

New Program Code **Modify Program Code**

Date: 7/19/2018

REQUESTOR CONTACT INFORMATION

Name Jill Sur Campus Mānoa, UH
 Title Program Coordinator, Distance Education Options Email sur@hawaii.edu
 Office/Dept Gartley Hall 005 / Social Work Phone 808-956-9447

NEW PROGRAM CODE TO CREATE

Institution MAN - University of Hawaii at Manoa Campus MAN - University of Hawaii at Manoa
 Level UG - Undergraduate Effective Term Fall 2018

	Code (Max. Characters)	Description	Check if requesting new code:
College	(2) <u>57</u>	<u>SCHOOL OF SOCIAL WORK</u>	<input type="checkbox"/> See Banner form STVCOLL
Department	(4) <u>SW</u>	<u>SOCIAL WORK</u>	<input type="checkbox"/> See Banner form STVDEPT
Degree/Certificate	(6) <u>BSW</u>	<u>BACHELOR OF SOCIAL WORK</u>	<input type="checkbox"/> See Banner form STVDEGC
Major	(4) <u>SW</u>	<u>SOCIAL WORK</u>	<input type="checkbox"/> See Banner form STVMAJR
Concentration	(4) _____	_____	<input type="checkbox"/> See Banner form STVMAJR
Minor	(4) _____	_____	<input type="checkbox"/> See Banner form STVMAJR

If a similar major/concentration code exists in Banner, please list the code: _____

Justification to warrant a new major/concentration code similar to an existing major/concentration code: _____

Requesting to add a program code that is similar to current Bachelor of Social Work (BSW) code, to designate students enrolled in the Distance Education Option of the BSW Program.

Is this major/concentration code being used the same way at the other UH campuses? Yes No
 Should this program be available for applicants to select as their planned course of study on the online application? *If yes, student may select the code as their only program of study.* Yes No

RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION

Is 50% or greater of the classes in this program offered at a location other than the Home Campus? Yes No
 Is this program/major/certificate financial aid eligible? Yes No
 Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)? Yes No

See <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>

Program Length

In academic years; decimals are acceptable. The length of the program should match what is published by the campus in any online and/or written publication.

4 years

Special Program Designations A B N P T U

See *Special Program Designations Code Definitions on IRAO Program Code Request webpage*

Required Terms of Enrollment: Fall Spring Summer Extended

IRAO USE ONLY: DATE RECEIVED

ADDITIONAL COMMENTS

Addition of online only version of BSW program.

ATTACHMENTS

BOR Approved: Sole-credential Certificates, Associate (excluding ATS), Bachelor and Graduate Degrees, and sole credential certificates

- BOR Meeting Minutes & Supporting Documents Curriculum

Chancellor Approved: Concentrations, Certificates and Associate in Technical Studies (ATS) Degree

- Memo from Chancellor to notify Vice President for Academic Planning and Policy regarding program action.
 Curriculum

CERTIFICATES ONLY: Please check one (1) statement. This certificate is a...

- BOR approved certificate. BOR Meeting/Approval Date: _____
 Chancellor approved within an authorized BOR program. BOR Program: _____
 Chancellor approved CO in accordance with UHCCP 5.203, Section IV.B.10.

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

Registrar
(Print Name)

STUART LAU

Signature

Date

Financial Aid Officer
(Print Name)

Jodie Kuba

Signature

Date

For Community Colleges,
verification of consultation with
OVPCC Academic Affairs:

Suzette Robinson

Signature

Date

Fwd: Online BSW

1 message

Nell Ushijima <nsekiya@hawaii.edu>
To: Stuart Lau <stuartl@hawaii.edu>

Wed, Aug 1, 2018 at 8:38 AM

Hi Stuart, forgot to mention that Jill Sur (sur@hawaii.edu) from SW has been tasked with this if you have any additional questions. Also, if you fill this out for her, she'd like a copy of what is submitted. Thank you!

Begin forwarded message:

From: Nell Ushijima <nsekiya@hawaii.edu>
Subject: Online BSW
Date: July 31, 2018 at 4:13:22 PM HST
To: Stuart Lau <stuartl@hawaii.edu>

Hi Stuart. So, the form is attached here, but they had a number of questions before it can be signed. Thank you!

Regarding the program code request:

I've attached the Program Code Request form to this email. We actually reached out to Stuart via email because we were unsure about how to answer some of the questions at the bottom of the first page, but we haven't heard back. So I've left them unanswered and if you are working with Stuart on the request then hopefully you can fill in the blanks. Here are our questions/concerns:

Is 50% or greater of the classes in this program offered at a location other than the Home Campus?

All social work courses are offered through UH Mānoa (home campus), but students are not all on O'ahu and may take some general education requirements (like language) at/through other campuses. So we're not sure how to answer this question, especially as it relates to financial aid eligibility.

Program Length (In academic years; decimals are acceptable. The length of the program should match what is published by the campus in any online and/or written publication.)

The length of the program is the same as the campus-based BSW Program (minimum of 2 years starting from the time of admission after completing GenEd core, possibly longer if admitted early). We do not know what is currently in the system for the original BSW Program code but it should match that one.

Required Terms of Enrollment

Is this question for financial aid eligibility or continued enrollment? Students are not required to enroll in summer in order to maintain enrollment, but we want to be sure all students are eligible to apply for financial aid for the summer. (We think the answer to this should also be the same as whatever is associated with the current BSW Program code.)

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