit/institute level consultations and other university level consultations. Additionally, a website was created in December 2020 to apprise all interested parties of the status of the reorganization process, housed important key materials (e.g., draft organizational structure), and allowed visitors to ask questions/provide comment on the reorganization. This website was updated every two weeks (or earlier). A town hall meeting was held for faculty and staff and a separate town hall meeting was held for students of the involved units in early Spring 2021.

In general, there was widespread support and most of the direct feedback was positive, pending specifics. There was concern among staff regarding increases in workload for the current staff in CSS, if no additional support was provided.

- V. **Implementation:** This reorganization will be implemented effective April 1, 2022, upon approval of the UH Mānoa Provost. Upon approval, staff reporting lines will be modified. Modifications to the undergraduate and graduate curricula will be explored by the faculty during the first two years of the new School. Faculty by-laws and other governing documents for SCI (e.g., policies and procedures) are currently being developed by the faculty from all units, and will be voted on within the first year of the reorganization, with existing policies grandfathered in until that time. An MOU for departmental personnel committee policies and procedures for faculty applying for promotion, tenure, contract renewal, and post tenure review is in place for AY 2021-2022, if the reorganization is implemented by the proposed effective date.

# NARRATIVE



Reorganization Proposal  
College of Social Sciences/School of Communications,  
College of Arts, Languages & Letters/Department of Communicology,  
College of Natural Sciences/Library and Information Science Program, and  
College of Social Science/ Matsunaga Institute for Peace and Conflict Resolution  
University of Hawai'i at Mānoa

## Narrative

### I. INTRODUCTION:

- A. Provide an overview of the College/School/Department and a snapshot outlining the current situation of the unit(s) involved in the reorganization.

Currently, School of Communications (composed of Communication, COM, and Journalism, JOUR), Department of Communicology (COMG), Library and Information Science Program (LIS), and the Matsunaga Institute for Peace and Conflict Resolution (PACE) are structurally housed in three different colleges: College of Social Sciences (CSS), College of Arts, Languages & Letters (CALL), and College of Natural Sciences (CNS). Students interested in pursuing coursework and majors in communication and information must rely on their own detective work to ascertain if they have found the department/program that best suits their needs, or rely on word-of-mouth via academic advisors, students, or faculty members. This has led to ongoing confusion about what the exact offerings of the University of Hawai'i at Mānoa (UH Mānoa) are and where students, university community members, and the public can find expertise in the various communication-related areas. Concomitantly, this has limited the ability of faculty to work collaboratively and synergistically to develop new and revitalized initiatives that respond to changing state and world needs.

This proposal for reorganization originated from faculty within the Department of Communicology, and quickly involved faculty from the School of Communications. Although the idea of a communication and information sciences reorganization has been periodically discussed among the affected departments and units for decades, this most recent round of discussion, which began in Spring 2020, represents the first time that faculty have resoundingly indicated their support for the process of reorganizing.

On March 6-9 of 2020, faculty from both the School of Communications and Department of Communicology notified their respective deans that they endorsed the idea to investigate the possibility of reorganizing the communication-based programs at UH Mānoa. At the end of July 2020, a working group was created and began to meet to design what a new structure that housed communication-based programs might look like (Working Group Design Team, WGDT). Unbeknownst to the working group, UH administration had created a team, known as the Manoa Budget Team (MBT), to make suggestions for reorganization of academic programs across campus. By the end of August, their suggestions were revealed and overlapped with some of the

discussions already underway by the working group. Through the discussion process, the Library and Information Science Program and the Matsunaga Institute for Peace and Conflict Resolution joined the reorganization effort with the endorsement of all their faculty.

- B. Specify the objectives/goals of the new/restructured unit(s) involved in the reorganization.

The main objectives/goals of the new School within a college involved in the reorganization are to:

1. Structurally re-align all units into one college, the CSS;
2. Provide a more cohesive set of undergraduate and graduate offerings in one place;
3. Create synergistic opportunities for faculty collaboration and the pursuit of shared, interdisciplinary resources;
4. Move budget and administrative functions of the Communication and Information Sciences PhD program from CNS to CSS;
5. Pool resources to support the UH President's Plan for Post-Pandemic Hawai'i; and
6. Establish a school with the following mission:

*The School of Communication and Information is fundamentally concerned with communication, including the creation and flow of information among people and communities, through media and technologies, and across time and cultures. Graduates will acquire knowledge, skills, and ethical perspectives to create, gather, analyze, and share information in a variety of settings, and understand information flow as a way to address individual and collective goals.*

## II. RATIONALE FOR THE REORGANIZATION:

- A. Provide background and relevant historical information.

The new School of Communication and Information (SCI) will bring together four separate entities into five units (four academic programs and one institute) that have different academic foci with accompanying degrees, minor, and certificates.

1. School of Communications: The School of Communications (COM/JOUR) improves the ways in which people talk to each other – in Hawai'i and beyond – through all mediated channels, from voice-to-voice conversations to dynamic interactions via emerging technologies. The School of Communications strives for excellence in all areas of teaching, research and

practice while embracing the contemporary challenges of complex and multicultural contexts involving communication and journalism.

Their COM areas of specialties include: (a) media arts, which includes the techniques of multimedia; (b) communication in communities, which focuses on intercultural and organizational communication; and (c) information and communication technologies (ICT) and policy, which focuses on how ICTs shape, and are shaped by, society. JOUR trains aspiring storytellers to write news, report with a camera and work online, including through social and mobile media.

The School of Communications offers a Bachelor of Arts, BA in COM (~213 students) & JOUR (~38 students), a Master of Arts, MA in COM (~21 students), and a Graduate Certificate in Telecom & Information Resource Management, in conjunction with the Telecommunications and Social Informatics (TASI) Program in the Social Sciences Research Institute with no current students. The faculty are reviewing the focus of the certificate. They have nine instructional faculty members in COM, four instructional faculty members in JOUR, and two staff.

2. Department of Communicology: The mission of the Department of Communicology (COMG) is to advance a comprehensive and scientific understanding of human communication grounded in evolutionary, biological, and socio-cultural approaches. Members of this program conduct research, develop theory, and educate in the field of communication, centered around four foci: creating understanding/human message processing, relational communication, persuasion/social influence, and intercultural communication. Students develop knowledge and skills in communication through the testing and practical application of theories across a variety of settings and technologies to contribute to the local and global communities.

COMG students learn about human communication research and theory and are provided with many opportunities to develop knowledge and skills in communication by applying theory in various settings. To achieve this end, COMG cultivates students' ability to evaluate and explain communication processes. COMG prepares students to apply knowledge about human communication to their personal and professional lives.

COMG offers a Bachelor of Arts, BA in COMG (~73 students), a Minor in COMG (~20 students), and a Master of Arts, MA in COMG (~15 students). They have nine instructional faculty members and two staff.

3. Library and Information Science Program: Accredited by the American Library Association since 1965, the mission of the Library and Information Science (LIS) Program is to educate leaders in the information professions, and through research, teaching and service, to contribute to knowledge, solve problems and prepare individuals to thrive in diverse information environments, with an emphasis on Hawai'i and the Asia-Pacific region. The six high-level learning outcomes for LIS students are information services,

professions, collections, technologies, cultures and management. Students can undertake professional pathways in school, public, academic and Asian studies librarianship, as well as archival studies, with concurrent specializations in community and cultural informatics, information technologies and Asian studies librarianship as a specialization paired with the academic pathway. Between 1965 and May 2020, LIS graduated 1,771 students, many of whom now serve in libraries, museums and archives in Hawai'i, the mainland United States and around the world. LIS graduates comprise approximately two-thirds of the professional workforce for information professionals in Hawai'i, many of them serving in leadership capacities in the UH Libraries, the Hawai'i State Public Library System and the Hawai'i Department of Education.

LIS offers a Master of Library and Information Science (MLISc) degree (~52 students) and a Certificate in Advanced Library & Information Science with no current students. The LIS faculty is reviewing whether to revise or discontinue the certificate. They have six instructional faculty members and one APT staff.

4. The Matsunaga Institute for Peace and Conflict Resolution (PACE): PACE (a unit within the Public Policy Center) is committed to enhancing the quality of community life throughout Hawai'i, the United States, and the Asia-Pacific region. Through an interdisciplinary, multi-cultural approach to teaching, research, service, and application, future leaders and professionals learn and practice dispute resolution, and peacemaking. With an emphasis on critical thinking development and collaborative problem solving, students learn theory and skills in peacemaking, including human rights, conflict management and dispute resolution. PACE broadens students' perspectives and strengthens critical thinking on issues of war, justice, human rights and governance, facilitation, mediation and negotiation.

PACE offers an Undergraduate Certificate in Peace Studies (~25 students), and a Graduate Certificate in Conflict Resolution (~26 students). They also assist with a Bachelor of Arts (BA) in Interdisciplinary Studies which focuses on Peace and Conflict Resolution (~5 students). They have three instructional faculty and one educational specialist.

As proposed here, SCI will be home to two of the four participating programs in interdisciplinary Communication and Information Sciences (CIS) PhD program.

The interdisciplinary CIS PhD program was created in 1986 to meet the need for interdisciplinary research related to information and communication technologies and their social impact. The CIS PhD program has granted 112 PhD degrees and currently has 31 students in its program. At present, the CIS PhD program is jointly governed by its four founding units: the School of Communications (from CSS), LIS (presently from CNS, to be reorganized into CSS), Information and Computer Sciences (ICS) (from CNS), and Information Technology Management (ITM) (from the Shidler College of Business).

Due to the need to have a single administrative point for signatures and personnel matters, the CIS PhD program has a single administrative location, which is currently in CNS. Staff in ICS and CNS currently perform these duties for the CIS PhD program. Governance and academic administration of the program is managed by the CIS PhD Executive Committee, which is comprised of the four representatives from each founding unit, with one executive committee member serving as Chair of the CIS PhD program on a three year rotating basis. The CIS PhD Executive Committee sets all program policies and approves CIS PhD core course assignments and exam committees. Those four contributing units have agreed to contribute important resources in the form of courses (i.e., CIS PhD core courses and independent studies, as well as COM, LIS, ITM, and ICS graduate courses), exam areas, and graduate mentorship.

The CIS PhD program has no instructional faculty and no staff. However, there are 42 instructional faculty who participate in the program, eight cooperating faculty, and one affiliated faculty. Additionally, one half-time CIS PhD coordinator position remains unfilled since 2014 and support for the program has been presently provided by ICS staff.

- B. Provide a detailed explanation of the conditions and/or factors prompting the proposed reorganization and how they will be addressed by the reorganization. Explain why the current organization is inadequate and whether the reorg is consistent with the University's strategic, program, and financial plans.

Communication and information are no longer abstractions. Within and beyond Hawai'i, people, organizations, and society have felt the impact when information is not delivered, understood, or trusted. Among the imperatives in President Lassner's *Post-Pandemic Hawai'i and the University of Hawai'i* are to prepare more Hawai'i residents to fill the jobs Hawai'i needs, and to seed new economic sectors and develop new approaches to old ones. The proposed reorganization will co-locate five units with related yet distinct approaches to communication and information, allowing students access to a wide range of courses and perspectives that will provide opportunities to create and facilitate information flows in new ways, and prepare them for the jobs and responsibilities of the next phase of the information society.

The following outlines current conditions/factors prompting proposed reorganization and how this reorganization will address them.

1. Communication and information-based programs are housed in three different colleges at the university. Students, faculty, and staff are often confused about which degrees and programs are best suited to student interests and students, faculty, and staff are not aware of the existence of other related programs.

Students often remark and the public frequently comment: "I didn't know we had this degree" ;"I didn't know I could major in this" ; "Why are you in separate colleges because you are related?"; "I would never have found you had so-and-so not mentioned it, or had I not stumbled across this."

The reorganization will help students, faculty, and staff find communication and information-based degrees in one college location. This will enable them to better differentiate between programs and their offerings, and make more informed decisions about what they want to engage with once they know what each degree or certificate offers.

2. The current academic homes for COMG and LIS are not appropriate homes for their degrees. COMG is a social scientific degree and LIS is not a natural sciences program.

The reorganization will place the COMG and LIS in a more appropriate college that better fits the nature and content of their degree programs.

3. With programs related to communication and information housed in three different colleges, there are artificial barriers and confusion about options for students who are choosing undergraduate and graduate degrees.

The reorganization will eliminate those perceived barriers because the available choices will be in one school. With the programs all housed within one college, there will no longer be differences in college-level procedures and policies that could affect students' abilities to select or switch between programs.

4. The administrative home for the interdisciplinary CIS PhD is CNS, and the Chairs of the degree rotates among four units involved in the program (COM, ICS, LIS, ITM) every three years. Decisions for this program must currently be approved by three deans. This creates uncertainty and confusion on reporting lines and hinders stability in the program.

The reorganization will reduce uncertainty and confusion by streamlining decisions for approval to one dean within the CSS, which will house two of the four participating units in the CIS PhD program.

5. In the current School of Communications, COM and JOUR are undifferentiated within the school. This has led to confusion among students and community stakeholders. COM and JOUR are distinct academic fields with different areas of focus and professional communities.

The reorganization will provide the opportunity to more clearly distinguish between COM and JOUR.

6. COMG's most recent program review indicated that a doctoral program was a worthwhile goal. However, UH is limiting the number of new PhD programs offered. Simultaneously, the CIS PhD communication emphasis is in need of further faculty support.

The reorganization will allow COMG faculty to be a part of the interdisciplinary CIS PhD and will further strengthen the communication emphasis.

C. Explain other alternatives explored.

The primary alternative explored was to have the academic units remain where they are currently located. This would keep the status quo.

D. Explain how the proposed changes will affect current relationships and workflows, including impact on services and relations with other University segments.

The primary change will be to reorganize four units from three colleges into a single department-level school (four academic programs, COM, JOUR, COMG, LIS, and one institute, PACE). Two units currently have Department Chairs (School of Communications, which covers COM and JOUR, and Department of Communicology), one unit is headed by a Graduate Chair (LIS), and PACE is headed by a Director. In the new School, each unit will be headed by a Program Director/Director, and a School Chair will be the Department Chair equivalent.

Because faculty, staff, and students will still be housed in at least three separate buildings, we propose to maintain existing workflows within each building with existing staff continuing to serve faculty, staff, and students in their own units and spaces. We are currently working with all staff to identify the services and support they rely on within their current units, much of which is delivered by people who are not part of the reorganization. We are working to ensure that sufficient support will exist when the reorganization takes place without overloading existing CSS staff. As time passes, we anticipate that we will discover ways to improve efficiencies that will involve slight changes in staff duties. However, we are committed to the idea that staff, lecturers, and faculty are essential to unit identity, achievement, and student experience. Our intent is that, within the constraints of broader university financial conditions, the band, step and salary of staff and APT positions shall be reviewed and aligned with that of others in the SCI and CSS with similar job functions to ensure equitable support.

To maintain unit autonomy, most day to day decisions will be delegated to each unit's Program Director/Director, faculty, and staff. However, to facilitate cross-unit collaborations, curriculum integration, increased efficiencies, and streamlined workflows, a School Council (a school-level committee) will be created, composed of the unit Program Directors/Director and School Chair. One of the roles of the School Chair and school-level committees will be to identify resource sharing opportunities. For example, some courses in the School may be able to support students in multiple degree programs. Shared course planning and integration of offerings across curricula will ultimately increase course availability and opportunities for students at all levels, and provide the opportunity to offer high-demand courses more frequently. Courses that are applicable to multiple majors could also be adapted to attract students

beyond the School; examples of such undergraduate courses could be classes addressing information seeking and media literacy. Identifying courses that attract multiple majors within and outside the School will inform the development of new courses.

We expect minimal to no change in relations with other segments or units of the university.

- E. List the groups that will be impacted by the reorganization and indicate whether they have been informed/consulted. Explain issues raised and how concerns were addressed.

### **Consultations**

Review and discussion with individuals and groups impacted by the proposed reorganization occurred from Fall 2020 through Spring 2021 and into Fall 2021. These included:

1. All faculty in COM, COMG, JOUR, LIS, and PACE;
2. All staff in COM, COMG, JOUR, LIS, and PACE;
3. Undergraduate and graduate students in COM, COMG, JOUR, LIS, and PACE;
4. CIS PhD program stakeholders, including the CIS PhD Executive Committee, ITM, and graduate students in the CIS PhD program;
5. CSS, CALL, and CNS deans and dean's offices;
6. College-level and unit-level undergraduate advising offices for CALL/COMG and CSS/COM and CSS/JOUR (advising is done internally for LIS and PACE);
7. CSS shared services, research services, and collaborative teams;
8. CSS, CALL, and CNS academic chairs;
9. Graduate Division dean's office;
10. LIS alumni and advisory board, including employers;
11. COMG alumni;
12. Telecommunications and Information Resource Management (TIRM) graduate certificate committee/TASI;
13. Hui 'Āina Pilipili: Native Hawaiian Initiative in CSS;
14. Office of the Vice Chancellor/Provost for Academic Affairs/Academic Excellence (assistant vice chancellor/provost for academic personnel and director of program development and review);
15. Office of the Vice Chancellor for Administration, Finance, and Operations (assistant to the vice chancellor);
16. UH Mānoa Provost; and
17. Mānoa Budget Team



Involved academic programs and institute kept a log of each consultation and a summary log was created with the unit level consultations and other university level consultations. The summary log is available for review upon request.

Additionally, a website was created in December 2020 to apprise all interested parties of the status of the reorganization process, housed important key materials (e.g., draft organizational structure), allowed visitors to ask questions/provide comment on the reorganization, and contained a frequently asked questions (FAQs) section that addressed questions/comments contributed to the website and other questions/comments posed during the consultation process. This website has been updated every two weeks (or more frequently). To date, there have been 62 comments or questions submitted through the website (42 related to feedback requested about the new School name).

The website: <https://ohi.socialsciences.manoa.hawaii.edu/css-reorg/>.

Two town hall meetings were held in early Spring 2021 to discuss the reorganization proposal. One meeting was held for faculty and staff of the involved units and the other meeting was held for students. The WGDT laid out the proposed reorganization, its rationale, next steps, and timeline.

All staff (and associated chairs of each involved unit) met with the dean of CSS and head of administrative services for CSS to learn about support services in CSS and each staff member met individually with the dean of CSS. One staff member also regularly attended WGDT meetings that have been held once every two weeks since the beginning of Fall 2020.

### **Issues Raises and Concerns Addressed**

In general, there was widespread support for the reorganization of the involved units. Some of the direct feedback ranged from neutral, indicating this was a noncontroversial move, to expressions of excitement and happiness, with some saying, "It's about time!". The only hesitation was voiced by the CALL dean who preferred a merger between School of Communications and COMG and not a reorganization. However, he was supportive of the move of COMG to CSS.

Most questions and concerns raised did not pertain to the reorganization itself but rather revolved around specific daily operations such as those related to preservation of current positions, autonomy, budgets and resource allocations, faculty hiring, personnel actions and locus of tenure, graduate assistant (GA) allocations, lecturer needs, space, workload and workflow for staff, curriculum, and strategic planning.

Below are key issues raised and how the concerns were addressed.

The Specifics. Many faculty and staff were concerned about the specific details of daily operations, while endorsing the reorganization as a whole. Because

details are in ongoing negotiation and some cannot be addressed until the reorganization happens, the latest available information, contained in this reorganization proposal was submitted to faculty and staff of the involved units (COM, JOUR, COMG, LIS, and PACE) for a vote on whether to endorse the reorganization. This occurred on February 1, 2022. Of those who voted, 25 (93%) were in favor and 2 (7%) were opposed to the reorganization. Five did not submit a vote.

Preservation of Current Positions. Faculty are concerned that staff or faculty positions will be lost, including temporary positions within each unit that may not appear on formal organization charts but are essential for the operation of each unit. We have shared these concerns with the UH Mānoa Provost and CSS dean, and based on their assurances that no units would lose positions or resources, the faculty agreed to support the reorganization.

Autonomy. Faculty of each unit were concerned with losing their respective unit's community, traditions, and identity. Thus, a memorandum of understanding (MOU) will be signed by the units in SCI and the CSS dean near the commencement of SCI that will commit to units maintaining their own community, traditions, and identity while also promoting active collaborative relationships with other units in SCI. This will be accomplished, in part, through creating school-level committees (e.g., budget and finance, curriculum, department personnel committee (DPC), policy and procedures, and colloquium) that will deal with school-level issues, and leaving all other issues to be addressed at the unit-level. Thus, autonomy at the unit-level will be maintained wherever possible and whenever it does not violate existing UH policies and procedures. For example, although the new School Chair will be appointed by the CSS dean, following CSS procedures, the unit-level Program Directors/Director can be appointed by the CSS dean in consultation with the unit's program faculty and the School Chair. The school-level curriculum committee can manage cross-listing of courses, but each unit-level curriculum committee can manage its own program curricula including course offerings, new course listings, and degree requirements.

Budget and Resource Allocation Procedures. Faculty had questions related to how budgets and resources will be allocated among the units of SCI to preserve the efforts of each unit while also supporting school-level needs. A memorandum of agreement (MOA) will be signed by the units in SCI and the CSS dean near the commencement of SCI that will detail how the budget allocated to SCI (e.g., tuition funds, Outreach College funds, RTRF) and University Foundation (UHF) funds will be distributed within the new School.

Based on the feedback received by the WGDT, we propose that tuition revenue will first be used for school-wide expenses, such as telephones, office supplies, utilities, maintenance, copy machines, and office equipment. Remaining funds will be returned to the units based on a percentage of the student semester hours that unit generates. We propose that a small percentage of Outreach College revenue will be preserved for school-wide needs. This fund can be used to support lecturers, additional GA positions, school events, and other

needs as determined by the School Chair. The remaining Outreach College tuition will be returned to the units that generated the revenue. We also propose that a small percentage of RTRF will be returned to SCI (i.e., school-level). The remainder will be divided according to policies at the unit-level.

For University Foundation (UHF) accounts, we propose that UHF accounts will remain with the units, and units that share an account will determine for themselves a way to separate those accounts or share authority of those accounts. This is anticipated to be in place by the implementation of the reorganization.

Faculty Hiring. Faculty had questions related to how position requests and faculty hiring will be handled. Based on feedback received by the WGDT, an MOU will be signed by the units in SCI near the commencement of SCI that outlines a procedure for hiring requests and decision-making that will prioritize as much as possible unit-level input and decision-making.

Personnel Actions and Locus of Tenure. Faculty, especially junior faculty and those expecting personnel action within the next year, raised questions about how tenure, promotion, contract renewal, and post-tenure review will be managed in SCI. Faculty who would move colleges via the proposed reorganization wanted assurances that changing their locus of tenure would not result in any change in their tenure status, or in any way disadvantage those seeking tenure, promotion, contract renewal or post-tenure review in a new college. In response, SCI will develop its own tenure and promotion procedures and criteria within one year of the reorganization that will strive to maximize unit-level priorities while upholding shared governance for SCI. During the interim, faculty may choose to be evaluated under current criteria of their individual units. Additionally, during the interim, an MOA between the UH Mānoa Provost and UHPA, related to DPC policies and procedures for faculty applying for promotion, tenure, contract renewal, and post tenure review, is being developed and is anticipated to be in place by the implementation of the reorganization.

GA Allocations. Faculty and students had concerns around GA support in SCI and losing GA positions that each unit currently has in their respective colleges. Some of this concern stemmed from CSS policy for GA allocation that does not factor in MA or MLISc students. Further, the CSS policy of at least one GA per department (or school) may result in fewer GA positions because School of Communications and PACE each have one GA as separate entities in CSS but will be one entity with the reorganization. LIS is concerned that they will lose the one GA they had in CNS from the ICS allocation, and COMG is concerned they will lose their nine GA positions they had in CALL. The CIS PhD program is concerned it will lose its one assigned GA position they had in CNS. Academic chairs of CSS are concerned they will lose GA positions as SCI becomes the largest department/school in CSS and GA positions may be reallocated to SCI.

Thus, the WGDT agrees with the UH Mānoa Provost feedback that resources should go with the units that are moving. This means all current GA position

allotments should remain with the units that are moving in the reorganization. If this is done, then an MOA will be developed among the units in SCI and the CSS dean to ensure that those GA positions remain with the respective units to address their needs (e.g., GA positions in COMG fulfill teaching support needs to run large introductory classes that serve general education requirements and major requirements for many undergraduate programs within and outside of SCI at UH Mānoa), as long as the enrollments and class needs are present. An MOA among the units in SCI will be developed to ensure that each unit in SCI has at least one GA position and that the remaining GA positions from CSS are distributed in an equitable and thoughtful manner based on SCI priorities.

Lecturer Needs. LIS faculty are concerned about their ability to meet accreditation standards because LIS must offer a range of up-to-date courses taught by practitioners as well as researchers, a demand that goes beyond what regular LIS faculty are able to offer. To meet this requirement in the past, LIS had hired two to three instructors per semester via Outreach College. Now that the practice of hiring through Outreach during the regular academic year is no longer allowable, LIS is concerned about preserving the ability to hire sufficient adjunct lecturers to meet accreditation standards. To address this concern, LIS discussions are underway with CSS with all units in the School documenting historical lecturer allocations to ground an overall resource request, with the understanding that there will be no net harm to any of our units moving forward.

Degrees Offered. Both graduate and undergraduate students in all units had questions about whether their program of study would continue to be offered and if the reorganization will affect the degrees they are pursuing. All students were told that there will be no impact on student degrees. All currently offered degrees, including minors, and certificates, are planned to continue to be offered at the start of the new School.

Space. Faculty and staff were concerned that their space would be changed. We propose that all current space (including labs) remain with the original units and those that are currently shared between units will determine for themselves a way to separate those spaces or share authority of those spaces. In the shorter term, having the SCI units remain physically distributed helps maintain unit identity and our relationships with adjacent units campus wide. In the longer term, there will likely be a need for a common SCI space where the collaborations we envision can more easily take place.

Workload and Workflow for Staff. CSS staff had concerns related to capacity to address needs of the additional faculty and students from COMG and LIS. COM and LIS faculty had concerns related to a half-time administrative support position for the CIS PhD program that has been vacant for seven years. Refilling this position is considered a CIS PhD Executive Committee priority for program support. Because CIS PhD and LIS programs share the same physical space, this support position is also a priority for LIS, especially with the ICS staff's assistance with administrative support in CNS disappearing with the reorganization. Further, staff of all units had concerns related to disruption of their current workflows and supervisory lines. In response, staff from CSS and

all units in SCI are currently working through the specifics of how administrative work will be distributed via a series of meetings coordinated by the CSS dean's office, with attention to the effect of the reorganization on workload in research services and shared services and to keeping staff workflow as stable as possible for at least a year during the transition period. LIS is working with the dean's office to determine how administrative support for LIS can be provided.

Curriculum. Faculty and students had questions related to whether there will be changes in the curriculum and program of study with the reorganization into SCI. We emphasized on the SCI reorganization website's FAQs and whenever asked that all programs will retain their current curricula and associated degree requirements. In the first two to four years following the reorganization, policies and procedures will be developed to address school-level curriculum changes.

Additionally, CIS PhD faculty and students had questions regarding how governing among its four founding units, School of Communications, LIS, ICS, and ITM, will be affected by SCI. In response, in this reorganization, we propose that the CIS PhD program maintain its current governance structure and policies, including full participation from the four units. Eligible COMG faculty and PACE faculty will be invited to join the CIS PhD faculty and those faculty will become a part of the communication focus in the CIS PhD program. COM, COMG, and PACE will develop an MOU within one year of the reorganization about how the COM member of the CIS PhD Executive Committee in the CIS PhD program will be selected. LIS will maintain its distinct representation and rotation in the CIS PhD program.

Strategic Planning. Faculty had questions about the balance of school-level and unit-level identities and the name of the School and its units. Strategic planning will be an ongoing task for the new School. The most pressing questions related to the mission of the new School and the name of the new School itself. In response, the WGDT developed a process for feedback, consultation, and decision-making on a tentative mission statement for the new School and its name.

- September 2020: The WGDT began initial brainstorming and discussion of a new School name and mission statement.
- October to December 2020: Additional discussions among the WGDT were held after each unit representative on the WGDT went back to their units to discuss naming the School and the draft mission statement.
- December 23, 2020: A formal email was sent to all faculty members in the involved units, asking for name suggestions and feedback on the draft mission statement. That email received 15 responses, with 7 variations for possible names, in order of frequency: (1) School of Communication and Information, (2) School of Communication, (3) Department of Media, Communication and Information Sciences, (4) The School of Communication Sciences, (5) School of Communication Arts & Sciences, (6) School of Communication and Information Sciences, and (7) School of Information and Communication. Three people provided feedback on the mission statement. The mission statement was revised by the WGDT after considering the feedback.

- January 19, 2021 to January 22, 2021: New School faculty were requested to vote in two rounds to determine the name of the School. For the first round, faculty were asked to choose one name from all the options that were submitted. They were told that a second round of voting would occur in which they would select from the two School names that received the highest votes.
- February 1, 2021: The WGDT offered an open virtual discussion about the two name finalists for faculty considering the options and wanting to talk about the vote.
- February 1, 2021 to February 5, 2021: An email was sent to all stakeholders available via email distribution lists (e.g., faculty, staff students, alumni, employers) that requested comment on the two finalist School names. This request generated 42 comments on the reorganization website. Additionally, the two finalist School names were informally checked with the UH administration to determine if there were any issues with those names. None were reported.
- February 5, 2021 to February 8, 2021: The final round of voting by the new School faculty occurred. They were asked to vote for one of the top two choices from the previous round. Faculty were also provided with a list of all feedback on the new School name that was submitted to the reorganization website.

The final vote was 20 in favor of “School of Communication and Information” and 7 in favor of “School of Communication” (with 5 abstentions). Thus the new School name is proposed to be, “School of Communication and Information”.

- F. Outline the benefits that will be achieved by the reorganization, including efficiencies and service improvements. Explain whether the supervisor/subordinate reporting relationships are properly identified and how the reorganization will minimize confusion over authority, roles, and responsibilities.

In addition to addressing the conditions/factors prompting proposed reorganization (see Item IIB), there are additional benefits that it will achieve.

**Greater opportunities for undergraduate and graduate students to learn about other communication-based areas**

The reorganization will facilitate exploration among students across the different units and programs offered within SCI. For example, students will have more readily accessible and identifiable opportunities for pre-major exploration in a variety of avenues to pursue interests in communication and information before selecting a major or majors and becoming comparatively “locked into” a discipline.

Graduate students in the COM MA, COMG MA, MLISc, graduate certificate offered in PACE, and the CIS PhD program will now be able to more easily access faculty in these closely related fields the learn more other perspectives and approaches to studying communication and information.

COMG can now participate in the CSS' Aloha Pathways initiative in which community college students can follow CSS academic program plans that will lead to a major in CSS.

These benefits contribute to the UH Mānoa 2025 strategic plan goal of student success.

### **Opportunities for cross-over**

Accreditation depends on maintaining a standards-based curriculum that is guided by planning, responsive to data-driven assessment, and open to change. LIS seeks to maintain accreditation, and JOUR seeks to regain it. The new School will provide greater access to shared resources, course crossover opportunities, and faculty in diverse specialties able to contribute to multiple constituent programs. All of these constitute necessary evidence of institutional support and growth from the perspective of accrediting agencies.

The reorganization will also facilitate achieving multidisciplinary objectives of the units by breaking down silos that can develop within large organizations (such as UH Mānoa as a whole).

### **Smoother process for students to complete degrees**

There will be more course options and fewer barriers to taking courses in related areas that are outside one's degree program, but in a related field, because those areas will be contained within one school. The additional paperwork and memos that often need to be written when students want to supplement their degrees with these other courses will be reduced. Further, there will be less friction and smoother transitions when the courses and degree programs are within the same college.

### **Greater opportunities for staff**

For staff, the reorganization provides additional collaborative opportunities and allows for professional development and career enhancement options. The inclusion and eventual integration of staff from CALL and CNS into CSS provides additional back-up for work flows and opportunities for greater efficiencies within and across CSS.

### **Better support for social mission and for Native Hawaiian students, staff and faculty**

The missions of the constituent units share a focus on people and communities that the CSS is uniquely qualified to support. All units engage with social and

policy aspects of communication and information in all its forms. For example, success in LIS only begins with providing access to physical and digital collections--it also includes engagement with diverse communities and knowledge practices, outreach services and information literacy, all of which align well with CSS' focus on creating culturally diverse experiences and global citizenship. COMG is ranked as one of the top two programs in the country for intercultural communication research and this also aligns well with CSS' social mission.

CSS' Native Hawaiian Initiative (NHI) directly supports some of the core goals of the LIS Program: to strengthen the emphasis on Hawai'i and the Asia-Pacific region in teaching, research, and service, to critically engage with professional standards and practices in light of local/indigenous knowledge, and to attract and support Native Hawaiian students, staff and faculty.

### **Better access and more opportunities for shared resources**

There are a number of ways in which programs will be better positioned to access and share resources when they are together in CSS. For example, currently, the COMG Department pays for licenses to use Qualtrics (an online survey tool) and the department can only afford 10 licenses for their faculty and department needs. The LIS Program makes do with SurveyMonkey, and must manually convert program assessment survey results for accreditation reporting. The reorganization will allow School faculty and students to be able to use Qualtrics with the CSS' college-wide license. This will save money, create smoother assessment, and allow more students and faculty access to this research resource.

CSS has digital studios and computer labs that COMG and LIS faculty and students will now be able to utilize for research, class projects, and community outreach. The Social Science Research Institute within CSS will allow faculty from COMG and LIS to have support to develop extramural funding applications. Additionally, COMG and LIS faculty will have access to support and training via a distance and online learning educational specialist within CSS.

### **New opportunities for students and faculty to engage in communication and information studies**

We envision that the distinct approaches to communication and information among the constituent units will contribute to more flexible and diverse education options at the undergraduate and graduate levels. For example, students interested in interpersonal communication could benefit from an understanding of the infrastructure by which online relationships are formed and maintained across different platforms. JOUR students might benefit from an understanding of how archival materials are created and accessed, and how the evidentiary value of government records and unpublished information is preserved.

The proposed School will also be a natural incubator for students from all programs who may have interest in the interdisciplinary CIS PhD Program. The



reorganization will create an avenue for new members to join the CIS PhD graduate faculty, and provide CIS PhD an administrative home. For example, the communication area, now serviced through the School of Communications will have an expanded faculty base as interested and eligible COMG graduate faculty and PACE graduate faculty can be appointed as regular CIS PhD graduate faculty.

There will also be greater opportunities for synergistics collaboration. For instance, extramural funding applications that often encourage interdisciplinary collaborative partnerships and development of proposals across disciplinary lines; this reorganization will better position faculty to respond to these calls. In general, the reorganization will enhance intellectual cross fertilization among disciplines, which contributes to the UH Mānoa 2025 strategic plan goal of research excellence.

### III. **IMPACT ON RESOURCES AND THE UNIVERSITY**

Provide a detailed description of the resource requirements and the programmatic impacts of the reorganization on the University.

#### A. Impact on budget resources:

1. Provide a realistic assessment of the estimated annual and future cost or savings of the reorganization taking into account such factors as proposed position re-descriptions and reallocations. Explain how the annual and future costs or savings were derived and, if applicable, reasons the reorganization justifies the estimated costs.

It is understood that COMG, LIS, and CSS would be held harmless in this reorganization. This reorganization involves transferring existing positions (permanent and temporary) within and to CSS. It also requires the transfer of COMG and LIS operating funds to CSS.

CALL will transfer the following to CSS:

- Total 11.00 FTE and associated general fund salaries for authorized faculty (9.00 FTE) and staff (2.00 FTE) positions; including \$75,000 associated with vacant faculty position #82375 (as available), subsequent filling subject to UHM established procedures;
- Approximately \$13,577 in tuition operating funds;
- Estimated revenue earnings from RTRF \$6,536, Summer Session \$40,419, and Outreach \$35,578 funds;
- \$172,944 funding for 4.00 FTE graduate student assistantships. An additional amount will be transferred post reorganization to support a GA-ship (.50 FTE) for the remainder of AY 2021-2022, after which it will be subject to CSS guidelines.

CNS will transfer the following to CSS:

- Total 6.00 FTE and associated general fund salaries for authorized faculty (5.00 FTE) and staff (1.00 FTE) positions. The Provost commits to support conversion of existing temporary I2 faculty (1.00 FTE) to a permanent position.

2. Are additional funds needed? If so, how will the cost of the reorg be funded?

The intention of this reorganization proposal is to offer a cost-neutral transition of COMG and LIS into the CSS. The CSS currently operates with a highly efficient and lean administrative staff. The addition of more faculty and students may require augmentation of administrative support in the area of administrative services at some point. Efforts will be made to redescribe the positions of APT staff involved in the reorganization so as to build efficiencies among the programs. Special attention will be given to administrative services, human resources, grants management, and academic advising.

At this time, the cost-neutral requirements to support the reorganization require further discussion with the impacted Colleges of Natural Sciences, and Social Sciences as well as the Office of the Provost. Agreement amongst the Deans has been reached regarding the transfer of permanent faculty and staff lines and salaries. Provost commits to support conversion of an existing and temporary I2 faculty (1.00 FTE) to permanent and also commits to provide funding for a temporary GA (.50 FTE).

B. Impact on operational resources:

1. What is the overall impact on faculty and staffing responsibilities, if any? Explain reasons for the anticipated changes/relocation/reassignment/etc.

The reorganization consolidates academic and administrative staff to the department-school and college level to maximize resources and create synergies among its units. The positions' functions will remain the same. Position descriptions may be revised to reflect any changes in reporting lines, duties and responsibilities to align with the reorganization.

2. Will additional faculty/support personnel be required? If so, what is the plan to obtain the additional faculty/staffing to successfully implement the reorganization? What is the impact of the increase?

Provost agrees to restore .50 FTE GA position in the form of a temporary GA position to LIS to provide administrative support and meet ALA-accreditation needs.

3. Will there be a reduction in faculty/staff? If so, what steps are planned or have been taken to ensure proper consultation? What is the impact of the reduction?

Although there was and will be a reduction in faculty, this is unrelated to the reorganization, but worth noting. Two (2.00) FTE faculty requested that their positions be transferred from the School of Communications to the CALL's Academy for Creative Media (ACM). The transition is a scholarly fit for the individual faculty members, and will enhance capacity of the rapidly growing

ACM program. One position transferred in Fall 2021 and the other will move in Spring 2022.

Within the context of the reorganization, the impact of the request for two faculty to transfer is a future need for faculty in the area of media arts. It is anticipated that new hires will be justified over time as a result of growing student demand.

No reduction in staffing is anticipated or planned.

4. Identify the positions impacted by position number, classification title, and anticipated changes.

See UHM Attachment 3. Allocated and Authorized BJ/BT Positions Impacted by the Reorganization.

5. Will there be changes to supervisory/subordinate relationships? If so, identify the impact. Will the changes streamline operations, reduce supervisory span of control, etc.?

The goal is to have a department-level school that is led by a Chair. Each of the five units will be led by a Program Director/Director. Faculty and graduate students within each unit will report to the Program Director/Director.

Administrative and academic support staff will move to the school-level and change their reporting to the Chair. This allows for streamline in operations so units can share resources, giving the Chair authority to assign the staff based on school needs. This also promotes support and collaboration among the staff. The school will participate in Shared Services (SS), a unit in CSS that handles departmental fiscal and personnel matters and interfaces with the central Dean's Office staff. Therefore, the 1.00 FTE APT support staff from COMG will move to SS since most current duties and responsibilities align with SS. This position will work with a team of four staff and report to the Administrative Services Manager.

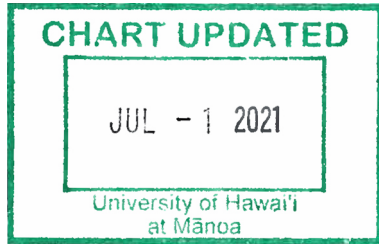
C. Impact on space resources:

1. Will additional space outside own resources/allocations be required? If so, has the Office of Planning and Facilities or designee been consulted? Explain outcome.

Units moving into CSS will retain their existing offices and spaces. There are no plans to physically move anyone as a result of reorganization. As space becomes available in the future, there may be discussion of physical moves; however, space remains an issue in the CSS.

# CURRENT ORGANIZATIONAL CHARTS AND FUNCTIONAL STATEMENTS

CURRENT



STATE OF HAWAII  
UNIVERSITY OF HAWAII  
UNIVERSITY OF HAWAII AT MANOA  
OFFICE OF THE PROVOST  
**COLLEGE OF SOCIAL SCIENCES**  
ORGANIZATIONAL CHART  
CHART I

DEPARTMENT TOTAL:	PERM	TEMP
General Funds:	230.00	3.25

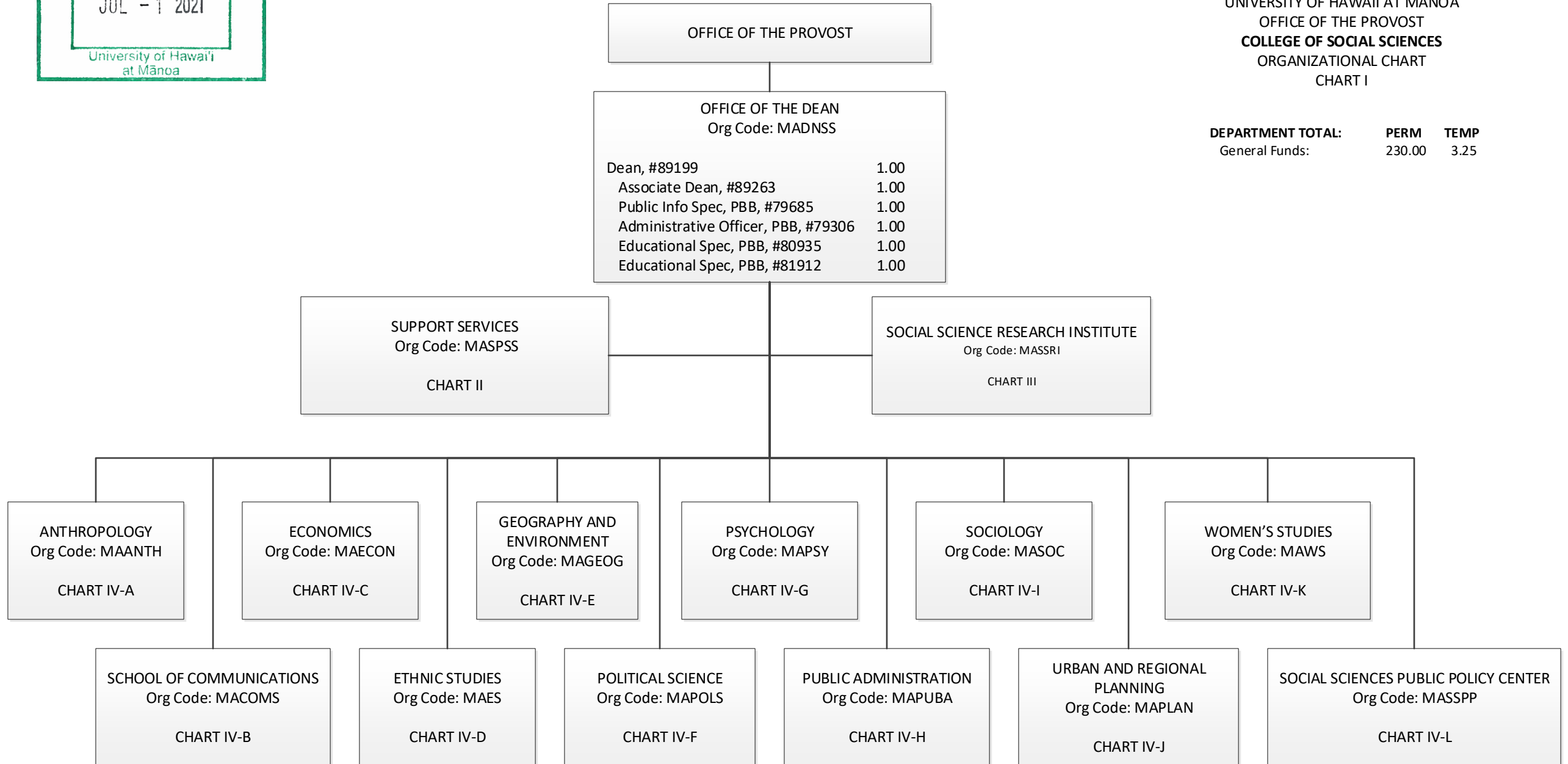


CHART TOTAL:	PERM	TEMP
General Funds:	6.00	--

OFFICE OF THE DEAN  
 COLLEGE OF SOCIAL SCIENCES  
 Org Code: MADNSS

**SUPPORT SERVICES**  
 Org Code: MASPSS

**ADMINISTRATIVE SERVICES**  
 Org Code: MAASSS

Administrative Svcs Mgr, PBC, #80203	1.00	1/
Administrative Officer, PBB: #77562, #80332	2.00	
Fiscal Specialist, PBB, #80357	1.00	
Human Resources Spec, PBB, #81067, #81282	2.00	
Human Resources Spec, PBA, #77118	1.00	
Admin & Fiscal Sup Sp, PBA: #77635, #77989	2.00	
IT Manager, PBB, #81225	1.00	
IT Spec, PBB, #80640	1.00	
IT Spec, PBB, #79311	1.00	
Media Spec, PBB, #81596	1.00	
Educational Spec, PBB, #81953T	1.00 (T)	

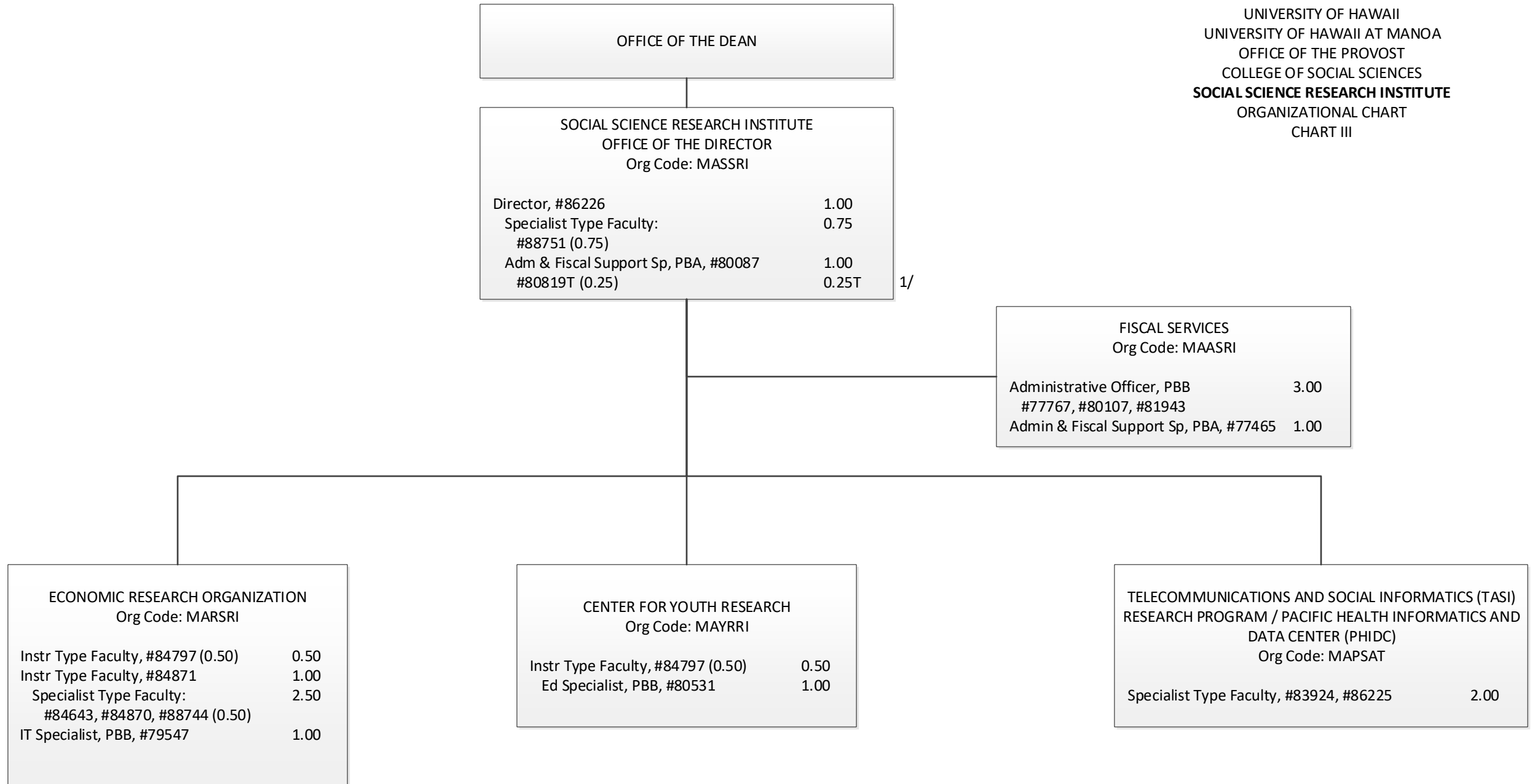
**ADVISING, CIVIC & COMMUNITY ENGAGEMENT IN THE SOCIAL SCIENCES**  
 Org Code: MASASS

Director (Appointed from Faculty Type Position)	
Instructional Type Faculty: #82629	1.00
Specialist Type Faculty: #82188, #84791, #84891, #85056	4.00
Student Services Spec, PBB, #77216, #80651, #81219	3.00
Program Manager, PBB, #78330	1.00
IT Spec, PBB, #77291	1.00

1/ Admin Ofcr, #80203 in Administrative Services provides technical supervision to positions #77767, #80107, #81943 (Chart III)

CURRENT

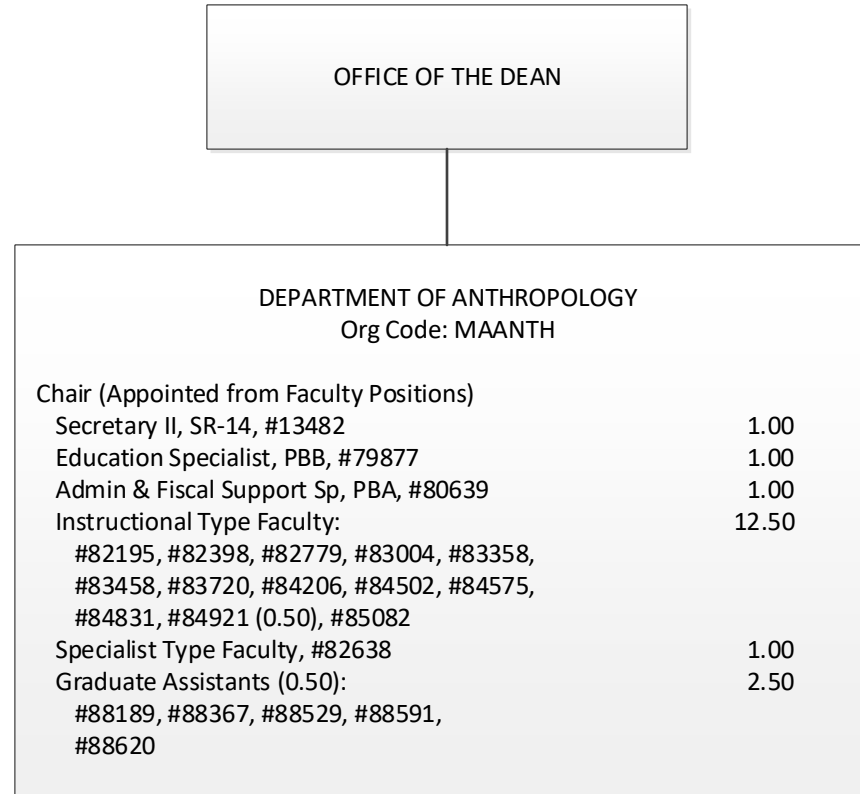
STATE OF HAWAII  
 UNIVERSITY OF HAWAII  
 UNIVERSITY OF HAWAII AT MANOA  
 OFFICE OF THE PROVOST  
 COLLEGE OF SOCIAL SCIENCES  
**SOCIAL SCIENCE RESEARCH INSTITUTE**  
 ORGANIZATIONAL CHART  
 CHART III



1/ #80819T abolished, to be established

<b>CHART TOTAL:</b>	<b>PERM</b>	<b>TEMP</b>
General Funds:	15.25	0.25

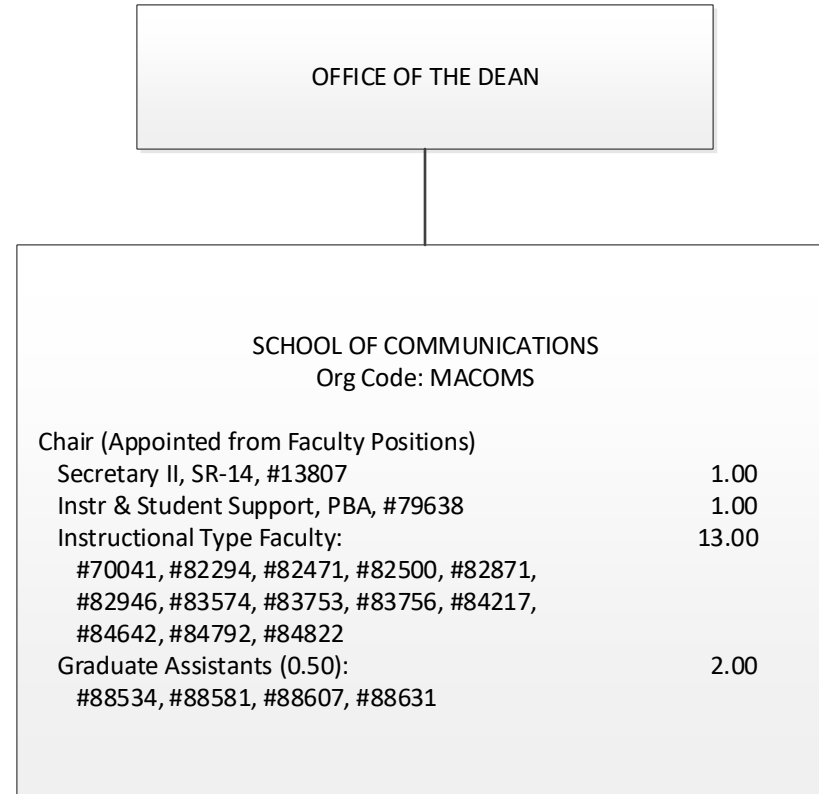
STATE OF HAWAII  
 UNIVERSITY OF HAWAII  
 UNIVERSITY OF HAWAII AT MANOA  
 OFFICE OF THE PROVOST  
 COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF ANTHROPOLOGY**  
 ORGANIZATIONAL CHART  
 CHART IV-A



<b>CHART TOTAL:</b>	<b>PERM</b>	<b>TEMP</b>
General Funds:	19.00	--

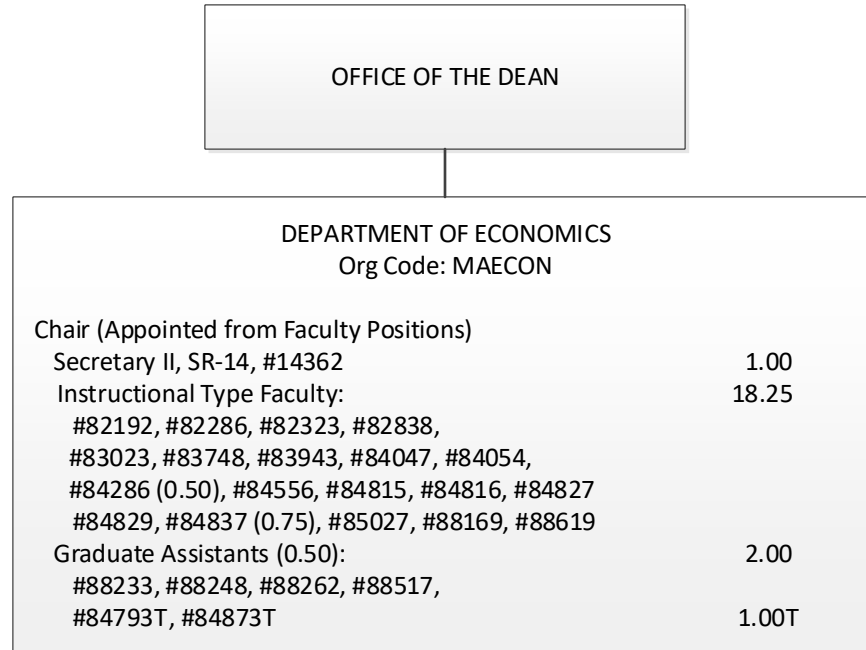


STATE OF HAWAII  
 UNIVERSITY OF HAWAII  
 UNIVERSITY OF HAWAII AT MANOA  
 OFFICE OF THE PROVOST  
 COLLEGE OF SOCIAL SCIENCES  
**SCHOOL OF COMMUNICATIONS**  
 ORGANIZATIONAL CHART  
 CHART IV-B



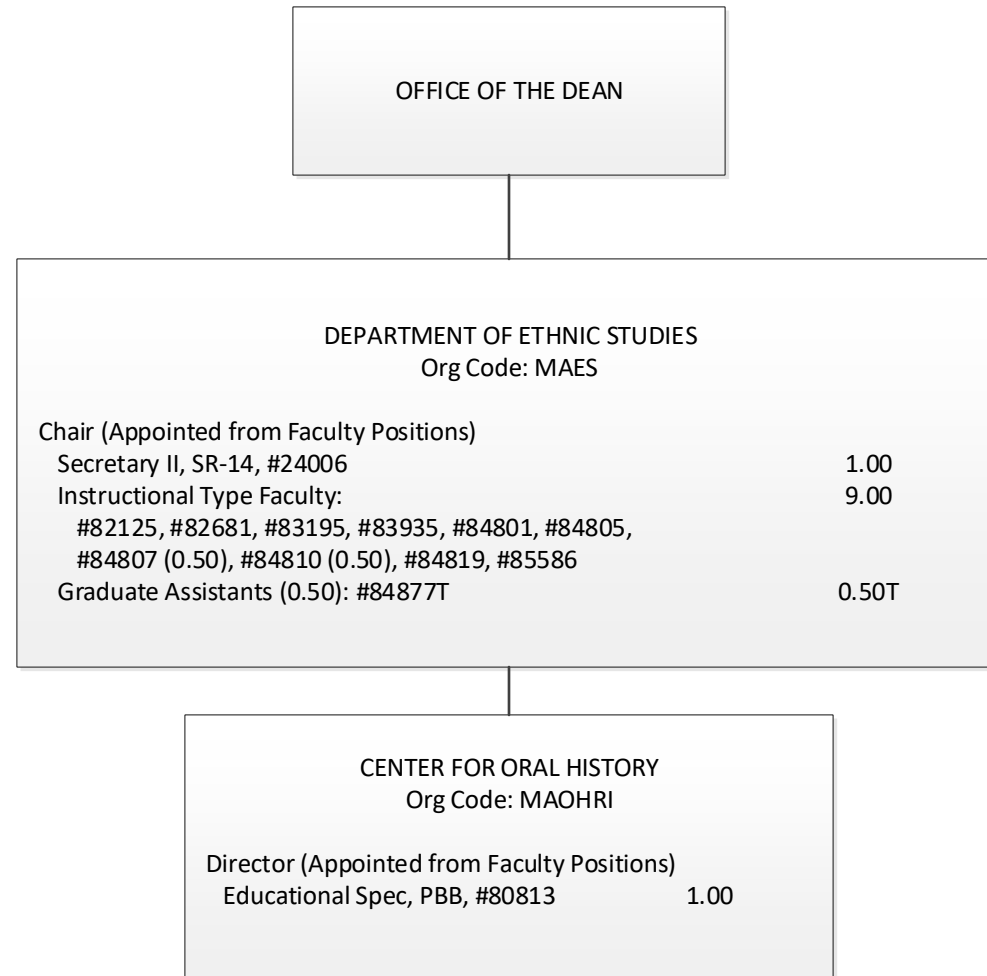
<b>CHART TOTAL:</b>	<b>PERM</b>	<b>TEMP</b>
General Funds:	17.00	--

STATE OF HAWAII  
 UNIVERSITY OF HAWAII  
 UNIVERSITY OF HAWAII AT MANOA  
 OFFICE OF THE PROVOST  
 COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF ECONOMICS**  
 ORGANIZATIONAL CHART  
 CHART IV-C



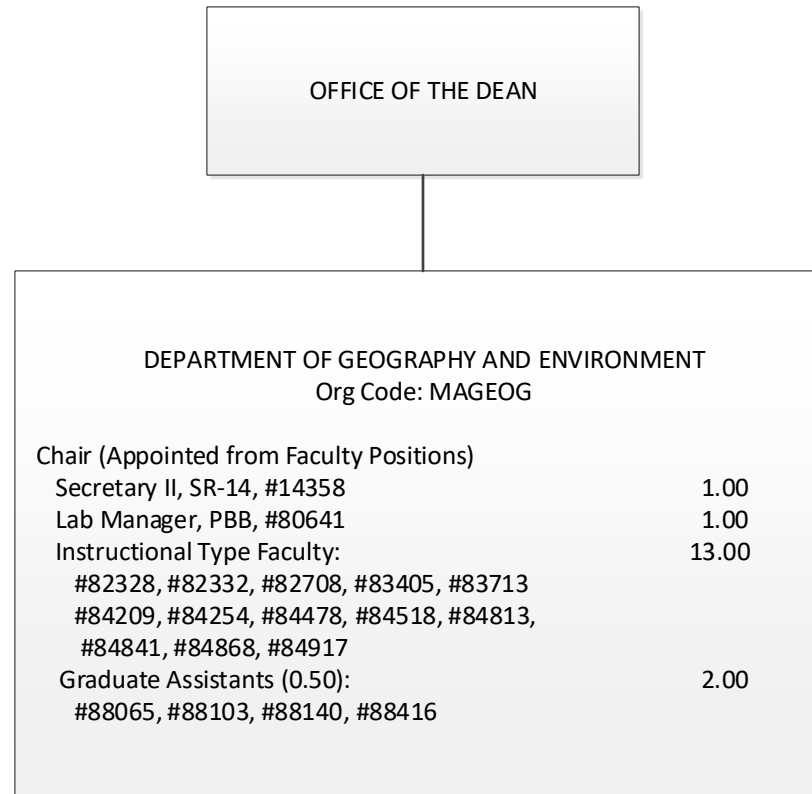
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General Funds:	21.25	1.00

STATE OF HAWAII  
 UNIVERSITY OF HAWAII  
 UNIVERSITY OF HAWAII AT MANOA  
 OFFICE OF THE PROVOST  
 COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF ETHNIC STUDIES**  
 ORGANIZATIONAL CHART  
 CHART IV-D

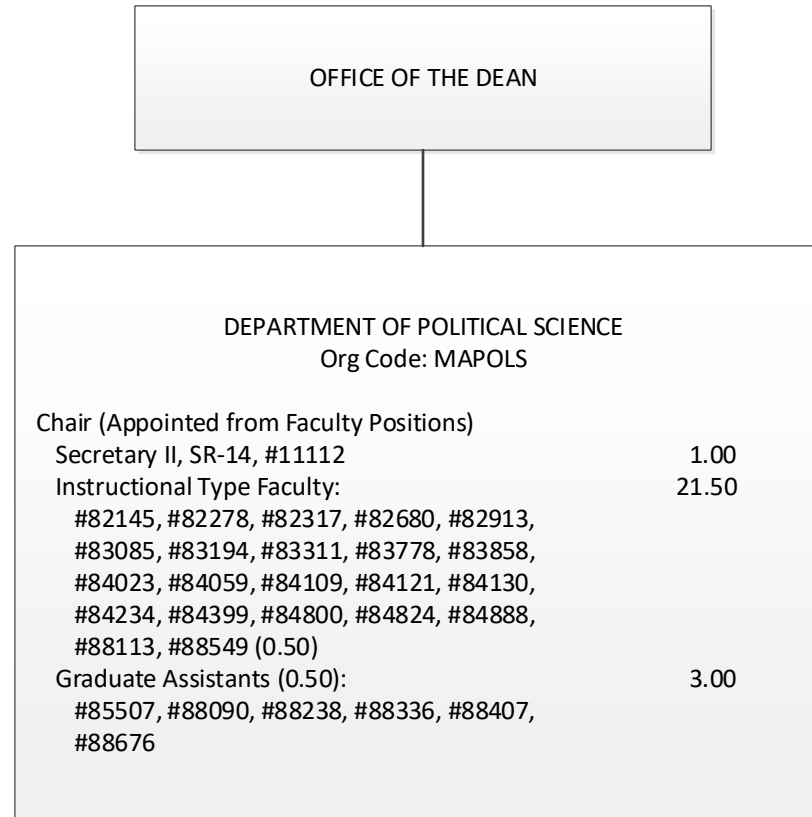


<b>CHART TOTAL:</b>	<b>PERM</b>	<b>TEMP</b>
General Funds:	11.00	0.50

STATE OF HAWAII  
 UNIVERSITY OF HAWAII  
 UNIVERSITY OF HAWAII AT MANOA  
 OFFICE OF THE PROVOST  
 COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF GEOGRAPHY AND ENVIRONMENT**  
 ORGANIZATIONAL CHART  
 CHART IV-E



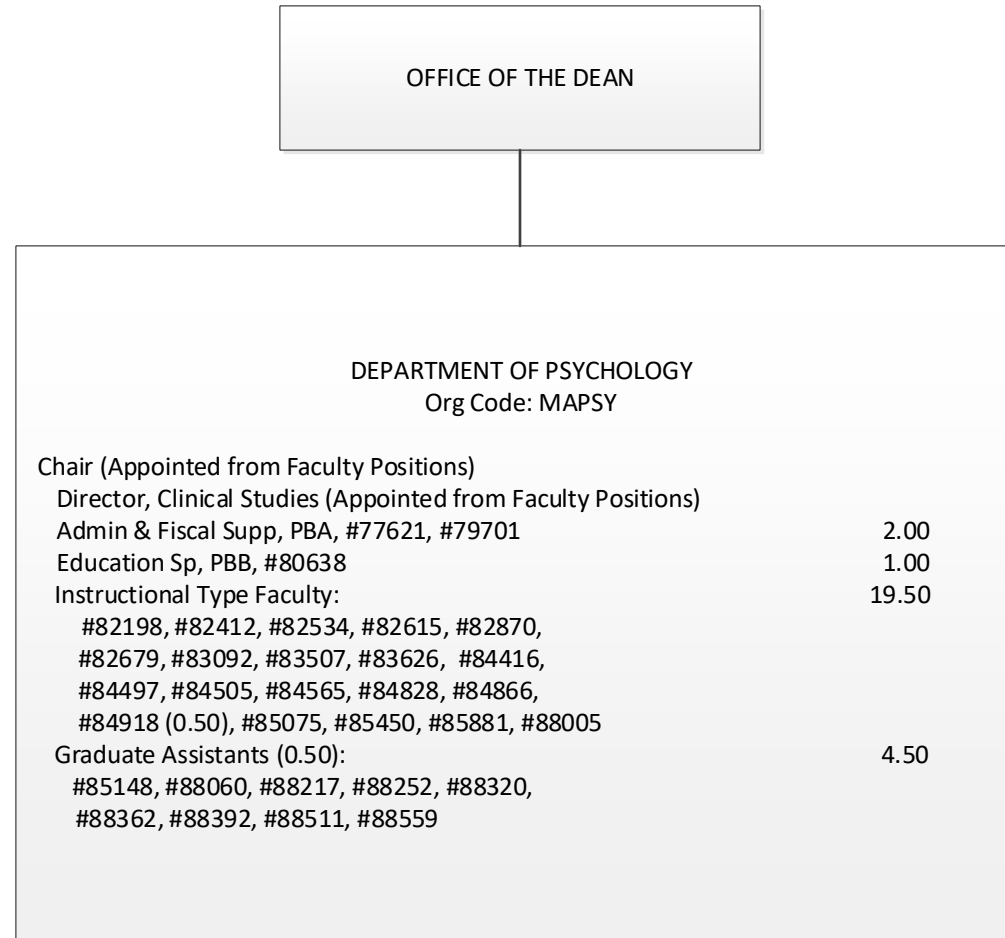
<b>CHART TOTAL:</b>	<b>PERM</b>	<b>TEMP</b>
General Funds:	17.00	--



STATE OF HAWAII  
 UNIVERSITY OF HAWAII  
 UNIVERSITY OF HAWAII AT MANOA  
 OFFICE OF THE PROVOST  
 COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF POLITICAL SCIENCE**  
 ORGANIZATIONAL CHART  
 CHART IV-F

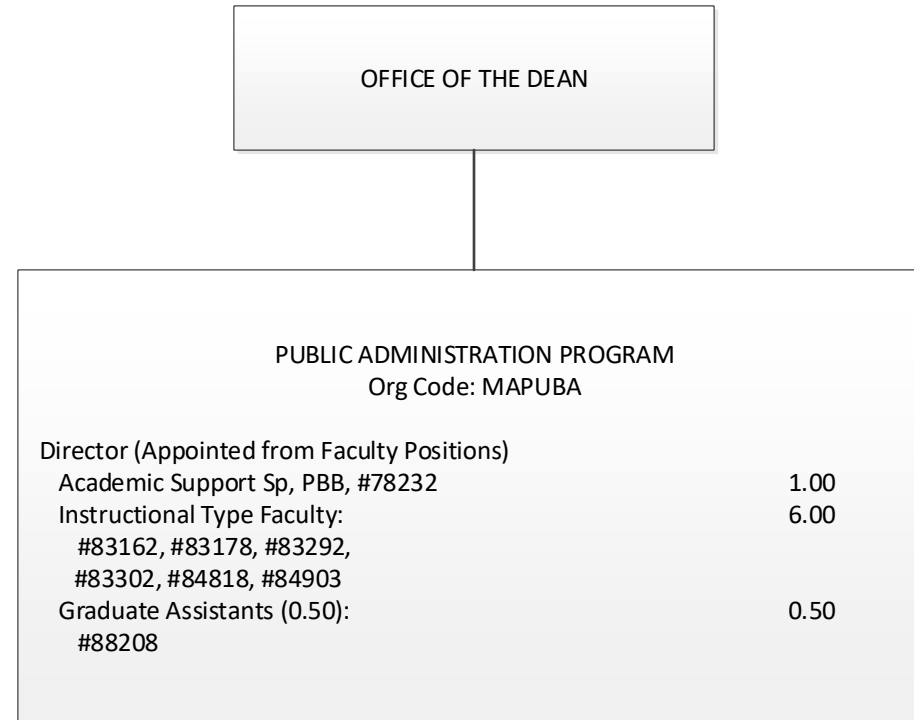
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General Funds:	25.50	--

STATE OF HAWAII  
 UNIVERSITY OF HAWAII  
 UNIVERSITY OF HAWAII AT MANOA  
 OFFICE OF THE PROVOST  
 COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF PSYCHOLOGY**  
 ORGANIZATIONAL CHART  
 CHART IV-G



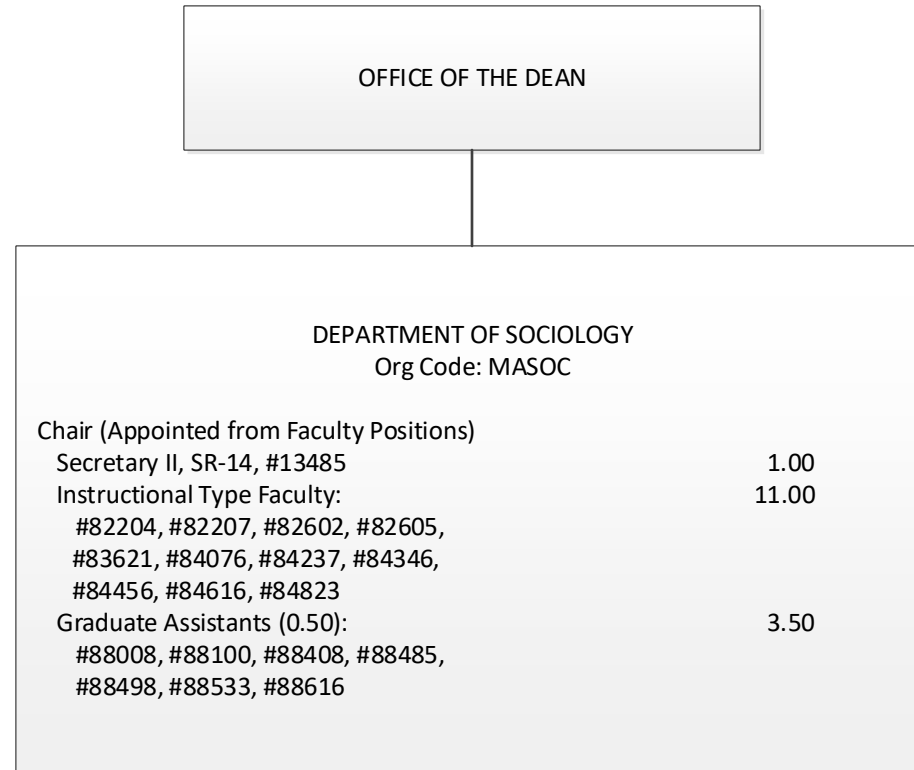
<b>CHART TOTAL:</b>	<b>PERM</b>	<b>TEMP</b>
General Funds:	27.00	--

STATE OF HAWAII  
UNIVERSITY OF HAWAII  
UNIVERSITY OF HAWAII AT MANOA  
OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**PUBLIC ADMINISTRATION PROGRAM**  
ORGANIZATIONAL CHART  
CHART IV-H



<b>CHART TOTAL:</b>	<b>PERM</b>	<b>TEMP</b>
General Funds:	7.50	--

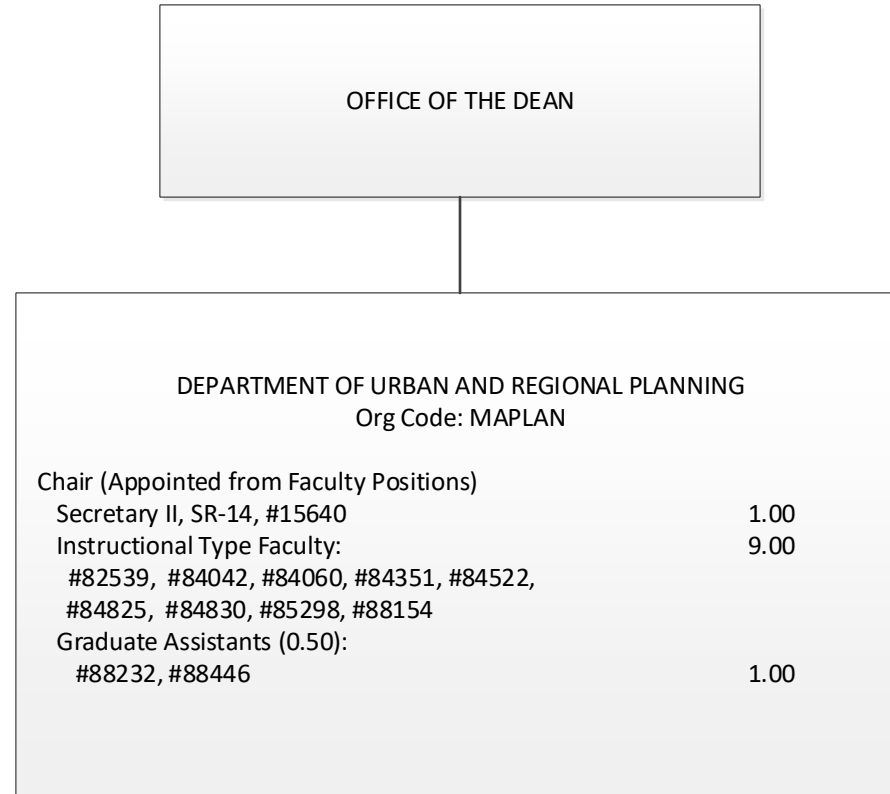
STATE OF HAWAII  
UNIVERSITY OF HAWAII  
UNIVERSITY OF HAWAII AT MANOA  
OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF SOCIOLOGY**  
ORGANIZATIONAL CHART  
CHART IV-I



<b>CHART TOTAL:</b>	<b>PERM</b>	<b>TEMP</b>
General Funds:	15.50	--

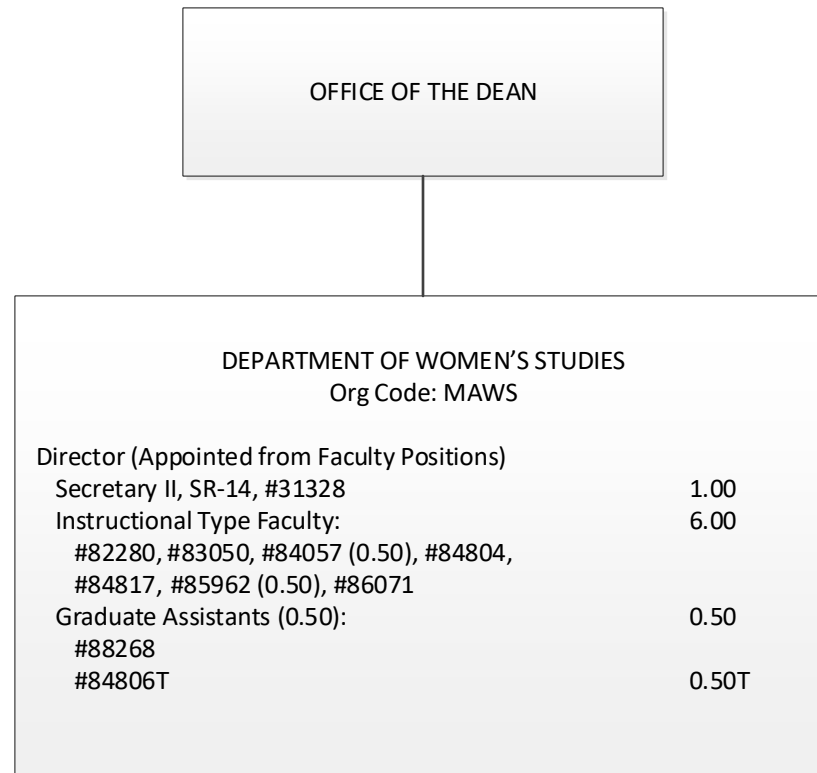


STATE OF HAWAII  
UNIVERSITY OF HAWAII  
UNIVERSITY OF HAWAII AT MANOA  
OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF URBAN AND REGIONAL PLANNING**  
ORGANIZATIONAL CHART  
CHART IV-J



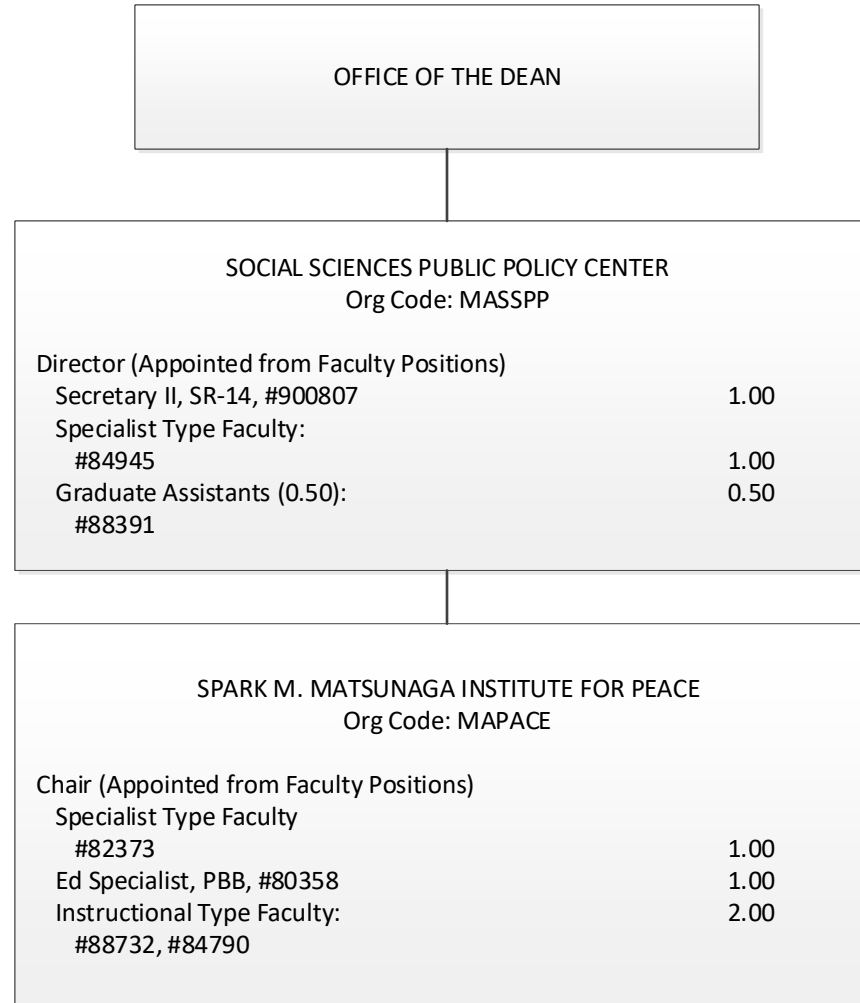
<b>CHART TOTAL:</b>	<b>PERM</b>	<b>TEMP</b>
General Funds:	11.00	--

STATE OF HAWAII  
UNIVERSITY OF HAWAII  
UNIVERSITY OF HAWAII AT MANOA  
OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF WOMEN'S STUDIES**  
ORGANIZATIONAL CHART  
CHART IV-K



<b>CHART TOTAL:</b>	<b>PERM</b>	<b>TEMP</b>
General Funds:	7.50	0.50

STATE OF HAWAII  
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 OFFICE OF THE PROVOST  
 COLLEGE OF SOCIAL SCIENCES  
**SOCIAL SCIENCES PUBLIC POLICY CENTER**  
 ORGANIZATIONAL CHART  
 CHART IV-L



<b>CHART TOTAL:</b>	<b>PERM</b>	<b>TEMP</b>
General Funds:	6.50	--

STATE OF HAWAII  
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OFFICE OF THE PROVOST  
**COLLEGE OF SOCIAL SCIENCES**

FUNCTIONAL STATEMENT

**OFFICE OF THE DEAN – Org Code: MADNSS**

The Office of the Dean plans, coordinates, and directs the academic, personnel, budget, and computer affairs of the College. Organizes and coordinates support component, including staff supervision, advancement, and grievance and litigation. The Office also has administrative oversight of the units within the college (see below).

Other functions of the Office include the following:

- Articulates and conveys to faculty, staff, students and others the College's basic values, directions and goals, and develops and implements policies governing the activities of the College.
- Guides and oversees the College's governance system, to ensure effective operation and equal access by all members of the College community.
- Manages day-to-day College operations and activities, and represents the College within the University and to the Hawaii community at large.
- Participates with Deans of the College of Arts, Languages, and Letters, and the College of Natural Sciences in the Council of Arts and Sciences Deans, a body which is responsible for the planning and coordination of the Colleges of Arts and Sciences programs.
- Administers academic departments, programs, school and institutes in the College of Social Sciences.

1. Anthropology (department)
2. Communications (school)
3. Economics (department)
4. Ethnic Studies (department)
5. Geography and Environment (department)
6. Political Science (department)
7. Psychology (department)
8. Public Administration (program)
9. Social Science Research Institute
10. Sociology (department)
11. Social Sciences Public Policy Center
12. Urban and Regional Planning (department)
13. Women's Studies (department – rev 12/11)

STATE OF HAWAII  
UNIVERSITY OF HAWAII  
UNIVERSITY OF HAWAII AT MANOA  
OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**SUPPORT SERVICES**

FUNCTIONAL STATEMENT

**SUPPORT SERVICES – Org Code: MASPSS**

This office is responsible for the administrative support functions for the academic departments, programs, school and institutes in the College of Social Sciences in the areas including budget development and execution, personnel, fiscal, curriculum planning, computer affairs and project. Provides specialized learning spaces and educational resources, including computer labs and Digital Studios, and related equipment.

**ADMINISTRATIVE SERVICES – Org Code: MAASSS**

This unit provides fiscal, personnel and administrative support to departments, programs, school and institutes in the College of Social Sciences.

**ADVISING, CIVIC & COMMUNITY ENGAGEMENT IN THE SOCIAL SCIENCES (ACCESS) – Org Code: MASASS**

This unit is focused on academic advising and engagement. This is in keeping with the College's deep commitment to undergraduate education and providing meaningful learning experiences to our students. Targeted, student-centered advising combined with an expansion of experiential learning opportunities are directly in line with goals stated in the University of Hawai'i at Mānoa 2011-2015 Strategic Plan and consistent with the learning outcomes developed by the Association of American Colleges and Universities LEAP (Liberal Education and America's Promise) initiative and adopted by the Mānoa Faculty Senate, i.e., integrative learning, collaborative assignments, and global and community-based learning that combine to foster deep learning which goes far beyond content mastery.

The Advising, Civic & Community Engagement in the Social Sciences (ACCESS) provides the infrastructure for professional staffing to ensure services are streamlined.

Functions of the Advising, Civic & Community Engagement in the Social Sciences (ACCESS) includes: recruitment; insuring the continual application of academic policies and procedures; assisting students with admittance/transfer/declaration; identifying various educational opportunities, e.g., internships, practicums, research, study abroad, civic engagement, etc.; conduct continual assessment of the undergraduate experience in the College to initiate appropriate improvements; assisting students in developing educational plans (academic with extracurricular); providing guidance in course selection in keeping with the student's interests, values and abilities; developing advising materials and programs; explaining general education and major requirements; identifying options for students to satisfy degree requirements; identifying the educational and career options appropriate for each student and assisting with the analysis of each option, including possible outcomes and their implications; monitoring student progress; assisting students with registration; auditing student records; processing administrative paperwork; overseeing academic actions and mandatory advising for at-risk students; processing and certifying students for graduation; assisting with certification for Financial Aid, VA, ROTC; maintains accurate records (including electronic records) of interactions with each student; coordinate entrance and exit surveys for declared majors, and enter and analyze these data, and maintain a database; coordinate communications to the students regarding registration and academic probation; act as a liaison with the community colleges to assist in recruiting and assisting transfer students into the major; serve as resource for faculty/staff for undergraduate issues and problem solving; work with departments and undergraduate chairs to discuss new

## CURRENT

initiatives that will enhance their Undergraduate Programs; and develop and maintain an alumni database.

STATE OF HAWAII  
UNIVERSITY OF HAWAII  
UNIVERSITY OF HAWAII AT MANOA  
OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**SOCIAL SCIENCE RESEARCH INSTITUTE**

FUNCTIONAL STATEMENT

**OFFICE OF THE DIRECTOR - MASSRI**

The Office of the Director oversees the research programs of the Social Science Research Institute (SSRI) and the sponsored research enterprise in the College of Social Sciences (CSS). The Office of the Director provides leadership in promoting sponsored research on social, behavioral, economic, and environmental issues and collaborates with instructional and research units within the College and across campus to foster excellence in research. The Director of SSRI is responsible for the programmatic direction of the Institute, serves as the head of sponsored research in the Institute and College, conducts research, and serves as the chief advisor to the Dean of the CSS in these areas.

**FISCAL SERVICES – MAASRI**

As the sponsored research unit of the CSS, the Office of the Director is also responsible for fiscal and administrative management of all research and training grants and contracts in the College. Fiscal/administrative responsibilities include proposal review and coordination, procurement, personnel, inventory, reports, budget management and monitoring, compliance oversight, management of the College's Research and Training Revolving Funds and other intramural funds, and consultations to the College's faculty and staff on grants management.

**ECONOMIC RESEARCH ORGANIZATION (UHERO) - MARSRI**

The University of Hawaii Economic Research Organization (UHERO) conducts rigorous, independent economic research on the people, environment, and economies of Hawai'i and the Asia Pacific region. Dissemination of research results help inform public and private sector decision making that impact Hawai'i's citizens, policymakers, business and community organizations who make daily choices that impact social welfare, the environment, and prospects for sustainable economic development.

**CENTER FOR YOUTH RESEARCH - MAYRRI**

The Center for Youth Research conducts research using a science-practitioner model to integrate research and service/intervention targeting at-risk youth in Hawaii. Youth-related research areas include juvenile justice, delinquency, substance abuse, suicide prevention, and youth violence. The CYR is also involved in policy and program development and in the evaluation of youth programs. The CYR focuses on social and cultural issues affecting youth and advises youth-service agencies on incorporating this information in program planning and decision-making to improve the lives of youth in Hawaii.

**TELECOMMUNICATIONS AND SOCIAL INFORMATICS (TASI) RESEARCH PROGRAM/PACIFIC HEALTH INFORMATICS AND DATA CENTER (PHIDC) - MAPSAT**

The TASI/PHIDC program conducts sponsored interdisciplinary and applied research on social informatics, information technology, communication and education application and experiments in Hawaii and the Pacific Islands region. Research areas include information and communication technology (ICT), policy, regulation, and development; telehealth and health information technologies. Other interdisciplinary areas of inquiry include distance learning, disaster management and humanitarian assistance in organizations and society. This program undertakes community services relating to ICT systems, services, policies, and applications.

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OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF ANTHROPOLOGY**

FUNCTIONAL STATEMENT

**DEPARTMENT OF ANTHROPOLOGY – Org Code: MAANTH**

The Department of Anthropology offers degrees in B.A., M.A. and Ph.D., as well as an MA track in Applied Archaeology that trains professional archaeologists for careers in historic preservation and cultural resource management in Hawaii and the Pacific. Faculty and students also participate actively in numerous certificate programs including Historic Preservation, Museum Studies, International Cultural Studies, and others.

The Department offers training in three major subfields of anthropology: cultural anthropology, archaeology, and biological anthropology. In addition, the program's specialization in the study of Asian and Pacific regions, including Hawai'i and the U.S. prepares students for a variety of careers concerned with intercultural and international relations. Faculty and graduate students are involved with teaching, advising, and cooperative research in all of the centers for area studies in the School of Pacific and Asian Studies.

Our undergraduate curriculum is not designed solely for majors, but attracts students from across the University. This service begins with the UH Mānoa general education core courses, including those designated in the Foundations (Multi-Cultural and Global Perspectives), Diversification (Social Sciences, Humanities, Biological Science, Physical Science), and Focus (Hawaiian, Asian, and Pacific Issues) areas. A significant number of anthropology majors go on to study for graduate degrees and professional careers applying anthropological skills.



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OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**SCHOOL OF COMMUNICATIONS**

FUNCTIONAL STATEMENT

**SCHOOL OF COMMUNICATIONS – Org Code: MACOMS**

Under the College of Social Sciences, the School of Communications shares the missions of excellence of scholarship in teaching, research, application, and service. The school develops and teaches curriculum leading to undergraduate degrees in Journalism and Communication, and graduate degrees in Communication.

Major Functions of the School:

- Offers instruction leading to the Bachelor of Arts degree in Journalism.
- Offers instruction leading to the Bachelor of Arts degree in Communication.
- Offers instruction leading to the Master of Arts degree in Communication.
- Offers instruction leading to the Doctor of Philosophy degree in Communication and Information Science, an interdisciplinary program in collaboration with Information and Computer Science, Decision Sciences, and Library and Information Sciences.
- Conducts international fellowship program in Journalism Education for journalists from the People's Republic of China.
- Conducts an annual Carol Burnett Fundraiser event for program in Responsible Journalism Ethics.
- Conducts an annual outreach program in Journalism Education for high school students.
- Provides media training in partnership with the College IT and digital media instructional support.

Major Functions of the Faculty:

- Develop new and innovational curriculum and pedagogy that reflects the latest advancements in knowledge in the field.
- Conduct or participate in research initiatives that advance the fundamental knowledge in Communication and Journalism.
- Maintain contact with other researchers worldwide, keep abreast with current literature and incorporate state-of-the-art developments into research agendas.
- Provide academic advising and career counseling to all Communication and Journalism majors, and research guidance to graduate students in the School and other University units.
- Consult, and often collaborate with, faculty in other University units in instruction and research in Communication and Journalism.
- Consult, and often collaborate with, Communication and Journalism professionals in developing training programs and undertaking projects.
- Develop criteria for and participate in peer review process for professional development.

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- Participate in other academic or educational activities of the College and University as appropriate.
- Participate in the governance of the School, the College and the University.

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OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF ECONOMICS**

FUNCTIONAL STATEMENT

**DEPARTMENT OF ECONOMICS – Org Code: MAECON**

The Department of Economics is an academic department offering B.A., M.A. and Ph.D. degrees in economics within an integrated research and education program for both undergraduate and graduate students under the direction of a faculty engaged in funded and unfunded research projects and extensive outreach activities.

STATE OF HAWAII  
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OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF ETHNIC STUDIES**

FUNCTIONAL STATEMENT

**DEPARTMENT OF ETHNIC STUDIES – Org Code: MAES**

The Ethnic Studies Department is an interdisciplinary unit with emphasis on undergraduate education. It was founded in 1970 with a mandate to provide a research, institutional and community service unit which integrated the concerns of race, ethnicity and class. The focus is on Hawaii, with its rich legacy of multiethnic heritages. The research, teaching, and service components, however, also involve the United States and comparative studies of societies around the globe.

Ethnic Studies has developed a unique academic presence at Mānoa. It is the only unit whose concentration is wholly upon race and ethnic relations, both in Hawaii and the U.S., as well as comparative studies of groups around the world. The Ethnic Studies Department is also unique in that it maintains a research and teaching philosophy emphasizing praxis: the application of intellectual theories to the complex programs in our local communities.

This includes being committed to an ongoing interaction with local communities, through civic engagement and service learning, on the basis of mutual respect and a two-way exchange of learning and information. We have also continued to engage undergraduates as teaching assistants in our classes to provide peer instruction, a program has produced outstanding "publicly oriented" citizens in a variety of fields including politics, law, labor, education, business, culture, and human services.

Our faculty has special expertise in the history of Native Hawaiians, Japanese, Chinese, Filipinos, African Americans, Native Americans and Caucasians; ethnic and race relations in the United States; political economy and ethnic issues in the Middle East, North America, and the Pacific Islands, and offers courses and conducts research in these areas.

**CENTER FOR ORAL HISTORY - MAOHRI**

The Center for Oral History collects, preserves, and disseminates life history data from segments of the Hawaiian community using oral history methodology. Statewide objectives include: (a) research, conduct, and disseminate life history interviews with individuals on social issues and other topics related to Hawaii's history; (b) publish transcripts, books, articles, videos, and newsletters on COH research; (c) train individuals and groups in the community on oral history methodology; (d) present lectures to the general community on topics relating to oral history and local Hawaii history; and (e) serve as resource clearinghouse for oral history activity statewide.

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OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF GEOGRAPHY AND ENVIRONMENT**

FUNCTIONAL STATEMENT

**DEPARTMENT OF GEOGRAPHY AND ENVIRONMENT– Org Code: MAGEOG**

Under the auspices of the College of Social Sciences, the Department of Geography and Environment's mission is to create, examine critically, preserve, and disseminate the discipline's knowledge, wisdom and integrating insights. Provides undergraduate and graduate instruction; conducts sponsored and unsponsored research in areas of human and cultural geography, physical and environmental geography, and geo-technologies; and provides consultation services to an array of institutions, public, private, or governmental.

**Instruction**

- The Chair and faculty plan, develop and implement curricula and courses leading to: Bachelor of Arts degree in Geography, Graduate Ocean Policy Certificate, Master of Arts degree in Geography, Doctor of Philosophy in Geography.
- Provide service courses for students from other departments in the College of Social Sciences, and other colleges in the University.
- Provide academic advising and related career counseling to undergraduate, graduate, and unclassified students.

**Research**

- Plan, develop and conduct sponsored and unsponsored research projects to advance knowledge in areas of human and cultural geography (economic geography, food and agriculture, marine conservation, political ecology, political geography, social theory, and urban geography), physical and environmental geography (biogeography, climatology, geomorphology, environmental impact assessment, hydrology, coastal and water resource systems), and geo-technologies (computer cartography, geographical information systems [GIS], and remote sensing).
- Network with and develop collaborative relationships with other researchers and professionals within Hawaii, nationally and internationally to create new knowledge and conduct joint research endeavors in areas of mutual benefit.
- Supervise the research of undergraduate students, and graduate students conducting MA thesis and PhD dissertation projects.
- Publish new knowledge in the form of peer-reviewed articles written in journals, monographs, scholarly and professional books, chapters in scholarly and professional books, proceedings, policy papers, and technical and project reports for clients of applied research.
- Present papers at scholarly meetings, and publication of associated abstracts of those presentations, and hearings and presentation of the results of applied research to interested groups.

**Service and Application**

- Share our knowledge through unpaid consulting activities, and respond in various ways to a variety of geographically related queries.
- Provide geographic source information, data, maps, GIS and remote sensing data to the public, private sector, and governmental agencies.
- Provide valuable services to the community at various levels, within the College, University, State and their individual professional communities. We play a key role in the peer review process for journals and books, and for grant reviewing. Additionally, we organize conferences, hold regional, national or international professional offices, and conduct government commissions.
- Participate in the governance of the Department, the College, the University of Hawaii at Manoa, and the University System as a whole.
- Participate in other appropriate academic and educational activities of the College, the University of Hawaii at Manoa, and the University System as a whole.

STATE OF HAWAII  
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OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF POLITICAL SCIENCE**

FUNCTIONAL STATEMENT

**DEPARTMENT OF POLITICAL SCIENCE – Org Code: MAPOLS**

The Department of Political Science offers programs of study leading to degrees at the undergraduate, master's and doctoral levels. The department provides instruction in the areas of American Politics, Hawaii Politics, International Relations, Comparative Politics, Law and Society, Indigenous Politics and Future Studies. Political Science faculty conducts both sponsored and unsponsored research in the aforementioned areas, focusing on the Asia-Pacific region. Among the major sponsors/funders of research are the National Science Foundation, the Japan Foundation, the Ford Foundation, the Mellon Foundation, and the Korea Foundation. Political science graduates enter numerous professions including journalism, foreign service, social services, government, law, law enforcement, teaching, civil service, business, librarianship and research.

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UNIVERSITY OF HAWAII AT MANOA  
OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF PSYCHOLOGY**

FUNCTIONAL STATEMENT

**DEPARTMENT OF PSYCHOLOGY – Org Code: MAPSY**

Provides instruction at the graduate and undergraduate levels in psychological topic areas, methodology, statistics, and history, including general education and courses for majors; conducts sponsored and unsponsored research in the major areas of Psychology; provides clinical training intended to lead to licensure for Ph.D. degree recipients; supports the dissemination and application of psychological knowledge to benefit the public; provides consultation and clinical service to the field, to schools, and to the general public.

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OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**PUBLIC ADMINISTRATION PROGRAM**

FUNCTIONAL STATEMENT

**PUBLIC ADMINISTRATION PROGRAM – Org Code: MAPUBA**

The Public Administration Program is a graduate level academic program within the College of Social Sciences. Its mission is to educate individuals to play leadership roles in whatever positions they occupy in the public sector, non profit sector, and civil society. Through its research and applied scholarship, the program also strives to increase the capacity of organizations to meet their public purposes. The program emphasizes interdisciplinarity in its faculty and in its curriculum; the application of scholarly knowledge to public issues; carefully designed learning environments; and close bonds among and between students, practitioners and faculty. The student population is intentionally diverse and comes from the Islands, the Asia-pacific region, and the U.S. Mainland. The program is actively engaged with Hawaii's public institutions, and its work significantly includes Asia and the Pacific.



STATE OF HAWAII  
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OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF SOCIOLOGY**

FUNCTIONAL STATEMENT

**DEPARTMENT OF SOCIOLOGY – Org Code: MASOC**

The department provides graduate and undergraduate instruction; conducts sponsored and non-sponsored research into topics of social relevance with a primary focus on Comparative Asian Societies, Criminology, Medical Sociology, and Race and Ethnic Relations; and, provides community service and consultation to state government and private non-profit organizations. The Department performs its functions in collaboration with other Social Science Departments, other University of Hawaii at Manoa Departments and Programs, Community Colleges, International Agencies, Universities and Programs, State and Federal agencies, and Agencies of the City and County of Honolulu.

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OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF URBAN AND REGIONAL PLANNING**

FUNCTIONAL STATEMENT

**DEPARTMENT OF URBAN AND REGIONAL PLANNING – Org Code: MAPLAN**

The Department of Urban and Regional Planning (DURP) offers the Master of Urban and Regional Planning (MURP) degree, a Ph.D. in Urban and Regional Planning, a Certificate in Disaster Management and Humanitarian Assistance, a Certificate in Planning Studies and a Professional Certificate in Urban and Regional Planning as well as a limited number of undergraduate courses. The Department emphasizes theory, methodology and practice in the following areas: community planning and social policy; environmental planning and natural resource management; urban and regional planning in Asia and the Pacific; and land use, transportation and infrastructure planning. DURP faculty and students engage in both funded and unfunded research on environmental issues, sustainability, policy research on urban issues in Asia, transportation, important agricultural lands, climate change, and natural resources management in Hawaii, the Pacific and Asia. Department faculty also provides professional planning services to communities, non-profit organizations, local and state agencies and international organization and foundations.

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OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF WOMEN'S STUDIES**

FUNCTIONAL STATEMENT

**DEPARTMENT OF WOMEN'S STUDIES – Org Code: MAWS**

The Department of Women's Studies is an academic entity that offers an interdisciplinary transnational feminist approach to the study of gender issues. The purpose of the department is to provide a rigorous and integrated academic experience for students interested in feminist research and teaching, giving them a coherent program of study in contemporary scholarship with a special emphasis on Asia-Pacific and Hawaii. With a faculty trained in a variety of fields, the program is a productive research unit that investigates gender as it intersects with race, class, sexuality, and other vectors of power in shaping the study of history, psychology, anthropology, economics, sociology, political science, philosophy, literature, law, and biology.

Functions of this department include:

- Provide educational and training opportunities for both undergraduate and graduate students in the field of gender studies.
- Conduct research, public service and disseminate studies in the field of gender studies.
- Serve the community by addressing issues concerning gender in the Asia-Pacific region.

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OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**SOCIAL SCIENCES PUBLIC POLICY CENTER**

FUNCTIONAL STATEMENT

**SOCIAL SCIENCES PUBLIC POLICY CENTER – Org Code: MASSPP**

The Social Sciences Public Policy Center is an academic center within the College of Social Sciences focused on enhancing the quality of community life through instruction, non-partisan research and civic engagement designed to encourage community-based policy dialogs. The Center is aligned with the University's strategic plan to engage multi-disciplinary elements of the U.H. system and diverse communities to provide educational initiatives for students, (e.g. the Graduate Certificate in Public Policy and opportunities to work on grants and contracts); conduct research and facilitate and support community collaborations and networks. More specifically, it builds on the college's existing research strengths, collaborates across disciplines and provides the administrative leadership, support and infrastructure to facilitate strong partnerships within the university and with public and private sector partners. Two instructional positions (two tenured positions) teach in the Public Administration Program and Social Sciences Public Policy Center and are split funded (50% FTE). For tenure purposes these two positions are reflected under the Public Administration Program. A limited term specialist position has been converted to a tenure track specialist position.

**FUNCTIONS**

- To provide education and training opportunities in policy studies for both undergraduate and graduate students, promoting and developing effective and reflective practitioners and leaders in public policy and public affairs.
- To provide graduate students course work and internship opportunities to hone their skills in policy analysis by offering a Graduate Certificate in Public Policy.
- To conduct research, publish and disseminate studies and reports useful to policy makers so they can make sound policy decisions.
- To become a responsible repository and clearinghouse for data bases, information systems and other reference material critical to public policy analyses.
- To support and promote the programs of the Matsunaga Institute for Peace and Conflict Resolution (See MIPCR functional statement).

**SPARK M. MATSUNAGA INSTITUTE FOR PEACE – Org Code: MAPACE**

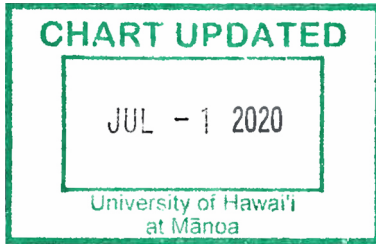
The Spark M. Matsunaga Institute for Peace and Conflict Resolution offers opportunities to link the fields of peace studies, human rights, and conflict resolution with public policy issues. It is aligned with the University's strategic plan to initiate learning centers that respond to society needs and, by design, focuses on interdisciplinary teaching and areas of inquiry. MIPCR offers a wide array of undergraduate, graduate and outreach college courses. It offers a Graduate Certificate in Conflict Resolution, a BA in Peace Studies and Conflict Resolution (through Interdisciplinary Studies) and a certificate in Peace Studies (equivalent to a minor). The Institute has built a reputation for leadership in dispute resolution and facilitation of community dialogs which provide student/faculty engagement in community-based problem solving. Inherently interdisciplinary and international in perspective, these programs encourage critical thinking and further the University's mission of expanding leadership in international affairs and advancing stable, peaceful, prosperous and democratic relations in the region (UHM Strategic Plan, 2002-2010, pp 8-9). MIPCR has two full time, tenured FTEs, one tenured track position which is split .50% with the Richardson School of Law, and one full time, tenure track specialist position.

## CURRENT

### FUNCTIONS

- To provide education and training opportunities for both undergraduate and graduate students, promoting and developing effective and reflective practitioners and leaders in conflict analysis, peacemaking, mediation, facilitation, human rights, and international dispute resolution.
- To provide opportunities for students to learn through practicum and internships with hands-on skills as the MIPCR works to resolve conflicts within the campus and in the broader community.
- To conduct and publish research in relevant fields, including alternative dispute resolution, culture and conflict resolution, war powers, international law, and human rights.
- To serve the community by providing educational forums, training programs, and conflict resolution services.

CURRENT



OFFICE OF THE PRESIDENT

OFFICE OF THE PROVOST

STATE OF HAWAII  
 UNIVERSITY OF HAWAII  
 UNIVERSITY OF HAWAII AT MĀNOA  
 OFFICE OF THE PROVOST  
**COLLEGE OF ARTS, LANGUAGES & LETTERS**  
 Organization Chart  
 Chart I

COLLEGE OF ARTS, LANGUAGES & LETTERS  
 OFFICE OF THE DEAN  
 Org Code: TBD

Dean, #89198	1.00
Secretary III, SR-16, #35527*	1.00
Associate Dean, #89023	1.00
Secretary III, SR-16, #21643	1.00
Academic Support, PBB (pending establishment)	
Associate Dean, #89260	1.00
Secretary III, SR-16, #35033	1.00
Info, Events & Publications, PBB (pending establishment)	
Program Specialist, PBB, #80485	1.00

<b>DEPARTMENT TOTAL:</b>	<b>PERM</b>	<b>TEMP</b>
General Funds:	415.75	19.00
Special Funds:	1.00	--

STUDENT ACADEMIC SERVICES  
 Org Code:MACLAD

Director (appointed from faculty)	
Secretary II, SR-14, #44055	1.00
Admin & Fiscal Support Specialist, PBA, #77514	1.00
Academic Advisor, PBB, #80719	1.00
Specialist Type Faculty:	3.00
#70060, #83818, #84379	

ADMINISTRATIVE SERVICES  
 Org Code: TBD

Admin Svcs Mgr, PBC, #80209	1.00
Admin Officer, PBB, #81871	1.00
Admin Svcs Mgr, PBC, #80828	1.00
Admin Officer, PBB:	3.00
#78625, #80498, #81228,	
Admin & Fiscal Supp Spec, PBB, #77715	1.00
Admin Officer, Senior, PBB, #81560*	1.00
HR Spec, PBB, #78313, #81110	2.00
HR Spec, PBA, #79811	1.00
HR Assistant IV, SR-11, #44609	1.00
IT Specialist, PBB, #79386	1.00
IT Specialist, PBA, #81388	1.00

INSTRUCTIONAL UNITS  
 Org Code: TBD  
 CHART II

- Academy for Creative Media
- Department of American Studies
- Department of Art & Art History
- Department of Asian Studies
- Department of Communicology
- Department of East Asian Languages & Literatures
- Department of English
- Department of History
- Department of Indo-Pacific Languages & Literatures
- Department of Languages & Literatures of Europe & the Americas
- Department of Linguistics
- Department of Music
- Department of Pacific Islands Studies
- Department of Philosophy
- Department of Religion
- Department of Second Language Studies
- Department of Theatre & Dance

SCHOOL OF PACIFIC & ASIAN STUDIES  
 Org Code: MACPAS  
 CHART III

- Center for Chinese Studies
- Center for Japanese Studies
- Center for Korean Studies
- Center for Okinawan Studies
- Center for Pacific Islands Studies
- Center for Philippine Studies
- Center for South Asian Studies
- Center for Southeast Asian Studies

CENTERS  
 Org Code: TBD  
 CHART IV

- Center for the Arts
- Center for Biographical Research
- Center for Interpretation & Translation Studies
- Center for Language & Technology
- Center for the Study of Human Language
- Mānoa Center for the Humanities & Civic Engagement
- Uehiro Academy for Philosophy and Ethics in Education

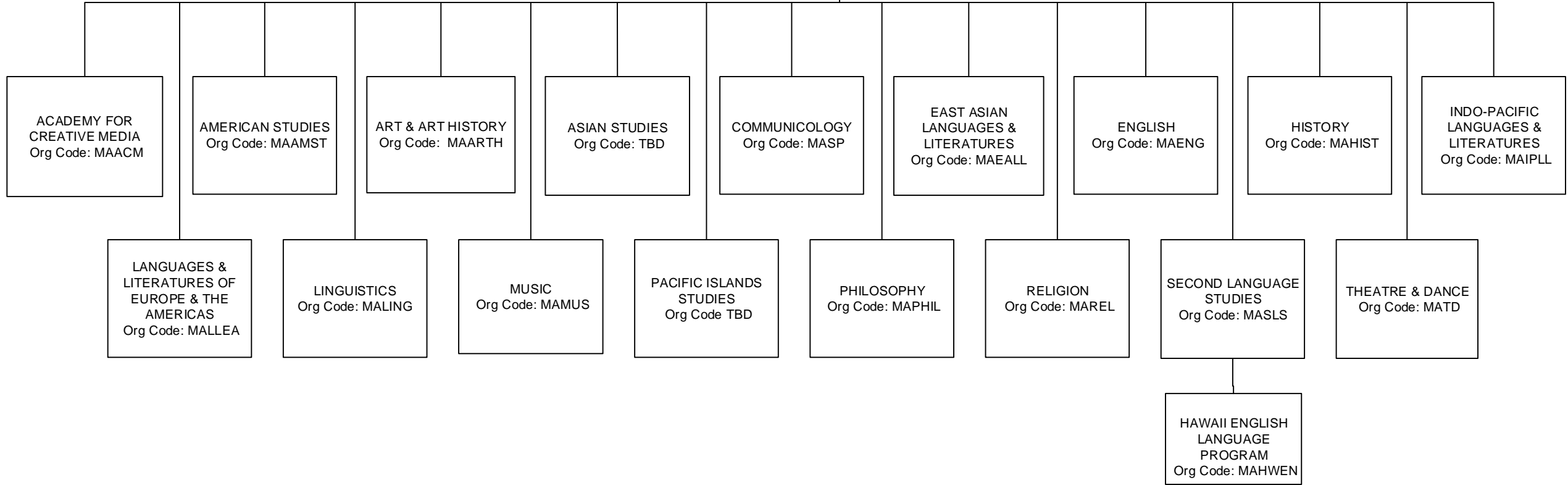
\* Pending redescription

<b>CHART TOTAL:</b>	<b>PERM</b>	<b>TEMP</b>
General Funds:	27.00	--

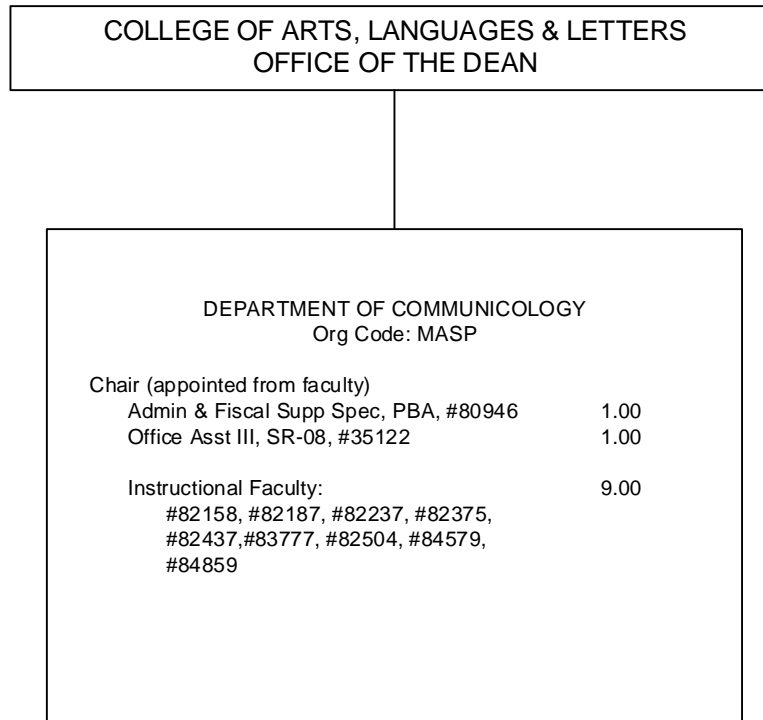
CURRENT

STATE OF HAWAII  
UNIVERSITY OF HAWAII  
UNIVERSITY OF HAWAII AT MĀNOA  
OFFICE OF THE PROVOST  
COLLEGE OF ARTS, LANGUAGES & LETTERS  
**INSTRUCTIONAL UNITS**  
Organization Chart  
Chart II

COLLEGE OF ARTS, LANGUAGES & LETTERS  
OFFICE OF THE DEAN



STATE OF HAWAI'I  
UNIVERSITY OF HAWAI'I  
UNIVERSITY OF HAWAI'I AT MĀNOA  
OFFICE OF THE PROVOST  
COLLEGE OF ARTS, LANGUAGES & LETTERS  
**DEPARTMENT OF COMMUNICOLOGY**  
Organization Chart  
Chart II-E





STATE OF HAWAI'I  
UNIVERSITY OF HAWAI'I  
UNIVERSITY OF HAWAI'I AT MĀNOA  
OFFICE OF THE PROVOST  
**COLLEGE OF ARTS, LANGUAGES & LETTERS**

FUNCTIONAL STATEMENT

**OFFICE OF THE DEAN–Org Code: TBD**

The Office of the Dean of the College of Arts, Languages & Letters directs and coordinates the activities, research, curricula and course development, program evaluation, student academic services, personnel and budget affairs of the College and its ancillary support components including budget management, program management, staff supervision, recruitment and development, community relations, grievance and litigation, and travel. The College is committed to innovative research, scholarship, excellence in teaching and engagement with the community.

The role of the college is to implement the mission statement of the university, which is:

- to provide all qualified people in Hawai'i an equal opportunity for high quality university education
- to create knowledge and gain insights through research and scholarship
- to preserve and contribute to the artistic and cultural heritage of the community
- to provide public service through the dissemination of current and new ideas and techniques.

The college serves two broad constituencies: (1) students seeking general education subjects within and beyond the arts and sciences "Core" and (2) undergraduate and graduate majors within our departments and in the Honors and Interdisciplinary Studies programs.

In concert with the role the college plays in implementing and enhancing state and university plans and in helping departments, faculty, staff, and students to reach their goals, our mission is:

- to support the university's specialization in Asia and the Pacific
- to reaffirm the centrality of the arts, humanities, languages, literatures, and area studies in higher education
- to help students adapt to rapid cultural and technological change
- to reassert the value of personal involvement in, and responsibility to, society
- to prepare students for meaningful positions in the economy of Hawai'i, the nation, and the Pacific and Asia regions.

Because of the university's geographical position, the college and its departments are unusually conscious of the importance of the nations and nations throughout the whole of the Pacific and Asia. The college is home to the School of Pacific and Asian Studies, a critical set of area-focused centers that provide interdisciplinary research, programming, and community outreach.

**ADMINISTRATIVE SERVICES –Org Code: TBD**

Administrative Services supports and assists the Dean and the College units in personnel and fiscal affairs, budget planning and preparation, facilities, resource allocation, space management, technology, and activities coordination.

**STUDENT ACADEMIC SERVICES – Org Code: MACLAD**

Student Academic Services administers and provides academic advising services for the College, which includes liaising with and supporting advising services in the individual departments. Services include educational planning; support for students who are academically at-risk; navigation and literacy of registration/degree audit system and other information resources; evaluation of eligibility for graduation; and connecting students with engagement opportunities such as study abroad programs, clubs, and others activities, which extend beyond the walls of the classroom. The Director coordinates the activities, personnel and budget affairs of the office.

**INSTRUCTIONAL UNITS--Org Code: TBD**

The College of Arts, Languages & Letters consists of the following 17 instructional departments:

**ACADEMY FOR CREATIVE MEDIA--Org Code: MAACM**

The academy emphasizes narrative, or storytelling, theories, skills and application across multiple platforms of digital media and within a context of cultural and aesthetic values. More than just a “film school,” ACM seeks to empower students to tell their own stories of Hawai‘i, the Pacific and Asia rather than have those stories told for them through a different cultural lens that is distant and often distorted. Major Academic Areas: digital cinema, animation, and critical studies.

Degrees offered: BA.

**DEPARTMENT OF AMERICAN STUDIES--Org Code: MAAMST**

Provide students with a strong foundation in critical thinking, independent research, and quality writing through an interdisciplinary analysis of American society, history, culture, and politics. With its unique emphasis on politics, race relations, cultural studies, and U.S. engagement with the larger Asia-Pacific region, UHM’s American Studies Department encourages students to examine the dynamic and diverse cultures of the United States in a global context. Major Academic Areas: American art, architecture, history, literature, religion, gender, race, cultural studies, performance studies, global studies, historic preservation, and museum studies.

Degrees offered: BA, MA, and PhD.

**DEPARTMENT OF ART AND ART HISTORY--Org Code: MAARTH**

The department is a comprehensive and diverse center for the study of visual art and art history, and the only master’s degree granting program in the visual arts in the region. Comprised of nine distinct but interrelated media programs as well as an art

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history program that specializes in the art of Asia and Hawai'i/Pacific, the department combines seasoned faculty expertise with state-of-the-art facilities. Major Academic Areas: art history, ceramics, drawing/painting, electronic art, fiber, glass, graphic design, photography, printmaking, and sculpture.  
Degrees offered: BA, BFA, MA, MFA.

### **DEPARTMENT OF ASIAN STUDIES--Org Code: TBD**

Asian Studies places the region we call Asia at the center of interdisciplinary inquiry, encompassing both historical and contemporary perspectives on subjects as diverse as (but not limited to) regional security, religious expression, globalization, and popular culture. We strive to create an environment in which rigorous, reflexive, critical and collaborative scholarship about Asia can thrive. The department is distinguished by its long-standing dedication to broadening the scope of Asian Studies. Students, faculty, courses, funding, and staff in Asian Studies are closely linked to the SPAS area centers. In addition to its degree programs, Asian Studies offers graduate Certificates in Asian Studies, Chinese Studies, Japanese Studies, Korean Studies, Philippine Studies, South Asian Studies, and Southeast Asian Studies. Major geographical areas: China, Japan, Korea, the Philippines, South Asia, Southeast Asia, and Inter-Asia.  
Degrees offered: BA and MA in Asian Studies; Master's in Asian International Affairs

### **DEPARTMENT OF COMMUNICOLOGY--Org Code: MASP**

The Communicology program focuses on research and education in communication processes and functions, strengthened and enriched by the cultural diversity of Hawai'i. Our students obtain a liberal education of considerable breadth and depth in regard to communication theory and research, and are afforded ample opportunity to develop their communicative knowledge and skills by applying theory in diverse settings. Major Academic Areas: human message processing, relational communication, social influence, and intercultural communication. Degrees offered: BA and MA.

### **DEPARTMENT OF EAST ASIAN LANGUAGES AND LITERATURES--Org Code: MAEALL**

The Department of East Asian Languages and Literatures is devoted to the teaching, research, and service activities of Chinese, Japanese, and Korean in language, linguistics, and literature. The Department is also home to the two federally-funded Flagship Programs (Chinese and Korean). It is the largest department of its kind nationally and offers a curriculum unparalleled in terms of breadth and depth. The objectives of the department include:

- To further knowledge in the field of East Asian Languages and Literatures
- To pursue new research in the linguistics, literatures, and pedagogies of East Asian languages
- To recruit and nurture students to foster new contributions and to expand the knowledge of linguistics, literatures, and pedagogies of East Asian languages

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- To train and nurture a new generation of educators and professionals in the languages, literatures, and cultures of East Asia.

Degrees offered: BA (Chinese, Japanese and Korean) and MA and PhD (East Asian Languages & Literatures)

### **DEPARTMENT OF ENGLISH--Org Code: MAENG**

The mission of the Department of English is to develop students' critical reading, writing, and creative skills through the study of various literatures in the English language, composition and rhetoric, and creative writing. In carrying out this mission, the Department places particular emphasis upon the diversity of cultures in Hawai'i, Asia, and the Pacific. Faculty members are committed to quality research and scholarship, public service, and exemplary teaching. Major academic areas include composition and rhetoric, creative writing, cultural studies in Asia and the Pacific, folklore studies, life writing, and literary studies.

Degrees Offered: BA, MA, and PhD.

### **DEPARTMENT OF HISTORY--Org Code: MAHIST**

History is a discipline that describes and explains human and natural change using archival documents, oral histories, material and intangible culture, digital data, and all other forms of verifiable documentation. By examining evidence to explain past events, historians establish precedent for our global contemporary world, and allow citizens to make evidence-based decisions for our present and future. History faculty are active researchers in the fields of Asian, Pacific, Hawaiian, U.S., European and World / Comparative history. UHM History has been a leader in the field of World History and offers significant strengths in Asian and Pacific History. At present UHM has the only department in North America to offer a PhD in Pacific History. Undergraduate majors are required to complete a capstone research project utilizing original historical sources.

Degrees offered: BA, MA and PhD.

### **DEPARTMENT OF INDO-PACIFIC LANGUAGES AND LITERATURES – Org Code: MAIPLL**

The Department of Indo-Pacific Languages and Literatures (IPLL) provides in-depth knowledge of the languages and cultures of Indo-Pacific countries that encompasses more than 25 percent of the Earth's population and an unusual diversity of peoples. The Department provides instruction in national languages of Southeast Asia, as well as classical and modern Indian languages. The department regularly teaches Arabic, Cambodian (Khmer), Chamorro, Filipino, Hindi/Urdu, Ilokano, Indonesian, Maori, Persian, Samoan, Sanskrit, Tahitian, Thai, Tongan, and Vietnamese.

Beyond language, the department offers courses in the literatures and cultures of the area, including literature in translation of South and Southeast Asia, and the Philippines. Opportunities are available for students to study abroad in certain areas, build a career in

international relations; provide service to the community in such fields as social work, public health, nursing, medicine, and law; perform research on Asia and the Pacific; and develop cross-cultural awareness and understanding in Hawai'i's multicultural environment.

**DEPARTMENT OF LANGUAGES AND LITERATURES OF EUROPE AND THE AMERICAS--Org Code: MALLEA**

The mission of the Department of Languages and Literatures of Europe and the Americas (LLEA) is to expand knowledge of the humanities through teaching and conducting research in the classical and modern languages, literatures, and cultures constituting the department's program. In both areas (teaching and research) LLEA offers a strong interdisciplinary approach that combines the study of language, literature, and linguistics with other forms of expressive culture in the specific geographical regions of Europe, Latin America, the United States, the Russian Far East, and parts of the Pacific Basin and Asia. The mission of LLEA supports UHM's Strategic Plan to strive for excellence in teaching, research, and public service, engage students in research and creative scholarship, and to deliver a modern, flexible, diverse, and multicultural curriculum supported by excellent teachers, classrooms, and information technology.

Degrees offered: BA (Classics, French, German, Russian, and Spanish) and MA (French and Spanish).

**DEPARTMENT OF LINGUISTICS--Org Code: MALING**

The Department of Linguistics was founded in 1963 as an active research and teaching unit dedicated to the scientific study of language. The faculty and students in the department are committed to understanding and explaining how language works - how it is acquired, how it is used, how it changes over time, how it is represented in the brain, and how threats to linguistic diversity can be addressed. It has special prominence in two areas: the study of documentation and conservation, especially of endangered/understudied languages, and experimental approaches to the study of human language. The Department has a special focus on the languages of the vast Austronesian family (which includes the indigenous languages of Polynesia, Micronesia, Melanesia, Indonesia, the Philippines, and Taiwan) and on the languages of Asia. In addition, the Department is committed to addressing the threat to human linguistic and cultural diversity that comes from language endangerment and language loss, especially in the Pacific, where there is an urgent need for appropriate grammars, dictionaries, language planning, and educational programs. The Language Documentation Training Center was established to assist native speakers in preserving under-documented languages.

Degrees offered: MA and PhD.

**DEPARTMENT OF MUSIC--Org Code: MAMUS**

A fully accredited member of the National Association of Schools of Music (NASM) featuring a faculty consisting of acclaimed performers, respected and noted composers, scholarly historians, innovative educators and a world-class ethnomusicology program.

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The department offers a blend of academic and practical instruction in Western music traditions and in the music of the Pacific region. Students are supported through a varied array of beginning to advanced non-Western ensembles as well as high quality Western music performance groups. Major Academic Areas: composition, piano, voice, instrumental, ethnomusicology, music education and musicology. Degrees offered: BA, BMus, MA, MMus, PhD.

### **DEPARTMENT OF PACIFIC ISLANDS STUDIES--Org Code: TBD**

The Department of Pacific Islands Studies (DPIS) offers undergraduate and graduate degrees as well as a Graduate Certificate in Pacific Islands Studies. Working closely with the Center for Pacific Islands Studies (CPIS), the Department offers innovative and interdisciplinary academic programs that give students a strong foundation in critical thinking, independent research, and interdisciplinary analysis. It focuses on Oceania, a region with rich and dynamic cultural, social, political, economic and environmental interactions with each other and with the rest of the world. Its courses provide an in-depth knowledge of Oceania and instructions on Pacific Islands languages. The Department promotes active, student-centered approaches to learning and encourages creativity in research and representation of Island issues. Its programs focus on contemporary regional issues, public policy and community development, and culture, art, and performance. Student engagement opportunities (service learning, internships, and study abroad) offer first hand interaction with issues of concern to Oceania and Pacific Islander communities.

Degrees offered: BA and MA.

### **DEPARTMENT OF PHILOSOPHY--Org Code: MAPHIL**

Since its founding in 1936, the mission of the Department of Philosophy has been to sustain programs that foster East-West comparative philosophy while offering a solid foundation in Western philosophy. The Department teaches, consolidates, and extends not only Western approaches to philosophy, but also the work of Asian philosophers and, approaches to philosophical issues that draw upon the diversity and the intermingling of traditions. Major Academic Areas: Western philosophy, Asian philosophy (Chinese, Japanese, Indian, South Asian Buddhist, Islamic), comparative philosophy, ethical theory, epistemology and philosophy of science, aesthetics, metaphysics, the history of philosophy, logic & reasoning, social & political philosophy, philosophy of law, and practical ethics.

Degrees offered: BA, MA and PhD.

### **DEPARTMENT OF RELIGION--Org Code: MAREL**

The department provides students the opportunity to learn about the histories, beliefs, discourses, and practices of the world's religions. The multi-cultural and multi-religious ethos of Hawaii allows students ready access to a diverse spectrum of the religious traditions that exist and are practiced here. At the undergraduate level, students are encouraged to gain a basic understanding of the concept of religion and to explore a

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broad spectrum of the world's religions. The graduate program focuses primarily on the religions of Asia and the Pacific and is designed to prepare students for study at the doctorate level as well as teaching of religion. Major Academic Areas: Multi-disciplinary studies of religions in Asia and the Pacific: comparative religion, history of religion, theory and philosophy of religion, textual studies of religion, ritual studies, visual religion, regional studies of religion (India, China, Japan, and Polynesia). Degrees offered: BA and MA.

### **DEPARTMENT OF SECOND LANGUAGE STUDIES--Org Code: MASLS**

The Department of Second Language Studies is committed to serving the educational and social needs of the highly diverse and multilingual State of Hawai'i, and to leading the world in the study of second, foreign, and heritage language learning, teaching, use, and analysis. This department was originally called the Department of ESL and was renamed the Department of Second Language Studies in 2000 to reflect its broader focus. The Department provides MA and PhD programs for second language acquisition researchers, language teachers, and other language professionals. Since 2011, it also started an undergraduate degree in Second Language Studies, an interdisciplinary program where students can engage with a wide range of theoretical and practical issues related to learning, using, and teaching second and foreign languages. The Department also runs two ESL programs: English Language Institute (ELI) and Hawaii English Language Program (HELP).

Degrees offered: BA, MA and PhD.

### **HAWAI'I ENGLISH LANGUAGE PROGRAM (HELP)--Org Code: MAHWEN**

Under the general direction of the Dean and the Chair of the Department of Second Language Studies, the Hawai'i English Language Program is a noncredit intensive English language development program. This program enables both immigrants and non-immigrants to improve their English abilities so that they can succeed in an environment where English is the medium of instruction at an American institution of higher learning. It also enables those in the professional and business fields to improve their abilities to communicate effectively in a variety of situations. HELP prepares students to successfully pass the Test of English as a Foreign Language (TOEFL), which is necessary for entry into a United States institution for higher education, and the Test of English for International Communication (TEIC), which is required for professional jobs in many countries.

### **DEPARTMENT OF THEATRE AND DANCE--Org Code: MATD**

The Department of Theatre and Dance offers a wider range of cultural performances and artistic studies than any other university in the world. The performing arts are a mirror with which to reflect society; we train our Students to gain insight and compassion through the study of wide array of cultural offers, with Asian, Western and Hawaiian performance sharing our classrooms and stages. Especially important are those connections between classroom and stage, between studying forms of theatre and dance

## CURRENT

and then experiencing those forms in performance; we facilitate in-depth connections throughout the world as performers, educators, administrators and researchers. Major Academic Areas: Theatre—Asian, Hawaiian and Western (Acting, Directing, History, Theory), Playwriting, Design, TYA (Theatre for Young Audiences), Performance Studies. Dance—history, anatomy, notation, movement analysis, and pedagogy; performance of modern, ballet and Asian and Pacific dance forms; choreography; dance education; culture and performance studies.

Degrees offered: BA, BFA, MA, MFA (Dance) and BA, MA, MFA and PhD (Theatre).

### **SCHOOL OF PACIFIC AND ASIAN STUDIES--Org Code: MACPAS**

The School of Pacific and Asian Studies (SPAS) coordinates and promotes resources in Pacific and Asian Studies throughout UHM, supports faculty and student development, research and publication in these areas, and serves the educational and cultural interests of the people of the State of Hawai'i by promoting a deeper understanding of our Pacific and Asian heritage. SPAS is composed of 8 area centers with faculty from the Departments of Asian Studies and Pacific Islands Studies, along with affiliated faculty from other departments and programs across the campus. The area centers coordinate faculty research in specific geographical areas and facilitate collaboration and interchange within the university and with partners throughout the US mainland, the Pacific and Asia. In addition, the area centers provide resources to public schools and other organizations that directly contribute to the well-being of state, national, and regional communities.

The eight area centers within SPAS are as follows:

#### **CENTER FOR CHINESE STUDIES--Org Code: MACHST**

The overall mission of the Center for Chinese Studies is to increase understanding of China in light of its history and hopes for the future. The UHM's Council for Chinese Studies was established in 1979 to articulate, integrate, and support various university resources related to the study of China. The Council was formally re-organized as the Center for Chinese Studies (CCS) in 1985. The UHM Center for Chinese Studies is currently constituted of over 50 professorial rank faculty and 5 instructors specializing in Chinese studies in 20+ disciplines and professional schools, offering 150+ courses at BA, MA, and PhD levels to nearly 200 student majors. It is the largest such training and research center in the world outside of Asia.

#### **CENTER FOR JAPANESE STUDIES--Org Code: MAJPST**

The Center for Japanese Studies acts as a resource center for inquiries related to Japanese studies; sponsors visiting colleagues; organizes lectures, performances, and other activities such as student workshops; and provides overseas study opportunities for university students. The Center seeks to promote a deeper understanding of Japan within a global context and pursues this goal (1) by supporting and encouraging excellence in research, teaching, and the language curriculum for the training of future Japan scholars and specialists with an interdisciplinary and international expertise; (2) by providing



opportunities for enrichment through publications, student exchanges, research grants and scholarships; access to special library collections and international conferences; and exposure to visiting scholars; (3) by fostering a deeper awareness of Japanese culture overall through the Dr. Sen Soshitsu International Way of Tea Center; and (4) by reaching out to the local community, in collaboration with other Japan-focused groups such as the Japan-America Society of Hawai'i, the Japanese Cultural Center of Hawai'i, the Crown Prince Akihito Scholarship Foundation; in close cooperation with the federally funded East-West Center; and in representation in national and international organizations and activities.

**CENTER FOR KOREAN STUDIES--Org Code: MAKOST**

The Center coordinates and develops resources for the study of Korea and seeks to promote interdisciplinary and intercultural approaches to Korean studies by drawing on faculty expertise across the disciplines. To this end the Center strives to enhance the quality and performance of University faculty with interests in Korean studies; to develop comprehensive and balanced academic programs related to Korea; to stimulate research and publications on Korea; to coordinate the resources of the University with those of the Hawai'i community and other institutions, organizations, and individual scholars engaged in the study of Korea; to establish links between the Center, the University of Hawai'i, and institutions and businesses in Korea; to create and coordinate continuing community outreach projects; and to provide support for undergraduate and graduate students interested in furthering educational opportunities at the University of Hawai'i and through exchange programs in Korea.

**CENTER FOR OKINAWAN STUDIES--Org Code: TBD**

Founded in 2008 the Center for Okinawan Studies at UHM is the first and only center of its kind outside of Japan. COS is a coordinating unit with a mission to promote the study of the Ryukyuan archipelago, Okinawa and the Okinawan diaspora by encouraging the development and offering of both credit and non-credit courses in the performing arts, history and social sciences, language and culture. The Center also supports the work of affiliated faculty and students in academic units across the UH system. It helps to locate additional resources to carry out research, share those results, develop teaching resources, as well as expand and deepen this unique, but growing area of academic study. COS has established and institutionalized educational collaborations with colleges and universities, both in and outside of Okinawa. In addition, COS works collaboratively with many local community organizations.

**CENTER FOR PACIFIC ISLANDS STUDIES--Org Code: MAPACS**

The Center for Pacific Islands Studies (CPIS) is the institutional home for research, publications, and outreach initiatives that bring together people and resources to promote an understanding of Oceania and issues of concern to Pacific Islanders. It is closely affiliated with the Department of Pacific Islands Studies (DPIS) and its instructional programs. The Center supports the University's Pacific Collection, one of

the most comprehensive collections of Pacific materials in the world that attracts a worldwide audience. The Center's publications include the Pacific Islands Monograph Series (PIMS), the award-winning journal, *The Contemporary Pacific*, as well as Web based resources. It also organizes seminars, international conferences and outreach to communities. Working with scholars at institutions in the region and elsewhere, the Center's staff and faculty with Pacific expertise across the campus seek new ways to encompass a deeper understanding of a region whose boundaries are constantly expanding.

**CENTER FOR PHILIPPINES STUDIES--Org Code: MAPHST**

The mission of the Center for Philippine Studies is to generate interest in the Philippines and its people as a field of study; to promote and undertake teaching, research, library acquisition, and other academic activities related to the Philippines, Filipino Americans and Filipinos in the diaspora; to support the recruitment and mentoring of students of Filipino ancestry at the University of Hawai'i; to recognize and enhance the contributions of Filipinos to the history and development of Hawai'i and the United States and the Philippines, thereby connecting the Center with institutions and organizations outside the university for visibility and impact; to undertake community outreach activities in Hawai'i, the United States and other countries having significant ties with the Philippines; to establish and strengthen academic relations with partner institutions in the Philippines, and enhance academic exchanges with other international educational institutions; to mobilize human and financial resources directed toward the advancement of Philippine studies, and to maintain and enhance the reputation of the University of Hawai'i at Mānoa as an international center for Philippine Studies. The Center meets these objectives through regular courses in various departments, student advising and participation in extracurricular or cultural programs, library acquisition through the Asia Collection of Hamilton Library, networking with other university units or community colleges, community outreach activities, exchange activities with Philippine institutions, and a leadership role in international Philippine Studies.

**CENTER FOR SOUTH ASIAN STUDIES--Org Code: MASAST**

The Center serves as an intellectual hub in the Pacific for research on and learning about a highly diverse region that encompasses Bangladesh, Afghanistan, India, Pakistan, Nepal, Bhutan, Tibet, Sri Lanka, Lakshadweep, and the Maldives Islands. The primary objective of the Center since its creation in 1985 has been to bridge disciplinary approaches to the study of South Asia in the humanities, social sciences, and applied sciences. It draws on the expertise and interest of approximately forty distinguished UH system faculty whose research interests spread over all of South Asia, its neighbors, and its diasporic communities, to foster awareness within the university and the community of South Asia's rich cultural heritage, its history, its languages, and its contemporary economic and political landscape. The Center promotes courses and other opportunities for the study of South Asian societies and cultures, fosters comparative and interdisciplinary research in the area, and presents seminars, symposia, and cultural events.

**CENTER FOR SOUTHEAST ASIAN STUDIES--Org Code: MASEST**

The Center aims to promote the interdisciplinary study of the nations and cultures of mainland and island Southeast Asia. It serves as a coordinating body for the study of Southeast Asia throughout the University of Hawai'i System. With access to more than 50 faculty resource people distributed through 21 departments, the Center works with the largest concentration of Southeast Asia specialists in the United States. More than 80 language and area studies courses are regularly offered each semester, with particular strengths in the humanities and social sciences. The center has a strong commitment to outreach programs for K-12 teachers and the community in Hawai'i.

**CENTERS – Org Code: TBD**

**(ADDITIONAL CENTERS IN THE COLLEGE OF ARTS, LANGUAGES & LETTERS OUTSIDE OF SPAS)**

The College of Arts, Languages & Letters contains the following centers outside of those that comprise the School of Pacific and Asian Studies:

**CENTER FOR THE ARTS--Org Code: TBD**

The Center for the Arts advocates for, coordinates, and supports arts activities within the University of Hawai'i and broader communities. Comprising students, faculty, researchers, artists and community members, it aims to be a home for innovative and traditional practices within the arts as well as a dynamic site for producing, sharing, and applying new knowledge and technologies. The Center aims to engage interdisciplinary collaborations, stimulate inquiry, provoke dialogue and connect people through cultures and the arts.

**CENTER FOR BIOGRAPHICAL RESEARCH--Org Code: MACBR**

Established in 1988, the Center for Biographical Research (CBR) is dedicated to the interdisciplinary and multicultural study of life writing. The programs under the Center include publication, television production, consulting, and community outreach activities. The Center also consults on BA, MA, and PhD projects in life writing and independent community projects. The Center maintains a library and resource collection, and since 1988, has hosted the public lecture series Brown Bag Biography, as part of the Center's commitment to supporting and publicizing contributions to life writing in Hawai'i, the nation, and around the world.

**CENTER FOR INTERPRETATION & TRANSLATION STUDIES--Org Code: MATI**

The Center for Interpretation and Translation Studies (CITS) facilitates training in translation and interpretation. Emphasis is on the sociolinguistic and communication skills and techniques needed for cultural, scientific, and technical exchanges in cross-cultural and multinational settings, which can be used at international conferences, as

well as in medical, legal, and social service settings. The Center also offers a six-week, non-credit Summer Intensive Interpreter Training program (SIIT) every other year through Outreach College.

**CENTER FOR LANGUAGE AND TECHNOLOGY--Org Code: MATLC**

The Center for Language & Technology (CLT) is a specialized professional service and research unit whose goal is to enhance and support the learning and teaching of world languages through the use of technology. CLT faculty and staff design, engage in, facilitate, and promote programs of research and development that impact how world languages are learned, taught, and assessed. By engaging in these activities, the CLT generates knowledge and expertise that is disseminated locally, nationally, and internationally in numerous ways, such as professional events and scholarly publications. The CLT offers professional consultation and support for curriculum development, online and blended learning, human language technology, design and production of specialized digital materials or resources; human language technology and assessment, and production of audio and video for language research and instruction. The CLT engages in and supports research and practice. CLT research and scholarship appear in major national and international publications. CLT support for research and practice includes specialized rooms specifically designed for language learning, teaching, assessment, translation, and interpretation; multimedia labs equipped with specialized software and hardware; video and film projection rooms; teleconference and seminar rooms; and technology research rooms with specialized instructional and research equipment (e.g., interactive board, eye-tracking hardware and software, EEG, etc.). The CLT leverages its professional and research capabilities and specialized physical spaces to secure sponsored funding. Currently, the CLT is home to two prestigious national programs: the National Foreign Language Resource Center (NFLRC), sponsored by the U.S. Department of Education, and the Language Flagship Technology Innovation Center (Tech Center), sponsored by the U.S. Department of Defense.

**CENTER FOR THE STUDY OF HUMAN LANGUAGES (CSHL)--Org Code: TBD**

Center for the Study of Human Language (CSHL, pronounced *seashell*) is a broad-viewed body designed to bring an interdisciplinary and integrative approach to the study of human language. Its primary imperatives are to create alliances and relationships amongst language-related scholars across the college, the campus and the UH system, and to advocate for the place of the study of language on this campus. As such, CSHL works actively to bring disparate scholars together in regular fora for language-related research talks, to develop and support external funding opportunities (both federal research opportunities as well as private philanthropic support), facilitate and encourage cross-departmental teaching, coordinate outreach to the community with respect to important language-related priorities (e.g., multilingualism in Hawaii and on this campus, the importance of minority languages, the alarming loss of diversity in human languages across the globe, the centrality of language in human life and cognition, etc.), and to

## CURRENT

interface with campus leaders to ensure the centrality of the study of language in general education and other curricular requirements.

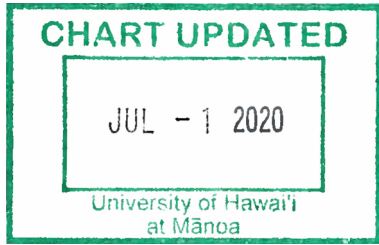
### **MĀNOA CENTER FOR THE HUMANITIES & CIVIC ENGAGEMENT--Org** **Code: TBD**

The Mānoa Center for the Humanities and Civic Engagement advocates for, coordinates, and supports humanities and arts-related activities within the University of Hawai‘i and our broader communities. Attending in particular to UH’s geographical, cultural, and historical locations in Hawai‘i and the Pacific, the Center provides a civic forum where issues of shared concern among people and organizations in the academy and beyond may be explored through creative endeavor and critical collaboration, co-operative research activities and engaged scholarship. The Center will foster a diverse set of approaches to human conditions, expressions, and connections. Comprising students, faculty, researchers, and community members, it aims to be a home for the best traditional practices within the arts and the humanities as well as a dynamic site for producing, sharing, and applying new knowledge and technologies.

### **UEHIRO ACADEMY FOR PHILOSOPHY AND ETHICS IN EDUCATION--Org** **Code: TBD**

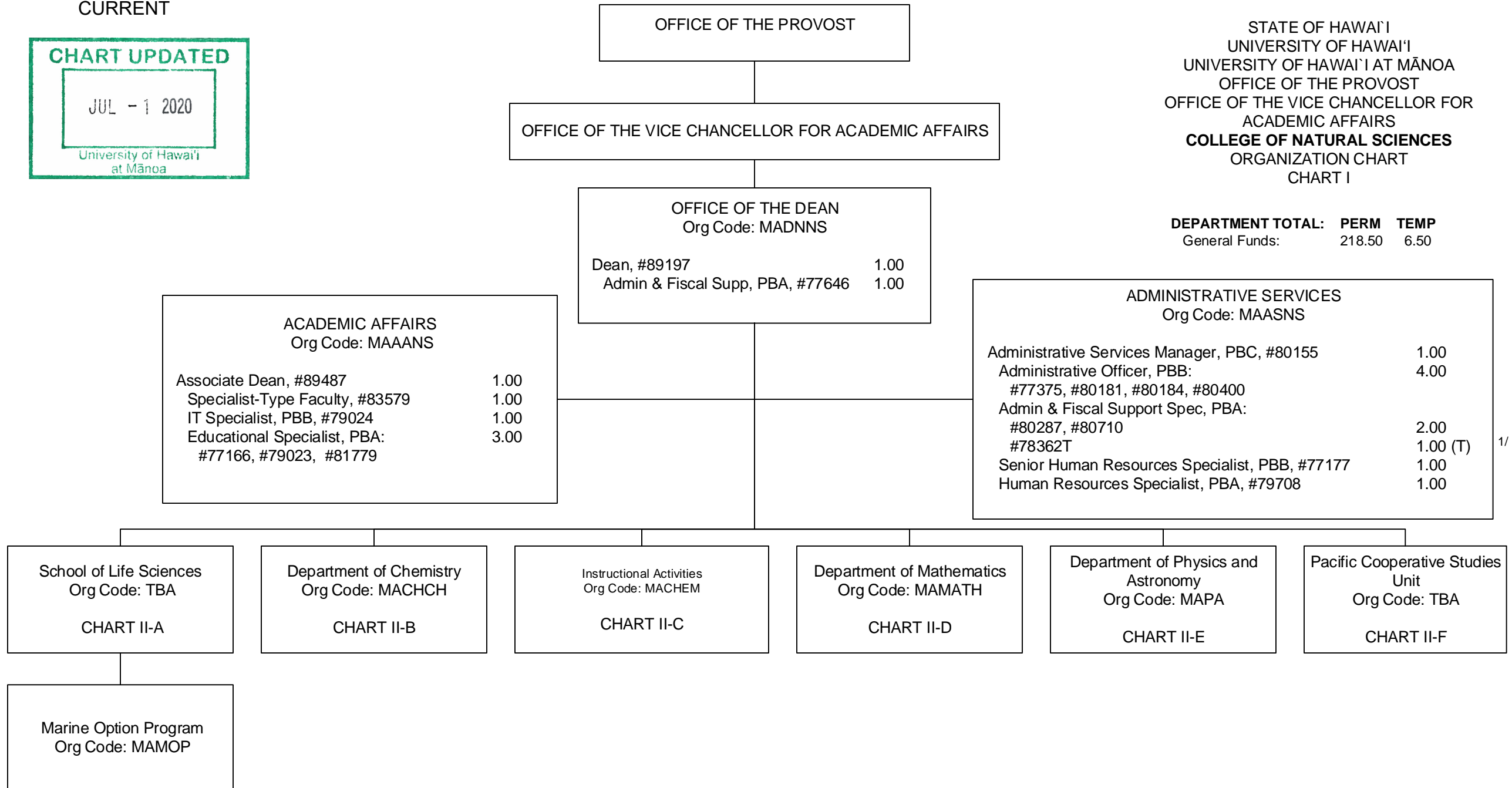
The Uehiro Academy for Philosophy and Ethics in Education (Uehiro Academy) advances research and education related to the preparation and support of educators, researchers and students who are developing intellectually safe communities of philosophical inquiry in their classrooms and schools. The Uehiro Academy serves students and teachers from Hawai‘i, the U.S., Japan, and other international locations. The Academy is dedicated to preparing, supporting and sustaining educators, researchers and students who engage, or are interested in engaging, in Philosophy for Children worldwide. Students and teachers in traditional K-12 school settings, higher education, and other innovative educational programs and initiatives use the p4c Hawai‘i curriculum designed by the Uehiro Academy. Curriculum development at the Uehiro Academy is a collaborative process. University of Hawai‘i faculty work with teachers and students to brainstorm, implement and reflect on new ways of incorporating community, inquiry, philosophy, and reflection into a wide array of subject areas and diverse community contexts.

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STATE OF HAWAII  
 UNIVERSITY OF HAWAII  
 UNIVERSITY OF HAWAII AT MĀNOA  
 OFFICE OF THE PROVOST  
 OFFICE OF THE VICE CHANCELLOR FOR  
 ACADEMIC AFFAIRS  
**COLLEGE OF NATURAL SCIENCES**  
 ORGANIZATION CHART  
 CHART I

**DEPARTMENT TOTAL: PERM TEMP**  
 General Funds: 218.50 6.50



1/ Administrative Officer, #78362T in Administrative Services is an appropriated temporary position

**CHART TOTAL: PERM TEMP**  
 General Funds: 17.00 1.00

OFFICE OF THE DEAN

School of Life Sciences Org Code: MALFSC	
Director of the School of Life Sciences (Appointed from Faculty Positions)	
Associate Director for Curriculum (Appointed from Faculty Positions)	
Associate Director for Instruction (Appointed from Faculty Positions)	
Associate Director for Research (Appointed from Faculty Positions)	
Chair for Undergraduate Education (Appointed from Faculty Positions)	
Chair for Undergraduate Education (Appointed from Faculty Positions)	
Secretary II, SR-14, #13979, #17564	2.00
Administrative Officer, PBA, #81425	1.00
Admin & Fiscal Support Spec, PBA, #80681	1.00
Program Manager, PBB, #77266	1.00
Educational Specialist, PBB, #77383, #78993, #80296, #80521, #80637, #81177	6.00
Educational Specialist, PBA, #78359	1.00
Instructional Faculty:	37.00
#82007, #82015, #82208, #82243, #82269, #82301, #82411, #82424, #82434, #82552, #82674, #82921, #83079, #83232, #83297, #83344, #83598, #83691, #83709, #83755, #83813, #83857, #83910, #83963, #84037, #84144, #84162, #84189, #84248, #84282, #84472, #85019, #85414, #85790, #85803, #88135, #88993	
Specialist-Type Faculty:	1.00
#70244	
Graduate Assistants:	16.50
#85040, #88021, #88034, #88063, #88068, #88070, #88081, #88097, #88105, #88114, #88150, #88153, #88157, #88159, #88173, #88177, #88226, #88256, #88271, #88273, #88278, #88311, #88351, #88447, #88461, #88472, #88479, #88480, #88516, #88523, #88530, #88599, #88628	
#83828T	0.50 (T)

Marine Option Program  
Org Code: MAMOP

STATE OF HAWAII  
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COLLEGE OF NATURAL SCIENCES

**SCHOOL OF LIFE SCIENCES  
POSITION ORGANIZATION CHART**

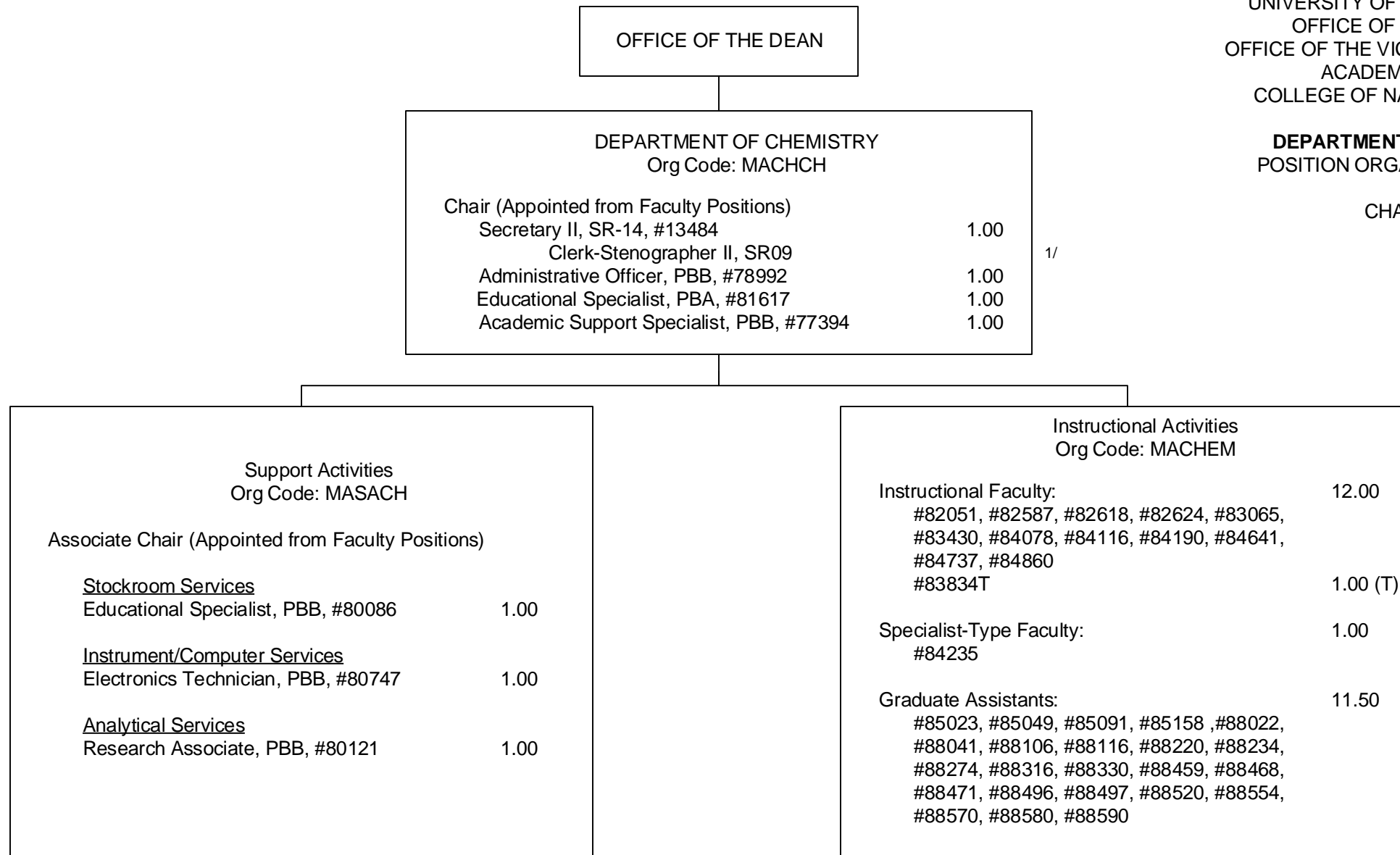
CHART II-A

**CHART TOTAL:**                      **PERM**    **TEMP**  
General Funds:                      66.50    0.50

1/ Graduate Asst, #83828T are appropriated temporary positions.

**DEPARTMENT OF CHEMISTRY**  
 POSITION ORGANIZATION CHART

CHART II-B



1/ Clerk Steno II in Department of Chemistry abolished, pending re-establishment.

2/ Instructional Faculty #83834T in Instructional Activities is an appropriated temporary position



OFFICE OF THE DEAN

DEPARTMENT OF INFORMATION AND COMPUTER SCIENCES Org Code: MAICS	
Chair (Appointed from Faculty Positions)	
Associate Chair for Computer Science (Appointed from Faculty Positions)	
Associate Chair for Library and Information Science (Appointed from Faculty Positions)	
Secretary II, SR-14, #18055	1.00
System Administrator, PBB, #81447	1.00
Admin & Fiscal Support Specialist, PBA, #81985	1.00
Operations Coordinator, PBA, #79298	1.00
Information Technology Specialist, PBA, #77155	1.00
Instructional Faculty:	24.50
#70284, #82070, #82287, #82468, #82735, #82787, #82794, #82835, #83203, #83381, #83393, #83408, #83426, #83443, #83602, #83889, #83999, #84029, #84270, #84427, #86062, #87503, #87504, #88680, #88715 (0.50)	
Specialist-Type Faculty:	2.00
#82649, #83916	
Graduate Assistants:	4.00
#85650, #86422, #86464, #86465, #86466, #86467, #87556, #87557	

STATE OF HAWAII  
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 COLLEGE OF NATURAL SCIENCES

**DEPARTMENT OF INFORMATION  
 AND COMPUTER SCIENCES**  
 POSITION ORGANIZATION CHART

CHART II-C

<b>CHART TOTAL:</b>	<b>PERM</b>	<b>TEMP</b>
General Funds:	35.50	--

OFFICE OF THE DEAN

DEPARTMENT OF MATHEMATICS	
Org Code: MAMATH	
Chair (Appointed from Faculty Positions)	
Associate Chair (Appointed from Faculty Positions)	
Secretary II, SR-14, #21976	1.00
Educational Specialist, PBA, #77095	1.00
Admin & Fiscal Support Spec, PBA, #79411	1.00
Network Specialist, PBB, #80728	1.00
Instructional Faculty:	27.00
#70045, #82036, #82167, #82177, #82206, #82254, #82458, #82738, #82943, #82993, #83074, #83083, #83172, #83200, #83285, #83332, #83478, #83781, #83984, #84092, #84178, #84183, #84508, #84513, #84515, #84558, #84857	
#70196T, #83855T, #84249T, #86064T	4.00 (T)
Graduate Assistants:	5.00
#85024, #88013, #88073, #88111, #88142, #88148, #88253, #88426, #88611, #88672	

**DEPARTMENT OF MATHEMATICS**  
 POSITION ORGANIZATION CHART

CHART II-D

1/

1/ Instructional Faculty, #70196T, #83855T, #84249T and #86064T are appropriated temporary positions.

OFFICE OF THE DEAN

STATE OF HAWAI'I  
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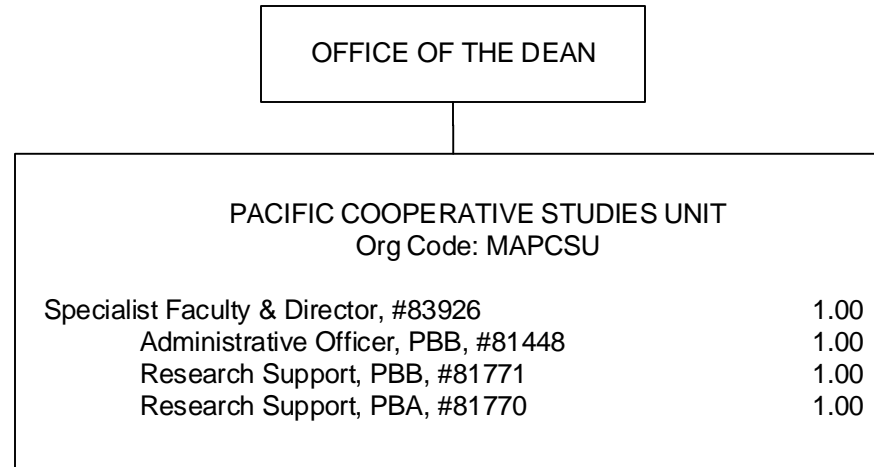
**DEPARTMENT OF PHYSICS AND ASTRONOMY**  
 POSITION ORGANIZATION CHART

CHART II-E

DEPARTMENT OF PHYSICS AND ASTRONOMY	
Org Code: MAPA	
Chair (Appointed from Faculty Positions)	
Associate Chair (Appointed from Faculty Position)	
Office Assistant III, SR-08, #14355	1.00
Admin & Fiscal Support Specialist, PBA, #77577	1.00
Scientific Instrument Technician, PBB, #80706	1.00
Scientific Instrument Technician, PBB, #80703	1.00
Instructional Faculty:	18.00
#82217, #82314, #82473, #82633, #82770, #82875, #83534, #83547, #83790, #83861, #83915, #84240, #84398, #84494, #84587, #84852, #84876, #88615	
Assistant Specialist-Type Faculty: #70061	1.00
Graduate Assistants:	5.00
#88176, #88198, #88270, #88309, #88385, #88389, #88478, #88524, #88593, #88650	

**CHART TOTAL:**                      **PERM**   **TEMP**  
 General Funds:                      28.00   ---

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ACADEMIC AFFAIRS  
COLLEGE OF NATURAL SCIENCES

**PACIFIC COOPERATIVE STUDIES UNIT**  
POSITION ORGANIZATION CHART

CHART II-F

<b>CHART TOTAL:</b>	<b>PERM</b>	<b>TEMP</b>
General Funds:	4.00	0.00

STATE OF HAWAI'I  
UNIVERSITY OF HAWAI'I  
UNIVERSITY OF HAWAI'I AT MĀNOA  
OFFICE OF THE PROVOST  
OFFICE OF THE VICE CHANCELLOR FOR ACADEMIC AFFAIRS  
**COLLEGE OF NATURAL SCIENCES**

FUNCTIONAL STATEMENT

**OFFICE OF THE DEAN – Org Code: MADNNS**

The Office of the Dean provides leadership and overall vision for the college, directs and coordinates the activities including curricular, personnel and budget management, program management, staff supervision, community relations, fundraising, grievance and litigation, and travel of the College. The Office of the Dean also manages the development of the College's research related programs and oversees curriculum development and reform, program review, and workload activities.

**ACADEMIC AFFAIRS – Org Code: MAAANS**

Coordinates major curricular policy activities on behalf of the Dean.

Reviews proposals for adding, deleting, or modifying courses, certificates and degrees.

Initiates college-wide curricular innovations, such as certificate programs, interdisciplinary/multidisciplinary programs, across college and school lines.

Assists in establishing and maintaining inter-college coordination relative to cross-disciplinary core requirements.

Provides academic advising services and programming to students from matriculation to graduation for the College of Natural Sciences.

**ADMINISTRATIVE SERVICES – Org Code: MAASNS**

Administrative Services supports and assists the Dean and the College units in personnel and fiscal affairs, budget planning and preparation, facilities, resource allocation, space management and activities coordination.

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COLLEGE OF NATURAL SCIENCES  
**SCHOOL OF LIFE SCIENCES**  
FUNCTIONAL STATEMENT

**SCHOOL OF LIFE SCIENCES – Org Code: MALFSC**

The School of Life Sciences consists of five academic disciplines, Biology, Botany, Marine Biology, Microbiology, Molecular and Cell Biology within the College of Natural Sciences. The five disciplines offer a cohesive set of undergraduate degrees (BA and BS) and the graduate programs of Botany, Microbiology and Zoology offering MS, and PhD degrees. The School of Life Sciences promotes the understanding, appreciation and preservation of biological diversity through excellence in research, education, service and outreach. The School promotes the ability of undergraduate students to explore life sciences with an interdisciplinary perspective and innovative learning experience that will provide them with the important outlook that life on Earth is a continuum.

**Marine Option Program – Org Code: MAMOP**

The Marine Option Program offers undergraduates of all majors throughout the University system, the opportunity to discover and develop their marine and marine-related interests and talents. The program is responsible for the development and management of one certificate-granting program offered at all UH campuses, including the Community Colleges, for those students who elect to complete selected academic seminars, symposia, field trips, workshops, baseline surveys and other hand-on experiences designed to promote marine education and training.

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COLLEGE OF NATURAL SCIENCES  
**DEPARTMENT OF CHEMISTRY**  
FUNCTIONAL STATEMENT

**DEPARTMENT OF CHEMISTRY – Org Code: MACHCH**

Chemistry stands at the crossroads between physics and biology and provides a fundamental knowledge base for further training in diverse fields including medicine, pharmacy, engineering, oceanography, and environmental studies. The Chemistry Department provides instruction, conducts sponsored and unsponsored research, and provides support and analytical services related to chemical structure determination. Instructional activities include service courses for undergraduate science and engineering majors, advanced courses for undergraduate chemistry and biochemistry majors, and highly specialized courses for graduate students. Research activities serve an essential educational function by training advanced undergraduate and graduate students in the specialized methods for carrying out chemical research projects.

**Instructional Activities – Org Code: MACHEM**

The department offers BA, BS and minor degrees in chemistry, BA and BS degrees in biochemistry, and MS and PhD degrees in chemistry. The department also teaches large service courses in general chemistry and organic chemistry that support other majors in the natural sciences, as well as in the Colleges of Engineering and Tropical Agriculture and Human Resources, and the Schools of Nursing and Ocean and Earth Science and Technology.

Department faculty have research interests in organic, inorganic, physical, and analytical chemistry, as well as biochemistry and biophysics. Sponsored research conducted by faculty plays a central role in undergraduate and graduate student education. The graduate faculty participate in a number of collaborative research efforts with colleagues at the UH Cancer Center, the John A. Burns School of Medicine, the College of Tropical Agriculture and Human Resources, the Hawai'i Natural Energy Institute, the NASA Astrobiology Institute, and the W.M. Keck Astrochemistry Laboratory.

**Support Activities – Org Code: MASACH**

Associate Chair

The Associate Chair of the Department of Chemistry manages the support activities of the department which include stockroom services; instrument/computer services; and analytical services.

Stockroom Services

The Department of Chemistry is home to two well-supplied stockrooms, containing an array of materials necessary for undergraduate instructional courses and graduate research for the entire University of Hawai'i community.

Instrument/Computer Services

The Department of Chemistry provides services for design, construction, and repair of devices and scientific instruments not available commercially, and provides repair and maintenance of departmental instruments used for Gas and Liquid Chromatography, UV-Visible and Infrared Spectroscopy, X-ray Diffractometry, and Mass Spectrometry. Support services include the instrument shop, the machine shop and the electronics shop.

Analytical Services

The Department has a strong commitment to maintaining state-of-the-art instruments for molecular structure determination. Instrumentation includes Nuclear Magnetic Resonance and Electron Paramagnetic Resonance Spectrometers, Mass Spectrometers, and X-ray Diffractometers. These facilities are regularly used by members of the Department of Chemistry, other research units within the University of Hawai'i system, and scientists from across the State of Hawai'i.

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UNIVERSITY OF HAWAI'I  
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COLLEGE OF NATURAL SCIENCES  
**DEPARTMENT OF INFORMATION AND COMPUTER SCIENCES**  
FUNCTIONAL STATEMENT

**DEPARTMENT OF INFORMATION AND COMPUTER SCIENCES – Org Code: MAICS**

Information and Computer Sciences is the study of the description and representation of information and the theory, design, analysis, implementation, and application of algorithmic processes that transform information. The curriculum covers all major areas of computer science with special emphasis on software engineering, computer networks, artificial intelligence, human-computer interaction and bioinformatics. Information and Computer Sciences offers BA, BS, and minor degrees in information and computer science, MS in computer sciences, MLISc in library and information science, PhD in computer science, and PhD in communication and information sciences (interdisciplinary).

Information and Computer Sciences faculty members have research interests in algorithms; artificial intelligence and robotics; biomedical informatics and bioinformatics; collaborative systems; compilers; computer vision; databases; human computer interaction; library and information science; machine learning; mobile and ubiquitous computing; security and information assurance; software engineering; and systems, networking, and high-performance computing.



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COLLEGE OF NATURAL SCIENCES  
**DEPARTMENT OF MATHEMATICS**

FUNCTIONAL STATEMENT

**DEPARTMENT OF MATHEMATICS – Org Code: MAMATH**

Mathematics is the study of the logic of shape, quantity, and arrangement.

The Department of Mathematics offers preparation in the full spectrum of mathematical sciences, including algebra, geometry, differential equations, real and complex analysis, topology, logic, number theory, and probability and statistics, as well as various topics in applied mathematics. The math department offers BS, BA and minor degrees in mathematics, and MA and PhD degrees in mathematics.

Department of Mathematics faculty members have research interests in algebra & number theory; analysis; applied mathematics; geometry & topology; and logic.

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COLLEGE OF NATURAL SCIENCES  
**DEPARTMENT OF PHYSICS AND ASTRONOMY**  
FUNCTIONAL STATEMENT

**DEPARTMENT OF PHYSICS AND ASTRONOMY – Org Code: MAPA**

Physics is the study of matter and energy and how they interact at the most basic levels. It is the ideal major for those who want to understand the universe from the smallest to the largest scales. Areas include mechanics, electricity and magnetism, thermodynamics, optics and lasers, computational physics, electronics for physicists, quantum theory, atomic and nuclear phenomena, condensed matter, and elementary particles. Astronomy is the branch of science that studies the structure and development of the physical world beyond earth. It includes the study of planets and other objects of the solar system; the sun and stars and their evolution; the interstellar medium; the nature and dynamics of star clusters, galaxies, and clusters of galaxies; and the study of the nature and history of the universe itself - of the physical world taken in its largest extent in space and time. Faculty members in Physics are joined by faculty members from the Institute for Astronomy to present a balanced academic program. The Department of Physics and Astronomy offers BS, BA, and minor degrees in physics, and MS and PhD degrees in physics as well as BS in Astrophysics, BA in Astronomy, minors in both Astrophysics and Astronomy, and MS and PhD degrees in astronomy.

Faculty of the Department of Physics and Astronomy has research interests in elementary particle physics, free-electron laser physics, condensed matter physics, nanophysics, particle astrophysics and high energy physics.

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OFFICE OF THE PROVOST  
OFFICE OF THE VICE CHANCELLOR FOR ACADEMIC AFFAIRS  
COLLEGE OF NATURAL SCIENCES  
**PACIFIC COOPERATIVE STUDIES UNIT**

FUNCTIONAL STATEMENT

**PACIFIC COOPERATIVE STUDIES UNIT – Org Code: MAPCSU**

PCSU is a research unit that conducts basic and applied research on natural resources, biodiversity, and ecosystems throughout Hawai'i and the Pacific. The unit works with a wide range of state and federal agencies, foundations, conservation organizations and private landowners to protect and restore Hawai'i's native species, ecosystems and cultural resources. PCSU facilitates collaborative projects on all of the main Hawaiian Islands, linking agencies that might otherwise have difficulty interfacing effectively, to achieve economies of scale and efficiently address problems at landscape and ecosystem levels. PCSU encourages and supports community-based projects such as watershed partnerships and island invasive species committees that bring together informal steering committees of landowners, local and state officials, and other key public stakeholders. PCSU supplies onsite and administrative expertise and logistical support for state and federal agencies and NGOs to implement adaptive management programs to restore degraded natural ecosystems and conserve native and endangered species.

# PROPOSED ORGANIZATIONAL CHARTS AND FUNCTIONAL STATEMENTS

PROPOSED

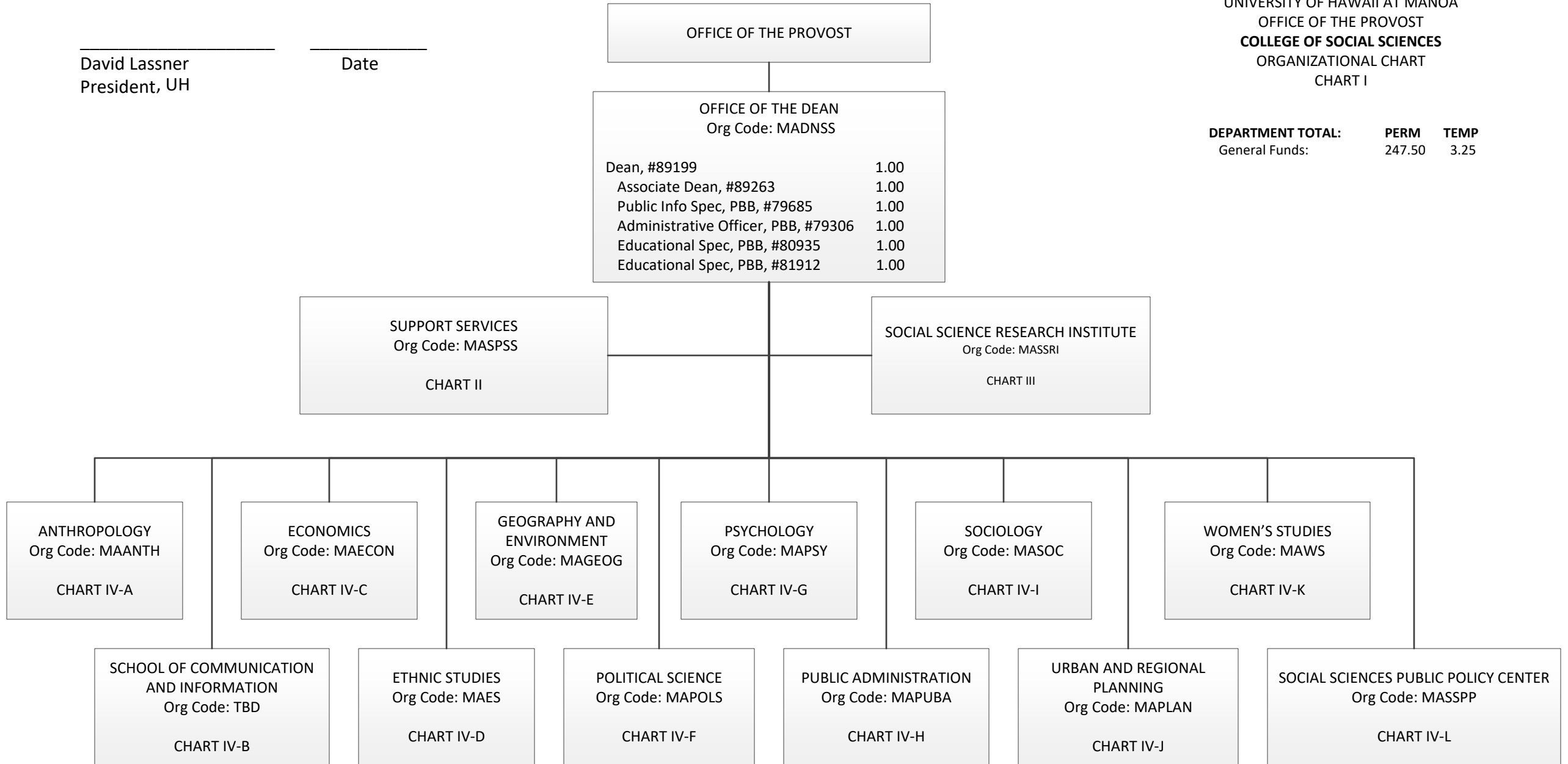
APPROVED

\_\_\_\_\_  
David Lassner  
President, UH

\_\_\_\_\_  
Date

STATE OF HAWAII  
UNIVERSITY OF HAWAII  
UNIVERSITY OF HAWAII AT MANOA  
OFFICE OF THE PROVOST  
**COLLEGE OF SOCIAL SCIENCES**  
ORGANIZATIONAL CHART  
CHART I

**DEPARTMENT TOTAL:**      **PERM**    **TEMP**  
General Funds:            247.50    3.25



**CHART TOTAL:**      **PERM**    **TEMP**  
General Funds:            6.00    --

PROPOSED

APPROVED

\_\_\_\_\_  
David Lassner  
President, UH

\_\_\_\_\_  
Date

OFFICE OF THE DEAN  
COLLEGE OF SOCIAL SCIENCES  
Org Code: MADNSS

SUPPORT SERVICES  
Org Code: MASPSS

STATE OF HAWAII  
UNIVERSITY OF HAWAII  
UNIVERSITY OF HAWAII AT MANOA  
OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**SUPPORT SERVICES**  
ORGANIZATIONAL CHART  
CHART II

**ADMINISTRATIVE SERVICES**  
Org Code: MAASSS

Administrative Svcs Mgr, PBC, #80203	1.00	1/
Administrative Officer, PBB: #77562, #80332	2.00	
Fiscal Specialist, PBB, #80357	1.00	
Human Resources Spec, PBB, #81067, #81282	2.00	
Human Resources Spec, PBA, #77118	1.00	
Admin & Fiscal Sup Sp, PBA: #77635, #77989, #80946	3.00	
IT Manager, PBB, #81225	1.00	
IT Spec, PBB, #80640	1.00	
IT Spec, PBB, #79311	1.00	
Media Spec, PBB, #81596	1.00	
Educational Spec, PBB, #81953T	1.00 (T)	

**ADVISING, CIVIC & COMMUNITY ENGAGEMENT IN THE SOCIAL SCIENCES**  
Org Code: MASASS

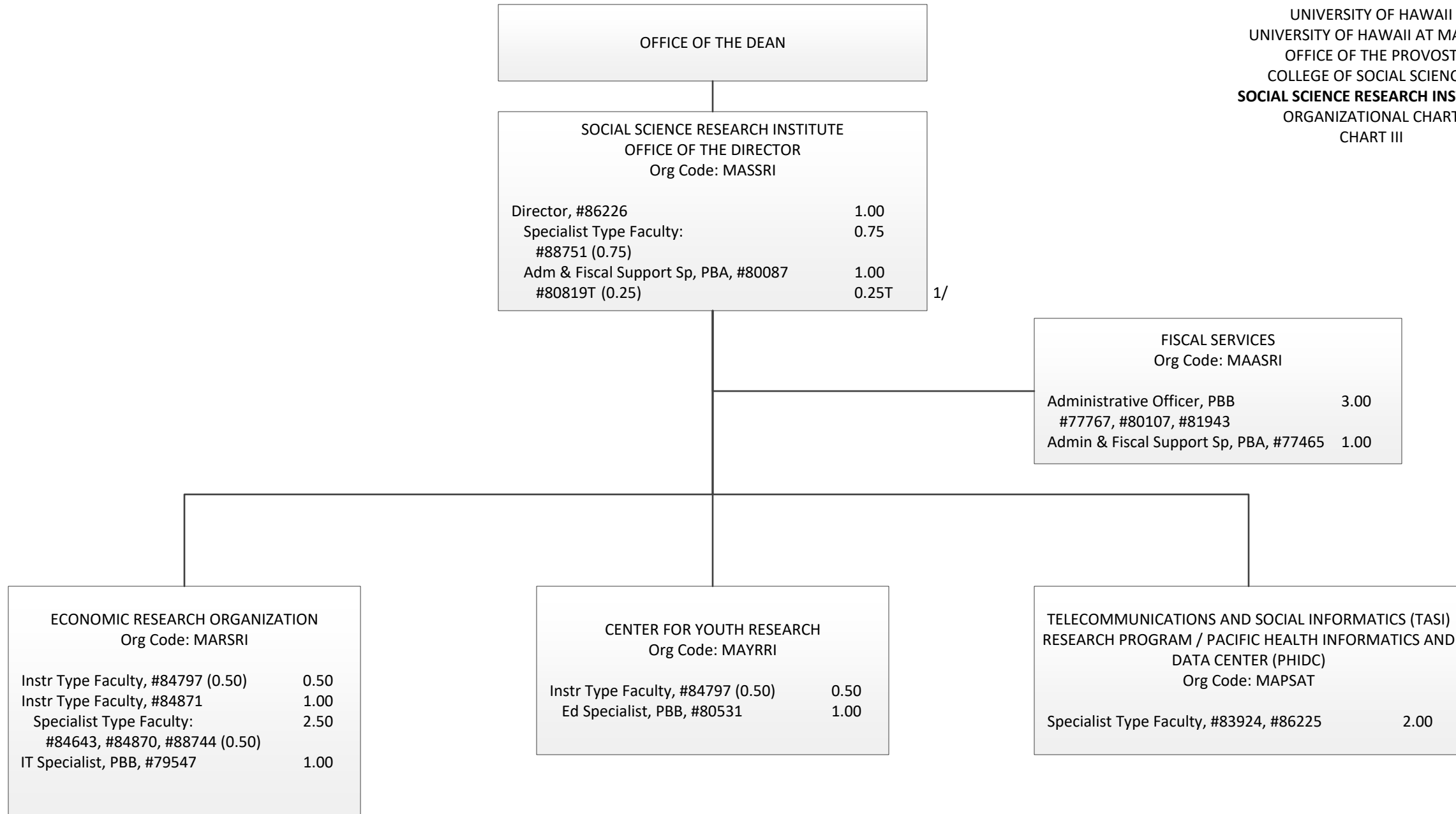
Director (Appointed from Faculty Type Position)		
Instructional Type Faculty: #82629	1.00	
Specialist Type Faculty: #82188, #84791, #84891, #85056	4.00	
Student Services Spec, PBB, #77216, #80651, #81219	3.00	
Program Manager, PBB, #78330	1.00	
IT Spec, PBB, #77291	1.00	

1/ Admin Ofcr, #80203 in Administrative Services provides technical supervision to positions #77767, #80107, #81943 (Chart III)

<b>CHART TOTAL:</b>	<b>PERM</b>	<b>TEMP</b>
General Funds:	24.00	1.00

NO CHANGE

STATE OF HAWAII  
 UNIVERSITY OF HAWAII  
 UNIVERSITY OF HAWAII AT MANOA  
 OFFICE OF THE PROVOST  
 COLLEGE OF SOCIAL SCIENCES  
**SOCIAL SCIENCE RESEARCH INSTITUTE**  
 ORGANIZATIONAL CHART  
 CHART III

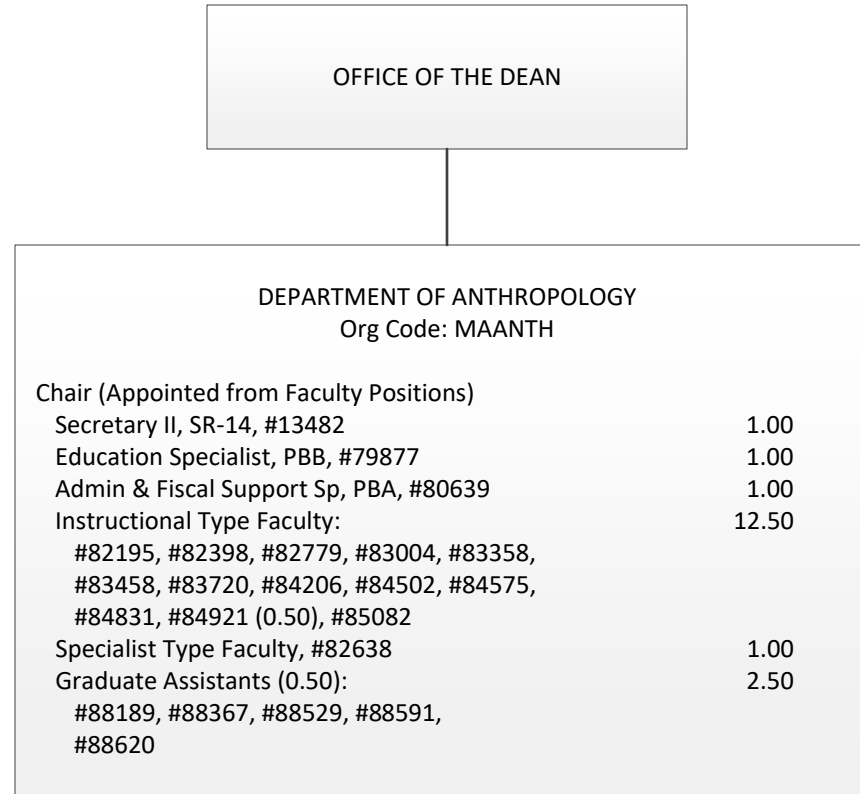


1/ #80819T abolished, to be established

<b>CHART TOTAL:</b>	<b>PERM</b>	<b>TEMP</b>
General Funds:	15.25	0.25

NO CHANGE

STATE OF HAWAII  
UNIVERSITY OF HAWAII  
UNIVERSITY OF HAWAII AT MANOA  
OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF ANTHROPOLOGY**  
ORGANIZATIONAL CHART  
CHART IV-A



<b>CHART TOTAL:</b>	<b>PERM</b>	<b>TEMP</b>
General Funds:	19.00	--

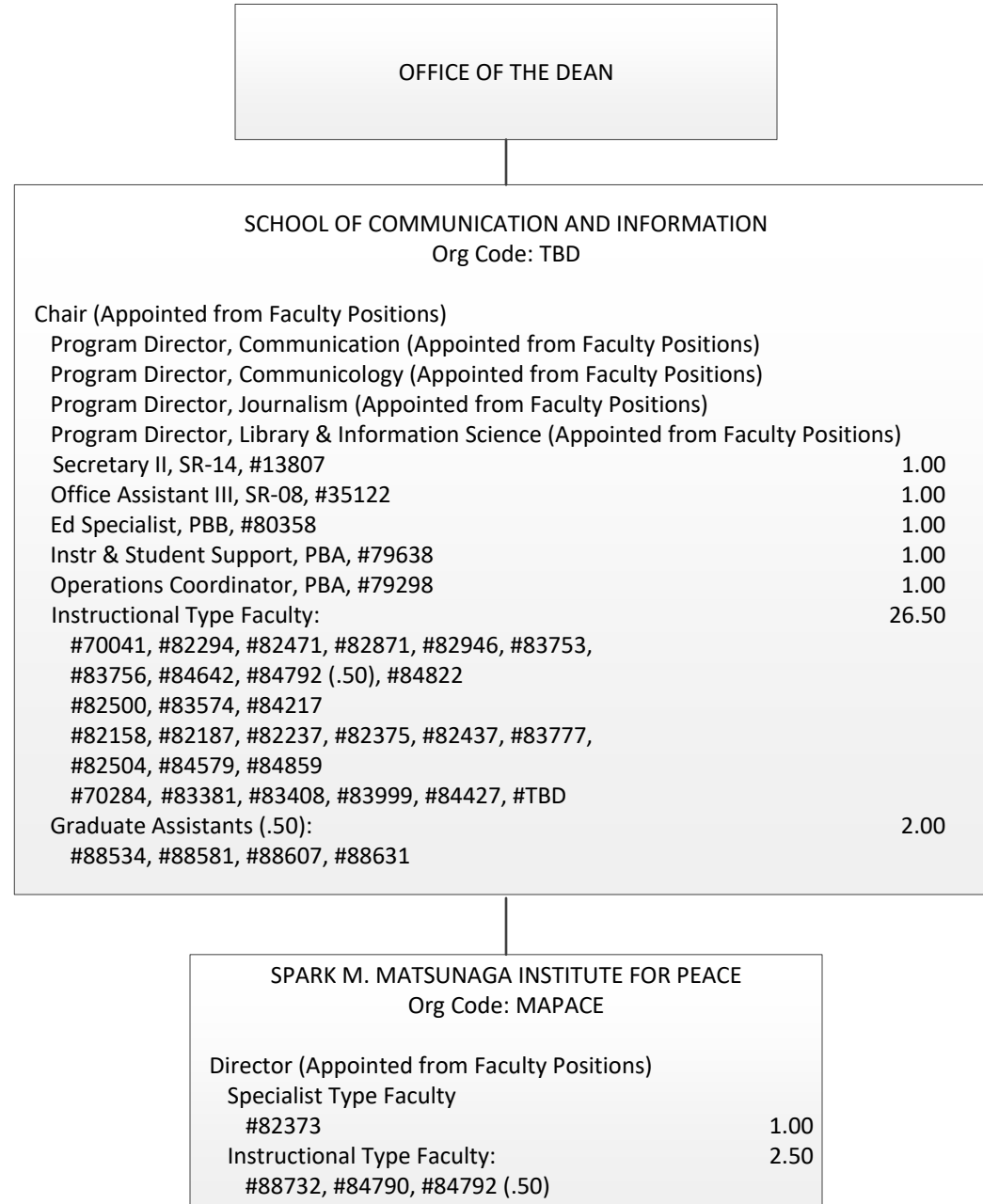


PROPOSED

APPROVED

\_\_\_\_\_  
David Lassner  
President , UH

\_\_\_\_\_  
Date



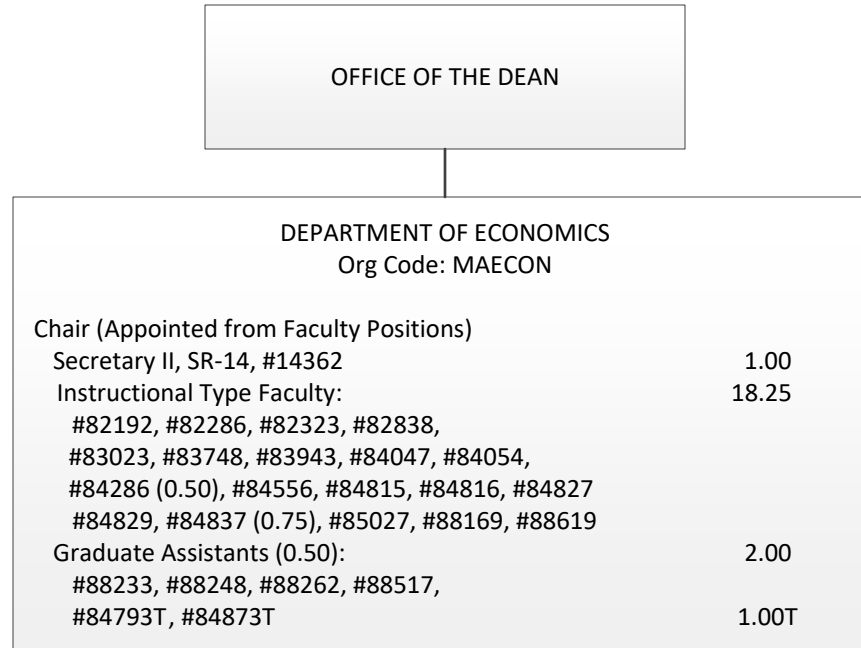
STATE OF HAWAII  
UNIVERSITY OF HAWAII  
UNIVERSITY OF HAWAII AT MANOA  
OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**SCHOOL OF COMMUNICATION AND  
INFORMATION**  
ORGANIZATIONAL CHART  
CHART IV-B

**CHART TOTAL:**  
General Funds:

**PERM TEMP**  
37.00

NO CHANGE

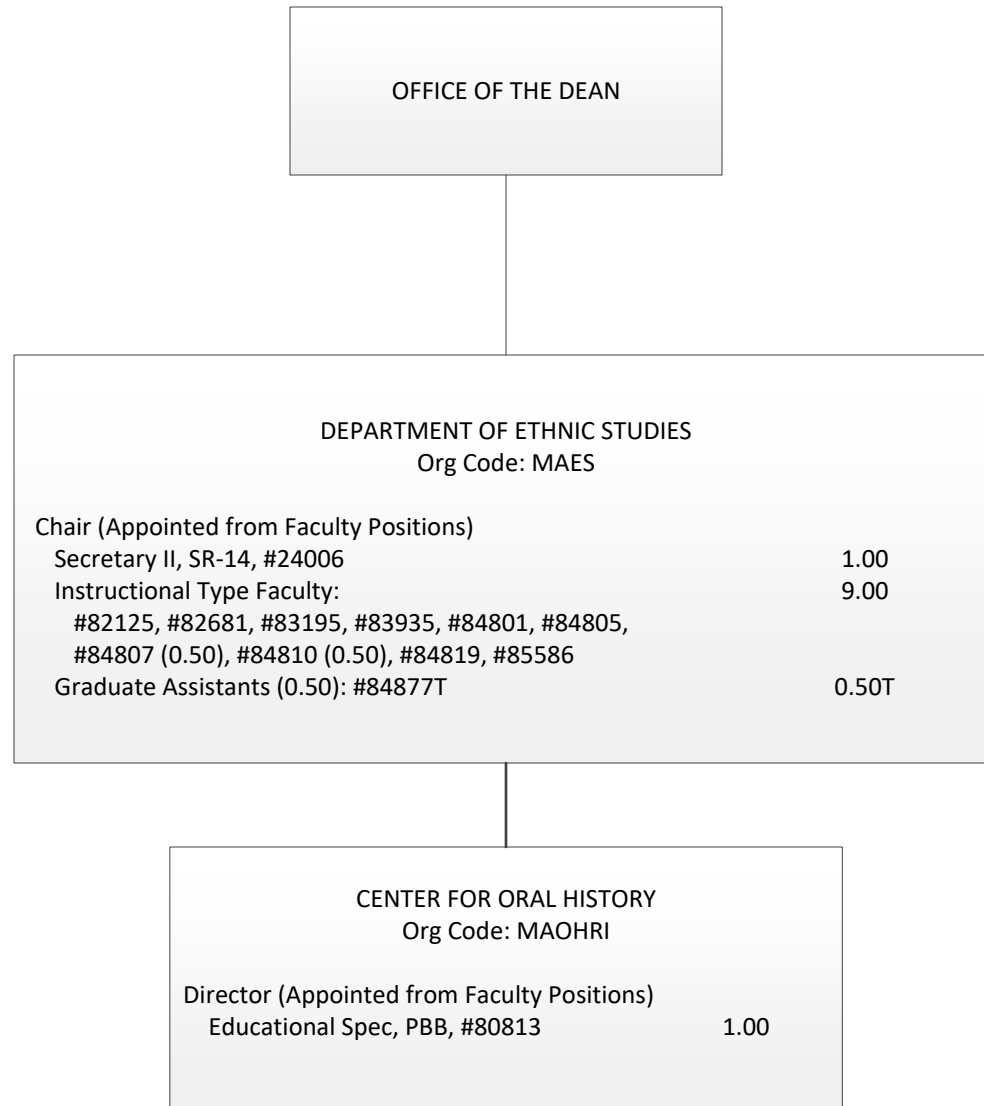
STATE OF HAWAII  
UNIVERSITY OF HAWAII  
UNIVERSITY OF HAWAII AT MANOA  
OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF ECONOMICS**  
ORGANIZATIONAL CHART  
CHART IV-C



<b>CHART TOTAL:</b>	<b>PERM</b>	<b>TEMP</b>
General Funds:	21.25	1.00

NO CHANGE

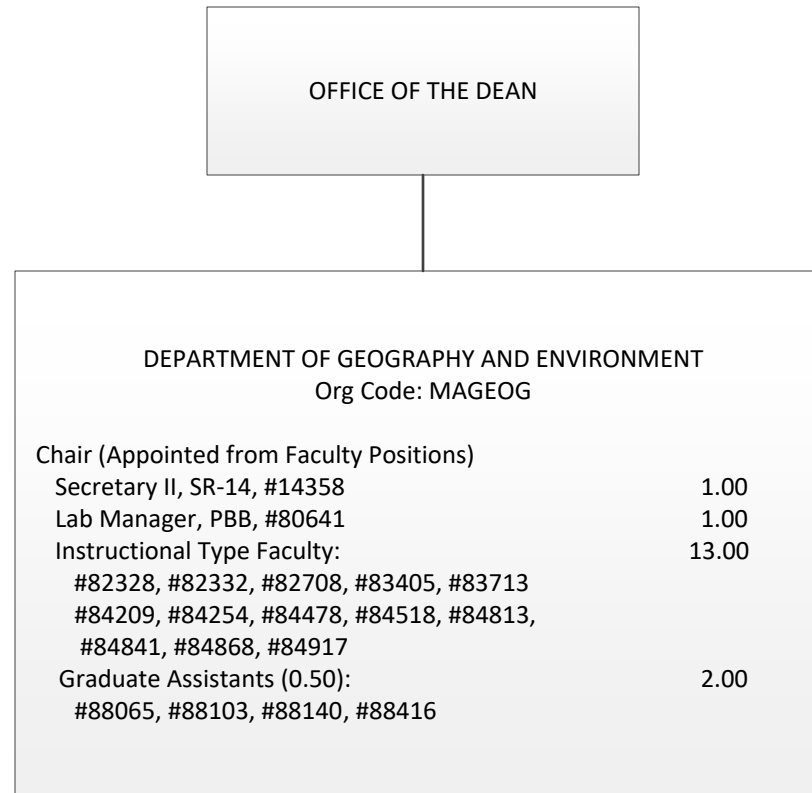
STATE OF HAWAII  
UNIVERSITY OF HAWAII  
UNIVERSITY OF HAWAII AT MANOA  
OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF ETHNIC STUDIES**  
ORGANIZATIONAL CHART  
CHART IV-D



<b>CHART TOTAL:</b>	<b>PERM</b>	<b>TEMP</b>
General Funds:	11.00	0.50

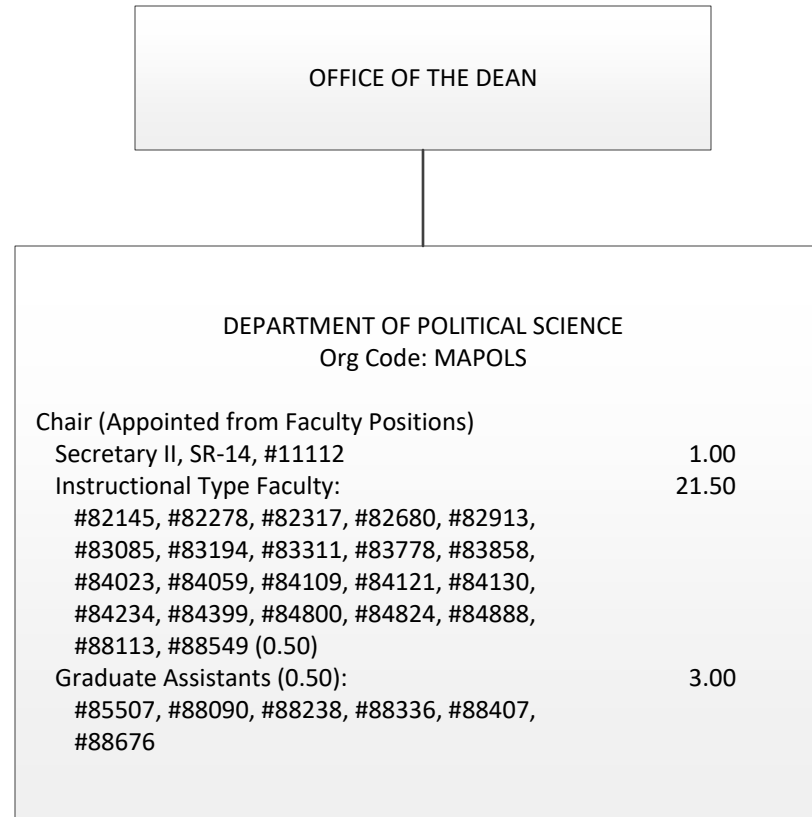
NO CHANGE

STATE OF HAWAII  
UNIVERSITY OF HAWAII  
UNIVERSITY OF HAWAII AT MANOA  
OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF GEOGRAPHY AND  
ENVIRONMENT**  
ORGANIZATIONAL CHART  
CHART IV-E



<b>CHART TOTAL:</b>	<b>PERM</b>	<b>TEMP</b>
General Funds:	17.00	--

NO CHANGE

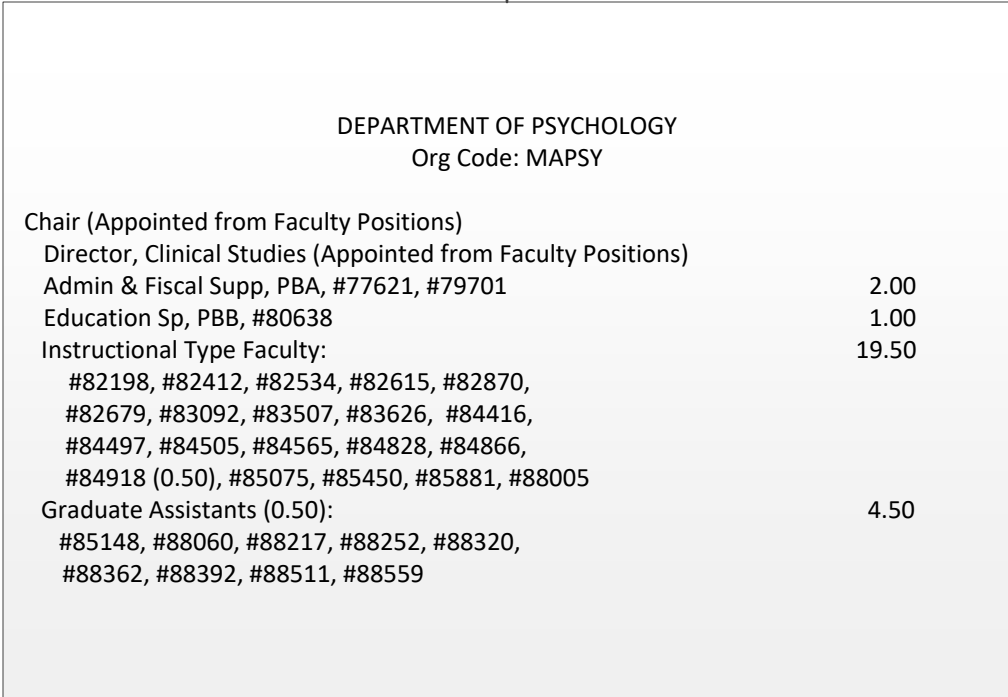
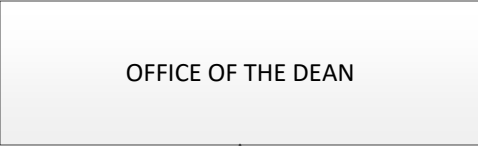


STATE OF HAWAII  
UNIVERSITY OF HAWAII  
UNIVERSITY OF HAWAII AT MANOA  
OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF POLITICAL SCIENCE**  
ORGANIZATIONAL CHART  
CHART IV-F

<b>CHART TOTAL:</b>	<b>PERM</b>	<b>TEMP</b>
General Funds:	25.50	--

NO CHANGE

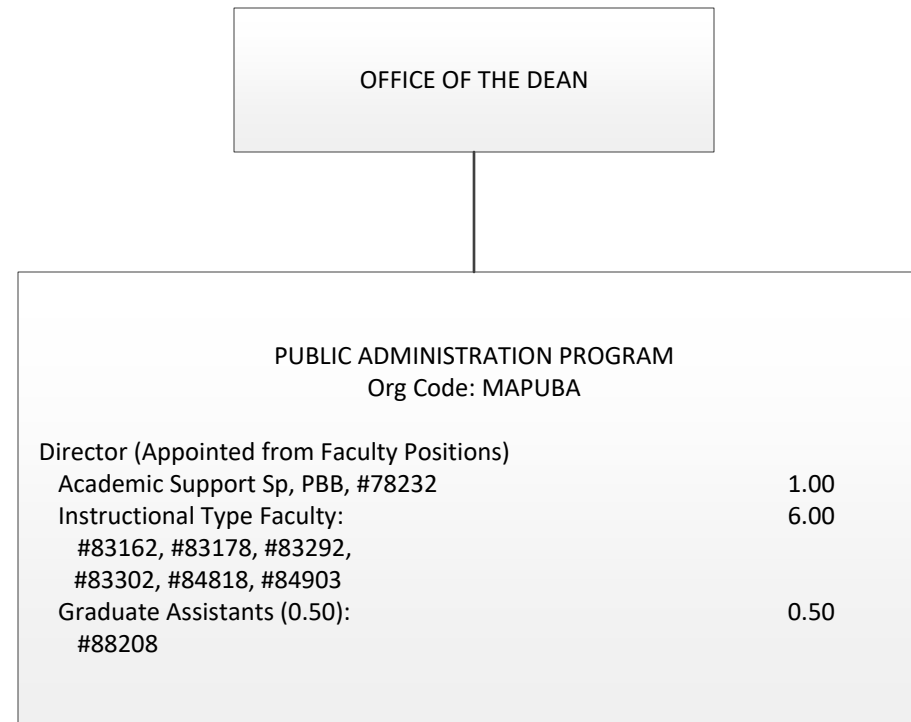
STATE OF HAWAII  
UNIVERSITY OF HAWAII  
UNIVERSITY OF HAWAII AT MANOA  
OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF PSYCHOLOGY**  
ORGANIZATIONAL CHART  
CHART IV-G



<b>CHART TOTAL:</b>	<b>PERM</b>	<b>TEMP</b>
General Funds:	27.00	--

NO CHANGE

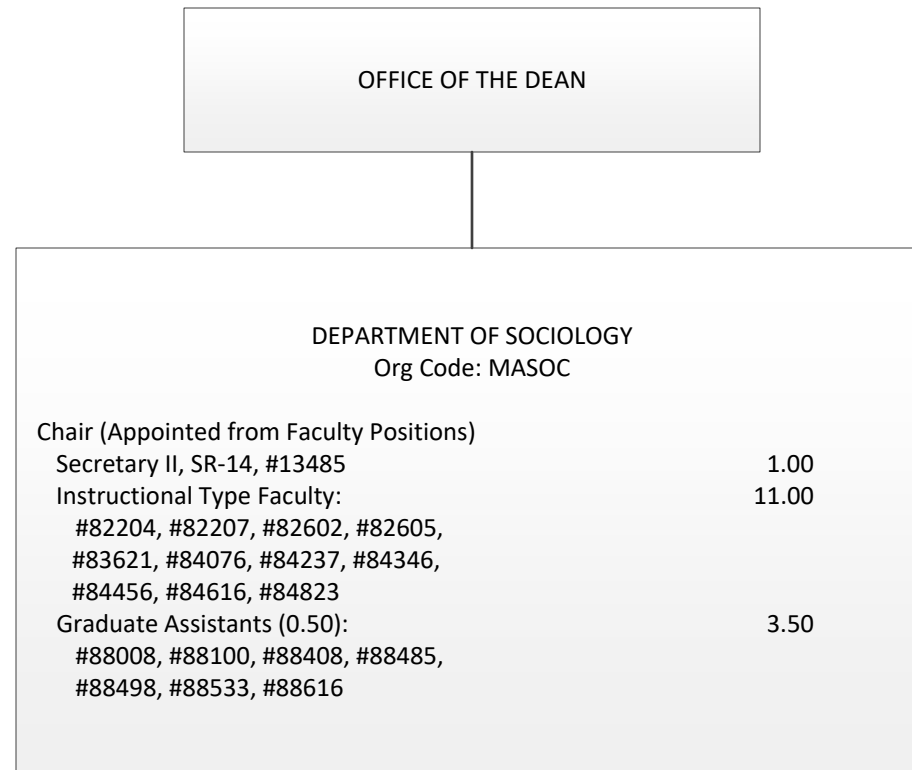
STATE OF HAWAII  
UNIVERSITY OF HAWAII  
UNIVERSITY OF HAWAII AT MANOA  
OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**PUBLIC ADMINISTRATION PROGRAM**  
ORGANIZATIONAL CHART  
CHART IV-H



<b>CHART TOTAL:</b>	<b>PERM</b>	<b>TEMP</b>
General Funds:	7.50	--

NO CHANGE

STATE OF HAWAII  
UNIVERSITY OF HAWAII  
UNIVERSITY OF HAWAII AT MANOA  
OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF SOCIOLOGY**  
ORGANIZATIONAL CHART  
CHART IV-I

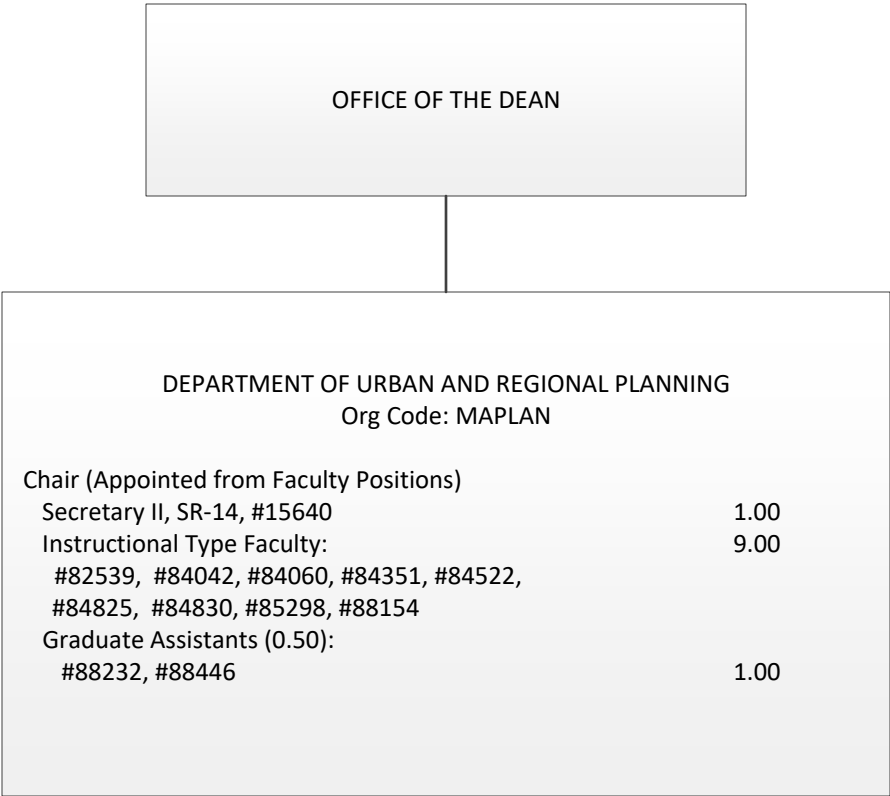


<b>CHART TOTAL:</b>	<b>PERM</b>	<b>TEMP</b>
General Funds:	15.50	--



NO CHANGE

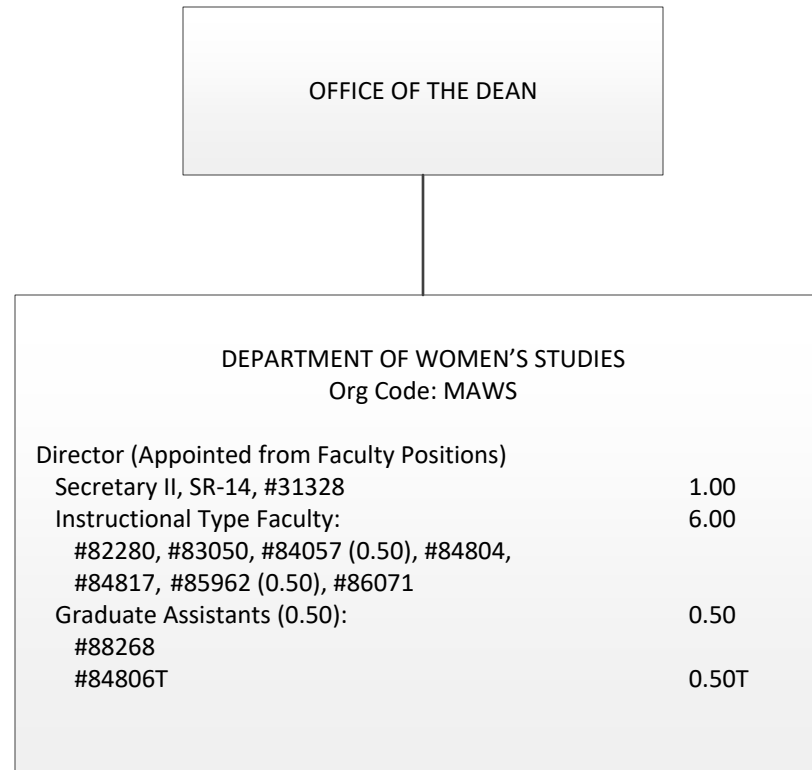
STATE OF HAWAII  
UNIVERSITY OF HAWAII  
UNIVERSITY OF HAWAII AT MANOA  
OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF URBAN AND REGIONAL PLANNING**  
ORGANIZATIONAL CHART  
CHART IV-J



<b>CHART TOTAL:</b>	<b>PERM</b>	<b>TEMP</b>
General Funds:	11.00	--

NO CHANGE

STATE OF HAWAII  
UNIVERSITY OF HAWAII  
UNIVERSITY OF HAWAII AT MANOA  
OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF WOMEN'S STUDIES**  
ORGANIZATIONAL CHART  
CHART IV-K



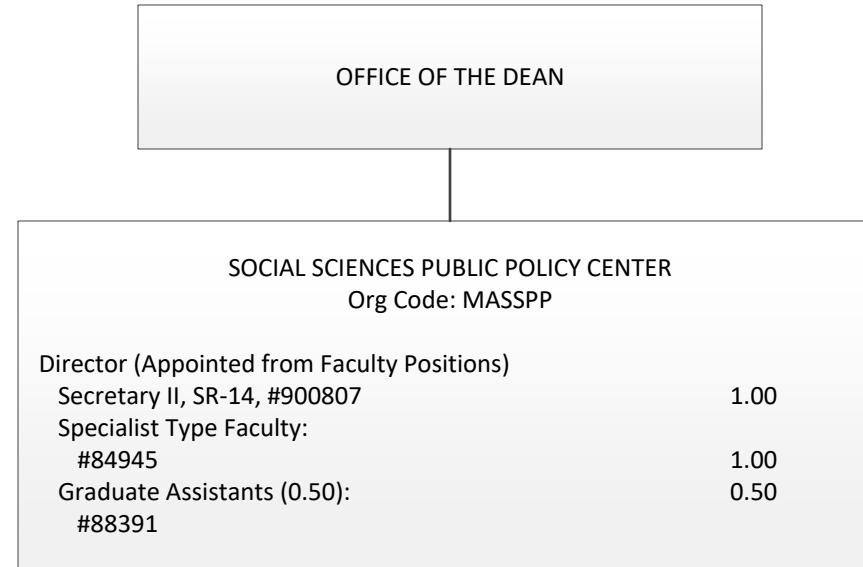
<b>CHART TOTAL:</b>	<b>PERM</b>	<b>TEMP</b>
General Funds:	7.50	0.50

PROPOSED

APPROVED

\_\_\_\_\_  
David Lassner  
President, UH

\_\_\_\_\_  
Date



STATE OF HAWAII  
UNIVERSITY OF HAWAII  
UNIVERSITY OF HAWAII AT MANOA  
OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**SOCIAL SCIENCES PUBLIC POLICY CENTER**  
ORGANIZATIONAL CHART  
CHART IV-L

**CHART TOTAL:**                      **PERM**    **TEMP**  
General Funds:                      2.50       --

PROPOSED

STATE OF HAWAII  
UNIVERSITY OF HAWAII  
UNIVERSITY OF HAWAII AT MANOA  
OFFICE OF THE PROVOST  
**COLLEGE OF SOCIAL SCIENCES**

FUNCTIONAL STATEMENT

**OFFICE OF THE DEAN – Org Code: MADNSS**

The Office of the Dean plans, coordinates, and directs the academic, personnel, budget, and computer affairs of the College. Organizes and coordinates support component, including staff supervision, advancement, and grievance and litigation. The Office also has administrative oversight of the units within the college (see below).

Other functions of the Office include the following:

- Articulates and conveys to faculty, staff, students and others the College's basic values, directions and goals, and develops and implements policies governing the activities of the College.
- Guides and oversees the College's governance system, to ensure effective operation and equal access by all members of the College community.
- Manages day-to-day College operations and activities, and represents the College within the University and to the Hawaii community at large.
- Participates with Deans of the College of Arts, Languages, and Letters, and the College of Natural Sciences in the Council of Arts and Sciences Deans, a body which is responsible for the planning and coordination of the Colleges of Arts and Sciences programs.
- Administers academic departments, programs, school and institutes in the College of Social Sciences.

1. Anthropology (department)
2. Communication and Information (school)
3. Economics (department)
4. Ethnic Studies (department)
5. Geography and Environment (department)
6. Political Science (department)
7. Psychology (department)
8. Public Administration (program)
9. Social Science Research Institute
10. Sociology (department)
11. Social Sciences Public Policy Center
12. Urban and Regional Planning (department)
13. Women's Studies (department – rev 12/11)

APPROVED:

\_\_\_\_\_  
David Lassner  
President, UH

\_\_\_\_\_  
Date

NO CHANGE

STATE OF HAWAII  
UNIVERSITY OF HAWAII  
UNIVERSITY OF HAWAII AT MANOA  
OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**SUPPORT SERVICES**

FUNCTIONAL STATEMENT

**SUPPORT SERVICES – Org Code: MASPSS**

This office is responsible for the administrative support functions for the academic departments, programs, school and institutes in the College of Social Sciences in the areas including budget development and execution, personnel, fiscal, curriculum planning, computer affairs and project. Provides specialized learning spaces and educational resources, including computer labs and Digital Studios, and related equipment.

**ADMINISTRATIVE SERVICES – Org Code: MAASSS**

This unit provides fiscal, personnel and administrative support to departments, programs, school and institutes in the College of Social Sciences.

**ADVISING, CIVIC & COMMUNITY ENGAGEMENT IN THE SOCIAL SCIENCES (ACCESS) – Org Code: MASASS**

This unit is focused on academic advising and engagement. This is in keeping with the College's deep commitment to undergraduate education and providing meaningful learning experiences to our students. Targeted, student-centered advising combined with an expansion of experiential learning opportunities are directly in line with goals stated in the University of Hawai'i at Mānoa 2011-2015 Strategic Plan and consistent with the learning outcomes developed by the Association of American Colleges and Universities LEAP (Liberal Education and America's Promise) initiative and adopted by the Mānoa Faculty Senate, i.e., integrative learning, collaborative assignments, and global and community-based learning that combine to foster deep learning which goes far beyond content mastery.

The Advising, Civic & Community Engagement in the Social Sciences (ACCESS) provides the infrastructure for professional staffing to ensure services are streamlined.

Functions of the Advising, Civic & Community Engagement in the Social Sciences (ACCESS) includes: recruitment; insuring the continual application of academic policies and procedures; assisting students with admittance/transfer/declaration; identifying various educational opportunities, e.g., internships, practicums, research, study abroad, civic engagement, etc.; conduct continual assessment of the undergraduate experience in the College to initiate appropriate improvements; assisting students in developing educational plans (academic with extracurricular); providing guidance in course selection in keeping with the student's interests, values and abilities; developing advising materials and programs; explaining general education and major requirements; identifying options for students to satisfy degree requirements; identifying the educational and career options appropriate for each student and assisting with the analysis of each option, including possible outcomes and their implications; monitoring student progress; assisting students with registration; auditing student records; processing administrative paperwork; overseeing academic actions and mandatory advising for at-risk students; processing and certifying students for graduation; assisting with certification for Financial Aid, VA, ROTC; maintains accurate records (including electronic records) of interactions with each student; coordinate entrance and exit surveys for declared majors, and enter and analyze these data, and maintain a database; coordinate communications to the students regarding registration and academic probation; act as a liaison with the community colleges to assist in recruiting and assisting transfer students into the major; serve as resource for faculty/staff for undergraduate issues and problem

solving; work with departments and undergraduate chairs to discuss new initiatives that will enhance their Undergraduate Programs; and develop and maintain an alumni database.

NO CHANGE

STATE OF HAWAII  
UNIVERSITY OF HAWAII  
UNIVERSITY OF HAWAII AT MANOA  
OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**SOCIAL SCIENCE RESEARCH INSTITUTE**

FUNCTIONAL STATEMENT

**OFFICE OF THE DIRECTOR - MASSRI**

The Office of the Director oversees the research programs of the Social Science Research Institute (SSRI) and the sponsored research enterprise in the College of Social Sciences (CSS). The Office of the Director provides leadership in promoting sponsored research on social, behavioral, economic, and environmental issues and collaborates with instructional and research units within the College and across campus to foster excellence in research. The Director of SSRI is responsible for the programmatic direction of the Institute, serves as the head of sponsored research in the Institute and College, conducts research, and serves as the chief advisor to the Dean of the CSS in these areas.

**FISCAL SERVICES – MAASRI**

As the sponsored research unit of the CSS, the Office of the Director is also responsible for fiscal and administrative management of all research and training grants and contracts in the College. Fiscal/administrative responsibilities include proposal review and coordination, procurement, personnel, inventory, reports, budget management and monitoring, compliance oversight, management of the College's Research and Training Revolving Funds and other intramural funds, and consultations to the College's faculty and staff on grants management.

**ECONOMIC RESEARCH ORGANIZATION (UHERO) - MARSRI**

The University of Hawaii Economic Research Organization (UHERO) conducts rigorous, independent economic research on the people, environment, and economies of Hawai'i and the Asia Pacific region. Dissemination of research results help inform public and private sector decision making that impact Hawai'i's citizens, policymakers, business and community organizations who make daily choices that impact social welfare, the environment, and prospects for sustainable economic development.

**CENTER FOR YOUTH RESEARCH - MAYRRI**

The Center for Youth Research conducts research using a science-practitioner model to integrate research and service/intervention targeting at-risk youth in Hawaii. Youth-related research areas include juvenile justice, delinquency, substance abuse, suicide prevention, and youth violence. The CYR is also involved in policy and program development and in the evaluation of youth programs. The CYR focuses on social and cultural issues affecting youth and advises youth-service agencies on incorporating this information in program planning and decision-making to improve the lives of youth in Hawaii.

**TELECOMMUNICATIONS AND SOCIAL INFORMATICS (TASI) RESEARCH PROGRAM/PACIFIC HEALTH INFORMATICS AND DATA CENTER (PHIDC) - MAPSAT**

The TASI/PHIDC program conducts sponsored interdisciplinary and applied research on social informatics, information technology, communication and education application and experiments in Hawaii and the Pacific Islands region. Research areas include information and communication technology (ICT), policy, regulation, and development; telehealth and health information technologies. Other interdisciplinary areas of inquiry include distance learning, disaster management and humanitarian assistance in organizations and society. This program undertakes community services relating to ICT systems, services, policies, and applications.

NO CHANGE

STATE OF HAWAII  
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UNIVERSITY OF HAWAII AT MANOA  
OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF ANTHROPOLOGY**

FUNCTIONAL STATEMENT

**DEPARTMENT OF ANTHROPOLOGY – Org Code: MAANTH**

The Department of Anthropology offers degrees in B.A., M.A. and Ph.D., as well as an MA track in Applied Archaeology that trains professional archaeologists for careers in historic preservation and cultural resource management in Hawaii and the Pacific. Faculty and students also participate actively in numerous certificate programs including Historic Preservation, Museum Studies, International Cultural Studies, and others.

The Department offers training in three major subfields of anthropology: cultural anthropology, archaeology, and biological anthropology. In addition, the program's specialization in the study of Asian and Pacific regions, including Hawai'i and the U.S. prepares students for a variety of careers concerned with intercultural and international relations. Faculty and graduate students are involved with teaching, advising, and cooperative research in all of the centers for area studies in the School of Pacific and Asian Studies.

Our undergraduate curriculum is not designed solely for majors, but attracts students from across the University. This service begins with the UH Mānoa general education core courses, including those designated in the Foundations (Multi-Cultural and Global Perspectives), Diversification (Social Sciences, Humanities, Biological Science, Physical Science), and Focus (Hawaiian, Asian, and Pacific Issues) areas. A significant number of anthropology majors go on to study for graduate degrees and professional careers applying anthropological skills.



PROPOSED

STATE OF HAWAII  
UNIVERSITY OF HAWAII  
UNIVERSITY OF HAWAII AT MANOA  
OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**SCHOOL OF COMMUNICATION AND INFORMATION**

FUNCTIONAL STATEMENT

**SCHOOL OF COMMUNICATION AND INFORMATION –Org Code: TBD**

Under the College of Social Sciences, the School of Communication and Information focuses on interdisciplinary research, education, practice and community engagement in Communication, Communicology, Journalism, Library & Information Science and Peace Studies & Conflict Resolution. Degrees offered:

- Communication (BA, MA)
- Communication and Information Sciences (PhD; interdisciplinary with Information Technology Management and Information & Computer Sciences)
- Communicology (BA, Minor, MA)
- Journalism (BA)
- Library and Information Science (MLISc)
- Peace Studies and Conflict Resolution (BA; via Interdisciplinary Studies)

**COMMUNICATION**

The Communication program develops and teaches curriculum leading to the undergraduate BA in Communication, the graduate MA in Communication, and a Graduate Certificate in Telecommunications and Information Resource Management. Drawing on the rich field of mediated communication, our students understand the implications of emerging technologies as well as how messages travel across time and space, and are interpreted by diverse audiences.

**JOURNALISM**

The Journalism program develops and teaches curriculum leading to the undergraduate BA in Journalism and graduate degree in cooperation with the MA in Communication. Journalism students are trained to gather and communicate truth through a triangulation of documentation, interviewing, and observation. They know how to write well. They know the laws that govern public communication. They are tech-savvy. They are proficient with both a video and still-image camera, feeling comfortable on both sides of the screen. Ultimately, they create high-fidelity media that promotes an open and transparent democracy.

**COMMUNICOLOGY**

The Communicology program aims to advance a comprehensive and scientific understanding of human communication, grounded in evolutionary, biological, and socio-cultural approaches and strengthened and enriched by the cultural diversity of Hawai'i. Students develop knowledge and skills in human communication through the testing and practical application of theories across a variety of settings and technologies to contribute to their personal and professional lives and to their local and global communities. Major Academic Areas: creating understanding/human message processing, relational communication, persuasion/social influence, and intercultural communication. Degrees offered: BA and MA, as well as a Minor.

**LIBRARY AND INFORMATION SCIENCE.**

The Library & Information Science Program offers a MLISc degree program accredited by the American Library Association, designed to educate reflective and compassionate librarians, archivists and other information professionals, as well as a Certificate in Advanced Library & Information Science. Through

research, education and service, LIS students, alumni, staff and faculty help connect people with information in diverse information environments, with an emphasis on Hawai'i and the Asia-Pacific region.

**SPARK M. MATSUNAGA INSTITUTE FOR PEACE – Org Code: MAPACE**

The Spark M. Matsunaga Institute for Peace and Conflict Resolution offers a BA in Peace and Conflict Resolution via Interdisciplinary Studies, an Undergraduate Certificate in Peace Studies, and a Graduate Certificate in Conflict Resolution. Through its research and training programs, the Institute provides opportunities for both undergraduate and graduate students to become effective and reflective practitioners and leaders in conflict analysis, peacemaking, mediation, facilitation, human rights, and international dispute resolution.

APPROVED:

\_\_\_\_\_  
David Lassner  
President, UH

\_\_\_\_\_  
Date

NO CHANGE

STATE OF HAWAII  
UNIVERSITY OF HAWAII  
UNIVERSITY OF HAWAII AT MANOA  
OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF ECONOMICS**

FUNCTIONAL STATEMENT

**DEPARTMENT OF ECONOMICS – Org Code: MAECON**

The Department of Economics is an academic department offering B.A., M.A. and Ph.D. degrees in economics within an integrated research and education program for both undergraduate and graduate students under the direction of a faculty engaged in funded and unfunded research projects and extensive outreach activities.

NO CHANGE

STATE OF HAWAII  
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UNIVERSITY OF HAWAII AT MANOA  
OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF ETHNIC STUDIES**

FUNCTIONAL STATEMENT

**DEPARTMENT OF ETHNIC STUDIES – Org Code: MAES**

The Ethnic Studies Department is an interdisciplinary unit with emphasis on undergraduate education. It was founded in 1970 with a mandate to provide a research, institutional and community service unit which integrated the concerns of race, ethnicity and class. The focus is on Hawaii, with its rich legacy of multiethnic heritages. The research, teaching, and service components, however, also involve the United States and comparative studies of societies around the globe.

Ethnic Studies has developed a unique academic presence at Mānoa. It is the only unit whose concentration is wholly upon race and ethnic relations, both in Hawaii and the U.S., as well as comparative studies of groups around the world. The Ethnic Studies Department is also unique in that it maintains a research and teaching philosophy emphasizing praxis: the application of intellectual theories to the complex programs in our local communities.

This includes being committed to an ongoing interaction with local communities, through civic engagement and service learning, on the basis of mutual respect and a two-way exchange of learning and information. We have also continued to engage undergraduates as teaching assistants in our classes to provide peer instruction, a program has produced outstanding "publicly oriented" citizens in a variety of fields including politics, law, labor, education, business, culture, and human services.

Our faculty has special expertise in the history of Native Hawaiians, Japanese, Chinese, Filipinos, African Americans, Native Americans and Caucasians; ethnic and race relations in the United States; political economy and ethnic issues in the Middle East, North America, and the Pacific Islands, and offers courses and conducts research in these areas.

**CENTER FOR ORAL HISTORY - MAOHRI**

The Center for Oral History collects, preserves, and disseminates life history data from segments of the Hawaiian community using oral history methodology. Statewide objectives include: (a) research, conduct, and disseminate life history interviews with individuals on social issues and other topics related to Hawaii's history; (b) publish transcripts, books, articles, videos, and newsletters on COH research; (c) train individuals and groups in the community on oral history methodology; (d) present lectures to the general community on topics relating to oral history and local Hawaii history; and (e) serve as resource clearinghouse for oral history activity statewide.

NO CHANGE

STATE OF HAWAII  
UNIVERSITY OF HAWAII  
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OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF GEOGRAPHY AND ENVIRONMENT**

FUNCTIONAL STATEMENT

**DEPARTMENT OF GEOGRAPHY AND ENVIRONMENT– Org Code: MAGEOG**

Under the auspices of the College of Social Sciences, the Department of Geography and Environment's mission is to create, examine critically, preserve, and disseminate the discipline's knowledge, wisdom and integrating insights. Provides undergraduate and graduate instruction; conducts sponsored and unsponsored research in areas of human and cultural geography, physical and environmental geography, and geo-technologies; and provides consultation services to an array of institutions, public, private, or governmental.

**Instruction**

- The Chair and faculty plan, develop and implement curricula and courses leading to: Bachelor of Arts degree in Geography, Graduate Ocean Policy Certificate, Master of Arts degree in Geography, Doctor of Philosophy in Geography.
- Provide service courses for students from other departments in the College of Social Sciences, and other colleges in the University.
- Provide academic advising and related career counseling to undergraduate, graduate, and unclassified students.

**Research**

- Plan, develop and conduct sponsored and unsponsored research projects to advance knowledge in areas of human and cultural geography (economic geography, food and agriculture, marine conservation, political ecology, political geography, social theory, and urban geography), physical and environmental geography (biogeography, climatology, geomorphology, environmental impact assessment, hydrology, coastal and water resource systems), and geo-technologies (computer cartography, geographical information systems [GIS], and remote sensing).
- Network with and develop collaborative relationships with other researchers and professionals within Hawaii, nationally and internationally to create new knowledge and conduct joint research endeavors in areas of mutual benefit.
- Supervise the research of undergraduate students, and graduate students conducting MA thesis and PhD dissertation projects.
- Publish new knowledge in the form of peer-reviewed articles written in journals, monographs, scholarly and professional books, chapters in scholarly and professional books, proceedings, policy papers, and technical and project reports for clients of applied research.
- Present papers at scholarly meetings, and publication of associated abstracts of those presentations, and hearings and presentation of the results of applied research to interested groups.

**Service and Application**

- Share our knowledge through unpaid consulting activities, and respond in various ways to a variety of geographically related queries.
- Provide geographic source information, data, maps, GIS and remote sensing data to the public, private sector, and governmental agencies.
- Provide valuable services to the community at various levels, within the College, University, State and their individual professional communities. We play a key role in the peer review process for journals and books, and for grant reviewing. Additionally, we organize conferences, hold regional, national or international professional offices, and conduct government commissions.
- Participate in the governance of the Department, the College, the University of Hawaii at Manoa, and the University System as a whole.
- Participate in other appropriate academic and educational activities of the College, the University of Hawaii at Manoa, and the University System as a whole.

NO CHANGE

STATE OF HAWAII  
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UNIVERSITY OF HAWAII AT MANOA  
OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF POLITICAL SCIENCE**

FUNCTIONAL STATEMENT

**DEPARTMENT OF POLITICAL SCIENCE – Org Code: MAPOLS**

The Department of Political Science offers programs of study leading to degrees at the undergraduate, master's and doctoral levels. The department provides instruction in the areas of American Politics, Hawaii Politics, International Relations, Comparative Politics, Law and Society, Indigenous Politics and Future Studies. Political Science faculty conducts both sponsored and unsponsored research in the aforementioned areas, focusing on the Asia-Pacific region. Among the major sponsors/funders of research are the National Science Foundation, the Japan Foundation, the Ford Foundation, the Mellon Foundation, and the Korea Foundation. Political science graduates enter numerous professions including journalism, foreign service, social services, government, law, law enforcement, teaching, civil service, business, librarianship and research.

NO CHANGE

STATE OF HAWAII  
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UNIVERSITY OF HAWAII AT MANOA  
OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF PSYCHOLOGY**

FUNCTIONAL STATEMENT

**DEPARTMENT OF PSYCHOLOGY – Org Code: MAPSY**

Provides instruction at the graduate and undergraduate levels in psychological topic areas, methodology, statistics, and history, including general education and courses for majors; conducts sponsored and unsponsored research in the major areas of Psychology; provides clinical training intended to lead to licensure for Ph.D. degree recipients; supports the dissemination and application of psychological knowledge to benefit the public; provides consultation and clinical service to the field, to schools, and to the general public.

NO CHANGE

STATE OF HAWAII  
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UNIVERSITY OF HAWAII AT MANOA  
OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**PUBLIC ADMINISTRATION PROGRAM**

FUNCTIONAL STATEMENT

**PUBLIC ADMINISTRATION PROGRAM – Org Code: MAPUBA**

The Public Administration Program is a graduate level academic program within the College of Social Sciences. Its mission is to educate individuals to play leadership roles in whatever positions they occupy in the public sector, non profit sector, and civil society. Through its research and applied scholarship, the program also strives to increase the capacity of organizations to meet their public purposes. The program emphasizes interdisciplinarity in its faculty and in its curriculum; the application of scholarly knowledge to public issues; carefully designed learning environments; and close bonds among and between students, practitioners and faculty. The student population is intentionally diverse and comes from the Islands, the Asia-pacific region, and the U.S. Mainland. The program is actively engaged with Hawaii's public institutions, and its work significantly includes Asia and the Pacific.



NO CHANGE

STATE OF HAWAII  
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OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF SOCIOLOGY**

FUNCTIONAL STATEMENT

**DEPARTMENT OF SOCIOLOGY – Org Code: MASOC**

The department provides graduate and undergraduate instruction; conducts sponsored and non-sponsored research into topics of social relevance with a primary focus on Comparative Asian Societies, Criminology, Medical Sociology, and Race and Ethnic Relations; and, provides community service and consultation to state government and private non-profit organizations. The Department performs its functions in collaboration with other Social Science Departments, other University of Hawaii at Manoa Departments and Programs, Community Colleges, International Agencies, Universities and Programs, State and Federal agencies, and Agencies of the City and County of Honolulu.

NO CHANGE

STATE OF HAWAII  
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UNIVERSITY OF HAWAII AT MANOA  
OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF URBAN AND REGIONAL PLANNING**

FUNCTIONAL STATEMENT

**DEPARTMENT OF URBAN AND REGIONAL PLANNING – Org Code: MAPLAN**

The Department of Urban and Regional Planning (DURP) offers the Master of Urban and Regional Planning (MURP) degree, a Ph.D. in Urban and Regional Planning, a Certificate in Disaster Management and Humanitarian Assistance, a Certificate in Planning Studies and a Professional Certificate in Urban and Regional Planning as well as a limited number of undergraduate courses. The Department emphasizes theory, methodology and practice in the following areas: community planning and social policy; environmental planning and natural resource management; urban and regional planning in Asia and the Pacific; and land use, transportation and infrastructure planning. DURP faculty and students engage in both funded and unfunded research on environmental issues, sustainability, policy research on urban issues in Asia, transportation, important agricultural lands, climate change, and natural resources management in Hawaii, the Pacific and Asia. Department faculty also provides professional planning services to communities, non-profit organizations, local and state agencies and international organization and foundations.

NO CHANGE

STATE OF HAWAII  
UNIVERSITY OF HAWAII  
UNIVERSITY OF HAWAII AT MANOA  
OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**DEPARTMENT OF WOMEN'S STUDIES**

FUNCTIONAL STATEMENT

**DEPARTMENT OF WOMEN'S STUDIES – Org Code: MAWS**

The Department of Women's Studies is an academic entity that offers an interdisciplinary transnational feminist approach to the study of gender issues. The purpose of the department is to provide a rigorous and integrated academic experience for students interested in feminist research and teaching, giving them a coherent program of study in contemporary scholarship with a special emphasis on Asia-Pacific and Hawaii. With a faculty trained in a variety of fields, the program is a productive research unit that investigates gender as it intersects with race, class, sexuality, and other vectors of power in shaping the study of history, psychology, anthropology, economics, sociology, political science, philosophy, literature, law, and biology.

Functions of this department include:

- Provide educational and training opportunities for both undergraduate and graduate students in the field of gender studies.
- Conduct research, public service and disseminate studies in the field of gender studies.
- Serve the community by addressing issues concerning gender in the Asia-Pacific region.

PROPOSED

STATE OF HAWAII  
UNIVERSITY OF HAWAII  
UNIVERSITY OF HAWAII AT MANOA  
OFFICE OF THE PROVOST  
COLLEGE OF SOCIAL SCIENCES  
**SOCIAL SCIENCES PUBLIC POLICY CENTER**

FUNCTIONAL STATEMENT

**SOCIAL SCIENCES PUBLIC POLICY CENTER – Org Code: MASSPP**

The Social Sciences Public Policy Center is an academic center within the College of Social Sciences focused on enhancing the quality of community life through instruction, non-partisan research and civic engagement designed to encourage community-based policy dialogs. The Center is aligned with the University's strategic plan to engage multi-disciplinary elements of the U.H. system and diverse communities to provide educational initiatives for students, (e.g. the Graduate Certificate in Public Policy and opportunities to work on grants and contracts); conduct research and facilitate and support community collaborations and networks. More specifically, it builds on the college's existing research strengths, collaborates across disciplines and provides the administrative leadership, support and infrastructure to facilitate strong partnerships within the university and with public and private sector partners. Two instructional positions (two tenured positions) teach in the Public Administration Program and Social Sciences Public Policy Center and are split funded (50% FTE). For tenure purposes these two positions are reflected under the Public Administration Program. A limited term specialist position has been converted to a tenure track specialist position.

**FUNCTIONS**

- To provide education and training opportunities in policy studies for both undergraduate and graduate students, promoting and developing effective and reflective practitioners and leaders in public policy and public affairs.
- To provide graduate students course work and internship opportunities to hone their skills in policy analysis by offering a Graduate Certificate in Public Policy.
- To conduct research, publish and disseminate studies and reports useful to policy makers so they can make sound policy decisions.
- To become a responsible repository and clearinghouse for data bases, information systems and other reference material critical to public policy analyses.

APPROVED:

\_\_\_\_\_  
David Lassner  
President , UH

\_\_\_\_\_  
Date

OFFICE OF THE PRESIDENT

OFFICE OF THE PROVOST

COLLEGE OF ARTS, LANGUAGES & LETTERS  
OFFICE OF THE DEAN  
Org Code: TBD

Dean, #89198	1.00
Secretary III, SR-16, #35527*	1.00
Associate Dean, #89023	1.00
Secretary III, SR-16, #21643	1.00
Academic Support, PBB (pending establishment)	
Associate Dean, #89260	1.00
Secretary III, SR-16, #35033	1.00
Info, Events & Publications, PBB (pending establishment)	
Program Specialist, PBB, #80485	1.00

STUDENT ACADEMIC SERVICES  
Org Code:MACLAD

Director (appointed from faculty)	
Secretary II, SR-14, #44055	1.00
Admin & Fiscal Support Specialist, PBA, #77514	1.00
Academic Advisor, PBB, #80719	1.00
Specialist Type Faculty: #70060, #83818, #84379	3.00

STATE OF HAWAI'I  
UNIVERSITY OF HAWAI'I  
UNIVERSITY OF HAWAI'I AT MĀNOA  
OFFICE OF THE PROVOST  
**COLLEGE OF ARTS, LANGUAGES & LETTERS**  
Organization Chart  
Chart I

<b>DEPARTMENT TOTAL:</b>	<b>PERM</b>	<b>TEMP</b>
General Funds:	404.75	19.00
Special Funds:	1.00	--

ADMINISTRATIVE SERVICES  
Org Code: TBD

Admin Svcs Mgr, PBC, #80209	1.00
Admin Officer, PBB, #81871	1.00
Admin Svcs Mgr, PBC, #80828	1.00
Admin Officer, PBB: #78625, #80498, #81228,	3.00
Admin & Fiscal Supp Spec, PBB, #77715	1.00
Admin Officer, Senior, PBB, #81560*	1.00
HR Spec, PBB, #78313, #81110	2.00
HR Spec, PBA, #79811	1.00
HR Assistant IV, SR-11, #44609	1.00
IT Specialist, PBB, #79386	1.00
IT Specialist, PBA, #81388	1.00

\* Pending redescription

INSTRUCTIONAL UNITS  
Org Code: TBD  
CHART II

- Academy for Creative Media
- Department of American Studies
- Department of Art & Art History
- Department of Asian Studies
- Department of East Asian Languages & Literatures
- Department of English
- Department of History
- Department of Indo-Pacific Languages & Literatures
- Department of Languages & Literatures of Europe & the Americas
- Department of Linguistics
- Department of Music
- Department of Pacific Islands Studies
- Department of Philosophy
- Department of Religion
- Department of Second Language Studies
- Department of Theatre & Dance

SCHOOL OF PACIFIC & ASIAN STUDIES  
Org Code: MACPAS  
CHART III

- Center for Chinese Studies
- Center for Japanese Studies
- Center for Korean Studies
- Center for Okinawan Studies
- Center for Pacific Islands Studies
- Center for Philippine Studies
- Center for South Asian Studies
- Center for Southeast Asian Studies

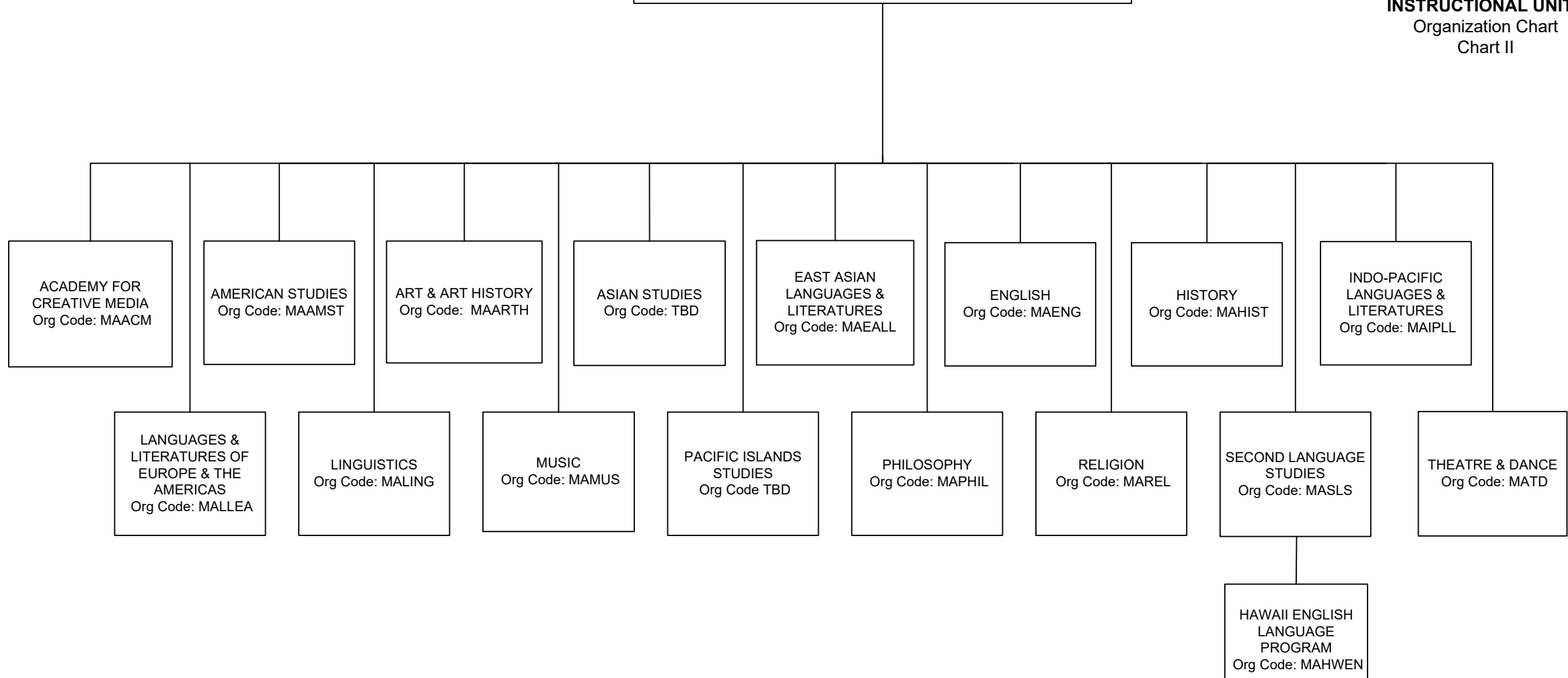
CENTERS  
Org Code: TBD  
CHART IV

- Center for the Arts
- Center for Biographical Research
- Center for Interpretation & Translation Studies
- Center for Language & Technology
- Center for the Study of Human Language
- Mānoa Center for the Humanities & Civic Engagement
- Uehiro Academy for Philosophy and Ethics in Education

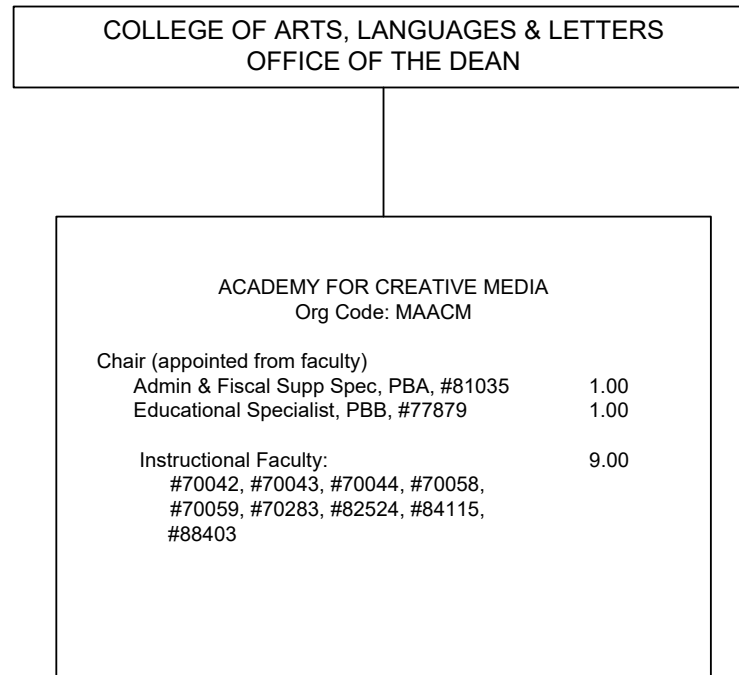
<b>CHART TOTAL:</b>	<b>PERM</b>	<b>TEMP</b>
General Funds:	27.00	--

STATE OF HAWAI'I  
 UNIVERSITY OF HAWAI'I  
 UNIVERSITY OF HAWAI'I AT MĀNOA  
 OFFICE OF THE PROVOST  
 COLLEGE OF ARTS, LANGUAGES & LETTERS  
**INSTRUCTIONAL UNITS**  
 Organization Chart  
 Chart II

COLLEGE OF ARTS, LANGUAGES & LETTERS  
 OFFICE OF THE DEAN

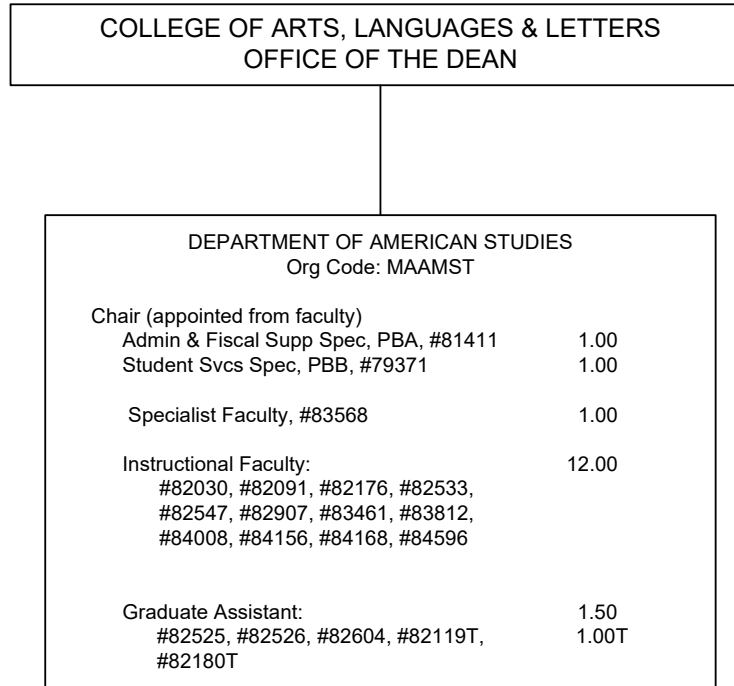


STATE OF HAWAII  
 UNIVERSITY OF HAWAII  
 UNIVERSITY OF HAWAII AT MĀNOA  
 OFFICE OF THE PROVOST  
 COLLEGE OF ARTS, LANGUAGES & LETTERS  
**ACADEMY FOR CREATIVE MEDIA**  
 Organization Chart  
 Chart II-A



**CHART TOTAL: PERM TEMP**  
 General Funds: 11.00 --

STATE OF HAWAII  
 UNIVERSITY OF HAWAII  
 UNIVERSITY OF HAWAII AT MĀNOA  
 OFFICE OF THE PROVOST  
 COLLEGE OF ARTS, LANGUAGES & LETTERS  
**DEPARTMENT OF AMERICAN STUDIES**  
 Organization Chart  
 Chart II-B



**CHART TOTAL: PERM TEMP**  
 General Funds: 16.50 1.00



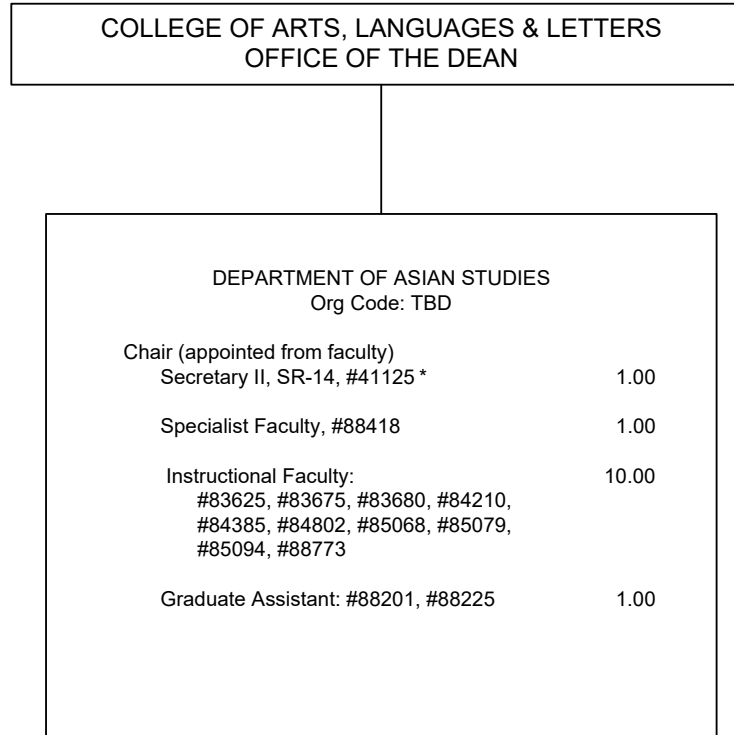
STATE OF HAWAII  
 UNIVERSITY OF HAWAII  
 UNIVERSITY OF HAWAII AT MĀNOA  
 OFFICE OF THE PROVOST  
 COLLEGE OF ARTS, LANGUAGES & LETTERS  
**DEPARTMENT OF ART & ART HISTORY**  
 Organization Chart  
 Chart II-C

COLLEGE OF ARTS, LANGUAGES & LETTERS  
 OFFICE OF THE DEAN

DEPARTMENT OF ART & ART HISTORY Org Code: MAARTH	
Chair (appointed from faculty)	
Admin & Fiscal Supp Spec, PBA: #77525, #77920	2.00
Office Asst III, SR-08, #14366	1.00
Educational Spec, PBB: #80499, #80667, #80726, #81319	4.00
Machinist, PBB, #81041	1.00
Associate Chair (appointed from faculty)	
Specialist Faculty, #83066	1.00
Instructional Faculty:	
#82067, #82142, #82275, #82445, #82501, #82583, #82584, #82886, #82995, #83230, #83315, #83323, #83588, #83752, #83956, #84050, #84232, #84464	18.00
Graduate Assistant:	
#82514, #82601, #88120, #88152, #88242, #88456, #82136T	3.00 0.50T

**CHART TOTAL: PERM TEMP**  
 General Funds: 30.00 0.50

STATE OF HAWAI'I  
 UNIVERSITY OF HAWAI'I  
 UNIVERSITY OF HAWAI'I AT MĀNOA  
 OFFICE OF THE PROVOST  
 COLLEGE OF ARTS, LANGUAGES & LETTERS  
**DEPARTMENT OF ASIAN STUDIES**  
 Organization Chart  
 Chart II-D



**CHART TOTAL: PERM TEMP**  
 General Funds: 13.00 --

STATE OF HAWAI'I  
 UNIVERSITY OF HAWAI'I  
 UNIVERSITY OF HAWAI'I AT MĀNOA  
 OFFICE OF THE PROVOST  
 COLLEGE OF ARTS, LANGUAGES & LETTERS  
**DEPARTMENT OF  
 EAST ASIAN LANGUAGES & LITERATURES**  
 Organization Chart  
 Chart II-E

COLLEGE OF ARTS, LANGUAGES & LETTERS  
 OFFICE OF THE DEAN

DEPARTMENT OF EAST ASIAN LANGUAGES & LITERATURES Org Code: MAEALL	
Chair (appointed from faculty)	
Secretary II, SR-14, #12854	1.00
Office Asst IV, SR-10, #17384	1.00
Office Asst IV, SR-10, #15344	1.00
Student Svcs Spec, PBB, #80609	1.00
Educational Spec, PBB, #81130	1.00
Instructional Faculty: 30.00	
#82076, #82216, #82354, #82532, #82588, #82940, #82952, #82967, #83006, #83113, #83139, #83146, #83170, #83317, #83333, #83364, #83379, #83396, #83433, #83469, #83779, #84142, #84301, #84309, #84336, #84356, #84536, #84559, #84564, #88402, #82973T, #82977T, #82988T, #83100T, #83101T	5.00T
Graduate Assistants: 5.50	
#88003, #88033, #88260, #88296, #88331, #88358, #88401, #88406, #88421, #88515, #88553	

**CHART TOTAL: PERM TEMP**  
 General Funds: 40.50 5.00

STATE OF HAWAI'I  
 UNIVERSITY OF HAWAI'I  
 UNIVERSITY OF HAWAI'I AT MĀNOA  
 OFFICE OF THE PROVOST  
 COLLEGE OF ARTS, LANGUAGES & LETTERS  
**DEPARTMENT OF ENGLISH**  
 Organization Chart  
 Chart II-F

COLLEGE OF ARTS, LANGUAGES & LETTERS  
 OFFICE OF THE DEAN

DEPARTMENT OF ENGLISH Org Code: MAENG	
Chair (appointed from faculty)	
Secretary II, SR-14, #11175	1.00
Office Asst IV, SR-10, #14367	1.00
Associate Chair (appointed from faculty)	
Educational Spec, PBB, #79171	1.00
Instructional Faculty:	
#82046, #82055, #82098, #82104, #82560, #82673, #82841, #82974, #83089, #83193, #83234, #83266, #83272, #83296, #83480, #83489, #83561, #83572, #83595, #83751, #83760, #83913, #83918, #84239, #84244, #84264, #84397, #84520, #84560, #84820, #88222, #88573, #88605	33.00
Graduate Assistant:	
#83231, #83476, #83506, #83511 #88380	2.50

**CHART TOTAL: PERM TEMP**  
 General Funds: 38.50 --

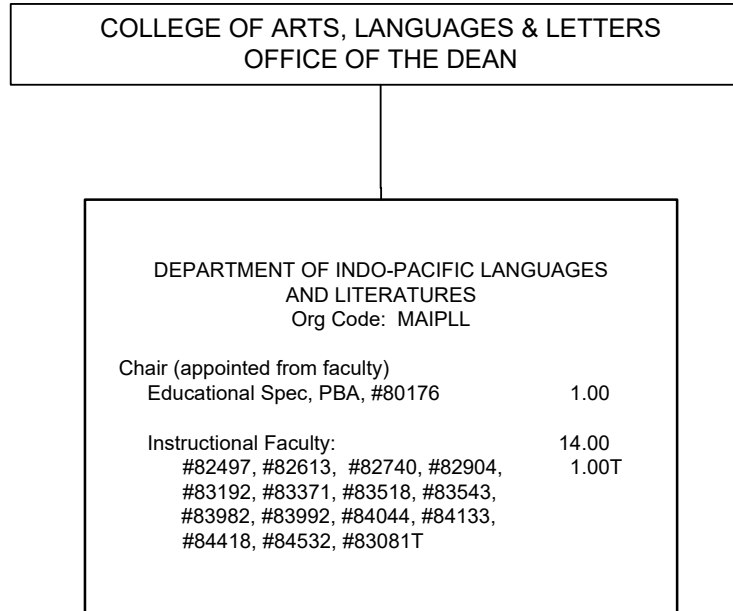
STATE OF HAWAII  
 UNIVERSITY OF HAWAII  
 UNIVERSITY OF HAWAII AT MĀNOA  
 OFFICE OF THE PROVOST  
 COLLEGE OF ARTS, LANGUAGES & LETTERS  
**DEPARTMENT OF HISTORY**  
 Organization Chart  
 Chart II-G

COLLEGE OF ARTS, LANGUAGES & LETTERS  
 OFFICE OF THE DEAN

DEPARTMENT OF HISTORY	
Org Code: MAHIST	
Chair (appointed from faculty)	
Admin & Fiscal Supp Spec, PBA, #81426	1.00
Student Svcs Spec, PBA, #78140	1.00
Associate Chair (appointed from faculty)	
Instructional Faculty:	27.00
#82025, #82044, #82147, #82164, #82191, #82370, #82428, #82475, #82612, #82655, #83010, #83318, #83322, #83415, #83576, #83676, #83754, #83989, #84155, #84161, #84241, #84333, #84415, #84432, #84524, #84839, #85448	
Graduate Assistant:	3.00
#88030, #88323, #88329, #88342, #88547 #88556	

**CHART TOTAL: PERM TEMP**  
 General Funds: 32.00 --

STATE OF HAWAII  
 UNIVERSITY OF HAWAII  
 UNIVERSITY OF HAWAII AT MĀNOA  
 OFFICE OF THE PROVOST  
 COLLEGE OF ARTS, LANGUAGES & LETTERS  
**DEPARTMENT INDO-PACIFIC  
 LANGUAGES & LITERATURES**  
 Organization Chart  
 Chart II-H



**CHART TOTAL: PERM TEMP**  
 General Funds: 15.00 1.00

COLLEGE OF ARTS, LANGUAGES & LETTERS  
OFFICE OF THE DEAN

DEPARTMENT OF LANGUAGES & LITERATURES OF EUROPE & THE AMERICAS Org Code: MALLEA	
Chair (appointed from faculty)	
Secretary II, SR-14, #15346	1.00
Office Asst IV, SR-10, #22367	1.00
Educational Spec, PBB, #81199	1.00
Instructional Faculty: 23.00	
#82100, #82101, #82115, #82163, #82270, #82733, #82827, #83043, #83246, #83247, #83253, #83254, #83265, #83427, #83656, #83761, #83975, #84024, #84081, #84101, #84112, #84445, #84682, #83020T, #83029T, #83039T, #83057T, #83102T, #83127T	6.00T
Graduate Assistant: 6.50	
#88006, #88086, #88118, #88124, #88179, #88209, #88250, #88343, #88390, #88395, #88475, #88490, #88502	

STATE OF HAWAI'I  
UNIVERSITY OF HAWAI'I  
UNIVERSITY OF HAWAI'I AT MĀNOA  
OFFICE OF THE PROVOST  
COLLEGE OF ARTS, LANGUAGES & LETTERS  
**DEPARTMENT OF  
LANGUAGES & LITERATURES OF EUROPE & THE AMERICAS**  
Organization Chart  
Chart II-I

**CHART TOTAL: PERM TEMP**  
General Funds: 32.50 6.00

COLLEGE OF ARTS, LANGUAGES & LETTERS  
OFFICE OF THE DEAN

DEPARTMENT OF LINGUISTICS Org Code: MALING	
Chair (appointed from faculty)	
Secretary II, SR-14, #13808	1.00
Admin & Fiscal Supp Spec, PBA, #81176	1.00
Instructional Faculty:	11.00
#82155, #82782, #83002, #83008, #83119, #83168, #83305, #84110, #84355, #84618, #85018	
Graduate Assistant:	2.00
#83366, #85420, #88002, #88469, #83449T, #83452T	

STATE OF HAWAII  
UNIVERSITY OF HAWAII  
UNIVERSITY OF HAWAII AT MĀNOA  
OFFICE OF THE PROVOST  
COLLEGE OF ARTS, LANGUAGES & LETTERS  
**DEPARTMENT OF LINGUISTICS**  
Organization Chart  
Chart II-J

**CHART TOTAL: PERM TEMP**  
General Funds: 15.00 1.00



STATE OF HAWAI'I  
 UNIVERSITY OF HAWAI'I  
 UNIVERSITY OF HAWAI'I AT MĀNOA  
 OFFICE OF THE PROVOST  
 COLLEGE OF ARTS, LANGUAGES & LETTERS  
**DEPARTMENT OF MUSIC**  
 Organization Chart  
 Chart II-K

COLLEGE OF ARTS, LANGUAGES & LETTERS  
 OFFICE OF THE DEAN

DEPARTMENT OF MUSIC Org Code: MAMUS	
Chair (appointed from faculty)	
Secretary II, SR-14, #11959	1.00
Educational Spec, PBB: #80381, #80866 (.50)	1.50
Admin & Fiscal Supp Spec, PBA, #81033	1.00
Educational Spec, PBA, #81965	1.00
Associate Chair (appointed from faculty)	
Instructional Faculty: 20.00	
#82213, #82401, #82438, #82592, #82739, #82752, #82818, #82948, #83048, #83284, #83361, #83454, #83501, #83686, #84061, #84387, #84406, #84442, #84635, #85088	
Graduate Assistant: 3.00	
#88019, #88136, #88237, #88265, #88283, #88603	

**CHART TOTAL: PERM TEMP**  
 General Funds: 27.50 --

STATE OF HAWAII  
 UNIVERSITY OF HAWAII  
 UNIVERSITY OF HAWAII AT MĀNOA  
 OFFICE OF THE PROVOST  
 COLLEGE OF ARTS, LANGUAGES & LETTERS  
**DEPARTMENT OF PACIFIC ISLANDS STUDIES**  
 Organization Chart  
 Chart II-L

COLLEGE OF ARTS, LANGUAGES & LETTERS  
 OFFICE OF THE DEAN

DEPARTMENT OF PACIFIC ISLANDS STUDIES  
 Org Code: TBD

Chair (appointed from faculty)	
Specialist Faculty:	1.00
#85956 (.50), #85086 (.50)	
Instructional Faculty:	4.00
#82138, #82281, #82825, #85853	

**CHART TOTAL: PERM TEMP**  
 General Funds: 5.00 ----

COLLEGE OF ARTS, LANGUAGES & LETTERS  
OFFICE OF THE DEAN

DEPARTMENT OF PHILOSOPHY Org Code: MAPHIL	
Chair (appointed from faculty)	
Admin & Fiscal Supp Speck, PBA, #77431	1.00
Office Asst III, SR-108, #15263	1.00
Editor, PBA, #79339 (.75)	0.75
Specialist Faculty, #82014, #83528	2.00
Instructional Faculty:	11.00
#82156, #82325, #82350, #82474, #82558, #82836, #82877, #83165, #83316, #84419, #84794	
Graduate Assistant:	2.50
#88184, #88213, #88388, #88487, #88507, #82132T	0.50T

STATE OF HAWAII  
UNIVERSITY OF HAWAII  
UNIVERSITY OF HAWAII AT MĀNOA  
OFFICE OF THE PROVOST  
COLLEGE OF ARTS, LANGUAGES & LETTERS  
**DEPARTMENT OF PHILOSOPHY**  
Organization Chart  
Chart II-M

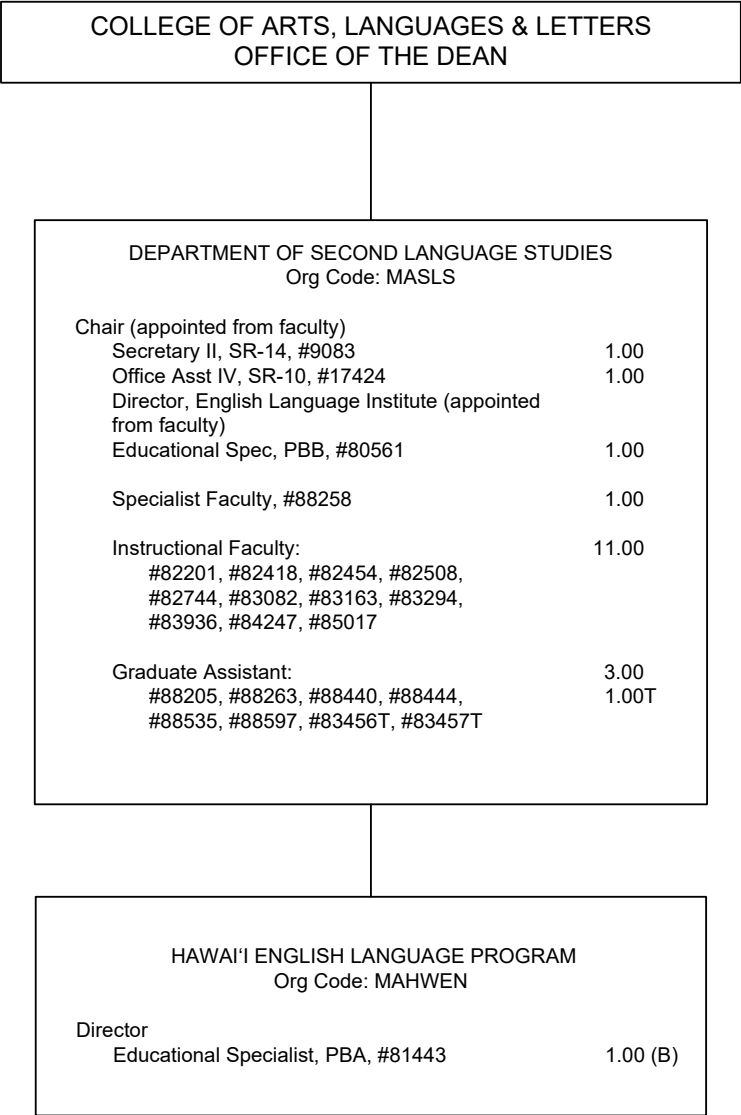
**CHART TOTAL: PERM TEMP**  
General Funds: 18.25 0.50

COLLEGE OF ARTS, LANGUAGES & LETTERS  
OFFICE OF THE DEAN

DEPARTMENT OF RELIGION	
Org Code: MAREL	
Chair (appointed from faculty)	
Secretary II, SR-14, #15012	1.00
Instructional Faculty:	6.00
#82065, #82203, #82205, #82340, #84056, #84089	
Graduate Assistants:	3.00
#82189, #82590, #88026, #88084, #88093, #88282	

STATE OF HAWAI'I  
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UNIVERSITY OF HAWAI'I AT MĀNOA  
OFFICE OF THE PROVOST  
COLLEGE OF ARTS, LANGUAGES & LETTERS  
**DEPARTMENT OF RELIGION**  
Organization Chart  
Chart II-N

STATE OF HAWAI'I  
 UNIVERSITY OF HAWAI'I  
 UNIVERSITY OF HAWAI'I AT MĀNOA  
 OFFICE OF THE PROVOST  
 COLLEGE OF ARTS, LANGUAGES & LETTERS  
**DEPARTMENT OF  
 SECOND LANGUAGE STUDIES**  
 Organization Chart  
 Chart II-O



<b>CHART TOTAL:</b>	<b>PERM</b>	<b>TEMP</b>
General Funds:	18.00	1.00
Special Funds:	1.00	--

STATE OF HAWAII  
 UNIVERSITY OF HAWAII  
 UNIVERSITY OF HAWAII AT MĀNOA  
 OFFICE OF THE PROVOST  
 COLLEGE OF ARTS, LANGUAGES & LETTERS  
**DEPARTMENT OF THEATRE & DANCE**  
 Organization Chart  
 Chart II-P

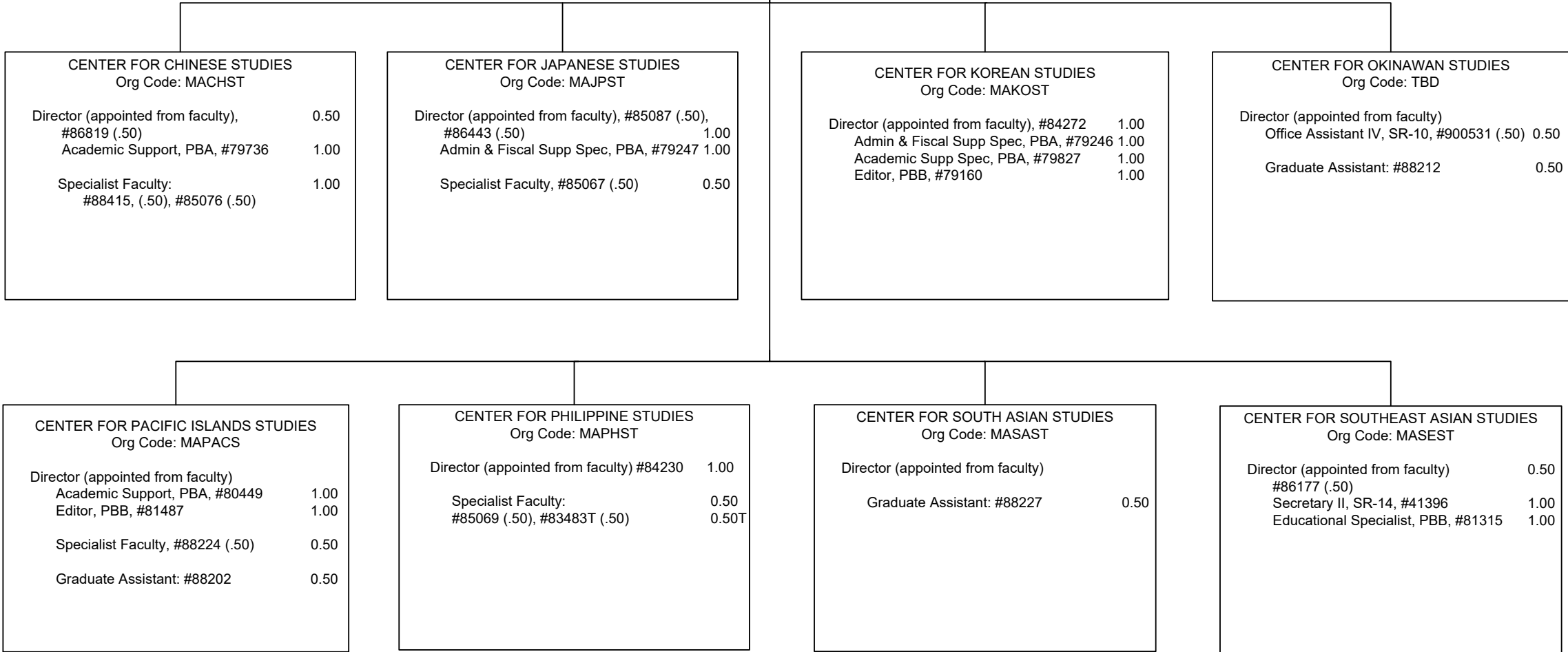
COLLEGE OF ARTS, LANGUAGES & LETTERS  
 OFFICE OF THE DEAN

DEPARTMENT OF THEATRE & DANCE	
Org Code: MATD	
Chair (appointed from faculty)	
Secretary II, SR-14, #13647	1.00
Admin & Fiscal Supp Spec, PBA, #77076	1.00
Theater/Stage Manager, PBB, #80119	1.00
Theater Technician, PBB: #78466, #80700, #81269	3.00
Operation Coordinator, PBA, #80994	1.00
Director of Theatre (Associate Chair) (appointed from faculty)	
Director of Dance Program (Associate Chair) (appointed from faculty)	
Instructional Faculty:	17.00
#82110, #82161, #82227, #82234, #82260, #82302, #82640, #83250, #83252, #83337, #83436, #83439, #83591, #84095, #84434, #84574, #84678	
Graduate Assistant:	6.00
#82419, #82549, #82568, #88000, #88051, #88052, #88053, #88127, #88207, #88211, #88246, #88324, #82117T, #82123T	

**CHART TOTAL: PERM TEMP**  
 General Funds: 30.00 1.00

STATE OF HAWAII  
 UNIVERSITY OF HAWAII  
 UNIVERSITY OF HAWAII AT MĀNOA  
 OFFICE OF THE PROVOST  
 COLLEGE OF ARTS, LANGUAGES & LETTERS  
**SCHOOL OF PACIFIC & ASIAN STUDIES**  
 Organization Chart  
 Chart III

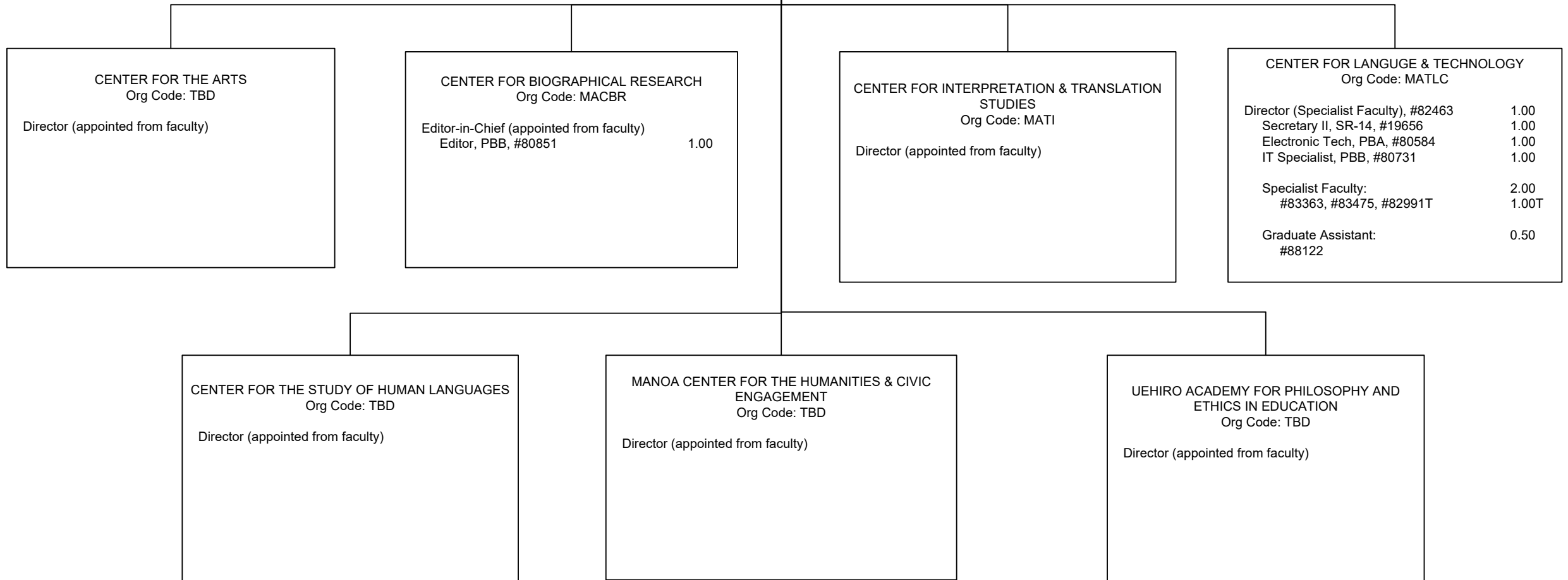
COLLEGE OF ARTS, LANGUAGES & LETTERS  
 OFFICE OF THE DEAN



**CHART TOTAL: PERM TEMP**  
 General Funds: 17.50 0.50

STATE OF HAWAII  
 UNIVERSITY OF HAWAII  
 UNIVERSITY OF HAWAII AT MĀNOA  
 OFFICE OF THE PROVOST  
 COLLEGE OF ARTS, LANGUAGES & LETTERS  
**CENTERS**  
 Organization Chart  
 Chart IV

COLLEGE OF ARTS, LANGUAGES & LETTERS  
 OFFICE OF THE DEAN



**CHART TOTAL: PERM TEMP**  
 General Funds: 7.50 1.00



## PROPOSED

STATE OF HAWAI'I  
UNIVERSITY OF HAWAI'I  
UNIVERSITY OF HAWAI'I AT MĀNOA  
OFFICE OF THE PROVOST  
**COLLEGE OF ARTS, LANGUAGES & LETTERS**

### FUNCTIONAL STATEMENT

#### **OFFICE OF THE DEAN–Org Code: TBD**

The Office of the Dean of the College of Arts, Languages & Letters directs and coordinates the activities, research, curricula and course development, program evaluation, student academic services, personnel and budget affairs of the College and its ancillary support components including budget management, program management, staff supervision, recruitment and development, community relations, grievance and litigation, and travel. The College is committed to innovative research, scholarship, excellence in teaching and engagement with the community.

The role of the college is to implement the mission statement of the university, which is:

- to provide all qualified people in Hawai'i an equal opportunity for high quality university education
- to create knowledge and gain insights through research and scholarship
- to preserve and contribute to the artistic and cultural heritage of the community
- to provide public service through the dissemination of current and new ideas and techniques.

The college serves two broad constituencies: (1) students seeking general education subjects within and beyond the arts and sciences "Core" and (2) undergraduate and graduate majors within our departments and in the Honors and Interdisciplinary Studies programs.

In concert with the role the college plays in implementing and enhancing state and university plans and in helping departments, faculty, staff, and students to reach their goals, our mission is:

- to support the university's specialization in Asia and the Pacific
- to reaffirm the centrality of the arts, humanities, languages, literatures, and area studies in higher education
- to help students adapt to rapid cultural and technological change
- to reassert the value of personal involvement in, and responsibility to, society
- to prepare students for meaningful positions in the economy of Hawai'i, the nation, and the Pacific and Asia regions.

Because of the university's geographical position, the college and its departments are unusually conscious of the importance of the nations and nations throughout the whole of the Pacific and Asia. The college is home to the School of Pacific and Asian Studies, a critical set of area-focused centers that provide interdisciplinary research, programming, and community outreach.

### **ADMINISTRATIVE SERVICES –Org Code: TBD**

Administrative Services supports and assists the Dean and the College units in personnel and fiscal affairs, budget planning and preparation, facilities, resource allocation, space management, technology, and activities coordination.

### **STUDENT ACADEMIC SERVICES – Org Code: MACLAD**

Student Academic Services administers and provides academic advising services for the College, which includes liaising with and supporting advising services in the individual departments. Services include educational planning; support for students who are academically at-risk; navigation and literacy of registration/degree audit system and other information resources; evaluation of eligibility for graduation; and connecting students with engagement opportunities such as study abroad programs, clubs, and others activities, which extend beyond the walls of the classroom. The Director coordinates the activities, personnel and budget affairs of the office.

### **INSTRUCTIONAL UNITS--Org Code: TBD**

The College of Arts, Languages & Letters consists of the following 17 instructional departments:

#### **ACADEMY FOR CREATIVE MEDIA--Org Code: MAACM**

The academy emphasizes narrative, or storytelling, theories, skills and application across multiple platforms of digital media and within a context of cultural and aesthetic values. More than just a “film school,” ACM seeks to empower students to tell their own stories of Hawai‘i, the Pacific and Asia rather than have those stories told for them through a different cultural lens that is distant and often distorted. Major Academic Areas: digital cinema, animation, and critical studies.

Degrees offered: BA.

#### **DEPARTMENT OF AMERICAN STUDIES--Org Code: MAAMST**

Provide students with a strong foundation in critical thinking, independent research, and quality writing through an interdisciplinary analysis of American society, history, culture, and politics. With its unique emphasis on politics, race relations, cultural studies, and U.S. engagement with the larger Asia-Pacific region, UHM’s American Studies Department encourages students to examine the dynamic and diverse cultures of the United States in a global context. Major Academic Areas: American art, architecture, history, literature, religion, gender, race, cultural studies, performance studies, global studies, historic preservation, and museum studies.

Degrees offered: BA, MA, and PhD.

#### **DEPARTMENT OF ART AND ART HISTORY--Org Code: MAARTH**

The department is a comprehensive and diverse center for the study of visual art and art history, and the only master’s degree granting program in the visual arts in the region. Comprised of nine distinct but interrelated media programs as well as an art

history program that specializes in the art of Asia and Hawai'i/Pacific, the department combines seasoned faculty expertise with state-of-the-art facilities. Major Academic Areas: art history, ceramics, drawing/painting, electronic art, fiber, glass, graphic design, photography, printmaking, and sculpture.

Degrees offered: BA, BFA, MA, MFA.

### **DEPARTMENT OF ASIAN STUDIES--Org Code: TBD**

Asian Studies places the region we call Asia at the center of interdisciplinary inquiry, encompassing both historical and contemporary perspectives on subjects as diverse as (but not limited to) regional security, religious expression, globalization, and popular culture. We strive to create an environment in which rigorous, reflexive, critical and collaborative scholarship about Asia can thrive. The department is distinguished by its long-standing dedication to broadening the scope of Asian Studies. Students, faculty, courses, funding, and staff in Asian Studies are closely linked to the SPAS area centers. In addition to its degree programs, Asian Studies offers graduate Certificates in Asian Studies, Chinese Studies, Japanese Studies, Korean Studies, Philippine Studies, South Asian Studies, and Southeast Asian Studies. Major geographical areas: China, Japan, Korea, the Philippines, South Asia, Southeast Asia, and Inter-Asia.

Degrees offered: BA and MA in Asian Studies; Master's in Asian International Affairs

### **DEPARTMENT OF EAST ASIAN LANGUAGES AND LITERATURES--Org Code: MAEALL**

The Department of East Asian Languages and Literatures is devoted to the teaching, research, and service activities of Chinese, Japanese, and Korean in language, linguistics, and literature. The Department is also home to the two federally-funded Flagship Programs (Chinese and Korean). It is the largest department of its kind nationally and offers a curriculum unparalleled in terms of breadth and depth. The objectives of the department include:

- To further knowledge in the field of East Asian Languages and Literatures
- To pursue new research in the linguistics, literatures, and pedagogies of East Asian languages
- To recruit and nurture students to foster new contributions and to expand the knowledge of linguistics, literatures, and pedagogies of East Asian languages
- To train and nurture a new generation of educators and professionals in the languages, literatures, and cultures of East Asia.

Degrees offered: BA (Chinese, Japanese and Korean) and MA and PhD (East Asian Languages & Literatures)

### **DEPARTMENT OF ENGLISH--Org Code: MAENG**

The mission of the Department of English is to develop students' critical reading, writing, and creative skills through the study of various literatures in the English language, composition and rhetoric, and creative writing. In carrying out this mission, the

Department places particular emphasis upon the diversity of cultures in Hawai‘i, Asia, and the Pacific. Faculty members are committed to quality research and scholarship, public service, and exemplary teaching. Major academic areas include composition and rhetoric, creative writing, cultural studies in Asia and the Pacific, folklore studies, life writing, and literary studies.

Degrees Offered: BA, MA, and PhD.

### **DEPARTMENT OF HISTORY--Org Code: MAHIST**

History is a discipline that describes and explains human and natural change using archival documents, oral histories, material and intangible culture, digital data, and all other forms of verifiable documentation. By examining evidence to explain past events, historians establish precedent for our global contemporary world, and allow citizens to make evidence-based decisions for our present and future. History faculty are active researchers in the fields of Asian, Pacific, Hawaiian, U.S., European and World / Comparative history. UHM History has been a leader in the field of World History and offers significant strengths in Asian and Pacific History. At present UHM has the only department in North America to offer a PhD in Pacific History. Undergraduate majors are required to complete a capstone research project utilizing original historical sources. Degrees offered: BA, MA and PhD.

### **DEPARTMENT OF INDO-PACIFIC LANGUAGES AND LITERATURES – Org Code: MAIPLL**

The Department of Indo-Pacific Languages and Literatures (IPLL) provides in-depth knowledge of the languages and cultures of Indo-Pacific countries that encompasses more than 25 percent of the Earth’s population and an unusual diversity of peoples. The Department provides instruction in national languages of Southeast Asia, as well as classical and modern Indian languages. The department regularly teaches Arabic, Cambodian (Khmer), Chamorro, Filipino, Hindi/Urdu, Ilokano, Indonesian, Maori, Persian, Samoan, Sanskrit, Tahitian, Thai, Tongan, and Vietnamese.

Beyond language, the department offers courses in the literatures and cultures of the area, including literature in translation of South and Southeast Asia, and the Philippines. Opportunities are available for students to study abroad in certain areas, build a career in international relations; provide service to the community in such fields as social work, public health, nursing, medicine, and law; perform research on Asia and the Pacific; and develop cross-cultural awareness and understanding in Hawai‘i’s multicultural environment.

### **DEPARTMENT OF LANGUAGES AND LITERATURES OF EUROPE AND THE AMERICAS--Org Code: MALLEA**

The mission of the Department of Languages and Literatures of Europe and the Americas (LLEA) is to expand knowledge of the humanities through teaching and conducting research in the classical and modern languages, literatures, and cultures constituting the

department's program. In both areas (teaching and research) LLEA offers a strong interdisciplinary approach that combines the study of language, literature, and linguistics with other forms of expressive culture in the specific geographical regions of Europe, Latin America, the United States, the Russian Far East, and parts of the Pacific Basin and Asia. The mission of LLEA supports UHM's Strategic Plan to strive for excellence in teaching, research, and public service, engage students in research and creative scholarship, and to deliver a modern, flexible, diverse, and multicultural curriculum supported by excellent teachers, classrooms, and information technology. Degrees offered: BA (Classics, French, German, Russian, and Spanish) and MA (French and Spanish).

### **DEPARTMENT OF LINGUISTICS--Org Code: MALING**

The Department of Linguistics was founded in 1963 as an active research and teaching unit dedicated to the scientific study of language. The faculty and students in the department are committed to understanding and explaining how language works - how it is acquired, how it is used, how it changes over time, how it is represented in the brain, and how threats to linguistic diversity can be addressed. It has special prominence in two areas: the study of documentation and conservation, especially of endangered/understudied languages, and experimental approaches to the study of human language. The Department has a special focus on the languages of the vast Austronesian family (which includes the indigenous languages of Polynesia, Micronesia, Melanesia, Indonesia, the Philippines, and Taiwan) and on the languages of Asia. In addition, the Department is committed to addressing the threat to human linguistic and cultural diversity that comes from language endangerment and language loss, especially in the Pacific, where there is an urgent need for appropriate grammars, dictionaries, language planning, and educational programs. The Language Documentation Training Center was established to assist native speakers in preserving under-documented languages. Degrees offered: MA and PhD.

### **DEPARTMENT OF MUSIC--Org Code: MAMUS**

A fully accredited member of the National Association of Schools of Music (NASM) featuring a faculty consisting of acclaimed performers, respected and noted composers, scholarly historians, innovative educators and a world-class ethnomusicology program. The department offers a blend of academic and practical instruction in Western music traditions and in the music of the Pacific region. Students are supported through a varied array of beginning to advanced non-Western ensembles as well as high quality Western music performance groups. Major Academic Areas: composition, piano, voice, instrumental, ethnomusicology, music education and musicology. Degrees offered: BA, BMus, MA, MMus, PhD.

### **DEPARTMENT OF PACIFIC ISLANDS STUDIES--Org Code: TBD**

The Department of Pacific Islands Studies (DPIS) offers undergraduate and graduate degrees as well as a Graduate Certificate in Pacific Islands Studies. Working closely

with the Center for Pacific Islands Studies (CPIS), the Department offers innovative and interdisciplinary academic programs that give students a strong foundation in critical thinking, independent research, and interdisciplinary analysis. It focuses on Oceania, a region with rich and dynamic cultural, social, political, economic and environmental interactions with each other and with the rest of the world. Its courses provide an in-depth knowledge of Oceania and instructions on Pacific Islands languages. The Department promotes active, student-centered approaches to learning and encourages creativity in research and representation of Island issues. Its programs focus on contemporary regional issues, public policy and community development, and culture, art, and performance. Student engagement opportunities (service learning, internships, and study abroad) offer first hand interaction with issues of concern to Oceania and Pacific Islander communities.  
Degrees offered: BA and MA.

### **DEPARTMENT OF PHILOSOPHY--Org Code: MAPHIL**

Since its founding in 1936, the mission of the Department of Philosophy has been to sustain programs that foster East-West comparative philosophy while offering a solid foundation in Western philosophy. The Department teaches, consolidates, and extends not only Western approaches to philosophy, but also the work of Asian philosophers and, approaches to philosophical issues that draw upon the diversity and the intermingling of traditions. Major Academic Areas: Western philosophy, Asian philosophy (Chinese, Japanese, Indian, South Asian Buddhist, Islamic), comparative philosophy, ethical theory, epistemology and philosophy of science, aesthetics, metaphysics, the history of philosophy, logic & reasoning, social & political philosophy, philosophy of law, and practical ethics.  
Degrees offered: BA, MA and PhD.

### **DEPARTMENT OF RELIGION--Org Code: MAREL**

The department provides students the opportunity to learn about the histories, beliefs, discourses, and practices of the world's religions. The multi-cultural and multi-religious ethos of Hawaii allows students ready access to a diverse spectrum of the religious traditions that exist and are practiced here. At the undergraduate level, students are encouraged to gain a basic understanding of the concept of religion and to explore a broad spectrum of the world's religions. The graduate program focuses primarily on the religions of Asia and the Pacific and is designed to prepare students for study at the doctorate level as well as teaching of religion. Major Academic Areas: Multi-disciplinary studies of religions in Asia and the Pacific: comparative religion, history of religion, theory and philosophy of religion, textual studies of religion, ritual studies, visual religion, regional studies of religion (India, China, Japan, and Polynesia).  
Degrees offered: BA and MA.

### **DEPARTMENT OF SECOND LANGUAGE STUDIES--Org Code: MASLS**

The Department of Second Language Studies is committed to serving the educational and social needs of the highly diverse and multilingual State of Hawai'i, and to leading the world in the study of second, foreign, and heritage language learning, teaching, use, and analysis. This department was originally called the Department of ESL and was renamed the Department of Second Language Studies in 2000 to reflect its broader focus. The Department provides MA and PhD programs for second language acquisition researchers, language teachers, and other language professionals. Since 2011, it also started an undergraduate degree in Second Language Studies, an interdisciplinary program where students can engage with a wide range of theoretical and practical issues related to learning, using, and teaching second and foreign languages. The Department also runs ESL programs: English Language Institute (ELI) and Hawaii English Language Program (HELP).

Degrees offered: BA, MA and PhD.

### **HAWAI'I ENGLISH LANGUAGE PROGRAM (HELP)--Org Code: MAHWEN**

Under the general direction of the Dean and the Chair of the Department of Second Language Studies, the Hawai'i English Language Program is a noncredit intensive English language development program. This program enables both immigrants and non-immigrants to improve their English abilities so that they can succeed in an environment where English is the medium of instruction at an American institution of higher learning. It also enables those in the professional and business fields to improve their abilities to communicate effectively in a variety of situations. HELP prepares students to successfully pass the Test of English as a Foreign Language (TOEFL), which is necessary for entry into a United States institution for higher education, and the Test of English for International Communication (TEIC), which is required for professional jobs in many countries.

### **DEPARTMENT OF THEATRE AND DANCE--Org Code: MATD**

The Department of Theatre and Dance offers a wider range of cultural performances and artistic studies than any other university in the world. The performing arts are a mirror with which to reflect society; we train our Students to gain insight and compassion through the study of wide array of cultural offers, with Asian, Western and Hawaiian performance sharing our classrooms and stages. Especially important are those connections between classroom and stage, between studying forms of theatre and dance and then experiencing those forms in performance; we facilitate in-depth connections throughout the world as performers, educators, administrators and researchers. Major Academic Areas: Theatre—Asian, Hawaiian and Western (Acting, Directing, History, Theory), Playwriting, Design, TYA (Theatre for Young Audiences), Performance Studies. Dance—history, anatomy, notation, movement analysis, and pedagogy; performance of modern, ballet and Asian and Pacific dance forms; choreography; dance education; culture and performance studies.

Degrees offered: BA, BFA, MA, MFA (Dance) and BA, MA, MFA and PhD (Theatre).

### **SCHOOL OF PACIFIC AND ASIAN STUDIES--Org Code: MACPAS**

The School of Pacific and Asian Studies (SPAS) coordinates and promotes resources in Pacific and Asian Studies throughout UHM, supports faculty and student development, research and publication in these areas, and serves the educational and cultural interests of the people of the State of Hawai'i by promoting a deeper understanding of our Pacific and Asian heritage. SPAS is composed of 8 area centers with faculty from the Departments of Asian Studies and Pacific Islands Studies, along with affiliated faculty from other departments and programs across the campus. The area centers coordinate faculty research in specific geographical areas and facilitate collaboration and interchange within the university and with partners throughout the US mainland, the Pacific and Asia. In addition, the area centers provide resources to public schools and other organizations that directly contribute to the well-being of state, national, and regional communities.

The eight area centers within SPAS are as follows:

#### **CENTER FOR CHINESE STUDIES--Org Code: MACHST**

The overall mission of the Center for Chinese Studies is to increase understanding of China in light of its history and hopes for the future. The UHM's Council for Chinese Studies was established in 1979 to articulate, integrate, and support various university resources related to the study of China. The Council was formally re-organized as the Center for Chinese Studies (CCS) in 1985. The UHM Center for Chinese Studies is currently constituted of over 50 professorial rank faculty and 5 instructors specializing in Chinese studies in 20+ disciplines and professional schools, offering 150+ courses at BA, MA, and PhD levels to nearly 200 student majors. It is the largest such training and research center in the world outside of Asia.

#### **CENTER FOR JAPANESE STUDIES--Org Code: MAJPST**

The Center for Japanese Studies acts as a resource center for inquiries related to Japanese studies; sponsors visiting colleagues; organizes lectures, performances, and other activities such as student workshops; and provides overseas study opportunities for university students. The Center seeks to promote a deeper understanding of Japan within a global context and pursues this goal (1) by supporting and encouraging excellence in research, teaching, and the language curriculum for the training of future Japan scholars and specialists with an interdisciplinary and international expertise; (2) by providing opportunities for enrichment through publications, student exchanges, research grants and scholarships; access to special library collections and international conferences; and exposure to visiting scholars; (3) by fostering a deeper awareness of Japanese culture overall through the Dr. Sen Soshitsu International Way of Tea Center; and (4) by reaching out to the local community, in collaboration with other Japan-focused groups such as the Japan-America Society of Hawai'i, the Japanese Cultural Center of Hawai'i, the Crown Prince Akihito Scholarship Foundation; in close cooperation with the federally funded East-West Center; and in representation in national and international organizations and activities.



### **CENTER FOR KOREAN STUDIES--Org Code: MAKOST**

The Center coordinates and develops resources for the study of Korea and seeks to promote interdisciplinary and intercultural approaches to Korean studies by drawing on faculty expertise across the disciplines. To this end the Center strives to enhance the quality and performance of University faculty with interests in Korean studies; to develop comprehensive and balanced academic programs related to Korea; to stimulate research and publications on Korea; to coordinate the resources of the University with those of the Hawai'i community and other institutions, organizations, and individual scholars engaged in the study of Korea; to establish links between the Center, the University of Hawai'i, and institutions and businesses in Korea; to create and coordinate continuing community outreach projects; and to provide support for undergraduate and graduate students interested in furthering educational opportunities at the University of Hawai'i and through exchange programs in Korea.

### **CENTER FOR OKINAWAN STUDIES--Org Code: TBD**

Founded in 2008 the Center for Okinawan Studies at UHM is the first and only center of its kind outside of Japan. COS is a coordinating unit with a mission to promote the study of the Ryukyuan archipelago, Okinawa and the Okinawan diaspora by encouraging the development and offering of both credit and non-credit courses in the performing arts, history and social sciences, language and culture. The Center also supports the work of affiliated faculty and students in academic units across the UH system. It helps to locate additional resources to carry out research, share those results, develop teaching resources, as well as expand and deepen this unique, but growing area of academic study. COS has established and institutionalized educational collaborations with colleges and universities, both in and outside of Okinawa. In addition, COS works collaboratively with many local community organizations.

### **CENTER FOR PACIFIC ISLANDS STUDIES--Org Code: MAPACS**

The Center for Pacific Islands Studies (CPIS) is the institutional home for research, publications, and outreach initiatives that bring together people and resources to promote an understanding of Oceania and issues of concern to Pacific Islanders. It is closely affiliated with the Department of Pacific Islands Studies (DPIS) and its instructional programs. The Center supports the University's Pacific Collection, one of the most comprehensive collections of Pacific materials in the world that attracts a worldwide audience. The Center's publications include the Pacific Islands Monograph Series (PIMS), the award-winning journal, *The Contemporary Pacific*, as well as Web based resources. It also organizes seminars, international conferences and outreach to communities. Working with scholars at institutions in the region and elsewhere, the Center's staff and faculty with Pacific expertise across the campus seek new ways to encompass a deeper understanding of a region whose boundaries are constantly expanding.

### **CENTER FOR PHILIPPINES STUDIES--Org Code: MAPHST**

The mission of the Center for Philippine Studies is to generate interest in the Philippines and its people as a field of study; to promote and undertake teaching, research, library acquisition, and other academic activities related to the Philippines, Filipino Americans and Filipinos in the diaspora; to support the recruitment and mentoring of students of Filipino ancestry at the University of Hawai‘i; to recognize and enhance the contributions of Filipinos to the history and development of Hawai‘i and the United States and the Philippines, thereby connecting the Center with institutions and organizations outside the university for visibility and impact; to undertake community outreach activities in Hawai‘i, the United States and other countries having significant ties with the Philippines; to establish and strengthen academic relations with partner institutions in the Philippines, and enhance academic exchanges with other international educational institutions; to mobilize human and financial resources directed toward the advancement of Philippine studies, and to maintain and enhance the reputation of the University of Hawai‘i at Mānoa as an international center for Philippine Studies. The Center meets these objectives through regular courses in various departments, student advising and participation in extracurricular or cultural programs, library acquisition through the Asia Collection of Hamilton Library, networking with other university units or community colleges, community outreach activities, exchange activities with Philippine institutions, and a leadership role in international Philippine Studies.

### **CENTER FOR SOUTH ASIAN STUDIES--Org Code: MASAST**

The Center serves as an intellectual hub in the Pacific for research on and learning about a highly diverse region that encompasses Bangladesh, Afghanistan, India, Pakistan, Nepal, Bhutan, Tibet, Sri Lanka, Lakshadweep, and the Maldives Islands. The primary objective of the Center since its creation in 1985 has been to bridge disciplinary approaches to the study of South Asia in the humanities, social sciences, and applied sciences. It draws on the expertise and interest of approximately forty distinguished UH system faculty whose research interests spread over all of South Asia, its neighbors, and its diasporic communities, to foster awareness within the university and the community of South Asia’s rich cultural heritage, its history, its languages, and its contemporary economic and political landscape. The Center promotes courses and other opportunities for the study of South Asian societies and cultures, fosters comparative and interdisciplinary research in the area, and presents seminars, symposia, and cultural events.

### **CENTER FOR SOUTHEAST ASIAN STUDIES--Org Code: MASEST**

The Center aims to promote the interdisciplinary study of the nations and cultures of mainland and island Southeast Asia. It serves as a coordinating body for the study of Southeast Asia throughout the University of Hawai‘i System. With access to more than 50 faculty resource people distributed through 21 departments, the Center works with the largest concentration of Southeast Asia specialists in the United States. More than 80 language and area studies courses are regularly offered each semester, with particular strengths in the humanities and social sciences. The center has a strong commitment to outreach programs for K-12 teachers and the community in Hawai‘i.

**CENTERS – Org Code: TBD**

**(ADDITIONAL CENTERS IN THE COLLEGE OF ARTS, LANGUAGES & LETTERS OUTSIDE OF SPAS)**

The College of Arts, Languages & Letters contains the following centers outside of those that comprise the School of Pacific and Asian Studies:

**CENTER FOR THE ARTS--Org Code: TBD**

The Center for the Arts advocates for, coordinates, and supports arts activities within the University of Hawai‘i and broader communities. Comprising students, faculty, researchers, artists and community members, it aims to be a home for innovative and traditional practices within the arts as well as a dynamic site for producing, sharing, and applying new knowledge and technologies. The Center aims to engage interdisciplinary collaborations, stimulate inquiry, provoke dialogue and connect people through cultures and the arts.

**CENTER FOR BIOGRAPHICAL RESEARCH--Org Code: MACBR**

Established in 1988, the Center for Biographical Research (CBR) is dedicated to the interdisciplinary and multicultural study of life writing. The programs under the Center include publication, television production, consulting, and community outreach activities. The Center also consults on BA, MA, and PhD projects in life writing and independent community projects. The Center maintains a library and resource collection, and since 1988, has hosted the public lecture series Brown Bag Biography, as part of the Center’s commitment to supporting and publicizing contributions to life writing in Hawai‘i, the nation, and around the world.

**CENTER FOR INTERPRETATION & TRANSLATION STUDIES--Org Code: MATI**

The Center for Interpretation and Translation Studies (CITS) facilitates training in translation and interpretation. Emphasis is on the sociolinguistic and communication skills and techniques needed for cultural, scientific, and technical exchanges in cross-cultural and multinational settings, which can be used at international conferences, as well as in medical, legal, and social service settings. The Center also offers a six-week, non-credit Summer Intensive Interpreter Training program (SIIT) every other year through Outreach College.

**CENTER FOR LANGUAGE AND TECHNOLOGY--Org Code: MATLC**

The Center for Language & Technology (CLT) is a specialized professional service and research unit whose goal is to enhance and support the learning and teaching of world languages through the use of technology. CLT faculty and staff design, engage in, facilitate, and promote programs of research and development that impact how world

languages are learned, taught, and assessed. By engaging in these activities, the CLT generates knowledge and expertise that is disseminated locally, nationally, and internationally in numerous ways, such as professional events and scholarly publications. The CLT offers professional consultation and support for curriculum development, online and blended learning, human language technology, design and production of specialized digital materials or resources; human language technology and assessment, and production of audio and video for language research and instruction. The CLT engages in and supports research and practice. CLT research and scholarship appear in major national and international publications. CLT support for research and practice includes specialized rooms specifically designed for language learning, teaching, assessment, translation, and interpretation; multimedia labs equipped with specialized software and hardware; video and film projection rooms; teleconference and seminar rooms; and technology research rooms with specialized instructional and research equipment (e.g., interactive board, eye-tracking hardware and software, EEG, etc.). The CLT leverages its professional and research capabilities and specialized physical spaces to secure sponsored funding. Currently, the CLT is home to two prestigious national programs: the National Foreign Language Resource Center (NFLRC), sponsored by the U.S. Department of Education, and the Language Flagship Technology Innovation Center (Tech Center), sponsored by the U.S. Department of Defense.

**CENTER FOR THE STUDY OF HUMAN LANGUAGES (CSHL)--Org Code: TBD**

Center for the Study of Human Language (CSHL, pronounced *seashell*) is a broad-viewed body designed to bring an interdisciplinary and integrative approach to the study of human language. It's primary imperatives are to create alliances and relationships amongst language-related scholars across the college, the campus and the UH system, and to advocate for the place of the study of language on this campus. As such, CSHL works actively to bring disparate scholars together in regular fora for language-related research talks, to develop and support external funding opportunities (both federal research opportunities as well as private philanthropic support), facilitate and encourage cross-departmental teaching, coordinate outreach to the community with respect to important language-related priorities (e.g., multilingualism in Hawaii and on this campus, the importance of minority languages, the alarming loss of diversity in human languages across the globe, the centrality of language in human life and cognition, etc.), and to interface with campus leaders to ensure the centrality of the study of language in general education and other curricular requirements.

**MĀNOA CENTER FOR THE HUMANITIES & CIVIC ENGAGEMENT--Org Code: TBD**

The Mānoa Center for the Humanities and Civic Engagement advocates for, coordinates, and supports humanities and arts-related activities within the University of Hawai'i and our broader communities. Attending in particular to UH's geographical, cultural, and historical locations in Hawai'i and the Pacific, the Center provides a civic forum where issues of shared concern among people and organizations in the academy and beyond

may be explored through creative endeavor and critical collaboration, co-operative research activities and engaged scholarship. The Center will foster a diverse set of approaches to human conditions, expressions, and connections. Comprising students, faculty, researchers, and community members, it aims to be a home for the best traditional practices within the arts and the humanities as well as a dynamic site for producing, sharing, and applying new knowledge and technologies.

**UEHIRO ACADEMY FOR PHILOSOPHY AND ETHICS IN EDUCATION--Org  
Code: TBD**

The Uehiro Academy for Philosophy and Ethics in Education (Uehiro Academy) advances research and education related to the preparation and support of educators, researchers and students who are developing intellectually safe communities of philosophical inquiry in their classrooms and schools. The Uehiro Academy serves students and teachers from Hawai‘i, the U.S., Japan, and other international locations. The Academy is dedicated to preparing, supporting and sustaining educators, researchers and students who engage, or are interested in engaging, in Philosophy for Children worldwide. Students and teachers in traditional K-12 school settings, higher education, and other innovative educational programs and initiatives use the p4c Hawai‘i curriculum designed by the Uehiro Academy. Curriculum development at the Uehiro Academy is a collaborative process. University of Hawai‘i faculty work with teachers and students to brainstorm, implement and reflect on new ways of incorporating community, inquiry, philosophy, and reflection into a wide array of subject areas and diverse community contexts.

Approved:

\_\_\_\_\_  
David Lassner  
President, UH

\_\_\_\_\_  
Date

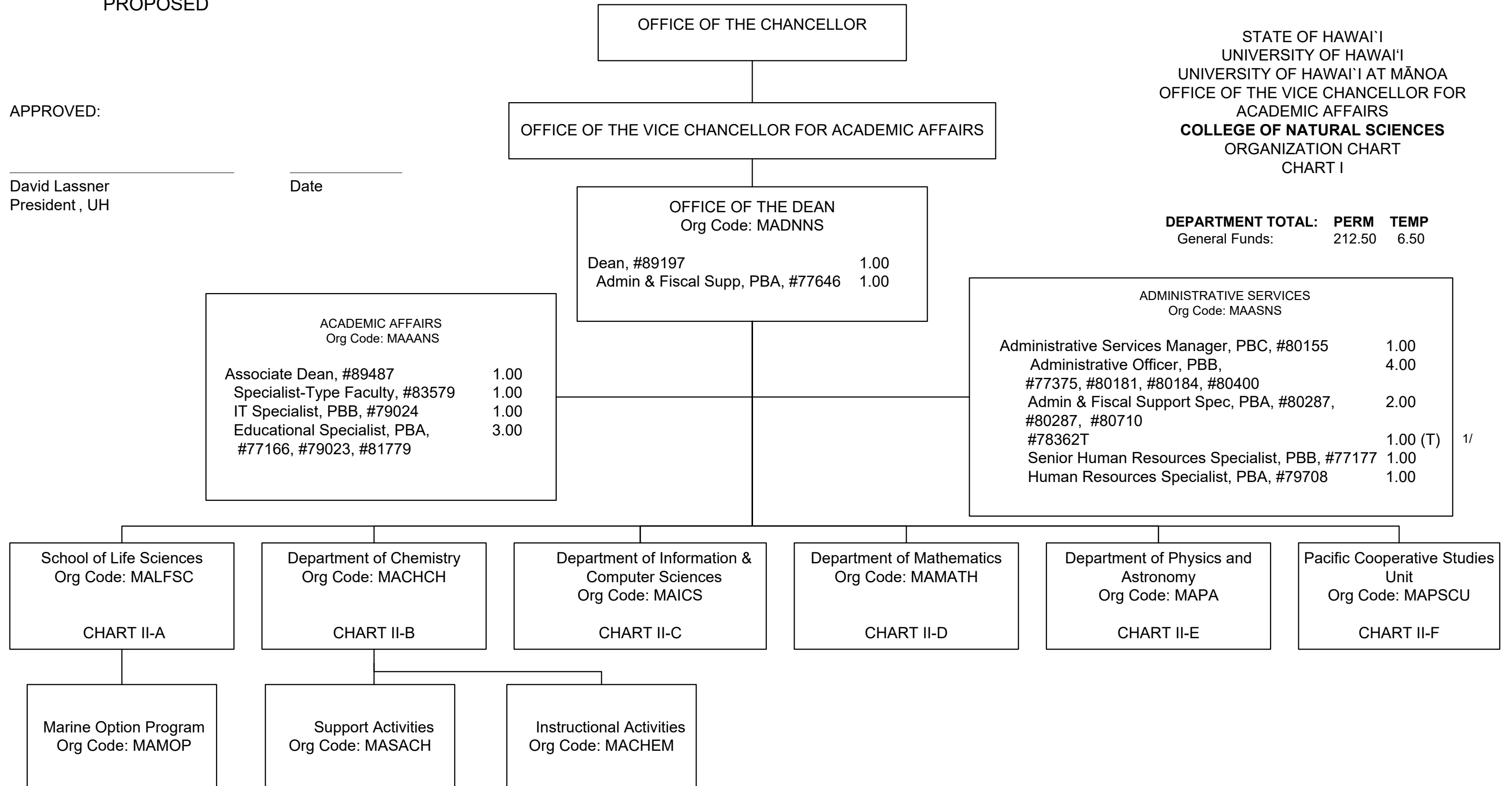
PROPOSED

APPROVED:

\_\_\_\_\_  
David Lassner  
President, UH

\_\_\_\_\_  
Date

STATE OF HAWAI'I  
UNIVERSITY OF HAWAI'I  
UNIVERSITY OF HAWAI'I AT MĀNOA  
OFFICE OF THE VICE CHANCELLOR FOR  
ACADEMIC AFFAIRS  
**COLLEGE OF NATURAL SCIENCES**  
ORGANIZATION CHART  
CHART I



**DEPARTMENT TOTAL:** PERM TEMP  
General Funds: 212.50 6.50

1/ Administrative Officer, #78362T in Administrative Services is an appropriated temporary position

**CHART TOTAL:** PERM TEMP  
General Funds: 17.00 1.00

NO CHANGE

OFFICE OF THE DEAN

School of Life Sciences Org Code: MALFSC	
Director of the School of Life Sciences (Appointed from Faculty Positions)	
Associate Director for Curriculum (Appointed from Faculty Positions)	
Associate Director for Instruction (Appointed from Faculty Positions)	
Associate Director for Research (Appointed from Faculty Positions)	
Chair for Undergraduate Education (Appointed from Faculty Positions)	
Chair for Undergraduate Education (Appointed from Faculty Positions)	
Secretary II, SR-14, #13979, #17564	2.00
Administrative Officer, PBA, #81425	1.00
Admin & Fiscal Support Spec, PBA, #80681	1.00
Program Manager, PBB, #77266	1.00
Educational Specialist, PBB, #77383, #78993, #80296, #80521, #80637, #81177	6.00
Educational Specialist, PBA, #78359	1.00
 Instructional Faculty:	 37.00
#82007, #82015, #82208, #82243, #82269, #82301, #82411, #82424, #82434, #82552, #82674, #82921, #83079, #83232, #83297, #83344, #83598, #83691, #83709, #83755, #83813, #83857, #83910, #83963, #84037, #84144, #84162, #84189, #84248, #84282, #84472, #85019, #85414, #85790, #85803, #88135, #88993	
 Specialist-Type Faculty:	 1.00
#70244	
 Graduate Assistants:	 16.50
#85040, #88021, #88034, #88063, #88068, #88070, #88081, #88097, #88105, #88114, #88150, #88153, #88157, #88159, #88173, #88177, #88226, #88256, #88271, #88273, #88278, #88311, #88351, #88447, #88461, #88472, #88479, #88480, #88516, #88523, #88530, #88599, #88628	
#83828T	0.50 (T)

Marine Option Program  
Org Code: MAMOP

STATE OF HAWAI'I  
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OFFICE OF THE VICE CHANCELLOR FOR  
ACADEMIC AFFAIRS  
COLLEGE OF NATURAL SCIENCES

**SCHOOL OF LIFE SCIENCES**  
POSITION ORGANIZATION CHART

CHART II-A

**CHART TOTAL:**      **PERM**   **TEMP**  
General Funds:      66.50   0.50

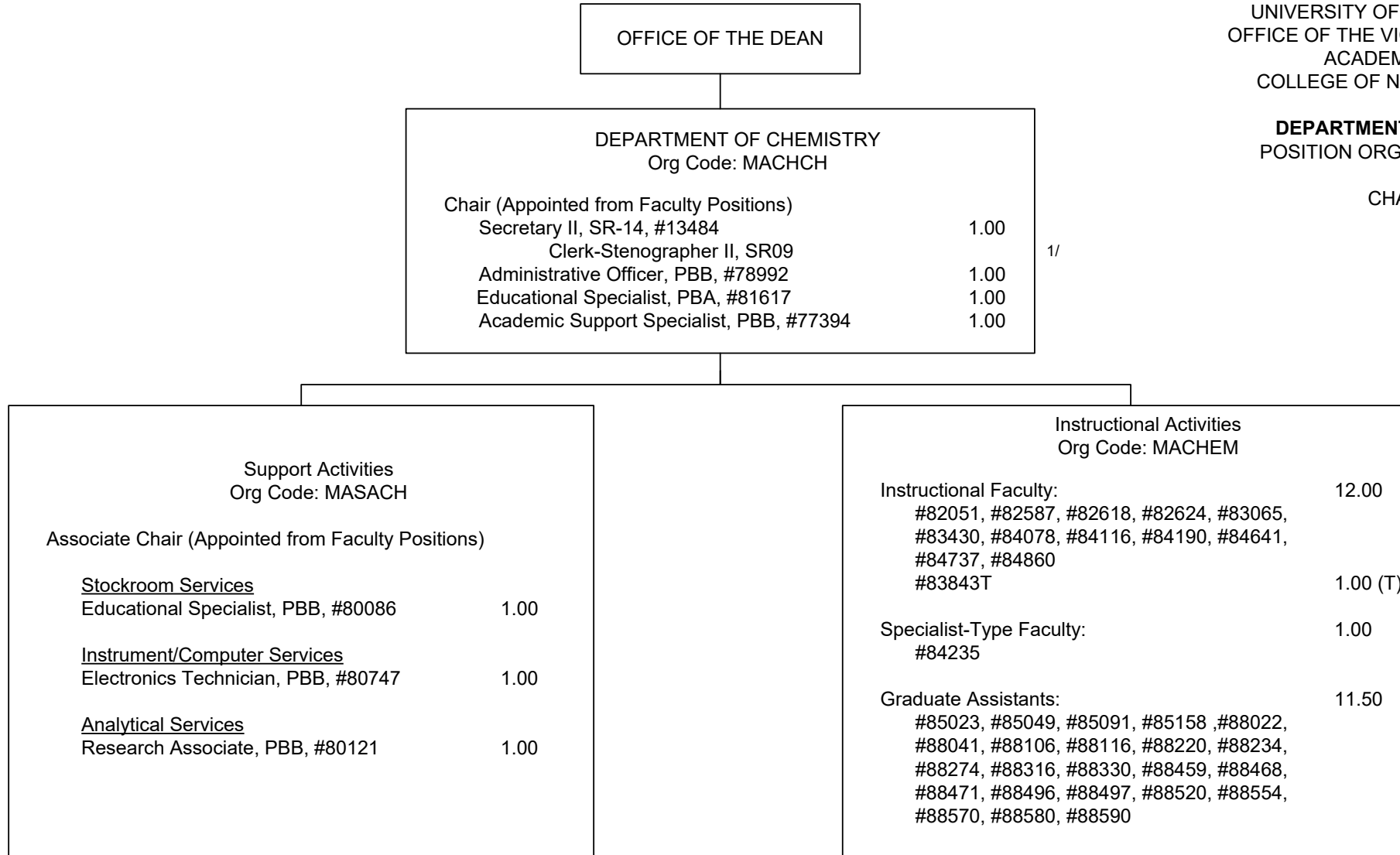
1/ Graduate Asst, #83828T are appropriated temporary positions.

NO CHANGE

STATE OF HAWAI'I  
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 COLLEGE OF NATURAL SCIENCES

**DEPARTMENT OF CHEMISTRY**  
 POSITION ORGANIZATION CHART

CHART II-B



1/ Clerk Steno II in Department of Chemistry abolished, pending re-establishment.  
 2/ Instructional Faculty #83843T in Instructional Activities is an appropriated temporary position

**CHART TOTAL:**      **PERM**   **TEMP**  
 General Funds:      31.50   1.00



PROPOSED

APPROVED:

\_\_\_\_\_  
 David Lassner  
 President, UH

\_\_\_\_\_  
 Date

OFFICE OF THE DEAN

STATE OF HAWAII  
 UNIVERSITY OF HAWAII  
 UNIVERSITY OF HAWAII AT MAŌNOA  
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 COLLEGE OF NATURAL SCIENCES

**DEPARTMENT OF INFORMATION  
 AND COMPUTER SCIENCES**  
 POSITION ORGANIZATION CHART

CHART II-C

DEPARTMENT OF INFORMATION AND COMPUTER SCIENCES  
 Org Code: MAICS

Chair (Appointed from Faculty Positions)	
Associate Chair for Computer Science (Appointed from Faculty Positions)	
Secretary II, SR-14, #18055	1.00
System Administrator, PBB, #81447	1.00
Admin & Fiscal Support Specialist, PBA, #81985	1.00
Information Technology Specialist, PBA, #77155	1.00
Instructional Faculty:	19.50
#82070, #82287, #82468, #82735, #82787, #82794, #82835, #83203, #83393, #83426, #83443, #83602, #83889, #84029, #84270, #86062, #87503, #87504, #88680, #88715 (0.50)	
Specialist-Type Faculty:	2.00
#82649, #83916	
Graduate Assistants:	4.00
#85650, #86422, #86464, #86465, #86466, #86467, #87556, #87557	

**CHART TOTAL:**            **PERM**   **TEMP**  
 General Funds:            29.50    --

NO CHANGE

OFFICE OF THE DEAN

DEPARTMENT OF MATHEMATICS Org Code: MAMATH	
Chair (Appointed from Faculty Positions)	
Associate Chair (Appointed from Faculty Positions)	
Secretary II, SR-14, #21976	1.00
Educational Specialist, PBA, #77095	1.00
Admin & Fiscal Support Spec, PBA, #79411	1.00
Network Specialist, PBB, #80728	1.00
Instructional Faculty:	27.00
#70045, #82036, #82167, #82177, #82206, #82254, #82458, #82738, #82943, #82993, #83074, #83083, #83172, #83200, #83285, #83332, #83478, #83781, #83984, #84092, #84178, #84183, #84508, #84513, #84515, #84558, #84857 #70196T, #83855T, #84249T, #86064T	
	4.00 (T)
Graduate Assistants:	5.00
#85024, #88013, #88073, #88111, #88142, #88148, #88253, #88426, #88611, #88672	

1/

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 OFFICE OF THE VICE CHANCELLOR FOR  
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 COLLEGE OF NATURAL SCIENCES

**DEPARTMENT OF MATHEMATICS**  
**POSITION ORGANIZATION CHART**

CHART II-D

1/ Instructional Faculty, #70196T, #83855T, #84249T and #86064T are appropriated temporary positions.

<b>CHART TOTAL:</b>	<b>PERM</b>	<b>TEMP</b>
General Funds:	36.00	4.00

NO CHANGE

OFFICE OF THE DEAN

STATE OF HAWAI'I  
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COLLEGE OF NATURAL SCIENCES

**DEPARTMENT OF PHYSICS AND ASTRONOMY**  
POSITION ORGANIZATION CHART

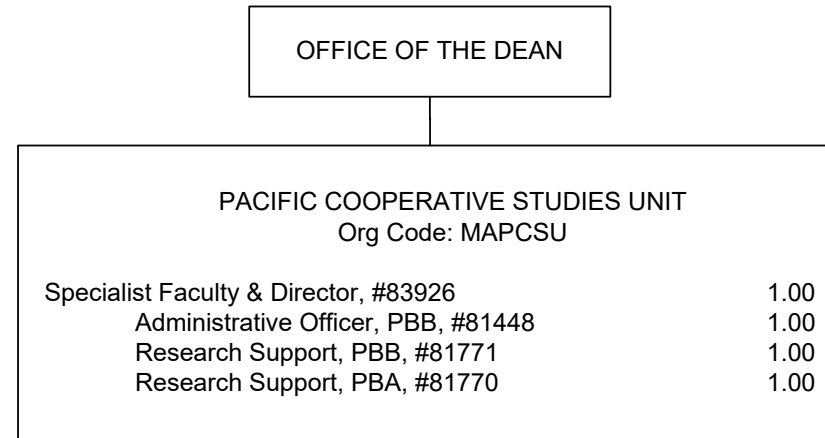
CHART II-E

DEPARTMENT OF PHYSICS AND ASTRONOMY	
Org Code: MAPA	
Chair (Appointed from Faculty Positions)	
Associate Chair (Appointed from Faculty Position)	
Office Assistant III, SR-08, #14355	1.00
Admin & Fiscal Support Specialist, PBA, #77577	1.00
Scientific Instrument Technician, PBB, #80706	1.00
Scientific Instrument Technician, PBB, #80703	1.00
Instructional Faculty:	18.00
#82217, #82314, #82473, #82633, #82770, #82875, #83534, #83547, #83790, #83861, #83915, #84240, #84398, #84494, #84587, #84852, #84876, #88615	
Assistant Specialist-Type Faculty: #70061	1.00
Graduate Assistants:	5.00
#88176, #88198, #88270, #88309, #88385, #88389, #88478, #88524, #88593, #88650	

**CHART TOTAL:**  
General Funds:

**PERM TEMP**  
28.00 ---

NO CHANGE



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OFFICE OF THE VICE CHANCELLOR FOR  
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COLLEGE OF NATURAL SCIENCES

**PACIFIC COOPERATIVE STUDIES UNIT**  
POSITION ORGANIZATION CHART

CHART II-F

<b>CHART TOTAL:</b>	<b>PERM</b>	<b>TEMP</b>
General Funds:	4.00	0.00

NO CHANGE

STATE OF HAWAI'I  
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UNIVERSITY OF HAWAI'I AT MĀNOA  
OFFICE OF THE PROVOST  
OFFICE OF THE VICE CHANCELLOR FOR ACADEMIC AFFAIRS  
**COLLEGE OF NATURAL SCIENCES**

FUNCTIONAL STATEMENT

**OFFICE OF THE DEAN – Org Code: MADNNS**

The Office of the Dean provides leadership and overall vision for the college, directs and coordinates the activities including curricular, personnel and budget management, program management, staff supervision, community relations, fundraising, grievance and litigation, and travel of the College. The Office of the Dean also manages the development of the College's research related programs and oversees curriculum development and reform, program review, and workload activities.

**ACADEMIC AFFAIRS – Org Code: MAAANS**

Coordinates major curricular policy activities on behalf of the Dean.

Reviews proposals for adding, deleting, or modifying courses, certificates and degrees.

Initiates college-wide curricular innovations, such as certificate programs, interdisciplinary/multidisciplinary programs, across college and school lines.

Assists in establishing and maintaining inter-college coordination relative to cross-disciplinary core requirements.

Provides academic advising services and programming to students from matriculation to graduation for the College of Natural Sciences.

**ADMINISTRATIVE SERVICES – Org Code: MAASNS**

Administrative Services supports and assists the Dean and the College units in personnel and fiscal affairs, budget planning and preparation, facilities, resource allocation, space management and activities coordination.

NO CHANGE

STATE OF HAWAI'I  
UNIVERSITY OF HAWAI'I  
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OFFICE OF THE PROVOST  
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COLLEGE OF NATURAL SCIENCES  
**SCHOOL OF LIFE SCIENCES**  
FUNCTIONAL STATEMENT

**SCHOOL OF LIFE SCIENCES – Org Code: MALFSC**

The School of Life Sciences consists of five academic disciplines, Biology, Botany, Marine Biology, Microbiology, Molecular and Cell Biology within the College of Natural Sciences. The five disciplines offer a cohesive set of undergraduate degrees (BA and BS) and the graduate programs of Botany, Microbiology and Zoology offering MS, and PhD degrees. The School of Life Sciences promotes the understanding, appreciation and preservation of biological diversity through excellence in research, education, service and outreach. The School promotes the ability of undergraduate students to explore life sciences with an interdisciplinary perspective and innovative learning experience that will provide them with the important outlook that life on Earth is a continuum.

**Marine Option Program – Org Code: MAMOP**

The Marine Option Program offers undergraduates of all majors throughout the University system, the opportunity to discover and develop their marine and marine-related interests and talents. The program is responsible for the development and management of one certificate-granting program offered at all UH campuses, including the Community Colleges, for those students who elect to complete selected academic seminars, symposia, field trips, workshops, baseline surveys and other hand-on experiences designed to promote marine education and training.

NO CHANGE

STATE OF HAWAII  
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COLLEGE OF NATURAL SCIENCES  
**DEPARTMENT OF CHEMISTRY**  
FUNCTIONAL STATEMENT

**DEPARTMENT OF CHEMISTRY – Org Code: MACHCH**

Chemistry stands at the crossroads between physics and biology and provides a fundamental knowledge base for further training in diverse fields including medicine, pharmacy, engineering, oceanography, and environmental studies. The Chemistry Department provides instruction, conducts sponsored and unsponsored research, and provides support and analytical services related to chemical structure determination. Instructional activities include service courses for undergraduate science and engineering majors, advanced courses for undergraduate chemistry and biochemistry majors, and highly specialized courses for graduate students. Research activities serve an essential educational function by training advanced undergraduate and graduate students in the specialized methods for carrying out chemical research projects.

**Instructional Activities – Org Code: MACHEM**

The department offers BA, BS and minor degrees in chemistry, BA and BS degrees in biochemistry, and MS and PhD degrees in chemistry. The department also teaches large service courses in general chemistry and organic chemistry that support other majors in the natural sciences, as well as in the Colleges of Engineering and Tropical Agriculture and Human Resources, and the Schools of Nursing and Ocean and Earth Science and Technology.

Department faculty have research interests in organic, inorganic, physical, and analytical chemistry, as well as biochemistry and biophysics. Sponsored research conducted by faculty plays a central role in undergraduate and graduate student education. The graduate faculty participate in a number of collaborative research efforts with colleagues at the UH Cancer Center, the John A. Burns School of Medicine, the College of Tropical Agriculture and Human Resources, the Hawai'i Natural Energy Institute, the NASA Astrobiology Institute, and the W.M. Keck Astrochemistry Laboratory.

**Support Activities – Org Code: MASACH**

Associate Chair

The Associate Chair of the Department of Chemistry manages the support activities of the department which include stockroom services; instrument/computer services; and analytical services.

Stockroom Services

The Department of Chemistry is home to two well-supplied stockrooms, containing an array of materials necessary for undergraduate instructional courses and graduate research for the entire University of Hawai'i community.

Instrument/Computer Services

The Department of Chemistry provides services for design, construction, and repair of devices and scientific instruments not available commercially, and provides repair and maintenance of departmental instruments used for Gas and Liquid Chromatography, UV-Visible and Infrared Spectroscopy, X-ray Diffractometry, and Mass Spectrometry. Support services include the instrument shop, the machine shop and the electronics shop.

Analytical Services

The Department has a strong commitment to maintaining state-of-the-art instruments for molecular structure determination. Instrumentation includes Nuclear Magnetic Resonance and Electron Paramagnetic Resonance Spectrometers, Mass Spectrometers, and X-ray Diffractometers. These facilities are regularly used by members of the Department of Chemistry, other research units within the University of Hawai'i system, and scientists from across the State of Hawai'i.

PROPOSED

STATE OF HAWAII  
UNIVERSITY OF HAWAII  
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OFFICE OF THE PROVOST  
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COLLEGE OF NATURAL SCIENCES  
**DEPARTMENT OF INFORMATION AND COMPUTER SCIENCES**  
FUNCTIONAL STATEMENT

**DEPARTMENT OF INFORMATION AND COMPUTER SCIENCES – Org Code: MAICS**

Information and Computer Sciences is the study of the description and representation of information and the theory, design, analysis, implementation, and application of algorithmic processes that transform information. The curriculum covers all major areas of computer science with special emphasis on software engineering, computer networks, artificial intelligence, human-computer interaction and bioinformatics. Information and Computer Sciences offers BA, BS, and minor degrees in information and computer science, MS in computer sciences, PhD in computer science, and PhD in communication and information sciences (interdisciplinary).

Information and Computer Sciences faculty members have research interests in algorithms; artificial intelligence and robotics; biomedical informatics and bioinformatics; collaborative systems; compilers; computer vision; databases; human computer interaction; machine learning; mobile and ubiquitous computing; security and information assurance; software engineering; and systems, networking, and high-performance computing.

APPROVED:

\_\_\_\_\_  
David Lassner  
President, UH

\_\_\_\_\_  
Date



NO CHANGE

STATE OF HAWAI'I  
UNIVERSITY OF HAWAI'I  
UNIVERSITY OF HAWAI'I AT MĀNOA  
OFFICE OF THE PROVOST  
OFFICE OF THE VICE CHANCELLOR FOR ACADEMIC AFFAIRS  
COLLEGE OF NATURAL SCIENCES  
**DEPARTMENT OF MATHEMATICS**  
FUNCTIONAL STATEMENT

**DEPARTMENT OF MATHEMATICS – Org Code: MAMATH**

Mathematics is the study of the logic of shape, quantity, and arrangement. The Department of Mathematics offers preparation in the full spectrum of mathematical sciences, including algebra, geometry, differential equations, real and complex analysis, topology, logic, number theory, and probability and statistics, as well as various topics in applied mathematics. The math department offers BS, BA and minor degrees in mathematics, and MA and PhD degrees in mathematics.

Department of Mathematics faculty members have research interests in algebra & number theory; analysis; applied mathematics; geometry & topology; and logic

NO CHANGE

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COLLEGE OF NATURAL SCIENCES  
**DEPARTMENT OF PHYSICS AND ASTRONOMY**  
FUNCTIONAL STATEMENT

**DEPARTMENT OF PHYSICS AND ASTRONOMY – Org Code: MAPA**

Physics is the study of matter and energy and how they interact at the most basic levels. It is the ideal major for those who want to understand the universe from the smallest to the largest scales. Areas include mechanics, electricity and magnetism, thermodynamics, optics and lasers, computational physics, electronics for physicists, quantum theory, atomic and nuclear phenomena, condensed matter, and elementary particles. Astronomy is the branch of science that studies the structure and development of the physical world beyond earth. It includes the study of planets and other objects of the solar system; the sun and stars and their evolution; the interstellar medium; the nature and dynamics of star clusters, galaxies, and clusters of galaxies; and the study of the nature and history of the universe itself - of the physical world taken in its largest extent in space and time. Faculty members in Physics are joined by faculty members from the Institute for Astronomy to present a balanced academic program. The Department of Physics and Astronomy offers BS, BA, and minor degrees in physics, and MS and PhD degrees in physics as well as BS in Astrophysics, BA in Astronomy, minors in both Astrophysics and Astronomy, and MS and PhD degrees in astronomy.

Faculty of the Department of Physics and Astronomy has research interests in elementary particle physics, free-electron laser physics, condensed matter physics, nanophysics, particle astrophysics and high energy physics.

NO CHANGE

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UNIVERSITY OF HAWAI'I AT MĀNOA  
OFFICE OF THE PROVOST  
OFFICE OF THE VICE CHANCELLOR FOR ACADEMIC AFFAIRS  
COLLEGE OF NATURAL SCIENCES  
**PACIFIC COOPERATIVE STUDIES UNIT**

FUNCTIONAL STATEMENT

**PACIFIC COOPERATIVE STUDIES UNIT – Org Code: MAPCSU**

PCSU is a research unit that conducts basic and applied research on natural resources, biodiversity, and ecosystems throughout Hawai'i and the Pacific. The unit works with a wide range of state and federal agencies, foundations, conservation organizations and private landowners to protect and restore Hawai'i's native species, ecosystems and cultural resources. PCSU facilitates collaborative projects on all of the main Hawaiian Islands, linking agencies that might otherwise have difficulty interfacing effectively, to achieve economies of scale and efficiently address problems at landscape and ecosystem levels. PCSU encourages and supports community-based projects such as watershed partnerships and island invasive species committees that bring together informal steering committees of landowners, local and state officials, and other key public stakeholders. PCSU supplies onsite and administrative expertise and logistical support for state and federal agencies and NGOs to implement adaptive management programs to restore degraded natural ecosystems and conserve native and endangered species.

**AUTHORIZED BJ/BT POSITIONS  
IMPACTED BY THE REORG**

**University of Hawai'i at Mānoa**  
title and supervisor

Program Title: COLLEGE OF SOCIAL SCIENCES

Item No.	Chart No.(s)	Affected Position No.(s)	Position Title	Classification/Organizational/Functional Change Identify whether position is vacant (V) or filled (F)		Basis for Change/ Impact on Position
				From:	To:	
1	IV-B	N/A			Chair (Appointed from Faculty Positions) School of Communication & Information Org Code: TBD, Chart IV-B	new position in new school
2	IV-B	N/A		Chair (Appointed from Faculty Positions) School of Communications Org Code: MACOMS	Program Director, Communication (Appointed from Faculty Positions), School of Communication & Information, Org Code: TBD, Chart IV-B	change in title and supervisor
3	IV-B	N/A			Program Director, Journalism (Appointed from Faculty Positions), School of Communication & Information, Org Code: TBD, Chart IV-B	new position
4	IV-B	13807 (F)	Secretary II	School of Communications Org Code: MACOMS	School of Communication & Information Org Code: TBD, Chart IV-B	Move to new school change in supervisor
5	IV-B	79638 (F)	Instr & Student Supp	School of Communications Org Code: MACOMS	School of Communication & Information Org Code: TBD, Chart IV-B	Move to new school change in supervisor
6	IV-B	70041 (F)	Instructional Faculty	School of Communications Org Code: MACOMS	School of Communication & Information Org Code: TBD, Chart IV-B	Move to new school, change in supervisor
7	IV-B	82294 (F)	Instructional Faculty	School of Communications Org Code: MACOMS	School of Communication & Information Org Code: TBD, Chart IV-B	Move to new school, change in supervisor
8	IV-B	82471 (V)	Instructional Faculty	School of Communications Org Code: MACOMS	School of Communication & Information Org Code: TBD, Chart IV-B	Move to new school, change in supervisor
9	IV-B	82871 (F)	Instructional Faculty	School of Communications Org Code: MACOMS	School of Communication & Information Org Code: TBD, Chart IV-B	Move to new school, change in supervisor
10	IV-B	82946 (F)	Instructional Faculty	School of Communications Org Code: MACOMS	School of Communication & Information Org Code: TBD, Chart IV-B	Move to new school, change in supervisor
11	IV-B	83753 (F)	Instructional Faculty	School of Communications Org Code: MACOMS	School of Communication & Information Org Code: TBD, Chart IV-B	Move to new school, change in supervisor
12	IV-B	83756 (F)	Instructional Faculty	School of Communications Org Code: MACOMS	School of Communication & Information Org Code: TBD, Chart IV-B	Move to new school, change in supervisor
13	IV-B	84642 (F)	Instructional Faculty	School of Communications Org Code: MACOMS	School of Communication & Information Org Code: TBD, Chart IV-B	Move to new school, change in supervisor
14	IV-B	84822 (F)	Instructional Faculty	School of Communications Org Code: MACOMS	School of Communication & Information Org Code: TBD, Chart IV-B	Move to new school, change in supervisor
15	IV-B	82500 (F)	Instructional Faculty	School of Communications Org Code: MACOMS	School of Communication & Information, Org Code: TBD, Chart IV-B	Move to new school, change in supervisor
16	IV-B	83574 (F)	Instructional Faculty	School of Communications Org Code: MACOMS	School of Communication & Information, Org Code: TBD, Chart IV-B	Move to new school, change in supervisor
17	IV-B	84217 (F)	Instructional Faculty	School of Communications Org Code: MACOMS	School of Communication & Information, Org Code: TBD, Chart IV-B	Move to new school, change in supervisor
18	IV-B	84792 - .50FTE (F)	Instructional Faculty	School of Communications Org Code: MACOMS	School of Communication & Information, Org Code: TBD, Chart IV-B	Move to new school, change in supervisor
19	IV-B	84792 - .50FTE (F)	Instructional Faculty	School of Communications Org Code: MACOMS	School of Communication & Information, Spark M. Matsunaga Institute for Peace Org Code: MAPACE, Chart IV-B	Move to unit in new school, change in supervisor
20	IV-B	88534 -	Graduate Asst	School of Communications	School of Communication & Information,	Move to new school,

**University of Hawai'i at Mānoa**  
title and supervisor

Program Title: COLLEGE OF SOCIAL SCIENCES

Item No.	Chart No.(s)	Affected Position No.(s)	Position Title	Classification/Organizational/Functional Change		Basis for Change/ Impact on Position
				Identify whether position is vacant (V) or filled (F)		
		.50FTE (F)		From:	To:	
				Org Code: MACOMS	Org Code: TBD, Chart IV-B	change in supervisor
21	IV-B	88581 - .50FTE (F)	Graduate Asst	School of Communications Org Code: MACOMS	School of Communication & Information, Org Code: TBD, Chart IV-B	Move to new school, change in supervisor
22	IV-B	88607 - .50FTE (F)	Graduate Asst	School of Communications Org Code: MACOMS	School of Communication & Information, Org Code: TBD, Chart IV-B	Move to new school, change in supervisor
23	IV-B	88631 - .50FTE (F)	Graduate Asst	School of Communications Org Code: MACOMS	School of Communication & Information, Org Code: TBD, Chart IV-B	Move to new school, change in supervisor
24	IV-L	82373 (F)	Specialist Faculty	Social Sciences Public Policy Center, Spark M. Matsunaga Institute for Peace Org Code: MAPACE	School of Communication & Information, Spark M. Matsunaga Institute for Peace Org Code: MAPACE, Chart IV-B	Move to separate unit in new school, change in supervisor
25	IV-L	80358 (F)	Ed Specialist	Social Sciences Public Policy Center, Spark M. Matsunaga Institute for Peace Org Code: MAPACE	School of Communication & Information Org Code: TBD, Chart IV-B	Move to new school, change in supervisor
26	IV-L	88732 (F)	Instructional Faculty	Social Sciences Public Policy Center, Spark M. Matsunaga Institute for Peace Org Code: MAPACE	School of Communication & Information, Spark M. Matsunaga Institute for Peace Org Code: MAPACE, Chart IV-B	Move to separate unit in new school, change in supervisor
27	IV-L	84790 (F)	Instructional Faculty	Social Sciences Public Policy Center, Spark M. Matsunaga Institute for Peace Org Code: MAPACE	School of Communication & Information, Spark M. Matsunaga Institute for Peace Org Code: MAPACE, Chart IV-B	Move to separate unit in new school, change in supervisor
28	IV-L	N/A		Chair (Appointed from Faculty Positions) Org Code: MAPACE	Director (Appointed from Faculty Positions) Faculty Positions) Org Code: MAPACE, Chart IV-B	Move to separate unit in new school, change in title and supervisor

Denise Eby Konan, Dean  
Administrator's Signature, Name and Title

\_\_\_\_\_  
Date

956-6570  
Telephone Number

HR Review \_\_\_\_\_  
OFA Review \_\_\_\_\_

**University of Hawai'i at Mānoa**  
**Allocated and Authorized BJ/BT Positions Impacted by the Reorganization**

Program Title: COLLEGE OF ARTS, LANGUAGE, AND LETTERS

Item No.	Chart No.(s)	Affected Position No.(s)	Position Title	Classification/Organizational/Functional Change Identify whether position is vacant (V) or filled (F)		Basis for Change/ Impact on Position
				From:	To:	
1	II-E	80946 (F)	Admin & Fiscal Supp Spec	Department of Communicology Org Code: MASP	Coll of Social Sciences, Support Services, Administrative Services Org Code: MAASSS, Chart II	Move to College of Soc Sci, change in supervisor
2	II-E	35122 (F)	Office Asst III	Department of Communicology Org Code: MASP	Coll of Social Sciences, School of Communication & Information Org Code: TBD, Chart IV-B	Move to College of Soc Sci, change in supervisor
3	II-E	82158 (F)	Instructional Faculty	Department of Communicology Org Code: MASP	College of Social Sciences, School of Communication & Information, Org Code: TBD, Chart IV-B	Move to College of Soc Sci, change in supervisor
4	II-E	82187 (F)	Instructional Faculty	Department of Communicology Org Code: MASP	College of Social Sciences, School of Communication & Information, Org Code: TBD, Chart IV-B	Move to College of Soc Sci, change in supervisor
5	II-E	82237 (F)	Instructional Faculty	Department of Communicology Org Code: MASP	College of Social Sciences, School of Communication & Information, Org Code: TBD, Chart IV-B	Move to College of Soc Sci, change in supervisor
6	II-E	82375 (V)	Instructional Faculty	Department of Communicology Org Code: MASP	College of Social Sciences, School of Communication & Information, Org Code: TBD, Chart IV-B	Move to College of Soc Sci, change in supervisor
7	II-E	82437 (F)	Instructional Faculty	Department of Communicology Org Code: MASP	College of Social Sciences, School of Communication & Information, Org Code: TBD, Chart IV-B	Move to College of Soc Sci, change in supervisor
8	II-E	83777 (F)	Instructional Faculty	Department of Communicology Org Code: MASP	College of Social Sciences, School of Communication & Information, Org Code: TBD, Chart IV-B	Move to College of Soc Sci, change in supervisor
9	II-E	82504 (F)	Instructional Faculty	Department of Communicology Org Code: MASP	College of Social Sciences, School of Communication & Information, Org Code: TBD, Chart IV-B	Move to College of Soc Sci, change in supervisor
10	II-E	84579 (F)	Instructional Faculty	Department of Communicology Org Code: MASP	College of Social Sciences, School of Communication & Information, Org Code: TBD, Chart IV-B	Move to College of Soc Sci, change in supervisor
11	II-E	84859 (F)	Instructional Faculty	Department of Communicology Org Code: MASP	College of Social Sciences, School of Communication & Information, Org Code: TBD, Chart IV-B	Move to College of Soc Sci, change in supervisor
12	II-E	N/A		Chair (Appointed from Faculty) Org Code: MASP	Program Director, Communicology (Appointed from Faculty Positions) College of Social Sciences, School of Communication & Information, Org Code: TBD, Chart IV-B	Move to Coll of Soc Sci, change in title, change in supervisor
13	N/A	GA-09	Graduate Asst	Department of Communicology Org Code: N/A	College of Social Sciences, School of Communication & Information, Org Code: N/A	Move to College of Soc Sci, change in supervisor
14	N/A	GA-09	Graduate Asst	Department of Communicology Org Code: N/A	College of Social Sciences, School of Communication & Information, Org Code: N/A	Move to College of Soc Sci, change in supervisor
15	N/A	GA-09	Graduate Asst	Department of Communicology Org Code: N/A	College of Social Sciences, School of Communication & Information, Org Code: N/A	Move to College of Soc Sci, change in supervisor
16	N/A	GA-09	Graduate Asst	Department of Communicology	College of Social Sciences, School of	Move to College of Soc

				Org Code: N/A	Communication & Information, Org Code: N/A	Sci, change in supervisor
17	N/A	GA-09	Graduate Asst	Department of Communicology Org Code: N/A	College of Social Sciences, School of Communication & Information, Org Code: N/A	Move to College of Soc Sci, change in supervisor
18	N/A	GA-09	Graduate Asst	Department of Communicology Org Code: N/A	College of Social Sciences, School of Communication & Information, Org Code: N/A	Move to College of Soc Sci, change in supervisor
19	N/A	GA-09	Graduate Asst	Department of Communicology Org Code: N/A	College of Social Sciences, School of Communication & Information, Org Code: N/A	Move to College of Soc Sci, change in supervisor
20	N/A	GA-09	Graduate Asst	Department of Communicology Org Code: N/A	College of Social Sciences, School of Communication & Information, Org Code: N/A	Move to College of Soc Sci, change in supervisor
21	N/A	GA-09	Graduate Asst	Department of Communicology Org Code: N/A	College of Social Sciences, School of Communication & Information, Org Code: N/A	Move to College of Soc Sci, change in supervisor

Denise Eby Konan, Dean

956-6570

Administrator's Signature, Name and Title

Date

Telephone Number

HR Review

OFA Review

\_\_\_\_\_

\_\_\_\_\_



**University of Hawai'i at Mānoa**  
**Allocated and Authorized BJ/BT Positions Impacted by the Reorganization**

Program Title: **COLLEGE OF NATURAL SCIENCES**

Item No.	Chart No.(s)	Affected Position No.(s)	Position Title	Classification/Organizational/Functional Change Identify whether position is vacant (V) or filled (F)		Basis for Change/ Impact on Position
				From:	To:	
1	II-C	79298 (F)	Operations Coordinator	Information and Computer Sciences Org Code: MAICS	College of Social Sciences, School of Communication & Information Org Code: TBD, Chart IV-B	Move to College of Soc Sci, change in supervisor
2	II-C	70284 (F)	Instructional Faculty	Information and Computer Sciences Org Code: MAICS	College of Social Sciences, School of Communication & Information Org Code: TBD, Chart IV-B	Move to College of Soc Sci, change in supervisor
3	II-C	83381 (F)	Instructional Faculty	Information and Computer Sciences Org Code: MAICS	College of Social Sciences, School of Communication & Information Org Code: TBD, Chart IV-B	Move to College of Soc Sci, change in supervisor
4	II-C	83408 (F)	Instructional Faculty	Information and Computer Sciences Org Code: MAICS	College of Social Sciences, School of Communication & Information Org Code: TBD, Chart IV-B	Move to College of Soc Sci, change in supervisor
5	II-C	83999 (F)	Instructional Faculty	Information and Computer Sciences Org Code: MAICS	College of Social Sciences, School of Communication & Information Org Code: TBD, Chart IV-B	Move to College of Soc Sci, change in supervisor
6	II-C	84427 (F)	Instructional Faculty	Information and Computer Sciences Org Code: MAICS	College of Social Sciences, School of Communication & Information Org Code: TBD, Chart IV-B	Move to College of Soc Sci, change in supervisor
7	II-C	TBD (F)	Instructional Faculty	Information and Computer Sciences Org Code: N/A	College of Social Sciences, School of Communication & Information Org Code: N/A	Move to College of Soc Sci, change in supervisor
8	II-C	N/A		Chair (Appointed from Faculty) Org Code: MAICS	Program Director, Library and Information Sciences, (Appointed from Faculty Positions), College of Social Sciences, School of Communication & Information Org Code: TBD, Chart IV-B	Move to Coll of Soc Sci, change in title, change in supervisor
9	N/A	GA-09	Graduate Asst	Information and Computer Sciences Org Code: MAICS	College of Social Sciences, School of Communication & Information Org Code: TBD, Chart IV-B	Move to College of Soc Sci, change in supervisor
10	N/A	TBD (F)	Graduate Asst	Information and Computer Sciences Org Code: N/A	College of Social Sciences, School of Communication & Information Org Code: N/A	Move to College of Soc Sci, change in supervisor

**Denise Eby Konan, Dean** **956-6570**  
 Administrator's Signature, Name and Title Date Telephone Number  
 HR Review \_\_\_\_\_  
 OFA Review \_\_\_\_\_

# **LETTERS / RESPONSES**

FORMAL CONSULTATION LETTERS SENT ON FEBRUARY 24, 2022 TO THE FOLLOWING:

- ASUH: Associated Students of the University of Hawai'i
- GSO: University of Hawai'i at Mānoa Graduate Student Organization
- HGEA: Hawai'i Government Employees Association
- Kūali'i Council, University of Hawai'i at Mānoa
- MFS: University of Hawai'i at Mānoa Faculty Senate
- MSS: University of Hawai'i at Mānoa Staff Senate
- UHPA: University of Hawai'i Professional Assembly



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Office of the Dean

February 24, 2022

Jungha Kim, President  
Associated Students of the University of Hawai'i  
2465 Campus Road, Campus Center Rm 211A  
Honolulu, Hawai'i 96822

Dear ASUH President Kim:

The University of Hawai'i is proposing a reorganization of the College of Social Sciences (CSS)/School of Communications, College of Arts, Languages and Letters (CALL)/Department of Communicology, College of Natural Sciences (CNS)/Library and Information Science Program, and CSS/Matsunaga Institute for Peace and Conflict Resolution at the University of Hawai'i at Mānoa (UHM) and is requesting your input and comments relative to the proposal as part of the formal consultation process.

As part of the University's sustainability efforts, we have loaded the proposal and documents onto the UHM website at: <https://manoa.hawaii.edu/uhmbf/orgcharts>.

Your comments on the proposal would be appreciated by Monday, April 11, 2022. If additional time is needed, please contact me prior to the above deadline. If we do not hear from you by the above date, we will assume there are no comments on the reorganization proposal. Should there be any questions, you may contact me at (808) 956-6570 or at [konan@hawaii.edu](mailto:konan@hawaii.edu). Mahalo for your support and assistance with this reorganization proposal.

Sincerely,

Denise Eby Konan

Digitally signed by Denise Eby  
Konan  
Date: 2022.02.24 17:58:17 -10'00'

Denise Konan  
Dean of College of Social Sciences

c: Aloysius Helminck, Dean of College of Natural Sciences  
Peter Arnade, Dean of College of Arts, Languages & Letters  
Michael Bruno, Provost  
Sheila Izuka, UH Manoa Office of Business & Finance, Executive  
Assistant

2500 Campus Road, Hawai'i Hall 310 Honolulu, Hawai'i 96822  
Telephone: (808) 956-6570 Fax: (808) 956-2340  
Website: [www.socialsciences.hawaii.edu](http://www.socialsciences.hawaii.edu)

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Office of the Dean

February 24, 2022

Maura Stephens-Chu, President  
University of Hawai'i at Mānoa Graduate Student Organization  
2445 Campus Road, Hemenway Hall, Rm 212  
Honolulu, Hawai'i 96822

Dear GSO President Chu:

The University of Hawai'i is proposing a reorganization of the College of Social Sciences (CSS)/School of Communications, College of Arts, Languages and Letters (CALL)/Department of Communicology, College of Natural Sciences (CNS)/Library and Information Science Program, and CSS/Matsunaga Institute for Peace and Conflict Resolution at the University of Hawai'i at Mānoa (UHM) and is requesting your input and comments relative to the proposal as part of the formal consultation process.

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Sincerely,

Denise Eby Konan Digitally signed by Denise Eby  
Konan  
Date: 2022.02.24 17:58:35 -10'00'

Denise Konan  
Dean of College of Social Sciences

c: Aloysius Helminck, Dean of College of Natural Sciences  
Peter Arnade, Dean of College of Arts, Languages & Letters  
Michael Bruno, Provost  
Sheila Izuka, UH Manoa Office of Business & Finance, Executive  
Assistant

2500 Campus Road, Hawai'i Hall 310 Honolulu, Hawai'i 96822  
Telephone: (808) 956-6570 Fax: (808) 956-2340  
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February 24, 2022

Randy Perreira, Executive Director  
Hawai'i Government Employees Association 888 Mililani  
Street, Suite 601  
Honolulu, Hawai'i 96813-2991

Dear Mr. Perreira:

The University of Hawai'i is proposing a reorganization of the College of Social Sciences (CSS)/School of Communications, College of Arts, Languages and Letters (CALL)/Department of Communicology, College of Natural Sciences (CNS)/Library and Information Science Program, and CSS/Matsunaga Institute for Peace and Conflict Resolution at the University of Hawai'i at Mānoa (UHM) and is requesting your input and comments relative to the proposal as part of the formal consultation process.

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Sincerely,

Denise Eby Konan

Digitally signed by Denise Eby  
Konan  
Date: 2022.02.24 17:58:56 -10'00'

Denise Konan  
Dean of College of Social Sciences

c: Aloysius Helminck, Dean of College of Natural Sciences  
Peter Arnade, Dean of College of Arts, Languages & Letters  
Michael Bruno, Provost  
Sheila Izuka, UH Manoa Office of Business & Finance, Executive  
Assistant

2500 Campus Road, Hawai'i Hall 310 Honolulu, Hawai'i 96822  
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February 24, 2022

Brent Sipes, Senate Executive Committee Chair  
University of Hawai'i at Mānoa Faculty Senate  
2500 Campus Road, Hawai'i Hall, Rm 208  
Honolulu, Hawai'i 96822

Dear Chair Sipes:

The University of Hawai'i is proposing a reorganization of the College of Social Sciences (CSS)/School of Communications, College of Arts, Languages and Letters (CALL)/Department of Communicology, College of Natural Sciences (CNS)/Library and Information Science Program, and CSS/Matsunaga Institute for Peace and Conflict Resolution at the University of Hawai'i at Mānoa (UHM) and is requesting your input and comments relative to the proposal as part of the formal consultation process.

As part of the University's sustainability efforts, we have loaded the proposal and documents onto the UHM website at: <https://manoa.hawaii.edu/uhmbf/orgcharts>.

Your comments on the proposal would be appreciated by Monday, April 11, 2022. If additional time is needed, please contact me prior to the above deadline. If we do not hear from you by the above date, we will assume there are no comments on the reorganization proposal. Should there be any questions, you may contact me at (808) 956-6570 or at [konan@hawaii.edu](mailto:konan@hawaii.edu). Mahalo for your support and assistance with this reorganization proposal.

Sincerely,

Denise Eby Konan

Digitally signed by Denise Eby  
Konan  
Date: 2022.02.24 17:59:34 -10'00'

Denise Konan  
Dean of College of Social Sciences

c: Aloysius Helminck, Dean of College of Natural Sciences  
Peter Arnade, Dean of College of Arts, Languages & Letters  
Michael Bruno, Provost  
Sheila Izuka, UH Manoa Office of Business & Finance, Executive  
Assistant

2500 Campus Road, Hawai'i Hall 310 Honolulu, Hawai'i 96822  
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February 24, 2022

Jaret Leong, Chair  
University of Hawai'i at Mānoa Staff Senate  
2500 Campus Road, Hawai'i Hall  
Honolulu, Hawai'i 96822

Dear Chair Leong:

The University of Hawai'i is proposing a reorganization of the College of Social Sciences (CSS)/School of Communications, College of Arts, Languages and Letters (CALL)/Department of Communicology, College of Natural Sciences (CNS)/Library and Information Science Program, and CSS/Matsunaga Institute for Peace and Conflict Resolution at the University of Hawai'i at Mānoa (UHM) and is requesting your input and comments relative to the proposal as part of the formal consultation process.

As part of the University's sustainability efforts, we have loaded the proposal and documents onto the UHM website at: <https://manoa.hawaii.edu/uhmbf/orgcharts>.

Your comments on the proposal would be appreciated by Monday, April 11, 2022. If additional time is needed, please contact me prior to the above deadline. If we do not hear from you by the above date, we will assume there are no comments on the reorganization proposal. Should there be any questions, you may contact me at (808) 956-6570 or at [konan@hawaii.edu](mailto:konan@hawaii.edu). Mahalo for your support and assistance with this reorganization proposal.

Sincerely,

Denise Eby Konan

Digitally signed by Denise Eby  
Konan  
Date: 2022.02.24 17:59:49 -10'00'

Denise Konan  
Dean of College of Social Sciences

c: Aloysius Helminck, Dean of College of Natural Sciences  
Peter Arnade, Dean of College of Arts, Languages & Letters  
Michael Bruno, Provost  
Sheila Izuka, UH Manoa Office of Business & Finance, Executive  
Assistant

2500 Campus Road, Hawai'i Hall 310 Honolulu, Hawai'i 96822  
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Office of the Dean

February 24, 2022

Christian Fern, Executive Director  
University of Hawai'i Professional Assembly  
1017 Palm Drive  
Honolulu, Hawai'i 96814

Dear Mr. Fern:

The University of Hawai'i is proposing a reorganization of the College of Social Sciences (CSS)/School of Communications, College of Arts, Languages and Letters (CALL)/Department of Communicology, College of Natural Sciences (CNS)/Library and Information Science Program, and CSS/Matsunaga Institute for Peace and Conflict Resolution at the University of Hawai'i at Mānoa (UHM) and is requesting your input and comments relative to the proposal as part of the formal consultation process.

As part of the University's sustainability efforts, we have loaded the proposal and documents onto the UHM website at: <https://manoa.hawaii.edu/uhmbf/orgcharts>.

Your comments on the proposal would be appreciated by Monday, April 11, 2022. If additional time is needed, please contact me prior to the above deadline. If we do not hear from you by the above date, we will assume there are no comments on the reorganization proposal. Should there be any questions, you may contact me at (808) 956-6570 or at [konan@hawaii.edu](mailto:konan@hawaii.edu). Mahalo for your support and assistance with this reorganization proposal.

Sincerely,

Denise Eby Konan

Digitally signed by Denise Eby  
Konan  
Date: 2022.02.24 18:00:12 -10'00'

Denise Konan  
Dean of College of Social Sciences

c: Aloysius Helminck, Dean of College of Natural Sciences  
Peter Arnade, Dean of College of Arts, Languages & Letters  
Michael Bruno, Provost  
Sheila Izuka, UH Manoa Office of Business & Finance, Executive  
Assistant

2500 Campus Road, Hawai'i Hall 310 Honolulu, Hawai'i 96822  
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Website: [www.socialsciences.hawaii.edu](http://www.socialsciences.hawaii.edu)

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## CONSULTATION CORRESPONDENCE:

- ASUH: Associated Students of the University of Hawai'i
  - No comments received
  
- GSO: University of Hawai'i at Mānoa Graduate Student Organization
  - No comments received
  
- HGEA: Hawai'i Government Employees Association
  - No comments received
  
- Kūali'i Council, University of Hawai'i at Mānoa
  - No comments received
  
- MFS: University of Hawai'i at Mānoa Faculty Senate
  - Committee on Administration and Budget Resolution to Support with Reservations the Reorganization that would Create the School of Communication and Information (SCI) within the College of Social Sciences (CSS) was approved on May 11, 2022.
  
- MSS: University of Hawai'i at Mānoa Staff Senate
  - No comments received
  
- UHPA: University of Hawai'i Professional Assembly
  - UHPA comments received on April 19, 2022; UH response on May 12, 2022
  - Additional UHPA comments received on May 31, 2022



May 18, 2022

**MEMORANDUM VIA E-MAIL**

TO: Randolph Moore, Chair  
Board of Regents

David Lassner, President & CEO  
University of Hawai'i

Michael Bruno, Provost  
University of Hawai'i at Mānoa

Sandy French, Chief Business Officer  
University of Hawai'i at Mānoa

FROM: Brent Sipes, Chair  
Mānoa Faculty Senate Executive Committee

RE: **Resolution to Support with Reservations the Reorganization that would Create the School of Communication and Information (SCI) within the College of Social Sciences (CSS)**

The Mānoa Faculty Senate approved the **Resolution to Support with Reservations the Reorganization that would Create the School of Communication and Information (SCI) within the College of Social Sciences (CSS)** at the May 11, 2022 Senate meeting with 56 votes (98.25%) in support; 1 vote (1.75%) opposed; and 3 abstentions. The resolution is attached.

Please feel free to contact me at [sipes@hawaii.edu](mailto:sipes@hawaii.edu) if you have any questions or need additional information.

A handwritten signature in blue ink that reads 'Brent Sipes'.

Brent S. Sipes, Ph.D.  
Mānoa Faculty Senate Chair

A handwritten signature in blue ink that reads 'Penny-Bee K. Bovard'.

Penny-Bee K. Bovard, Academic Advisor  
Mānoa Faculty Senate Secretary



*Presented to the Mānoa Faculty Senate by the Committee on Administration & Budget (CAB) for a vote of the full Senate on May 11, 2022, a resolution to endorse a reorganization that would create the School of Communication and Information (SCI) within the College of Social Sciences (CSS) at the University of Hawai'i at Mānoa. Approved by the Mānoa Faculty Senate on May 11, 2022 with 56 votes (98.25%) in support; 1 vote (1.75%) opposed; and 3 abstentions.*

**Resolution to Support with Reservations the Reorganization that would create the School of Communication and Information (SCI) within the College of Social Sciences (CSS)**

**WHEREAS**, Executive Policy A3.101 calls for the Mānoa Faculty Senate (MFS) to review any proposed reorganization; and,

**WHEREAS**, the Mānoa Faculty Senate has delegated to the Committee on Administration and Budget (CAB) the duty to review reorganization proposals and, based on a Reorganization Proposal Consultation Review Checklist, to present their recommendations to the Mānoa Faculty Senate Executive Committee; and,

**WHEREAS**, it has been proposed to create a School of Communication and Information (SCI) within the College of Social Sciences (CSS) including the School of Communications (CSS) with the Departments of Communication and Journalism, Department of Communicology (currently in the College of Arts, Languages & Letters), the Library and Information Science Program (currently in the College of Natural Sciences), and the Matsunaga Institute for Peace and Conflict Resolution (CSS); and,

**WHEREAS**, discussion with faculty in the affected units revealed that this is a faculty-driven reorganization which will facilitate interaction among faculty, increase student offerings related to Communications and Information, all while maintaining autonomy and self-determination of the constituent units; and,

**WHEREAS**, this school will encourage students to explore professional and social sciences aspects of information and communication through four (4) Bachelor degree programs (COM, COMG, JOUR/IS PACE) (329 students), three (3) Master degree Programs (COM, COMG, and LIS) (88 students), one (1) interdisciplinary Ph.D. (CIS) (31 students), and four (4) Certificates in Peace Studies, Conflict Resolution, Advanced LIS, Telecom & Information Management (51 students); and,

**WHEREAS**, the proposal creates Program Directors for the different components of the merged program and that these Program Directors duties and responsibilities are somewhat similar to Associate Department Chairs though no consideration is given to providing stipends and eleven-month duty time for these positions; and,



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- [Reorganization Proposal, Reorganization Proposal College of Social Sciences/School of Communications, College of Arts, Languages & Letters/Department of Communicology, College of Natural Sciences/Library and Information Science Program, and College of Social Science/ Matsunaga Institute for Peace](#)



UNIVERSITY OF HAWAII  
PROFESSIONAL ASSEMBLY

May 31, 2022

Denise Konan, Dean  
College of Social Sciences  
University of Hawai'i at Manoa  
2500 Campus Road  
Hawaii Hall, Room 310  
Honolulu, HI 96822

Dear Dean Konan:

RE: Proposed Reorganization of the College of Social Sciences (CSS)/School of Communications, College of Arts, Languages and Letters (CALL)/Department of Communicology, College of Natural Sciences (CNS)/Library and Information Science Program, and CSS/Matsunaga Institute for Peace and Conflict Resolution at the University of Hawai'i at Manoa - Update dated May 12, 2022.

Pursuant to Article I, Recognition, Article III, Maintenance of Rights and Benefits, Article XVII, Representation Rights, paragraph I., and R-20, (Roles and Consultation Protocols Involving UH Administration, UH Professional Assembly, and UH Faculty Senates), of the 2021-2025 Unit 7 Agreement and §89-9(c), HRS, the University of Hawaii Professional Assembly (UHPA) acknowledges receipt over the updates and responses to UHPA's questions of April 19, 2022. Based on a review of the updates and responses, UHPA has no further questions or comments to offer.

Sincerely,

A handwritten signature in black ink, appearing to read "Dwight Takeno".

Dwight Takeno  
UHPA Associate Executive Director

cc: Christian Fern, UHPA Executive Director  
James Kardash, UHPA Associate Executive Director  
Aloysius Helminck, UHM Dean of College of Natural Sciences  
Peter Arnade, UHM Dean of College of Arts, Language & Letters  
Michael Bruno, UHM Provost  
Sheila Izuka, UHM Office of Business & Finance, Executive Assistant



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Office of the Dean

May 12, 2022

Dwight Takeno, Associate Executive Director  
University of Hawaii Professional Assembly  
1017 Palm Drive  
Honolulu, Hawaii 96814

Dear Associate Executive Director Takeno:

RE: Proposed Reorganization of the College of Social Sciences (CSS)/School of Communications, College of Arts, Languages and Letters (CALL)/Department of Communicology, College of Natural Sciences (CNS)/Library and Information Science Program, and CSS/Matsunaga Institute for Peace and Conflict Resolution at the University of Hawai'i at Manoa – UHPA Consultation Memo April 19, 2022

I thank UHPA for your careful review of the proposed reorganization to create a new School.

In response to UHPA's comments regarding 1) Faculty/Graduate Assistant Positions and Budgetary Resources, 2) Retention of Existing Offices and Spaces, and 3) Program Director Compensation, I am pleased to share that the Provost and I have concluded all negotiations with the faculty.

Second, as a response to UHPA's request that UHM provide comments, suggestions, and concerns that were received during the academic consultation process with the Faculty Senates, the administration has worked with the faculty to update and sign the MOU, which I attach below.

Additionally, the Mānoa Faculty Senate (MFS) Committee on Administration and Budget (CAB) has completed their review, and the MFS voted to endorse CAB's resolution. We anticipate that the vote and resolution will be certified by the MFS by Monday, May 16, 2022.

If you have any questions, please feel free to contact me vial email at [konan@hawaii.edu](mailto:konan@hawaii.edu) or 808-956-6570.

Warm regards,

Denise Eby Konan  
Dean, College of Social Sciences

2500 Campus Road, Hawai'i Hall 310 Honolulu, Hawai'i 96822  
Telephone: (808) 956-6570 Fax: (808) 956-2340  
Website: [www.socialsciences.hawaii.edu](http://www.socialsciences.hawaii.edu)

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Dwight Takeno

May 12, 2022

Page 2 of 2

Enclosures:

MOU-SCI - Faculty\_GA Positions and Budget Resources\_MB

MOU-SCI- Space\_MB

MOU-SCI-School Chair and Program Director Compensation\_MB

Cc: Christian Fern, UHPA Executive Director  
James Kardash, UHPA Associate Executive Director  
Aloysius Helminck, Dean of College of Natural Sciences  
Peter Arnade, Dean of College of Arts, Language & Letters  
Michael Bruno, Provost  
Sheila Izuka, UHM Office of Business & Finance, Executive Assistant



**MEMORANDUM OF UNDERSTANDING  
ON FACULTY/GA POSITIONS & BUDGET RESOURCES  
SCHOOL OF COMMUNICATION AND INFORMATION**

This is a Memorandum of Understanding (MOU) among the proposed members of the School of Communication and Information, the College of Social Sciences, and the University of Hawai'i at Mānoa and covers a three-year period starting from the creation of the School of Communication and Information (SCI). Under this MOU, the parties agree that the SCI will be provided with the resources, including position numbers and funding, budget transfers associated with TFSF, Summer TFSF, Outreach credit, and RTRF funding stated in the attached tables. If a position becomes vacant within two years, from August 2020 to August 2022 (the time period of the reorganization proposal process), each constituent SCI Program will retain both the position and funding to replace any lost faculty during that time period. Budget transfers will reflect the current amounts in TFSF, Summer TFSF, Outreach credit, and RTRF funding available at the creation of the SCI. The parties understand that the retention of positions is subject to university and legislative guidelines and procedures and budget constraints in place and also agree that every effort will be made to adhere to the intent of this MOU.

The five SCI Programs are:

- **Communication** (currently within the School of Communications, CSS)
- **Communicology** (currently a Department within the College of Arts, Languages & Letters)
- **Journalism** (currently within the School of Communications, CSS)
- **Library & Information Science** (currently a Program within the Department of Information & Computer Sciences, College of Natural Sciences)
- **Spark M. Matsunaga Institute for Peace and Conflict Resolution** (currently a Program within the Public Policy Center, CSS)

Michael Bruno Digitally signed by Michael Bruno  
Date: 2022.05.08 21:47:41  
10:00

Michael Bruno Date  
Provost, University of Hawai'i at Mānoa

Colin Moore Digitally signed by Colin Moore  
Date: 2022.05.06 10:35:44  
10:00

Colin Moore Date  
Chair, School of Communications

Brien Hallett Digitally signed by Brien Hallett  
Date: 2022.05.06 10:23:55  
10:00


Brien Hallett Date  
Interim Director, Matsunaga Institute for Peace

Denise Konan Digitally signed by Denise Konan  
Date: 2022.05.06 17:07:02  
10:00 05/06/2022

Denise Konan Date  
Dean, College of Social Sciences

Amy Hubbard Digitally signed by Amy Hubbard  
Date: 2022.05.04 17:35:09  
10:00 05/04/2022

Amy Hubbard Date  
Chair, Department of Communicology

 Digitally signed by Rich Gazan  
Date: 2022.05.04 17:56:51  
10:00 05/04/2022

Rich Gazan Date  
Chair, Library & Information Science Program

**MEMORANDUM OF UNDERSTANDING  
ON SCHOOL CHAIR AND PROGRAM DIRECTOR COMPENSATION  
SCHOOL OF COMMUNICATION AND INFORMATION**

This is a Memorandum of Understanding (MOU) among the proposed members of the School of Communication and Information, the College of Social Sciences (CSS), and the University of Hawai'i at Mānoa and covers a three-year period starting at the creation of the School of Communication and Information (SCI). Under this MOU, the parties agree that the CSS will appoint the Chair and Program Directors of SCI for three years, annually renewable. The SCI Chair will receive the same benefits as a department chair in CSS per the BOR-UHPA contract. CSS will calculate a 10-month rate of compensation, which will be provided as an administrative stipend or overload on a 9-month appointment, to each Program Director. Program Directors will receive the same benefits as those provided to an associate chair as defined in the BOR-UHPA contract. The parties also agree that additional compensation, such as course release time and increased stipends, will be provided with the exact number and amount to be negotiated depending on the size and scope of the work for each Program Director.

There are five Program Directors who will be appointed by the dean of the College of Social Sciences in consultation with the program faculty within each respective SCI Program:

- **Communication** (currently within the School of Communications, CSS)
- **Communicology** (currently a Department within the College of Arts, Languages & Letters)
- **Journalism** (currently within the School of Communications, CSS)
- **Library & Information Science** (currently a Program within the Department of Information & Computer Sciences, College of Natural Sciences)
- **Spark M. Matsunaga Institute for Peace and Conflict Resolution** (currently a Program within the Public Policy Center, CSS)

**Michael Bruno** Digitally signed by Michael Bruno  
Date: 2022.05.08 21:45:55  
-10'00'

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Michael Bruno Date  
Provost, University of Hawai'i at Mānoa

**Colin Moore** Digitally signed by Colin Moore  
Date: 2022.05.06 10:37:09  
-10'00'

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Colin Moore Date  
Chair, School of Communications

**Brien Hallett** Digitally signed by Brien Hallett  
Date: 2022.05.06 10:19:38  
-10'00'

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Brien Hallett Date  
Interim Director, Matsunaga Institute for Peace

**Denise Konan** Digitally signed by Denise Konan  
Date: 2022.05.06 17:08:53  
-10'00' 05/06/2022


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Denise Konan Date  
Dean, College of Social Sciences

**Amy Hubbard** Digitally signed by Amy Hubbard  
Date: 2022.05.04 17:37:55  
-10'00' 05/04/2022

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Amy Hubbard Date  
Chair, Department of Communicology

 Digitally signed by Rich Gazan  
Date: 2022.05.04 17:56:01  
-10'00' 05/04/2022

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Rich Gazan Date  
Chair, Library & Information Science Program



**WHEREAS**, this consolidation and reorganization comes at a difficult fiscal time for the campus, the filling of current critical faculty and graduate assistant vacancies in the affected programs involved is not fully addressed; and

**WHEREAS**, the Provost has committed to a 0.5 FTE GA position for administrative support to LIS, and GA positions are better used for teaching and research and not for administrative support; and

**WHEREAS**, the Personnel Policies and Procedures for the new school have not yet been developed, faculty reviews for contract renewal, and tenure and promotion should follow the currently approved Policies from each faculty members originating department for currently employed faculty members, and for all faculty members until such time as the Policies for the new school are approved; and

**WHEREAS**, the appropriate unions (UHPA and HGEA) were contacted, leading to meaningful consultation, and the signing of several MOUs that should help ensure continued viability and autonomy; and,

**WHEREAS**, the faculty in the joining departments have voted to support this consolidation and the creation of the new department of the School of Communication and Information in the College of Social Sciences, and,

**THEREFORE, BE IT RESOLVED**, that the UH Mānoa Faculty Senate endorses, with reservations, the proposed School of Communication and Information (SCI) within the College of Social Sciences (CSS) including the School of Communications (CSS), Department of Communicology (currently in the College of Arts, Languages & Letters), the Library and Information Science Program (currently in the College of Natural Sciences), and the Matsunaga Institute for Peace and Conflict Resolution (CSS); and,

**BE IT FURTHER RESOLVED**, that the Mānoa Faculty Senate calls on the College of Social Sciences to provide start-up funds to include but not be limited to creating new signage, letterhead, business cards, and a website for the School; and,

**BE IT FINALLY RESOLVED**, that the Mānoa Faculty Senate calls on the Dean of the College of Social Sciences to address the concerns raised above.

*Supporting Documents:*


- [CAB Checklist on the Proposed Reorganization of College of Social Sciences/School of Communications, College of Arts, Languages & Letters/Department of Communicology, College of Natural Sciences/Library and Information Science Program, and College of Social Science/ Matsunaga Institute for Peace](#)

**MEMORANDUM OF UNDERSTANDING  
ON SPACE  
SCHOOL OF COMMUNICATION AND INFORMATION**

This is a Memorandum of Understanding (MOU) among the proposed members of the School of Communication and Information, the College of Social Sciences, and the University of Hawai`i at Mānoa and covers a three-year period starting from the creation of the School of Communication and Information (SCI). Under this MOU, the parties agree that each constituent Program in the SCI will retain their existing offices and spaces.


The five SCI Programs are:

- **Communication** (currently within the School of Communications, CSS)
- **Communicology** (currently a Department within the College of Arts, Languages & Letters)
- **Journalism** (currently within the School of Communications, CSS)
- **Library & Information Science** (currently a Program within the Department of Information & Computer Sciences, College of Natural Sciences)
- **Spark M. Matsunaga Institute for Peace and Conflict Resolution** (currently a Program within the Public Policy Center, CSS)

 Digitally signed by Michael Bruno  
Date: 2022.05.08 21:47:16 -10'00'


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Michael Bruno Date  
Provost, University of Hawai`i at Mānoa

 Digitally signed by Denise Konan  
Date: 2022.05.06 17:07:31 -10'00'


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Denise Konan Date  
Dean, College of Social Sciences

 Digitally signed by Colin Moore  
Date: 2022.05.06 10:36:33 -10'00'


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Colin Moore Date  
Chair, School of Communications

 Digitally signed by Amy Hubbard  
Date: 2022.05.04 17:35:36 -10'00'


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Amy Hubbard Date  
Chair, Department of Communicology

 Digitally signed by Brien Hallett  
Date: 2022.05.06 10:23:34 -10'00'

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Brien Hallett Date  
Interim Director, Matsunaga Institute for Peace

 Digitally signed by Rich Gazan  
Date: 2022.05.04 17:56:26 -10'00'

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Rich Gazan Date  
Chair, Library & Information Science Program



UNIVERSITY OF HAWAII  
PROFESSIONAL ASSEMBLY

April 19, 2022

Denise Konan, Dean  
College of Social Sciences  
University of Hawai'i at Manoa  
2500 Campus Road  
Hawaii Hall, Room 310  
Honolulu, HI 96822

Dear Dean Konan:

RE: Proposed Reorganization of the College of Social Sciences (CSS)/School of Communications, College of Arts, Languages and Letters (CALL)/Department of Communicology, College of Natural Sciences (CNS)/Library and Information Science Program, and CSS/Matsunaga Institute for Peace and Conflict Resolution at the University of Hawai'i at Manoa - Letter February 24, 2022.

Pursuant to Article I, Recognition, Article III, Maintenance of Rights and Benefits, Article XVII, Representation Rights, paragraph I., and R-20, (Roles and Consultation Protocols Involving UH Administration, UH Professional Assembly, and UH Faculty Senates), of the 2021-2025 Unit 7 Agreement and §89-9(c), HRS, the University of Hawaii Professional Assembly (UHPA) acknowledges receipt of the above referenced proposal and appreciates the additional time provided for our review.

Upon UHPA's review and discussions with the impacted faculty members, we have the following comments to offer which are directly and indirectly related to the overall reorganization proposal but are essential components to the overall understanding and agreements reached between the University of Hawai'i at Manoa (UHM) administration and the impacted faculty members.

First and foremost, it is UHPA's understanding that after several years of discussions and dialogue over the proposed reorganization a series of verbal commitments were made between the impacted faculty members and the UHM administration regarding: 1) Faculty/Graduate Assistant Positions and Budgetary Resources; 2) Retention of Existing Offices and Spaces; and 3) Program Director Compensation. UHPA understands that these verbal agreements and commitments were a vital part of the consultation process and a key component to obtain the support and structure necessary for a successful and transformative reorganization of the new School of Communication and Information.

UHPA has enclosed the Memorandum of Understandings (MOU) that were created by the impacted faculty that memorializes the understandings and agreements reached with the UHM administration during these discussions. UHPA seeks confirmation that these MOUs between the impacted faculty in the new School of Communication and Information and the UHM administration will be executed and agreed

upon in good faith before the reorganization is approved and finalized. If necessary, UHPA would be agreeable to be a signatory to these documents as part of this consultation process.

Secondly, UHPA understands that this subject reorganization has been submitted to the UHM Faculty Senate for consultation under R-20, (Roles and Consultation Protocols Involving UH Administration, UH Professional Assembly, and UH Faculty Senates), Part III., of the 2021-2025 Unit 7 Agreement. Therefore, UHPA requests that UHM provide the comments, suggestions, and concerns, if any, that were received during the academic consultation process with the Faculty Senates for UHPA's review and analysis and reserves its right to address any future changes.

We look forward to receiving your responses to the above comment, as well as, the information received from the Faculty Senate. If you have any questions, please do not hesitate to contact me via email at [takeno@uhpa.org](mailto:takeno@uhpa.org) or at 808-593-2157 at your convenience.

Sincerely,



Dwight Takeno  
UHPA Associate Executive Director

Enclosures

cc: Christian Fern, UHPA Executive Director  
James Kardash, UHPA Associate Executive Director  
Aloysius Helminck, Dean of College of Natural Sciences  
Peter Arnade, Dean of College of Arts, Language & Letters  
Michael Bruno, Provost  
Sheila Izuka, UHM Office of Business & Finance, Executive Assistant





**UNIVERSITY  
of HAWAII**  
SYSTEM

June 24, 2022

**TO:** Michael Bruno  
Provost

**FROM:** Michael Ng   
Budget Director

**SUBJECT:** Requested Reorganization and Name Change in the College of Social Sciences

This is in response to the June 20, 2022 request regarding the reorganization proposal for the College of Social Sciences/School of Communications, College of Arts, Languages & Letters/Department of Communicology, College of Natural Sciences/Library and Information Science Program, and College of Social Science/Matsunaga Institute for Peace and Conflict Resolution into a single new school called School of Communication and Information (SCI) within the College of Social Sciences

Per the referenced APM A3.101.9 consultation request, the University Budget Office is of the opinion that the proposed change in the organizational segment title presented in the above referenced Memorandum does not duplicate and will not be confused with the title of any other organization or unit within the University.

If you have any questions, please contact me ([ng23@hawaii.edu](mailto:ng23@hawaii.edu)).

Attachment



**UNIVERSITY  
of HAWAII**  
MĀNOA

Office of the Provost

June 20, 2022

**MEMORANDUM**

**TO:** Michael Ng  
Budget Director  
UH System Office of Budget and Finance

**FROM:** Michael Bruno *Michael Bruno* for Michael Bruno  
Provost

**SUBJECT:** PENDING REORGANIZATION AND NAME CHANGE IN THE COLLEGE  
OF SOCIAL SCIENCES

We are in the process of reviewing a reorganization proposal for the College of Social Sciences. One element of the proposal is to create a new school called School of Communication and Information (SCI). Before moving forward, we would like to ensure that this change will not duplicate or be redundant with any other organizational units within the University of Hawai'i. Your guidance would be much appreciated.

If you have any questions, please contact Director Quinn at [agoodwin@hawaii.edu](mailto:agoodwin@hawaii.edu).

**Attachment:**  
Reorg\_SCI.pdf

c. April Nozomi Quinn, Director of Program Development and Review, OVPAE

2500 Campus Road, Hawai'i Hall  
Honolulu, Hawai'i 96822  
Telephone: (808) 956-8447

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