

New Program Code Replace Program Code Date: _____

REQUESTOR CONTACT INFORMATION

Name _____ Campus _____
 Title _____ Email _____
 Office/Dept _____ Phone _____

NEW PROGRAM CODE TO CREATE

Institution _____ Campus _____
 Level _____ Effective Term _____

	Code (Max. Characters)	Description	Check if requesting new code:
College	(2) _____	_____	<input type="checkbox"/> See Banner form STV_COLL
Department	(4) _____	_____	<input type="checkbox"/> See Banner form STV_DEPT
Degree/Certificate	(6) _____	_____	<input type="checkbox"/> See Banner form STV_DEGC
Major	(4) _____	_____	<input type="checkbox"/> See Banner form STV_MAJR
Concentration	(4) _____	_____	<input type="checkbox"/> See Banner form STV_MAJR
Minor	(4) _____	_____	<input type="checkbox"/> See Banner form STV_MAJR

If a similar major/concentration code exists in Banner, please list the code: _____

Justification to warrant a new major/concentration code similar to an existing major/concentration code:

Is this major/concentration code being used the same way at the other UH campuses? Yes No
 Should this program be available for applicants to select as their planned course of study on the online application? *If yes, student may select the code as their only program of study.* Yes No

RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION

Is 50% or greater of the classes in this program offered at a location other than the Home Campus? Yes No
 Is this program/major/certificate financial aid eligible? Yes No
 Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)? Yes No

See <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>

Program Length

In academic years; decimals are acceptable. The length of the program should match what is published by the campus in any online and/or written publication.

Special Program Designations A B N P T U

See Special Program Designations Code Definitions on IRAO Program Code Request webpage

Required Terms of Enrollment: Fall Spring Summer Extended

EXISTING PROGRAM CODE TO REPLACE, IF APPLICABLE

Program Code _____	Program Description _____
Institution _____	Campus _____
College _____	Department _____
Level _____	
Are current students "grandfathered" under the program code? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Should the old program code be available for use in Banner? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Effective , old program code will no longer be available to admit or recruit students.	
<small>Term (ie. Fall 2020)</small>	
<i>This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.</i>	
Effective , old program code will no longer be available to award degree to students.	
<small>Term (ie. Fall 2020)</small>	
<i>This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules.</i>	

ATTACHMENTS

BOR Approved: Sole-credential Certificate, Associate, Bachelor and Graduate Degrees, and sole credential certificates

- BOR Meeting Minutes & Supporting Documents Curriculum

Chancellor Approved: Concentrations, Certificates and Associate in Technical Studies (ATS) Degree

- Memo from Chancellor to notify Vice President for Academic Planning and Policy regarding program action.
 Curriculum

<p>CERTIFICATES ONLY: Please check one (1) statement. This certificate is a...</p> <p><input type="checkbox"/> BOR approved certificate. BOR Meeting/Approval Date: _____</p> <p><input type="checkbox"/> Chancellor approved within an authorized BOR program. BOR Program: _____</p> <p><input type="checkbox"/> Chancellor approved CO in accordance with UHCCP 5.203, Section IV.B.10.</p>

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

<p>Registrar (Print Name)</p> <p>_____</p>	<p>Financial Aid Officer (Print Name)</p> <p>_____</p>	<p>For Community Colleges, verification of consultation with OVPCC Academic Affairs: Tammi Oyadomari-Chun</p> <p>_____</p>
Signature	Date	Signature
Signature	Date	Signature
Signature	Date	Signature

ADDITIONAL COMMENTS

We recommend that you review the Online and Hybrid Program Recognition Guidelines prior to completing this form.

(<http://go.hawaii.edu/2xQ>)

Requestor Name

Email

Nicholas Mirkay

namirkay@hawaii.edu

Title

Associate Dean for Academic Affairs

Phone Number

8089569435

Campus

University of Hawaii at Manoa

Program Name

Hawai'i Online JD Flex

Program Type (if multiple types are being requested please include information about all types being requested at the end of this form in the upload area)

Other-Indicate program type below

If the program type was not listed above, please include the credential awarded upon completion.

Juris Doctor

List any program concentrations included with this request. (please include information about all concentrations being requested at the end of this form in the upload area)

As with our present, in-residence part-time program, students may elect to seek a Certificate in Environmental Law, International Law, Native Hawaiian Law, and Pacific-Asian Legal Studies.

What is the total number of required credits to earn award (include all credits not just those in the major)?

89

Program Information

Which program designation is being sought?

Online

Which semester will the program begin as a online or hybrid program?

Fall

What year will the program begin as a online or hybrid program?

2023

Which semester(s) can students begin enrollment in this program? (check all that apply)

Fall

If a certificate program, will the certificate be available for students to select as their planned course of study on the application for admission or must the student be enrolled in a parent program.

N/A (not a Certificate)

What is the Certificate Parent Program (only if required for enrollment)?

Is this program financial aid eligible?

Yes-and the Financial Aid Office has updated the Eligibility and Certificate of Approval Report (ECAR) or has the letter of administrative approval on file

Will students in the program be part of a structured cohort?

Yes-but non-cohort students be able to register for the courses on a space available basis?

Which part of term(s) will the program be offering classes? If parts of term courses are used, dates must follow the approved calendar?

16-week

Does this program include synchronous online courses?

Yes

If the program includes synchronous course(s), please list them here.

The entire, current Juris Doctor curriculum will have both a synchronous and asynchronous component. The distribution of these components to all offered classes has not yet been completed. For the first academic year of the program, the following courses will have a synchronous component:

Civil Procedure I (2 hours synchronous, 1 hour asynchronous)

Torts (1 hour synchronous, 3 hours asynchronous)

Lawyering Fundamentals I (1 hour synchronous, 2 hours asynchronous)

Civil Procedure II (2 hours synchronous, 1 hour asynchronous)

Lawyering Fundamentals II (1 hour synchronous, 1 hour asynchronous)

Legal Research (1 hour synchronous, 1 hour asynchronous)

Constitutional Law (1 hour synchronous, 1 hour asynchronous)

Describe any in-person ON CAMPUS requirements that are part of the program If none, write N/A

At the present time, students in this Island Online JD Program will have an optional one-week residency in our annual J-Term week (first week of Spring semester, visiting distinguished professors teaching a 1-credit hour course).

Describe any in-person OFF CAMPUS requirements that are part of the program. If none, write N/A

As part of the core curricular requirements, a law student must both perform 60 hours of pro bono legal services prior to graduation and earn at least 6 credits in experiential learning courses (including legal clinics and externships). Both pro bono and experiential learning hours typically require off-campus work. It is incumbent on the student to find placements with approval by the Associate Dean for Student Services for pro bono placements and the Faculty Director of Externships for externship placements. These placements can be completely online, completely in-person, or a combination thereof.

Provide the list of program courses, prerequisites, and other requirements. This may be a program map or advising sheet. (a URL is preferred but you may upload the program map at the end of this form)

A program map is attached below.

Student Location, Accreditation, and State Authorization

Where can students be located? (mark all that apply).

Any U.S. State

List any specific county, countries or U.S. Territories where students may be located if indicated above.

Program primarily targets students across the Hawaiian islands and other Pacific island nations in fulfillment of our mission--to embrace Hawaii's diversity and values and recognize a special responsibility to our state and the Pacific region. The program will also be marketed to students located on the West Coast of the continental United States (CA, OR, WA)

List any additional clarification regarding where students can be located.

N/A

Has the program received subchange approval from the appropriate accrediting body?

Yes

Does the program lead to professional certification or licensure?

Yes

Other

Use this area to upload any supporting documents such as the program map or additional information about multiple concentrations.

[HAWAII HYBRID JD CURRICULUM rev 1.24.23.pdf](#)

Use this area to upload any supporting documents such as the program map or additional information about multiple concentrations.

No Response

Use this area to upload any supporting documents such as the program map or additional information about multiple concentrations.

No Response

OVP&E Review

Registrar and Financial Aid Review

New Long Text

Form Submission - Proposer

Submitted for Approval | Proposer

Nicholas Mirkay - January 25, 2023 at 2:49 AM (America/New_York)

Acknowledge

Acknowledge Cancelled

William G Chismar - January 25, 2023 at 12:31 PM (America/New_York)

This program can significantly grow the JD enrollments. Since it is targeting out-of-state students, UH needs to quickly clarify its policy on enrollment of such students in online programs.

OVPAAE Review

Approved

Paul B McKimmy

April N Quinn - February 1, 2023 at 3:20 PM (America/New_York)

Approval

Approved

Pheng Xiong - February 1, 2023 at 3:44 PM (America/New_York)

Approval

Approved

Jodie M Kuba - February 2, 2023 at 2:34 PM (America/New_York)

Acknowledge

Acknowledge Cancelled

Nikki K Chun - February 2, 2023 at 2:38 PM (America/New_York)

Approval

Approved

Laura E Lyons

UHM Associate Vice Chancellor for Academic Affairs

UHM Academic Excellence

Paul B McKimmy

April N Quinn - February 2, 2023 at 2:41 PM (America/New_York)

Approval

Approved

Michael Bruno - February 2, 2023 at 5:53 PM (America/New_York)

Robyn L Okumura

Provost Departmental Account

Acknowledge

Acknowledge Cancelled

UH System Distance Learning

Notification

Notification Sent

Grant T Kim - February 2, 2023 at 5:53 PM (America/New_York)

Notification

Notification Sent

Nicholas Mirkay - February 2, 2023 at 5:53 PM (America/New_York)

Hawai`i Online JD Flex

Year	Term	Course	Optional Residential	Synchronous	Asynchronous	Total Credits
I	Fall	Civil Procedure I*		2.0	1.0	3.0
I	Fall	Torts *		1.0	3.0	4.0
I	Fall	Lawyering Fundamentals I*		1.0	2.0	3.0
I	J-Term		1.0			1.0
I	Spring	Civil Procedure II *		2.0	1.0	3.0
I	Spring	Constitutional Law I*		1.0	2.0	3.0
I	Spring	Lawyering Fundamentals II *		1.0	1.0	2.0
I	Spring	Legal Research *		1.0	1.0	2.0
I	Summer	Elective		1.0	-	1.0
I	Summer	Professional Responsibility *		2.0	1.0	3.0
II	Fall	Contracts I *		1.0	1.0	2.0
II	Fall	Criminal Law *		2.0	2.0	4.0
II	Fall	Family Law (or other elective)		1.0	2.0	3.0
II	J-Term		1.0			1.0
II	Spring	Contracts II *		1.0	1.0	2.0
II	Spring	Real Property I *		2.0	2.0	4.0
II	Spring	Constitutional Law II (or other elective)		1.0	2.0	3.0
II	Summer	Second Year Seminar *		1.0	3.0	4.0
III	Fall	Trusts & Estates (or other elective)		1.0	2.0	3.0
III	Fall	Environmental Law (or other elective)		1.0	2.0	3.0
III	Fall	Business Associations (or other elective)		1.0	2.0	3.0
III	J-Term	J-Term Elective	1.0			1.0
III	Spring	Intellectual Property (or other elective)		1.0	2.0	3.0
III	Spring	Criminal Procedure		2.0	2.0	4.0
III	Spring	Administrative Law / Experiential Course		1.0	2.0	3.0
III	Summer	Elective		1.0	1.0	2.0
III	Summer	Elective / Experiential Course		2.0	1.0	3.0
IV	Fall	Secured Transactions		2.0	1.0	3.0
IV	Fall	Federal Income Tax (or other elective)		1.0	2.0	3.0
IV	Fall	Native Hawaiian Rights		1.0	2.0	3.0
IV	J-Term	J-Term Elective	1.0			1.0
IV	Spring	Federal Courts		1.0	2.0	3.0
IV	Spring	International Law		3.0		3.0
* Required course						89.0

Subject: Fwd: Verifying Presidential/ UH Approvals for Online JD



Camille Nelson <nelsonca@hawaii.edu>
to Trisha Nakamura, Nicholas Mirkay, Wesley Kau

Sat, Jun 10, 8:2

You are viewing an attached message. University of Hawaii Mail can't verify the authenticity of attached messages.

Dear Trisha,

Further to your email seeking further clarification for the Cashier's Office, please see President Lassner's response below (highlighted in green) to my email seeking a reiteration of necessary approvals for the Hawaii Online JD Flex

Please feel free to forward this communication string to them. Please also note that I had cc'd a number of people with institutional knowledge/memory, so I hope this confirmation lives in multiple offices.

With thanks,

Camille

----- Forwarded message -----

From: **Camille Nelson** <nelsonca@hawaii.edu>

Date: Tue, Nov 15, 2022 at 10:47 AM

Subject: Re: ABA meeting this week - Verifying

To: David Lassner <david@hawaii.edu>

Cc: Michael Bruno <mbruno@hawaii.edu>, Amy Luke <aluke@hawaii.edu>, Robyn Okumura <chowhojr@hawaii.edu>, Wendy L Pearson <pearsonw@hawaii.edu>, Laura Lyons <lelyons@hawaii.edu>, Wesley Kau <wkau@hawaii.edu>, Kristi Shiraki <kshiraki@hawaii.edu>, Nicholas (Nick) Mirkay <namirkay@hawaii.edu>

Thank you both.

With appreciation,

Camille

Dictated on my iPhone. Please excuse a-grammatical turns of phrase and misspellings.

On Nov 15, 2022, at 6:34 AM, David Lassner <david@hawaii.edu> wrote:

Camille - This is to confirm that all necessary university approvals have been secured for the Island JD Flex program as proposed.

Michael & David

On Nov 13, 2022, at 2:58 PM, Camille Nelson <nelsonca@hawaii.edu> wrote: