

Date: _____

REQUESTOR CONTACT INFORMATION

Name _____ Campus _____
Title _____ Email _____
Office/Dept _____ Phone _____

PROGRAM CODE FOR ADMISSION STOP-OUT ONLY OR TERMINATION (PLEASE CHECK ONE)

Program Code _____ Program Description _____
Institution _____ Campus _____
College _____ Department _____
Level _____

Are current students "grandfathered" under the program code? Yes No
Should the old program code be available for use in Banner? Yes No

Effective , this program code will no longer be available to admit or recruit students.
Term (ie. Fall 2014)

This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

Effective , this program code will no longer be available to enroll or award degree to students.
Term (ie. Fall 2014)

This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules.

FOR ADMISSION STOP-OUT ONLY REQUEST

Effective , this program code will be reactivated and available to admit or recruit students.
Term (ie. Fall 2014)

This will turn on the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

Check here to leave ONLINE APPLICATION OFF

ADDITIONAL COMMENTS

IRAO USE ONLY: DATE RECEIVED

ATTACHMENTS

Termination of an Associate, Bachelor and Graduate Degrees, and sole credential certificates.

Memo with President's Approval, with cc to Vice President for Academic Planning and Policy, regarding program action.

Admission stop-outs, termination of a Certificate (eg. Certificate of Achievements, Certificates of Competence, Subject Certificates, Academic Subject Certificates) & Associate in Technical Studies (ATS) Degree.

Memo from Chancellor to Vice President for Academic Planning and Policy regarding program action.

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

Registrar
(Print Name)

Financial Aid Officer
(Print Name)

For Community Colleges,
verification of consultation with
OVPCC Academic Affairs:

Tammi Oyadomari-Chun

Signature

Date

Signature

Date

Signature

Date

¹ "Admission stop-out" is defined as a halt to new admissions to a program. (Regent Policy 5.201)



UNIVERSITY
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MANOA

MEMORANDUM

February 17, 2021

TO: David Lassner
President

VIA: Michael Bruno *Michael Bruno* **VIA:** Laura E. Lyons *Laura E. Lyons*
Provost Associate Vice Chancellor for Academic Affairs

VIA: Krystyna Aune *Krystyna Aune*
Dean, Graduate Division

FROM: Nathan M. Murata *Nathan M. Murata*
Dean, College of Education

SUBJECT: Stop-Out of Admissions to the Technologies for Teachers Graduate Certificate in the Department of Learning Design and Technology

SPECIFIC ACTION REQUESTED:

We are requesting stop-out of new admissions to the Technologies for Teachers (TeachTech) Graduate Certificate in the Department of Learning Design and Technology in the College of Education for a period of two (2) years, from the beginning of the Spring 2021 semester through the beginning of the Fall 2023 semester, to be reevaluated after two (2) years.

RECOMMENDED EFFECTIVE DATE:

Spring 2021

ADDITIONAL COST:

There are no additional costs associated with this request.

PURPOSE:

The purpose of the request is to stop-out of admission of students into the TeachTech Graduate Certificate for up to two (2) years. The Department of Learning Design and Technology faculty are currently re-conceptualizing low enrolled programs and the TeachTech certificate is the sole program identified. This request comes in light of Provost Bruno's COVID-19 directive, including consolidating and streamlining programs. Our faculty are reviewing all programs so that the College is better positioned to sustain its graduate level offerings in the fiscally challenging years ahead.

BACKGROUND:

The TeachTech Certificate was created to provide teachers with a path to gain critical technology integration skills specifically in PK-12. Although the Certificate itself is specialized in this manner, the program did not actually require the creation of courses specific to the Certificate. Instead, existing elective courses were utilized and these were retooled to ensure TeachTech students received an appropriate experience. Further, because the Certificate relied solely on existing electives, the lower than anticipated enrollment did not affect our current course offerings and did not lead to under-enrolled courses. However, the Certificate also did not add the numbers we anticipated to these courses. Overall, we see two major concerns with the program as originally conceptualized.

First, the reliance on existing electives, while convenient, likely did not address all the areas of interest for the intended audience. While some of our courses are already intended for Pre-K-12, course titles may be outdated or not represent contemporary curriculum teachers desire to know even if that curriculum is actually provided within the courses.

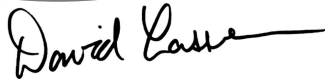
Last, in a post-pandemic world, teachers are increasingly interested in blended and hybrid learning options and course titles and curriculum must reflect that interest. This trend is predicted to drive the market both currently and in the long term. Even post-pandemic, there will still be a large demand for blended, hybrid, and online teaching expertise. Thus, LTEC believes strongly that an appropriate market still exists for this Certificate.

For that reason, a committee of LTEC faculty, led by Dr. Curtis Ho, will reconceptualize both the program and its course offerings, consulting with appropriate stakeholders during the process, especially Teacher Education within the College of Education as well as the Department of Education within the state.

ACTION RECOMMENDED:

We are recommending stop-out of new admissions to the Technologies for Teachers (TeachTech) Graduate Certificate in the Department of Learning Design and Technology in the College of Education for a period of two (2) years, from the beginning of the Spring 2021 semester through the beginning of the Fall 2023 semester, to be reevaluated after two (2) years.

APPROVED/DISAPPROVED:



David Lassner
President

05/24/2021

Date

cc: Amelia Jenkins, Interim Associate Dean, College of Education
Michael Menchaca, Chair, Department of Learning Design and Technology