

CLEAR FORM

Form #CR-AP5
Modified March 2019

Date: 02/20/2020

REQUESTOR CONTACT INFORMATION

Name Stephanie Kailiawa Campus Mānoa, UH
Title Assistant Registrar Email stephk@hawaii.edu
Office/Dept Office of the Registrar Phone 808-956-8010

PROGRAM CODE FOR ADMISSION STOP-OUT ONLY OR TERMINATION (PLEASE CHECK ONE)

Program Code RUS-BA Program Description Russian-BA
Institution MAN - University of Hawaii at Manoa Campus MAN - University of Hawaii at Manoa
College 10 Department LLEA
Level UG - Undergraduate

Are current students "grandfathered" under the program code? Yes No
Should the old program code be available for use in Banner? Yes No

Effective Fall 2020, this program code will no longer be available to admit or recruit students.
Term (ie. Fall 2014)

This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

Effective [redacted], this program code will no longer be available to enroll or award degree to students.
Term (ie. Fall 2014)

This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules.

FOR ADMISSION STOP-OUT ONLY REQUEST

Effective Fall 2023, this program code will be reactivated and available to admit or recruit students.
Term (ie. Fall 2014)

This will turn on the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

Check here to leave ONLINE APPLICATION OFF

ADDITIONAL COMMENTS

Department is requesting to Stop-Out admissions into RUS-BA from Fall 2020 to Spring 2023.
Currently, there are at least 6 students in RUS-BA. They will be allowed to complete the program and graduate with RUS-BA.
Goal is to eventually terminate program code completely.

IRAO USE ONLY: DATE RECEIVED

ATTACHMENTS

Termination of an Associate, Bachelor and Graduate Degrees, and sole credential certificates.

Memo with President's Approval, with cc to Vice President for Academic Planning and Policy, regarding program action.

Admission stop-outs, termination of a Certificate (eg. Certificate of Achievements, Certificates of Competence, Subject Certificates, Academic Subject Certificates) & Associate in Technical Studies (ATS) Degree.

Memo from Chancellor to Vice President for Academic Planning and Policy regarding program action.

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

Registrar
(Print Name)

Stephanie Kailiawa

Stephanie Kailiawa
Signature Date 2/20/2020

Financial Aid Officer
(Print Name)

Jodie Kuba

Jodie Kuba 2/24/2020
Signature Date

For Community Colleges,
verification of consultation with
OVPC Academic Affairs:
Tammi Oyadomari-Chun

Signature Date

¹ "Admission stop-out" is defined as a halt to new admissions to a program. (Regent Policy 5.201)

20400



UNIVERSITY
of HAWAII
MĀNOA

January 27, 2020
RECEIVED

MEMORANDUM

'20 FEB -7 A9:51

TO: David Lassner
President

VIA: Donald O. Straney *Donald O. Straney*
Vice President for Academic Planning and Policy

UNIVERSITY OF HAWAII
PRESIDENT'S OFFICE

VIA: Michael Bruno *Michael Bruno*
Provost

VIA: Laura E. Lyons *Laura E. Lyons*
Interim Dean, College of Languages, Linguistics & Literature

From: Paul Chandler *Paul Chandler*
Department of Languages & Literatures of Europe & the Americas

SUBJECT: Request to stop-out admissions to the BA program in Russian

SPECIFIC ACTION REQUESTED:

It is requested that the President approve a stop-out of admissions to the Russian BA program in the department of Languages & Literatures of Europe & the Americas (LLEA) in preparation for program termination.

RECOMMENDED EFFECTIVE DATE:

Fall 2020 through Spring 2023

ADDITIONAL COST:

No additional cost



UNIVERSITY
of HAWAI'I
MĀNOA

David Lassner
January 27, 2020

PURPOSE:

The purpose of this action is to prepare for the termination of the BA degree in Russian in LLEA and allow existing students to complete the program.

BACKGROUND:

Pursuant to Executive Policy E5.202, the chancellors may approve a stop-out of admission to a program. The Russian BA program, which is run by one tenured faculty member and one part-time lecturer, is the smallest BA program in the College of Languages, Linguistics & Literature. Every year, the Russian BA program is listed in the annual UHM small program report. The latest/2019 small program report indicates that the Russian BA program graduated 1.7 students per year for the last 3 years. The program currently has six majors, and we do not anticipate a boost in the number of Russian majors nor Russian BA degrees awarded in the future. After the termination of the program, the program will be sustained by the tenured faculty member. She will continue teaching Russian language and literature courses so that interested students may take them to satisfy the 2-year Hawaiian/Second language requirement and/or pursue a Certificate in Russian.

ACTION RECOMMENDED:

It is respectfully requested that the President approve a stop-out of admissions to the BA program in Russian in LLEA in preparation for program termination.

APPROVED/DISAPPROVED:

A handwritten signature in black ink, appearing to read 'David Lassner', written over a horizontal line.

David Lassner, President

A handwritten date '2/10/2020' written in black ink above a horizontal line.

Date

cc:

Diane Nakashima, Catalog Coordinator
Kimi Kondo-Brown, Associate Dean, LLL
Anastasia Kostetskaya, Associate Professor of Russian