

ADMISSION STOP-OUT OR TERMINATION  
OF PROGRAM CODE

CLEAR FORM

Form #CR-AP5  
Modified March 2019

Date: 01/15/2020

REQUESTOR CONTACT INFORMATION

Name Stephanie Malin Campus Mānoa, UH  
Title Assistant Registrar Email smalin@hawaii.edu  
Office/Dept Office of the Registrar Phone 808-956-8010

PROGRAM CODE FOR  ADMISSION STOP-OUT ONLY OR  TERMINATION (PLEASE CHECK ONE)

Program Code ZOOL-BA Program Description Zoology-BA  
Institution MAN - University of Hawaii at Manoa Campus MAN - University of Hawaii at Manoa  
College 10 Department SLSC  
Level UG - Undergraduate

Are current students "grandfathered" under the program code?  Yes  No  
Should the old program code be available for use in Banner?  Yes  No

Effective  , this program code will no longer be available to admit or recruit students.  
Term (ie. Fall 2014)

This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

Effective  , this program code will no longer be available to enroll or award degree to students.  
Term (ie. Fall 2014)

This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules.

FOR ADMISSION STOP-OUT ONLY REQUEST

Effective  , this program code will be reactivated and available to admit or recruit students.  
Term (ie. Fall 2014) Do not reactivate, plan is to terminate program after student graduates.

This will turn on the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

Check here to leave ONLINE APPLICATION OFF

ADDITIONAL COMMENTS

Request to extend the stop-out of new admissions into the BA in Zoology degree until the conclusion of Spring 2021 semester.

There is currently only one student in the program, ZOOL-BA. This code should be available to award degree to the student.

IRAQ USE ONLY: DATE RECEIVED

**ATTACHMENTS**

Termination of an Associate, Bachelor and Graduate Degrees, and sole credential certificates.

Memo with President's Approval, with cc to Vice President for Academic Planning and Policy, regarding program action.

Admission stop-outs, termination of a Certificate (eg. Certificate of Achievements, Certificates of Competence, Subject Certificates, Academic Subject Certificates) & Associate in Technical Studies (ATS) Degree.

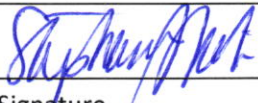
Memo from Chancellor to Vice President for Academic Planning and Policy regarding program action.

**VERIFICATIONS**

*By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.*

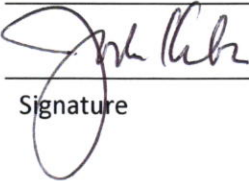
Registrar  
(Print Name)

Stephanie Malin

 1/15/2020  
Signature Date

Financial Aid Officer  
(Print Name)

Jodie Kuba

 1/22/2020  
Signature Date

For Community Colleges,  
verification of consultation with  
OVPC Academic Affairs:  
Tammi Oyadomari-Chun

Signature Date

<sup>1</sup> "Admission stop-out" is defined as a halt to new admissions to a program. (Regent Policy 5.201)

20296



UNIVERSITY  
of HAWAII  
MĀNOA

Colleges of Arts and Sciences  
College of Natural Sciences

RECEIVED

Office of the Dean

20 JAN -6 A3:50

MANOA CHANCELLOR'S  
OFFICE

December 19, 2019

MEMORANDUM

TO: David Lassner  
President

VIA: Michael Bruno  
Provost

*for Begmin*

FROM: Aloysius Helminck  
Dean, College of Natural Sciences

*[Signature]*

SUBJECT: REQUEST FOR 1) EXTENSION OF ADMISSION STOP-OUT FOR BA IN ZOOLOGY,  
AND 2) TERMINATION OF BS IN ZOOLOGY

SPECIFIC ACTION REQUESTED:

It is requested that you approve 1) the extension of the stop-out of new admissions into the BA in Zoology degree effective immediately and through the spring 2021 semester, and 2) the termination of the BS in Zoology degree.

RECOMMENDED EFFECTIVE DATE:

Upon approval.

ADDITIONAL COSTS:

There are no additional costs associated with this request.

PURPOSE:

The purpose of this request is as follows: 1) To stop-out admissions of any new students into the BA in Zoology degree, while allowing additional time for the final student in the program to complete their degree, and 2) To terminate the BS in Zoology degree given that the last cohort has graduated and there are no students still enrolled in the program.

BACKGROUND:

2565 McCarthy Mall, Keller Hall 201  
Honolulu, Hawai'i 96822  
Telephone: (808) 956-6451  
Fax: (808) 956-9111

<http://www.hawaii.edu/natsci/>

An Equal Opportunity/Affirmative Action Institution

In accordance with the Board of Regents' policy, Chapter 5, Academic Affairs and Executive Policy E5.202: Review of Established Programs, authority to approve a stop-out of admissions is delegated to the Chancellor.

Faculty of the Department of Biology (now School of Life Sciences) voted to stop-out both degrees, with students enrolling in one of the other available undergraduate CNS degrees in life sciences (Biology, Botany, Marine Biology, Microbiology, or Molecular and Cell Biology). One final student is enrolled in the Zoology BA program, who has at least two additional semesters of coursework remaining. The requested extension will allow this student to complete their degree program. The BS in Zoology has no remaining students enrolled and can be terminated at this time.

ACTION RECOMMENDED:

It is recommended that you approve 1) the extension of the stop-out of new admissions into the BA in Zoology degree effective immediately and through the spring 2021 semester, and 2) the termination of the BS in Zoology degree.

APPROVED/DISAPPROVED:



David Lassner  
President

JAN - 8 2020

Date