

New Program Code Replace Program Code Date: _____

REQUESTOR CONTACT INFORMATION

Name _____ Campus _____
 Title _____ Email _____
 Office/Dept _____ Phone _____

NEW PROGRAM CODE TO CREATE

Institution _____ Campus _____
 Level _____ Effective Term _____

	Code (Max. Characters)	Description	Check if requesting new code:
College	(2) _____	_____	<input type="checkbox"/> See Banner form STV_COLL
Department	(4) _____	_____	<input type="checkbox"/> See Banner form STV_DEPT
Degree/Certificate	(6) _____	_____	<input type="checkbox"/> See Banner form STV_DEGC
Major	(4) _____	_____	<input type="checkbox"/> See Banner form STV_MAJR
Concentration	(4) _____	_____	<input type="checkbox"/> See Banner form STV_MAJR
Minor	(4) _____	_____	<input type="checkbox"/> See Banner form STV_MAJR

If a similar major/concentration code exists in Banner, please list the code: _____

Justification to warrant a new major/concentration code similar to an existing major/concentration code:

Is this major/concentration code being used the same way at the other UH campuses? Yes No
 Should this program be available for applicants to select as their planned course of study on the online application? *If yes, student may select the code as their only program of study.* Yes No

RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION

Is 50% or greater of the classes in this program offered at a location other than the Home Campus? Yes No
 Is this program/major/certificate financial aid eligible? Yes No
 Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)? Yes No

See <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>

Program Length

In academic years; decimals are acceptable. The length of the program should match what is published by the campus in any online and/or written publication.

Special Program Designations A B N P T U

See Special Program Designations Code Definitions on IRAO Program Code Request webpage

Required Terms of Enrollment: Fall Spring Summer Extended

EXISTING PROGRAM CODE TO REPLACE, IF APPLICABLE

Program Code _____	Program Description _____
Institution _____	Campus _____
College _____	Department _____
Level _____	

Are current students "grandfathered" under the program code? Yes No

Should the old program code be available for use in Banner? Yes No

Effective **, old program code will no longer be available to admit or recruit students.**
Term (ie. Fall 2020)

This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

Effective **, old program code will no longer be available to award degree to students.**
Term (ie. Fall 2020)

This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules.

ATTACHMENTS

BOR Approved: Sole-credential Certificate, Associate, Bachelor and Graduate Degrees, and sole credential certificates

- BOR Meeting Minutes & Supporting Documents Curriculum

Chancellor Approved: Concentrations, Certificates and Associate in Technical Studies (ATS) Degree

- Memo from Chancellor to notify Vice President for Academic Planning and Policy regarding program action.
 Curriculum

<p>CERTIFICATES ONLY: Please check one (1) statement. This certificate is a...</p> <p><input type="checkbox"/> BOR approved certificate. BOR Meeting/Approval Date: _____</p> <p><input type="checkbox"/> Chancellor approved within an authorized BOR program. BOR Program: _____</p> <p><input type="checkbox"/> Chancellor approved CO in accordance with UHCCP 5.203, Section IV.B.10.</p>

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

<p>Registrar (Print Name)</p> <p>_____</p>	<p>Financial Aid Officer (Print Name)</p> <p>_____</p>	<p>For Community Colleges, verification of consultation with OVPCC Academic Affairs: Tammi Oyadomari-Chun</p> <p>_____</p>
Signature	Date	Signature
Signature	Date	Signature
Signature	Date	Signature

ADDITIONAL COMMENTS



November 7, 2022

MEMORANDUM

TO: Laura Lyons
Interim Vice Provost for Academic Excellence

VIA: Dr. Krystyna Aune
Dean, Graduate Division

VIA: Dr. Denise Eby Konan
Dean, College of Social Sciences

VIA: Dr. Wei Zhang
Chair, Department of Sociology

FROM: Dr. Krysia Mossakowski
Associate Professor, Graduate Chair

Dr. Katherine Irwin
Professor, Undergraduate Chair

SUBJECT: Combined Pathway, Bachelor's and Master's Degrees in Sociology

SPECIFIC ACTION REQUESTED:

It is requested that the Interim Vice Provost for Academic Excellence approve the following program modification to create a combined degree pathway for students to earn Bachelor's and Master's degrees in sociology within a five-year period.

RECOMMENDED EFFECTIVE DATE:

Fall 2023

ADDITIONAL COST:

None

PURPOSE:

To serve UHM social science students by offering the opportunity for undergraduate students to earn both a BA and an MA degree in sociology in five years. This plan would allow undergraduate students to take graduate-level courses during their fourth year (their senior year) of their BA program and complete their MA coursework and other MA requirements during their fifth year. This BA-to-MA pathway allows students to double count nine (9) credits toward the BA and the MA, thus allowing a fast track from the BA completion to the completion of the MA (five years).

BACKGROUND:

The Department of Sociology at UHM recently celebrated its 100-year anniversary and has a long tradition of mentoring students by offering Bachelor's, Master's, and Doctoral degrees in sociology. There are five areas of sociological expertise included in the BA, MA, and PhD studies in sociology at UHM, including: (1) race, ethnicity, gender, and class; (2) health, aging, and medical sociology; (3) Asia, Pacific, and Hawai'i in regional and global contexts; (4) crime, law, and social control; (5) nationalism, globalization, and sustainability. We also pay special attention to social justice.

In terms of training students for occupations, sociology is the study of social groups and the social world. Sociology examines everything from large-scale social structures (e.g., global knowledge systems, world and national economic structures, political ideologies, social class systems), to institutions and organizations (e.g., education, technology industries, the criminal justice system, religious organizations, political parties), to smaller-scale groups (e.g., families, gangs, peer groups). Given the wide range of topics covered by sociologists, a sociology degree prepares students for an almost limitless array of employment opportunities. In other words, a sociology degree prepares individuals to enter any career that pertains to large, medium, or small-scale social life and organization.

More specifically, graduates from the Department of Sociology at UHM are prepared to enter fields concerning health, medicine, criminal justice systems, the law, public health, environmental sustainability, social services, education, immigration and migration policy, public policy, legislation, government, and research (to name a few). We also prepare individuals to understand social change and engage in social innovation, and we train students to become leaders and problem solvers in their chosen fields. Our focus on social justice means that we train students to create research-based interventions and social justice initiatives with the goal of decreasing social inequalities and improving the lives, health, and wellbeing of individuals within and across local and global contexts.

The MA in sociology allows students to gain professional-level skills in research methods and theory. Graduates with an MA degree in sociology are prepared to ask important questions about large- and small-scale social outcomes like physical and mental health and wellbeing; educational attainment and inclusion; employment success and satisfaction; family connection and social support; environmental vulnerability and exposure to environmental toxins; inclusion in the adult and juvenile criminal justice systems; living in poverty; residential stability and housing security; migration patterns and immigration statuses; and political inclusion and representation (to name a few outcomes). Students are also methodologically trained to answer any number of questions about social organization and identify the causal processes that lead to both advantageous and problematic outcomes. These research methods and theory skills allow MA graduates to enter an array of professional fields in which they can analyze and draft social policy, create new programs and initiatives, evaluate the impact of interventions, and design consequential innovations.

The sociology MA and PhD programs' student enrollment has been shrinking in size in recent years. Given the uncertainty induced by the pandemic, there is a possibility that our MA program will face an existential threat in the near future. Developing a BAM program will help us reverse the trend and recruit more of our own undergraduate students into our graduate programs. Many of our MA and PhD students come from other institutions in other parts of North America and the world. We often lose some of our brightest undergraduate students to other graduate programs across the nation in part because of our limited funding available for students. We would like to remedy this problem and increase our student enrollment as well as our number of degrees completed. Creating a combined BA and MA pathway is more affordable for students and efficient. We anticipate that the advantages of a fast-track to MA completion with the ability to take graduate-level courses at undergraduate tuition rates will be a consequential motivation to apply to our combined BA and MA program for UHM undergraduate sociology majors.

A BAM degree will welcome high performing and highly motivated students to expand their future opportunities and make good on our mission statement of offering high-quality education to the people of Hawai'i. The study of Asia, the Pacific, and Hawai'i is a core area of our expertise, and thus this combined BA-to-MA pathway will allow us to train future leaders in this important area. Encouraging our outstanding undergraduate sociology majors to take graduate courses in their 4th year and complete a BAM degree within their fifth year will likely increase the number of graduate degrees completed and hopefully help us recruit more MA students into our PhD program. We envision our BAM students gaining advanced skills to broaden their future opportunities as UH graduates. More specifically, our BAM students could achieve our sociology graduate level Student Learning Outcomes (SLOs) to improve their written, oral communication, and research skills much earlier than our current BA, MA, and PhD students. For example, these students would be able to design a research project and engage in independent data collection and analysis, and interpret both quantitative and qualitative

research findings in year 4 or 5 of their degree. Mastery of these advanced SLOs can expand their opportunities in the job market and make students more eligible for PhD programs or other graduate degrees. The BAM degree would offer a valuable and efficient way to stay in school a little longer by guiding them into a graduate degree seamlessly from an undergraduate degree to become significantly more competitive in the job market. In contrast, taking time off after a BA degree, such as to apply to different graduate programs outside of UH or think about future plans, could delay time to completing a graduate degree and derail the trajectory of some students away from UH and university in general. The BAM can encourage high performing and highly motivated students to continue their education at UHM, maintain their momentum as students, and achieve an MA degree sooner and more affordably than if they had waited to graduate with a BA. Most students may not originally intend to obtain an MA degree when they choose to major in sociology as an undergraduate student, but the BAM could make it an attractive and attainable path for them to consider, even if they had never thought that graduate school would be possible for them.

PROPOSED PROGRAM

The combined BA and MA program in sociology will require students to earn 141 credits for both the BA and MA; nine of these credits are double-counted, meaning that the total credits (including the nine double-counted credits) will be a minimum of 150. Of the 150 credits, 120 will count towards the BA, and 30 credits will count toward the MA.

Gateway Course

Students must complete one gateway course, SOC 321 (Survey of Sociological Theory), and they must receive a grade of B or better to be considered eligible to enter the BA-to-MA program. SOC 321 is a required course for the major, consequently all sociology majors must take this course. Recruitment of highly motivated and high performing students into the combined BA-to-MA program will begin as early as possible, but faculty and the sociology advisor will mainly focus on SOC 321 as a means of encouraging exceptional students to consider a combined BA-to-MA degree.

MA Thesis and Non-Thesis

Currently, our MA program allows a thesis (MA Plan A) and a non-thesis option (MA Plan B). We will maintain the Plan A and Plan B options. The significant difference between the two is that the Plan A students complete six credits of SOC 700 (Thesis Research) and write and defend an MA thesis. The Plan B students write a research paper (rather than a thesis), take an additional theory or methods (quantitative/statistical methods or qualitative research methods) course, and take another substantive 600+ level course. A substantive course is relevant to a student's research interests and it can be in SOC or another department. If it is from another department, approval from the Graduate Chair is needed.

Double-Counted Courses

Nine (9) credits can be double-counted for the BA and the MA programs. The double-counted courses are as follows:

For MA Plan A (which includes an MA thesis and defense):

Select one course to be double counted from Selection A, which is a list including undergraduate courses that represent our main areas of specialization and they are popular courses that are offered regularly:

A) SOC 413 Economy and Society, SOC 432 Punishment and Society, SOC 454 Analysis in Medical Sociology, SOC 456 Racism and Ethnicity in Hawai'i or SOC 459 Popular Culture

Select one graduate level course to be double counted from Selection B:

B) SOC 605, 606, 607, 608 (cross-listed as EDEA 608, EDEP 602), or 609 (Quantitative and Qualitative Methods Courses). Students who take SOC 605 Statistics for Regression Analysis (3 credits) must also take its corequisite, SOC 605L Regression Analysis Laboratory (1 credit). Therefore, 605L is only required for students who take SOC 605 concurrently. SOC 605L is not double-counted and is taken in excess of the BA degree (by one credit).

Select one graduate level course to be double counted from Selection C:

C) SOC 611 or 612 (Classical or Contemporary Sociological Theory)

For the MA Plan B (which includes courses focused on methods (quantitative/statistical methods or qualitative methods courses), theory, and a paper):

Select one course to be double counted from each list of Selections A, B, and C:

A) SOC 413, 432, 454, 456, or 459

B) SOC 605, 606, 607, 608 (cross-listed as EDEA 608, EDEP 602), or 609 (Quantitative and Qualitative Methods Courses). Students who take SOC 605 Statistics for Regression Analysis (3 credits) must also take its corequisite, SOC 605L Regression Analysis Laboratory (1 credit). Therefore, 605L is only required for students who take SOC 605 concurrently. SOC 605L is not double-counted and is taken in excess of the BA degree (by one credit).

C) SOC 611 or 612 (Classical or Contemporary Sociological Theory)

Admission and Application

The deadline to apply to the combined BA and MA program will be during the first month of their second semester of their third year, although students can apply earlier if they have met the other requirements (i.e., a B average in their sociology courses and completed SOC 321 with a B or better). To be considered eligible for admission into the MA portion of the program, MA applications will be submitted no later than January 15 (for fall admission) or August 1 (for spring admission).

UHM BA students who are accepted into the MA program will receive notice of their admission at the end of the semester when they apply (ideally during the second semester of their third year). When they receive notice of their admission to the BA-to-

MA program, students will choose whether they will be on the Plan A or Plan B track. The semester following their admission notice, the combined BA and MA students will begin taking double-counted coursework at the undergraduate tuition rate. The semester following their admission notice, students will be considered dual students in the BA and the MA programs.

Pathway students must maintain a cumulative GPA of 3.0 (or higher) to apply for the pathway and throughout the BA and MA programs. Ideally the MA is completed in the fifth year.

ACTION RECOMMENDED:

It is recommended that the Interim Vice Provost for Academic Excellence approve the above program modification in the Department of Sociology at UHM, specifically to create a combined degree pathway for students to earn a Bachelor's degree and Master's degree in sociology.

Attachments:

1. UHM Department of Sociology BA Requirements
2. Current UHM Department of Sociology MA Requirements
3. Changes to Current Sociology Program: Proposed Bachelor's and Master's Pathway in Sociology
4. Proposed Completion Sample Plan to Finish the Combined BA and MA Degrees in Sociology in Five Years

Approved Disapproved:

Laura Lyons
Interim Vice Provost for Academic Excellence

Date

Attachment 1: Current UHM Department of Sociology BA Requirements

In addition to UHM General Education credit requirements, a sociology major requires that students complete 30 credits of Sociology courses (3 credits of any SOC 100- or 200-level course and 27 credits of 300-level or higher). SOC 100-level and 200-level courses are prerequisites for enrollment in a SOC 300-level or above course. SOC 300 is required for enrollment in a 400-level SOC course. In addition, the following courses are required for the major.

1) Required Sociology Courses:

- SOC 100/200-level course (3 credits)
- SOC 300: Principles of Sociological Inquiry (4 credits)
- SOC 321: Survey of Sociological Theory (3 credits)

2) Required Methods/Statistics (one course from the following):

- SOC 475: Analysis in Survey Research
- SOC 476: Social Statistics (3 credits) and SOC 476L: Social Statistics Laboratory (1 credit)
- SOC 478: Analysis in Field Research Methods (3 credits)

3) Elective SOC Courses (to complete the 30-credit requirement):

- SOC 100 or a 200-level UHM SOC course (or equivalent) is the prerequisite for 300-level SOC courses
- SOC 300 is the prerequisite for the 400-level SOC courses

Additional Notes

All major courses must be taken for a letter grade unless they are only offered as Credit/No Credit.

Prerequisite courses and all courses required for the major must be passed with a grade of C (not C-) or better.

The lower-division SOCS 225: Statistical Analysis for Social Sciences (3 credits) may be used to fulfill the Methods/Statistics requirement, but students will still need to complete three 400-level SOC courses. However, students are encouraged to take SOC 475 or SOC 478.

A maximum of three credits of SOC 499: Directed Reading or Research may be counted toward the major.

A maximum of three credits of SOC 494/SOCS 489: Social Sciences Internship may be counted toward the major.

Graduation Requirements

To graduate from UHM with a BA in Sociology, students must complete at least 120 credits overall, with 45 upper-division (300-level or higher) credits. A minimum of 30 credits must be taken at UHM. In addition to the total credit requirements, students must also:

- Satisfy the General Education requirements (Foundations and Diversification)
- Satisfy the Manoa Graduation requirements (Focus and Hawaiian or Second Language)
- Satisfy the requirements of the Sociology major.

Attachment 2: Current UHM Sociology MA Requirements

The MA program offers both a Plan A (thesis) and Plan B (non-thesis) option. The course requirements for the regular Plan A MA program comprise the following:

- One Theory course (3 credits) SOC 611: Classical Sociological Theory (3 credits) or SOC 612: Contemporary Sociological Theory (3 credits)
- One Methods course (3 credits) SOC 606: Research Methods and Design (3 credits) or SOC 607: Seminar in Methods of Content Analysis (3 credits) or SOC 608: Survey Research Design and Analysis (3 credits) (cross-listed as EDEA 608, EDEP 602) or SOC 609: Seminar in Qualitative Research (3 credits)
- One Statistics course (3 credits) SOC 476: Social Statistics (3 credits) and SOC 476L: Social Statistics Laboratory (1 credit) or SOC 605 Statistics for Regression Analysis (3 credits) and SOC 605L: Regression Analysis Laboratory (1 credit)
- Five more substantive courses (15 credits) 4 Courses (12 credits) must be at the 600-level or higher including SOC courses and a course or courses in another department if relevant to the student's research interests or thesis
- SOC 700: Thesis Research (6 credits)

Plan B coursework is generally like Plan A, but there is no thesis, and two semesters of SOC 700: Thesis Research is not required. Instead, Plan B students must take one additional 600-level course in Theory or Methods (quantitative/statistical methods or qualitative methods course), as well as three credits of SOC 699: Directed Reading/Research and write a research report (rather than a thesis).

Coursework Notes

While an undergraduate degree in sociology is not required in applying to the MA program, any student who does not have previous training in sociological theory and cannot otherwise demonstrate competence in the subject, as determined by the graduate chair, must take SOC 321: Survey of Sociological Theory before taking a theory course at a higher level. In addition, the following coursework rules apply to MA students:

- Theory and Methods (quantitative/statistical methods and qualitative methods) courses must be at the 400-level or higher.
- Of the 15 credits of substantive courses, at least four courses (12 credits) must be at the 600-level or higher.
- All courses must be passed at the B level or above to count towards the MA degree.
- MA students who are planning to apply to the PhD program should take all their courses at the 600-level or higher to prepare themselves for PhD coursework.
- Transfer of credits from other universities is generally not allowed for the MA. However, the department will support petitions for transfer of up to two post-bachelor unclassified courses at UH Mānoa that fit the program coursework.

Current Plan A and Plan B Policies

The MA program offers both a Plan A (thesis) and Plan B (non-thesis) option. All students are admitted into the Plan A (thesis) MA program. Plan A is designed for students who wish to acquire academically-oriented graduate-level sociology training. While Plan A can be a terminal degree, students who perform at a high level and whose thesis demonstrates their ability to do doctoral-level research and writing may petition to enter the doctoral program at the end of their MA program.

Plan B (non-thesis) is intended to be a terminal degree generally for students who have no intention of transferring into the PhD program, but who have an interest in using sociological skills in an applied setting. Students write an applied research report under the supervision of a guidance committee.

By the end of their first semester of the MA program, students should decide whether they are pursuing the Plan A or Plan B track. It is generally easier to transfer from Plan A to Plan B than it is in the other direction, so students should follow the Plan A requirements if there is any chance they would like to pursue this option. If a student is planning to pursue Plan B, they need to submit a memo to that effect to the department.

The department may encourage students to enter the Plan B program in two situations:

1. Plan A students whom the committee has determined will be unable to complete an acceptable thesis within the time available for the degree program.
2. Plan A students who have failed the qualifying review two times.

Temporary Advisor

Upon entry into the MA program, students are assigned a temporary advisor from the department faculty, based on each student's experience and interests. It is the student's responsibility to make an appointment to see the advisor and discuss what MA courses the student should take.

Formal Advisor

A student's formal advisor is the faculty member who has the largest role in advising a student academically. The formal advisor is initially a student's temporary advisor and becomes their committee chair after the committee has been formed.

The formal advisor is responsible for reporting on a student's academic progress to the department during the annual review of graduate students and is sometimes called upon to write memos to the graduate chair, as specified elsewhere in department rules and procedures.

Sociology MA Program Requirements Sheet

Requirements	MA Plan A	MA Plan B
Course credits	30 credits in 400-700 level courses.	30 credits in 400-700 level courses.
Required classes	One Sociological Theory course (3 credits) One Methods course (3 credits) One Statistics course with lab (4 credits) Five more Substantive courses (15 credits) (Theory, Methods, and Statistics courses must be 400 level or higher)	One Sociological Theory course (3 credits) One Methods course (3 credits) One Statistics course with lab (4 credits) Five more Substantive courses (15 credits) Instead of a thesis, one additional 600 level course in Theory, Methods or Statistics, and 3 credits of 699 Directed Readings
Research/thesis Credits	SOC 700 (6 credits)	Not required

*Substantive courses can be outside of sociology, but relevant to degree based on approval from advisor and Graduate Chair. For MA students, at least four of the five substantive courses must be at the 600 level or higher. Full-time or part-time enrollment in the graduate program is required each Fall and Spring semester. All courses must be passed at the B level or above to count towards the degree.

Attachment 3: Changes to Current Sociology Program: Proposed Bachelor's and Master's Pathway in Sociology

The Department of Sociology proposes a combined Bachelor's and Master's in Sociology pathway (Plan A and Plan B) that will allow a student to earn a BA and an MA in five years.

Minimum Credits

The new combined BA and MA program will require students to complete a minimum of 150 credits, nine (9) of which will count for the BA and the MA (i.e., double-counted). Thus, of the total 150 credits, 120 credits will count towards the BA and 30 credits toward the MA.

Double-Counted Courses

Nine (9) credits can be double-counted for the BA and the MA programs. The double-counted courses are as follows:

For MA Plan A (which includes an MA thesis and defense):

Select a course to be double counted from each list of Selections A, B, and C:

A) SOC 413, 432, 454, 456, or 459

B) SOC 605, 606, 607, 608 (cross-listed as EDEA 608, EDEP 602), or 609 (Quantitative and Qualitative Methods courses). Students who take SOC 605 Statistics for Regression Analysis (3 credits) must also take its corequisite, SOC 605L Regression Analysis Laboratory (1 credit). Therefore, 605L is only required for students who take SOC 605 concurrently. SOC 605L is not double-counted and is taken in excess of the BA degree (by one credit).

C) SOC 611 or 612 (Classical or Contemporary Sociological Theory)

For the MA Plan B (which includes courses focused on methods (quantitative/statistical methods and qualitative methods), theory, and a paper):

Select a course to be double counted from each list of Selections A, B, and C:

A) SOC 413, 432, 454, 456, or 459

B) SOC 605, 606, 607, 608 (cross-listed as EDEA 608, EDEP 602), or 609 (Quantitative and Qualitative Methods courses). Students who take SOC 605 Statistics for Regression Analysis (3 credits) must also take its corequisite, SOC 605L Regression Analysis Laboratory (1 credit). Therefore, 605L is only required for students who take SOC 605 concurrently. SOC 605L is not double-counted and is taken in excess of the BA degree (by one credit).

C) SOC 611 or 612 (Classical or Contemporary Sociological Theory)

Gateway Course

Students must complete one gateway course, SOC 321 Survey of Sociological Theory. SOC 321 is a required course for the sociology major, thus all majors will complete this course regardless of whether they apply for the BAM program. Students must receive a grade of B or better in SOC 321 before being considered eligible to enter the BA-to-MA program. Recruitment of students into the combined BA-to-MA program will begin as early as possible. However, faculty and the sociology advisor will primarily focus on SOC 321 as a means of encouraging exceptional students to consider a combined BA-to-MA degree.

Application and Admission

The deadline to apply to the combined BA and MA program will be the beginning of the second semester of students' third year. However, students can apply earlier if they complete Soc 321 with a B or better. The Sociology Department admits students to our MA and PhD program two times per year. The deadlines are January 15 (for fall admission) and August 1 (for spring admission).

UHM BA students who are accepted into the MA program will receive notice of their admission during the same semester in which they apply to the program. Students applying to the program on January 15 will learn of their admission during or before April, and those applying on August 1 will learn of their admission during or before November. After receiving notification of their admission to the BA-to-MA program, students will formally decide if they are on a Plan A or Plan B track. The semester following their admission, combined BA and MA students will begin taking double-counted coursework at the undergraduate tuition rate. The semester following their admission notice, students will be considered dual students in the BA and the MA programs.

Students must maintain a cumulative GPA of 3.0 (or higher) to apply for the pathway BA and MA program upon graduation from the BA. A 3.0 (or higher) GPA is also required throughout the combined BA and MA program. Ideally, the MA is completed in the fifth year.

MA Plan A and Plan B Policies

The combined BA and MA program offers both an MA Plan A (thesis) and Plan B (non-thesis) option. Plan A is designed for students who wish to acquire academically-oriented graduate-level sociology training. During their MA thesis preparation, they learn to initiate and complete an independent research study using the well-accepted sociological methods of data collection and analysis. They also write a thesis and orally defend this thesis. This hands-on training for the Plan A MA program will give students the skills they need to conduct research and write up their findings. Work in academic settings requires this level of expertise. Additionally, the ability to conduct original research and write up research findings is a highly sought-after skill in many fields, thus making the MA Plan A a key steppingstone into the world of professional research.

Plan B (non-thesis) is designed for BA-to-MA students who want a high level of methodological and theoretical knowledge but who do not want supervised training in designing, conducting, and analyzing their own research study. Students write an applied research report under the supervision of a guidance committee, and the research report demonstrates their methodological and theoretical knowledge. This research report and the Plan B coursework are designed to assist students aiming for professions in the field of applied sociology.

At the time of admission to the BA-to-MA program, the student will indicate their preference to enter the MA Plan A or MA Plan B pathway.

While Plan A can be a terminal degree, students who perform at a high level and whose theses demonstrate their ability to do doctoral-level research and writing, may petition to enter the doctoral program at the end of their MA program. The Graduate Studies Committee of the Department of Sociology will decide if the MA Plan A student is eligible for admission into our Ph.D. program. Plan B (non-thesis) students who complete the BA-to-MA program will not be eligible to apply to our doctoral program as per the policy for our current MA Plan B students.

Temporary Advisor

Upon entry into the BA-to-MA program, students will be assigned a temporary advisor from the department faculty, based on each student's experience and interests. It is the student's responsibility to make an appointment to see the advisor and discuss what BA and MA courses the student should take.

Formal Advisor

A student's formal advisor is the faculty member who has the largest role in advising a student academically. The formal advisor is initially a student's temporary advisor and becomes their committee chair after the committee has been formed. The formal advisor is responsible for reporting on a student's academic progress to the department during the annual review of graduate students and is sometimes called upon to write memos to the graduate chair, as specified elsewhere in department rules and procedures.

Undergraduate and Graduate Enrollment

Fall 2021 Sociology Majors BA program = 188 students

Fall 2021 Sociology MA program enrollment = 12 students

SOCIOLOGY Five-Year BA-MA Academic PLAN A									
Undergraduate Tuition							Graduate Tuition		
Freshman Year		Sophomore Year		Junior Year		Senior Year		MA Year	
Fall		Fall		Fall		Fall		Fall	
FQ (Rec SOC 176)	3	SOC 300	4	SOC 300+	3	SOC 605**/606/607/608/609*	3*	SOC 700	3
FG (A/B/C)	3	DB (or DP)	3	Elective 300+	3	Elective 300+	1	SOC 600+	3
DA/DH/DL	3	DY	1	Elective	3	SOC 413/432/454/456/459*	3*	SOC 600+	3
HSL 101	3	HSL 201	3	Elective	3	Elective 300+	3	SOC 600+	3
DS (non SOC)	3	Elective	3	Elective	3	Elective	3		
		Elective	2						
Credits	15	Credits	16	Credits	15	Plan A Credits	13	Plan A Credits	12
Spring		Spring		Spring		Spring		Spring	
SOC 100/2XX (DS)	3	SOC 321	3	SOC 476	3	SOC 611/612*	3*	SOC 700	3
FW	3	DP (or DB)	3	SOC 476L	1	SOC 300+	3	SOC 600+	3
FG (A/B/C)	3	HSL 202	3	SOC 400+	3	Elective 300+	3	SOC 600+	3
DA/DH/DL	3	Elective	3	Elective 300+	3	Elective 300+	3		
HSL 102	3	Elective	3	Elective	3	Elective	3		
				Elective	3				
				<i>Apply to BAM</i>				<i>MA Thesis &</i>	
				<i>Accepted into</i>				<i>Defense</i>	
				<i>BAM</i>				<i>Completed</i>	
				<i>Decide Plan A</i>					
				<i>or Plan B</i>					
Credits	15	Credits	15	Credits	16	Plan A Credits	15	Plan A Credits	9
						Total Credits	120	Total Credits	150
						BA (SOC)		MA (SOC)	
						Awarded		Awarded	

SOCIOLOGY Five-Year BA-MA Academic PLAN B										
Undergraduate Tuition							Graduate Tuition			
Freshman Year		Sophomore Year		Junior Year		Senior Year		MA Year		
Fall		Fall		Fall		Fall		Fall		
FQ (Rec SOC 176)	3	SOC 300	4	SOC 300+	3	SOC 605**/606/607		SOC 6XX (Theory/	3	
FG (A/B/C)	3	DB (or DP)	3	Elective 300+	3	608/609*	3*	Methods/Stats)		
DA/DH/DL	3	DY	1	Elective	3	Elective 300+	1	SOC 600+/699	3	
HSL 101	3	HSL 201	3	Elective	3	SOC 413/432/454/		SOC 600+	3	
DS (non SOC)	3	Elective	3	Elective	3	456/459*	3*	SOC 600+	3	
		Elective	2			Elective 300+	3			
						Elective	3			
Credits	15	Credits	16	Credits	15	Plan B Credits	13	Plan B Credits	12	
Spring		Spring		Spring		Spring		Spring		
SOC 100/2XX (DS)	3	SOC 321	3	SOC 476	3	SOC 611/612*	3*	SOC 600+/699	3	
FW	3	DP (or DB)	3	SOC 476L	1	SOC 300+	3	SOC 600+	3	
FG (A/B/C)	3	HSL 202	3	SOC 400+	3	Elective 300+	3	SOC 600+	3	
DA/DH/DL	3	Elective	3	Elective 300+	3	Elective 300+	3			
HSL 102	3	Elective	3	Elective	3	Elective	3			
				Elective	3					
				Apply to BAM Accepted into BAM Decide Plan A or Plan B				Plan B Paper Completed		
Credits	15	Credits	15	Credits	16	Plan B Credits	15	Plan B Credits	9	
							Total Credits	120	Total Credits	150
							BA (SOC) Awarded		MA (SOC) Awarded	

Notes:

- ** Students who take SOC 605 Statistics for Regression Analysis (3 credits) must also take its corequisite, SOC 605L Regression Analysis Laboratory (1 credit). Therefore, 605L is only required for students who take SOC 605 concurrently. SOC 605L is not double-counted and is taken in excess of the BA degree (by one credit).
- Students who take SOC 476 Social Statistics (3 credits) must also take its corequisite, SOC 476L Social Statistics Laboratory (1 credit).
- These are sample plans (Plan A and Plan B) for students to finish both the BA and MA in five years. It assumes that students begin their studies in the fall semester.
- Students must apply for the BAM during the second semester of their 3rd year, but they can apply before this time. Students thinking about applying to the BAM program should prepare their applications before the January 15th deadline, ideally during the first

semester of their junior year. Students will learn of their acceptance in the second semester of their 3rd year, allowing them time to plan their 4th-year course schedules. The application materials and process are the same as the regular MA application process, and admission is decided by the Graduate Studies Committee.

- Application deadlines for entry into the MA program in sociology are August 1 and January 15. These are also the deadlines for the BAM program.

- Students will begin their BAM program in the first semester of their senior year. At this time, students will be allowed to take double-counted courses toward the BA and MA.

- Nine credits are double-counted toward the BA and the MA degree. Courses with an “*” above **(and in red font with gray background)** are double-counted. All courses that are double-counted require a B in each course, and students must maintain an average GPA of 3.0 or better throughout their BAM studies (beginning in the first semester of their senior year).

- **SOC 321** Survey of Sociological Theory is the gateway course to the BAM program, and students must have a minimum grade of B to be eligible to enter the BAM program. SOC 321 is a required course for the sociology major. All sociology majors must take this course, which is offered frequently.

- The Department of Sociology offers both an MA Plan A and a Plan B program. The primary difference between Plan A and Plan B is that Plan A requires a thesis and six credits of SOC 700. Plan B students write a research report and take one additional theory or methods course and 3 credits of SOC 699: Directed Reading/Research. The Plan A and Plan B pathways are indicated separately in the table above.

- It is highly recommended that students take SOC 611 before SOC 612.

- It is recommended that SOC 606 Research Methods and Design should be taken before other methods courses like 607, 608, 609 if possible. SOC 605 can be taken before 606.

- MA and BAM students can take either SOC 476 Social Statistics (3 credits) and the corequisite SOC 476L Social Statistics Laboratory (1 credit) or SOC 605 Statistics for Regression Analysis (3 credits) and the corequisite SOC 605L Regression Analysis Laboratory (1 credit) as the statistical methods requirement. If students complete both statistical methods courses, then SOC 605 and SOC 605L can count as one of the other 600+ methods courses required for the BAM. If students plan to use quantitative methods for their MA thesis, SOC 605 and SOC 605(L) are highly recommended.

- BAM Students can petition to take non-Sociology 600+ courses. The number of these non-Sociology courses should be limited to one or two. Students must submit a justification to the Graduate Studies Committee to substitute a non-Sociology 600+ for a SOC 600+ course.