

IRAO OFFICE USE ONLY	
Received	7/25/2017
In Banner	
MTVCOMP/Codeset	
Master Curriculum	
CIP Code	
Program Code	
Program Description	PH-BA(57)

University of Hawai'i
Code Request Form for Academic Programs for

Reset Form

NEW OR MODIFY PROGRAM CODE

New Program Code **Modify Program Code** Date: _____

REQUESTOR CONTACT INFORMATION

Name Stuart Lau Campus UH Manoa
 Title University Registrar Email stuartl@hawaii.edu
 Office/Dept Office of the Registrar Phone 956-5322

NEW PROGRAM CODE TO CREATE

Institution MAN - UH Manoa Campus MAN - UH Manoa
 Level UG - Undergraduate Effective Term Spring 2017

	Code (Max. Characters)	Description	Check if requesting new code:
College	(2) <u>57</u>	<u>School of Social Work</u>	<input type="checkbox"/> See Banner form STVCOLL
Department	(4) <u>PHSE</u>	<u>Public Health Sci/Epidemiology</u>	<input type="checkbox"/> See Banner form STVDEPT
Degree/Certificate	(6) <u>BA</u>	<u>Bachelor of Arts</u>	<input type="checkbox"/> See Banner form STVDEGC
Major	(4) <u>PH</u>	<u>Public Health</u>	<input type="checkbox"/> See Banner form STVMAJR
Concentration	(4) _____	_____	<input type="checkbox"/> See Banner form STVMAJR
Minor	(4) _____	_____	<input type="checkbox"/> See Banner form STVMAJR

If a similar major/concentration code exists in Banner, please list the code: _____

Justification to warrant a new major/concentration code similar to an existing major/concentration code: _____

Is this major/concentration code being used the same way at the other UH campuses? Yes No
 Should this program be available for applicants to select as their planned course of study on the online application? Yes No
If yes, student may select the code as their only program of study.

RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION

Is 50% or greater of the classes in this program offered at a location other than the Home Campus? Yes No
 Is this program/major/certificate financial aid eligible? Yes No
 Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)? Yes No
 See <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>

Program Length

In academic years; decimals are acceptable. The length of the program should match what is published by the campus in any online and/or written publication.

4 years

Special Program Designations A B N P T U

See *Special Program Designations Code Definitions on IRAO Program Code Request webpage*

Required Terms of Enrollment: Fall Spring Summer Extended

ADDITIONAL COMMENTS

New program code requested due to reorganization resulting in the move of Public Health from the School of Medicine to the School of Social Work. Replaces code "PH-BA"

ATTACHMENTS

BOR Approved: Associate, Bachelor and Graduate Degrees, and sole credential certificates

BOR Meeting Minutes & Supporting Documents

Curriculum

Chancellor Approved: Certificates related to authorized BOR program & Associate in Technical Studies (ATS) Degree

Memo from Chancellor to notify VPAA about new program

Curriculum

For new certificates approved by the Chancellor, the related BOR authorized academic program is:

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

Registrar:

Stuart Lau



January 18, 2017

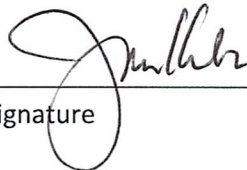
Print Name

Signature

Date

Financial Aid Officer:

Jodie Kuba



1/23/2017

Print Name

Signature

Date

For Community Colleges, verification of consultation with OVPC Academic Affairs:

Print Name

Signature

Date

IRAO OFFICE USE ONLY	
Received	2/27/17
Terminated in Banner	
Codeset	
Master Curriculum	

ADMISSION STOP-OUT OR TERMINATION

Date: _____

REQUESTOR CONTACT INFORMATION

Name Stuart Lau Campus UH Manoa
 Title University Registrar Email stuartl@hawaii.edu
 Office/Dept Office of the Registrar Phone 956-5322

PROGRAM CODE FOR ADMISSION STOP-OUT ONLY OR TERMINATION (Please Check One)

Program Code PH-BA Program Description Public Health - BA
 Institution MAN - UH Manoa Campus MAN - UH Manoa
 College 45 Department PHSE
 Level UG - Undergraduate

Are current students "grandfathered" under the program code? Yes No
 Should the old program code be available for use in Banner? Yes No

Effective Spring 2017, this program code will no longer be available to admit or recruit students.
Term (ie. Fall 2014)

This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

Effective Spring 2017, this program code will no longer be available to enroll or award degree to students.
Term (ie. Fall 2014)

This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules.

FOR ADMISSION STOP-OUT ONLY REQUEST

Effective , this program code will be reactivated and available to admit or recruit students.
Term (ie. Fall 2014)

This will turn on the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

Check here to leave ONLINE APPLICATION OFF

ATTACHMENTS

Admission stop-out¹ greater than 2 years; Termination of an Associate, Bachelor and Graduate Degrees, and sole credential certificates.

Memo with President's Approval, with cc to VPAA, to change existing code

Admission stop-out¹ less than 2 years. Termination of a Certificates (eg. Certificate of Achievements, Certificates of Competence, Subject Certificates, Academic Subject Certificates)& Associate in Technical Studies (ATS) Degree.

Memo from Chancellor to VPAA to change existing code and create new code

¹ "Admission stop-out" is defined as a halt to new admissions to a program. (Regent Policy 5.201)

VERIFICATIONS

Registrar:

Stuart Lau

Print Name



Signature

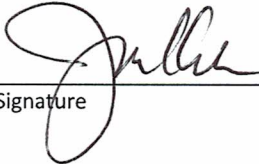
2/16/17

Date

Financial Aid Officer:

Jodie Kuba

Print Name



Signature

2/23/2017

Date

For Community Colleges, verification of consultation with OVPCC Academic Affairs:

Print Name

Signature

Date



UNIVERSITY
of HAWAII®
MĀNOA

July 21, 2016

TO: Stuart Lau
Registrar

FROM: Kathryn L. Braun *Kathryn L. Braun*
Director, Office of Public Health Studies

SUBJECT: Office of Public Health Studies Reorganized Under the Myron B.
Thompson School of Social Work

On July 1, 2016, the Office of Public Health Studies (OPHS) was reorganized from the John A. Burns School of Medicine (JABSOM) to the Myron B. Thompson School of Social Work (MBTSSW).

We request that you send all reports related to admissions, academic actions, and graduation for Public Health and Global Health Protection and Security to us via the MBTSSW effective immediately. A copy of the official memo approving this reorganization is attached.

cc. Noreen Mokuau, Dean, MBTSSW
OPHS Student Services Office

UH-MANOA
OFFICE OF ADMISSIONS
AND RECORDS

2016 JUL 25 P 3:00

RECEIVED

Coll = SD

Program

PH-BA ✓

COURSE SUBJECT

PH

PH - DRPH ✓

PH - MPH ✓

PH - MS ✓



MAZS COL 45 (SCHOOL OF MEDICINE)

to COL 57 (SOCIAL WORK)

NO ACTION REQUIRED

NO UG MAJORS

COURSE SUBJECT

GHPs

GHPs - GCDRT



CONTR ON AGING

- NO UG MAJORS
- NO COURSES



UNIVERSITY
of HAWAII*
MĀNOA

RECEIVED


16 APR 22 A9:14


INFORMATION OFFICE

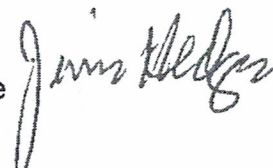
March 7, 2016


MEMORANDUM

TO: Robert Bley-Vroman
Interim Chancellor

VIA: Reed Dasenbrock 
Vice Chancellor for Academic Affairs

VIA: Michael Bruno 
Vice Chancellor for Research

VIA: Jerris Hedges 
Dean, John A. Burns School of Medicine

FROM: Noreen Mokuau 
Dean, Myron B. Thompson School of Social Work

SUBJECT: Reorganization Proposal to place the Office of Public Health Studies and the Center on Aging within the Myron B. Thompson School of Social Work

SPECIFIC ACTION REQUESTED:

We request your approval of this reorganization proposal to place the Office of Public Health Studies (OPHS) and the Center on Aging (COA) in the Myron B. Thompson School of Social Work (MBT SSW) to enhance organizational efficiency through the compatible missions of the three (3) academic units.

RECOMMENDED EFFECTIVE DATE:

The reorganization will be effective upon your approval.

ADDITIONAL COST:

The Department will request In-Grade Adjustments for #80297, Administrative Officer, PBB and #79579, Administrative Officer, PBA for increased scope and complexity in the work assigned. If approved, this would result in a combined annual salary increase in the amount of \$3500-6000. No additional funding is required as the requests for In-Grade Adjustments would be covered with existing funds.

PURPOSE:

The purpose of this reorganization is to enhance organizational efficiency through the integration of the above three (3) academic units with compatible missions. Benefits will be realized through the consolidation of administrative resources and support for interdisciplinary collaboration with instruction, research, and service.

The MBT SSW and the OPHS provide instruction across the educational continuum, conduct research, and contribute to service in social work and public health; and the COA engages in research, service activities, and educational support in gerontology. The reorganization will also clarify the present reporting line of the OPHS to the MBT SSW.

BACKGROUND:

Pursuant to Administrative Procedure A3.101 *University of Hawai'i Organizational and Functional Changes* dated March 2008, reorganizations that:

- a) do not have an impact on BOR policy and/or laws;
- b) do not create, eliminate, or significantly change responsibilities of programs reporting directly to the Board or President;
- c) do not incur significant additional expenses; or
- d) do not have significant programmatic impact on the University

may be approved under delegated authority by the Chancellor for reorganization that are two (2) supervisory levels below (APM A3.101, Section 3b).

Effective July 1, 2015, the OPHS reports to the MBT SSW, but continues to be organized under the John A. Burns School of Medicine. Previously, from July 3, 2013 to June 30, 2015, the OPHS reported to the Office of the Vice Chancellor for Academic Affairs. The COA is organized under the Office of the Vice Chancellor for Research.

This reorganization proposal has been reviewed and discussed with appropriate units, faculty, and staff members. The details of the reorganization are outlined in the attached Executive Summary and Narrative.

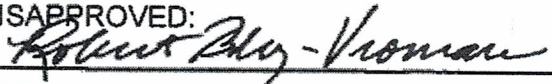
ACTION RECOMMENDED:

It is recommended that the attached reorganization proposal to place the Office of Public Health Studies and the Center on Aging into the Myron B. Thompson School of Social Work to enhance organizational efficiency through the compatible missions of the three (3) academic units be approved.

Should you have any questions, please contact Dean Noreen Mokuau at x66300 or Noreen@hawaii.edu.

Attachments:

- Executive Summary -- Attachment 1
- Narrative -- Attachment 2
- BJ/BT Position Worksheet -- Attachment 3
- Current Organizational Charts and Functional Statements -- Attachment 4
- Proposed Organizational Charts and Functional Statements -- Attachment 5
- Letters and Responses

APPROVED/DISAPPROVED:

 Robert Bley-Vroman
 Interim Chancellor

Date 4/25/16

RECEIVED
 2016 JUL 25 P 3:00
 OFFICE OF ADMISSIONS
 AND RECORDS