University of Hawai'i Code Request Form for Academic Programs

# ADMISSION STOP-OUT OR TERMINATION OF PROGRAM CODE

Form #CR-AP5 Modified March 2019

	Date:	
REQUESTOR CONTACT INFORMATION		
Name	Campus	
Title	Email	
Office/Dept	Phone	
PROGRAM CODE FOR 📃 ADMISSION S	TOP-OUT ONLY OR TERMINATION (PLEASE CHECK ONE	)
Program Code	Program Description	
Institution	Campus	
College	Department	
Level		
Are current students "grandfathered" under the pr	ogram code? Yes 🗌 🛛	No
Should the old program code be available for use in	n Banner?	No
Effective , this program cod Term (ie. Fall 2014)	e will no longer be available to admit or recruit students.	
This will turn off the online application, recruitment (effe forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SA	ects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner AQUAN) Banner modules.	
Effective , this program cod Term (ie. Fall 2014)	e will no longer be available to enroll or award degree to students	•
This will turn off the general student (effects Banner form modules.	n SGASTDN) and academic history (effects Banner form SHADEGR) Banner	
FOR ADMISS	SION STOP-OUT ONLY REQUEST	
Effective , this program cod	e will be reactivated and available to admit or recruit students.	

This will turn on the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

Check here to leave ONLINE APPLICATION OFF

## **ADDITIONAL COMMENTS**

**IRAO USE ONLY: DATE RECEIVED** 

# ADMISSION STOP-OUT OR TERMINATION OF PROGRAM CODE

# ATTACHMENTS

Termination of an Associate, Bachelor and Graduate Degrees, and sole credential certificates.

Memo with President's Approval, with cc to Vice President for Academic Planning and Policy, regarding program action.

Admission stop-outs, termination of a Certificate (eg. Certificate of Achievements, Certificates of Competence, Subject Certificates, Academic Subject Certificates) & Associate in Technical Studies (ATS) Degree.

Memo from Chancellor to Vice President for Academic Planning and Policy regarding program action.

## VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

<b>Registrar</b> (Print Name)		Financial Aid Officer (Print Name)		For Community Colleges, verification of consultation with OVPCC Academic Affairs:	
				Tammi Oyadomari-	Chun
Signature	Date	Signature	Date	Signature	Date

<sup>&</sup>lt;sup>1</sup> "Admission stop-out" is defined as a halt to new admissions to a program. (Regent Policy 5.201)

DTS 21930 Pres Ofc Recd 10/07/2021

**College of Natural Sciences** 

Office of the Dean





September 20, 2021

### MEMORANDUM

TO:	David Lassner
	President

VIA: Michael Bruno Michael Bruno Provost

VIA: Laura E. Lyons Jam F. Som Interim Vice Provost for Academic Excellence

FROM: Aloysius Helminck Dean, College of Natural Sciences

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### SUBJECT: REQUEST FOR TERMINATION OF BA IN ZOOLOGY

#### SPECIFIC ACTION REQUESTED:

It is requested that you approve the termination of the BA in Zoology degree.

#### **RECOMMENDED EFFECTIVE DATE:**

Upon approval.

#### ADDITIONAL COSTS:

There are no additional costs associated with this request.

#### PURPOSE:

The purpose of this request is to terminate the BA in Zoology degree given that the last cohort has graduated and there are no students still enrolled in the program.

#### BACKGROUND:

In accordance with the Board of Regents' policy, Chapter 5, Academic Affairs and Executive Policy E5.202: Review of Established Programs, authority to approve a stop-out of admissions is delegated to the Chancellor.

2565 McCarthy Mall, Keller Hall 201 Honolulu, Hawai'i 96822 Telephone: (808) 956-6451 Fax: (808) 956-9111 http://www.hawaii.edu/natsci/ An Equal Opportunity/Affirmative Action Institution Faculty of the Department of Biology (now School of Life Sciences) voted to stop-out both degrees, with students enrolling in one of the other available undergraduate CNS degrees in life sciences (Biology, Botany, Marine Biology, Microbiology, or Molecular and Cell Biology). The BA in Zoology has no remaining students enrolled and can be terminated at this time.

## **ACTION RECOMMENDED:**

It is recommended that you approve the termination of the BA in Zoology degree.

APPROVED/DISAPPROVED:

Digitally signed by David Lassner Date: 2021.10.08 10:56:40 -10'00'

David Lassner President

Date