

New Program Code     Replace Program Code    Date: \_\_\_\_\_

**REQUESTOR CONTACT INFORMATION**

Name \_\_\_\_\_ Campus \_\_\_\_\_  
 Title \_\_\_\_\_ Email \_\_\_\_\_  
 Office/Dept \_\_\_\_\_ Phone \_\_\_\_\_

**NEW PROGRAM CODE TO CREATE**

Institution \_\_\_\_\_ Campus \_\_\_\_\_  
 Level \_\_\_\_\_ Effective Term \_\_\_\_\_

	Code (Max. Characters)	Description	Check if requesting new code:
College	(2) _____	_____	<input type="checkbox"/> See Banner form STV_COLL
Department	(4) _____	_____	<input type="checkbox"/> See Banner form STV_DEPT
Degree/Certificate	(6) _____	_____	<input type="checkbox"/> See Banner form STV_DEGC
Major	(4) _____	_____	<input type="checkbox"/> See Banner form STV_MAJR
Concentration	(4) _____	_____	<input type="checkbox"/> See Banner form STV_MAJR
Minor	(4) _____	_____	<input type="checkbox"/> See Banner form STV_MAJR

If a similar major/concentration code exists in Banner, please list the code: \_\_\_\_\_

Justification to warrant a new major/concentration code similar to an existing major/concentration code:  
 \_\_\_\_\_

Is this major/concentration code being used the same way at the other UH campuses?  Yes  No

Should this program be available for applicants to select as their planned course of study on the online application? *If yes, student may select the code as their only program of study.*  Yes  No

**RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION**

Is 50% or greater of the classes in this program offered at a location other than the Home Campus?  Yes  No

Is this program/major/certificate financial aid eligible?  Yes  No

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)?  Yes  No

See <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>

**Program Length**

*In academic years; decimals are acceptable. The length of the program should match what is published by the campus in any online and/or written publication.*

Special Program Designations  A  B  N  P  T  U

See *Special Program Designations Code Definitions on IRAO Program Code Request webpage*

Required Terms of Enrollment:  Fall  Spring  Summer  Extended

**EXISTING PROGRAM CODE TO REPLACE, IF APPLICABLE**

Program Code _____	Program Description _____
Institution _____	Campus _____
College _____	Department _____
Level _____	
Are current students "grandfathered" under the program code? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Should the old program code be available for use in Banner? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Effective <span style="border: 1px solid black; display: inline-block; width: 100px; height: 1.2em; vertical-align: middle;"></span> , old program code will no longer be available to admit or recruit students.	
Term (ie. Fall 2020)	
<i>This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.</i>	
Effective <span style="border: 1px solid black; display: inline-block; width: 100px; height: 1.2em; vertical-align: middle;"></span> , old program code will no longer be available to award degree to students.	
Term (ie. Fall 2020)	
<i>This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules.</i>	

**ATTACHMENTS**

**BOR Approved:** Sole-credential Certificate, Associate, Bachelor and Graduate Degrees, and sole credential certificates

- BOR Meeting Minutes & Supporting Documents  Curriculum

**Chancellor Approved:** Concentrations, Certificates and Associate in Technical Studies (ATS) Degree

- Memo from Chancellor to notify Vice President for Academic Planning and Policy regarding program action.  
 Curriculum

<p><b>CERTIFICATES ONLY: Please check one (1) statement.</b> This certificate is a...</p> <p><input type="checkbox"/> BOR approved certificate. BOR Meeting/Approval Date: _____</p> <p><input type="checkbox"/> Chancellor approved within an authorized BOR program. BOR Program: _____</p> <p><input type="checkbox"/> Chancellor approved CO in accordance with UHCCP 5.203, Section IV.B.10.</p>
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**VERIFICATIONS**

*By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.*

<p><b>Registrar</b> (Print Name)</p> <p>_____</p>	<p><b>Financial Aid Officer</b> (Print Name)</p> <p>_____</p>	<p><b>For Community Colleges, verification of consultation with OVPCC Academic Affairs:</b> Tammi Oyadomari-Chun</p> <p>_____</p>
Signature	Date	Signature
Signature	Date	Signature
Date	Date	Date

**ADDITIONAL COMMENTS**



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MĀNOA

College of Tropical Agriculture and Human Resources  
Office of Academic and Student Affairs

RECEIVED


8 NOV 26 10:55

MANOA OFFICE OF ACADEMIC AND STUDENT AFFAIRS

**MEMORANDUM**

DATE: November 23, 2018

TO: Dr. Michael Bruno, Interim Vice Chancellor  
Academic Affairs and Vice Chancellor for Research

FROM: Dr. Ania Wieczorek, Associate Dean  
Academic and Student Affairs, CTAHR 

SUBJECT: Change of Tropical Agriculture and the Environment B.S. Degree Specialization names

There are five identical areas of specialization for the B.S. TAE program. I would like to request changes to the names of three of the specialization areas:

These are the current names:

1. Environmental Soil Science\*
2. Invasive Species Management
3. Landscape Horticulture
4. Plant Physiology and Genetics
5. Plant Production and management\*


These are the proposed changes to three of the specialization names:

1. Pest, Pathogens, and Invasive species (#2 in above list)
2. Environmental Urban Horticulture (#3 in above list)
3. Plant Sciences (#4 in above list)

The one's marked in asterisks have no changes.

EFFECTIVE DATE: Fall 2019

Approved/Disapproved:

  
Michael Bruno  
Interim Vice Chancellor for Academic Affairs  
and Vice Chancellor for Research

  
Date  
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Phone: 808-956-6997 E-mail: acadaff@ctahr.hawaii.edu  
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UNIVERSITY  
of HAWAII  
SYSTEM

Wendy Pearson <pearsonw@hawaii.edu>

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## Re: Effective Date: TAE Degree Specialization Names

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Anna Wieczorek <ania@hawaii.edu>

Mon, Dec 3, 2018 at 1:37 PM

To: Wendy Pearson <pearsonw@hawaii.edu>

Cc: "Robert E. Paull" <paull@hawaii.edu>, Ken Leonhardt <leonhard@hawaii.edu>, Koon-Hui Wang <koonhui@hawaii.edu>, AcadAff <AcadAff@ctahr.hawaii.edu>

Thank you, Wendy.  
That sounds great!

Ania

### Ania Wieczorek, PhD.

Associate Dean for Academic and Student Affairs (Interim)  
College of Tropical Agriculture and Human Resources  
3050 Maile Way, Gilmore Hall 211  
University of Hawai'i at Mānoa  
Honolulu, HI 96822-2231  
Phone: 808-956-6997

Principal Investigator and Director Gene-ius Day Program  
<<http://www.ctahr.hawaii.edu/geneius-day/>>

On Dec 3, 2018, at 12:49 PM, Wendy Pearson <pearsonw@hawaii.edu> wrote:

Aloha Ania,

I have the requests to rename 3 of the TAE specializations, and to have all specializations appear on the transcript. Given that it is now November, the earliest recommended effective date is Fall 2019, to coincide with Catalog changes.

Let me know if this is acceptable.

### Wendy L. Pearson, Program Officer

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