

IRAO OFFICE USE ONLY	
Received	9/28/16
In Banner	
MTVCOMP/Codeset	
Master Curriculum	
CIP Code	
Program Code	
Program Description	

University of Hawai'i  
Code Request Form for Academic Programs for

Reset Form

# NEW OR MODIFY PROGRAM CODE



**New Program Code**



**Modify Program Code**

Date: 9/27/16

## REQUESTOR CONTACT INFORMATION

Name Stuart Lau Campus UH Manoa  
 Title University Registrar Email stuartl@hawaii.edu  
 Office/Dept Office of the Registrar Phone 956-5322

## NEW PROGRAM CODE TO CREATE

Institution MAN - UH Manoa Campus MAN - UH Manoa  
 Level GR - Graduate Effective Term Fall 2016

	Code (Max. Characters)	Description	Check if requesting new code:
College	(2) <u>50</u>	<u>Graduate Division</u>	<input type="checkbox"/> See Banner form STVCOLL
Department	(4) <u>MB</u>	<u>Marine Biology</u>	<input type="checkbox"/> See Banner form STVDEPT
Degree/Certificate	(6) <u>PHD</u>	<u>Doctor of Philosophy</u>	<input type="checkbox"/> See Banner form STVDEGC
Major	(4) <u>MBN</u>	<u>Marine Biology</u>	<input type="checkbox"/> See Banner form STVMAJR
Concentration	(4) _____	_____	<input type="checkbox"/> See Banner form STVMAJR
Minor	(4) _____	_____	<input type="checkbox"/> See Banner form STVMAJR

If a similar major/concentration code exists in Banner, please list the code: MB-PHD

Justification to warrant a new major/concentration code similar to an existing major/concentration code:

Is this major/concentration code being used the same way at the other UH campuses?  Yes  No

Should this program be available for applicants to select as their planned course of study on the online application? *If yes, student may select the code as their only program of study.*  Yes  No

## RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION

Is 50% or greater of the classes in this program offered at a location other than the Home Campus?  Yes  No

Is this program/major/certificate financial aid eligible?  Yes  No

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)?  Yes  No

See <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>

### Program Length

In academic years; decimals are acceptable. The length of the program should match what is published by the campus in any online and/or written publication.

6.000 Years

### Special Program Designations

See Special Program Designations Code Definitions on IRAO Program Code Request webpage

A  B  N  P  T  U

Required Terms of Enrollment:  Fall  Spring  Summer  Extended

ADDITIONAL COMMENTS

Create new program code MBN-PHD to identify program as being attached to the College of Natural Sciences

ATTACHMENTS

**BOR Approved:** Associate, Bachelor and Graduate Degrees, and sole credential certificates

BOR Meeting Minutes & Supporting Documents  Curriculum

**Chancellor Approved:** Certificates related to authorized BOR program & Associate in Technical Studies (ATS) Degree

Memo from Chancellor to notify VPAA about new program  Curriculum

For new certificates approved by the Chancellor, the related BOR authorized academic program is:

VERIFICATIONS

*By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.*

**Registrar:**

Stuart Lau



9/27/16

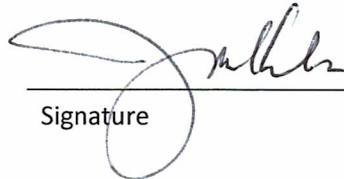
Print Name

Signature

Date

**Financial Aid Officer:**

Jodie Kuba



9/27/16

Print Name

Signature

Date

**For Community Colleges, verification of consultation with OVPCC Academic Affairs:**

Print Name

Signature

Date

Office of the Dean

**MEMORANDUM**

September 21, 2016

~~TO:~~ *Risa Dickson*  
UH Vice President Academic Planning and Policy

*To:* ~~VIA:~~ *Lori Ideta*  
Interim Vice Chancellor Students, UH-Manoa

Michael Bruno  
Interim Vice Chancellor Academic Affairs, UH-Manoa *MB*

**FROM:** Brian Taylor *Brian Taylor*  
Dean, School of Ocean and Earth Science and Technology

Tom Ranker *Tom Ranker*  
Interim Dean, College of Natural Sciences

Krystyna Aune *Krystyna Aune*  
Dean, Office of Graduate Education

**SUBJECT: DESIGNATION OF TWO ACADEMIC PROGRAM CODES FOR THE JOINT MARINE BIOLOGY GRADUATE PROGRAM: ONE (MBS) FOR STUDENTS IN THE SCHOOL OF OCEAN AND EARTH SCIENCE AND TECHNOLOGY (SOEST), AND ONE (MBN) FOR STUDENTS IN THE COLLEGE OF NATURAL SCIENCES, UH MANOA (UHM)**

**SPECIFIC ACTION REQUESTED:**

It is requested that your office approve the designation of two academic program codes for the joint Marine Biology graduate major, one (MBS) for students whose principal faculty advisor is in SOEST and another (MBN) for students whose principal faculty advisor is in the College of Natural Sciences.

**RECOMMENDED EFFECTIVE DATE:**

Upon approval.

**PURPOSE:**

To appropriately encode in student records and derived data the Marine Biology graduate majors in both SOEST and the College of Natural Sciences (CNS).

