7/1/16 Summary ready. *Reorg.*

IRAO OFFICE USE ONLY	
Received	6/7/16
In Banner	
MTVCOMP/Codeset	
Master Curriculum	
CIP Code	
Program Code	
Program Description	

University of Hawai'i
Code Request Form for Academic Programs

REPLACE PROGRAM CODE

Date: May 31, 2016

REQUESTOR CONTACT INFORMATION

Name	Stuart Lau	Campus	UH Manoa
Title	Registrar	Email	stuartl@hawaii.edu
Office/Dept	Office of the Registrar	Phone	956-5322

NEW PROGRAM CODE TO CREATE

Institution	MAN - UH Manoa	Campus	MAN - UH Manoa
Level	UG - Undergraduate	Effective Term	201710

	Code (Max. Characters)	Description	Check if requesting new code:
College	(2) 45	School of Medicine	☐ See Banner form STVCOLL
Department	(4) MEDT	Medical Technology	☐ See Banner form STVDEPT
J Degree/Certificate	(6) BS	Bachelor of Science	☐ See Banner form STVDEGC
Major	(4) PMT	Pre-Med Tech	☐ See Banner form STVMAJR
Concentration	(4)		☐ See Banner form STVMAJR
Minor	(4)		☐ See Banner form STVMAJR

If a similar major/concentration code exists in Banner, please list the code: _____

Justification to warrant a new major/concentration code similar to an existing major/concentration code:

Change of administrative unit from Office of Undergraduate Education to School of Medicine (Medical Technology)

Is this major/concentration code being used the same way at the other UH campuses?	☑ Yes	☐ No
Should this program be available for applicants to select as their planned course of study on the online application? *If yes, student may select the code as their only program of study.*	☑ Yes	☐ No

RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION

Is 50% or greater of the classes in this program offered at a location other than the Home Campus?	☐ Yes	☑ No
Is this program/major/certificate financial aid eligible?	☑ Yes	☐ No
Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)?	☐ Yes	☑ No

See http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html

Program Length
(In academic years; decimals are acceptable.) The length of the program should match what is published by the campus in any online and/or written publication.

4.000 Y

Special Program Designations	☐ A	☐ B	☑ N✓	☐ P	☐ T	☐ U

See Special Program Designations Code Definitions on IRAO Program Code Request webpage

Required Terms of Enrollment	☑ Fall	☑ Spring	☐ Summer	☐ Extended

CL = 03

EXISTING PROGRAM CODE TO REPLACE

Program Code	PMT-BA(09)	Program Description	General(Pre-Med Tech)-BA
Institution	MAN - UH Manoa	Campus	MAN - UH Manoa
College	09	Department	
Level	UG - Undergraduate		

Are current students "grandfathered" under the program code? ☐ Yes ☑ No

Should the old program code be available for use in Banner? ☐ Yes ☑ No

Effective [201710] , old program code will no longer be available to admit or recruit students.
Term (ie. Fall 2014)

This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

Effective [201710] , old program code will no longer be available to award degree to students.
Term (ie. Fall 2014)

This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules.

ATTACHMENTS

BOR Approved: Associate, Bachelor and Graduate Degrees, and sole credential certificates

☐ BOR Meeting Minutes & Supporting Documents [1]   ☐ Curriculum

☐ Memo with President's Approval, with cc to VPAA, to change existing code [2]

Chancellor Approved: Certificates (eg. Certificate of Achievements, Certificates of Competence, Subject Certificates, Academic Subject Certificates) & Associate in Technical Studies (ATS) Degree
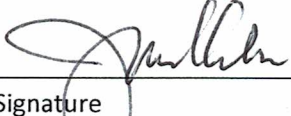
☐ Memo from Chancellor to VPAA to change existing code and create new code   ☐ Curriculum

VERIFICATIONS

Registrar:

Stuart Lau	*(signature)*	May 31, 2016
Print Name	Signature	Date

Financial Aid Officer:

Jodie Kuba	*(signature)*	6/7/2016
Print Name	Signature	Date

For Community Colleges, verification of consultation with OVPCC Academic Affairs:

Print Name	Signature	Date

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[1] Required for change in degree.
[2] Required for program title with no substantive change in curriculum.

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UNIVERSITY OF HAWAII AT MANOA

John A. Burns School of Medicine
Department of Medical Technology
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An Equal Opportunity/Affirmative Action Institution

February 11, 2015

TO:	Dr. Reed Dasenbrock Vice Chancellor for Undergraduate Education
VIA:	Jerris Hedges, Dean, John A. Burns School of Medicine
FROM:	Dick Y. Teshima, Chair, Medical Technology Program
RE:	Pre-Medical Technology students

After a discussion with Ryan Yamaguchi, Assistant Director of Admissions and Megumi Makino-Kanehiro, Director of the Manoa Advising Center (MAC), it was proposed that Pre-Medical Technology (Pre-MEDT) students, who are now officially housed under MAC, be moved under the Medical Technology program.

Since the Medical Technology program was changed so that students are required to complete their MLT certification at Kapiolani Community College or other accredited programs it is crucial that students are provided with the information necessary to fulfill this requirement. While it may be possible for a student to complete one semester at UHM, the way that the program is structured requires that the student transfer to KCC at some point in order to complete their MLT.

There was discussion that perhaps the Pre-MEDT category should be eliminated entirely, but it was agreed that every effort should be made to retain students who are interested in attending the University, especially since a number of these students do not ultimately end up choosing Medical Technology as their major.

This change is being proposed in order to promote early contact of Pre-MEDT students so that they can be appropriately referred to the Medical Technology program for further consultation and planning assistance or referred out to MAC for discussion of major selection.

We request that all oversight of the Pre-Medical Technology students, including forms, academic action be given to Medical Technology, to be effective once this memo is approved.

APPROVE / DISAPPROVE

_____   5/5/15
Reed Dasenbrock, Vice Chancellor for Academic Affairs   Date

c: Megumi Makino-Kanehiro, MAC
    Ryan Yamaguchi, Admissions
    Ruth Bingham, CASSAS
    Kiana Shiroma, Pre-Health/Pre-Law