

New Program Code Replace Program Code Date: _____

REQUESTOR CONTACT INFORMATION

Name _____ Campus _____
 Title _____ Email _____
 Office/Dept _____ Phone _____

NEW PROGRAM CODE TO CREATE

Institution _____ Campus _____
 Level _____ Effective Term _____

	Code (Max. Characters)	Description	Check if requesting new code:
College	(2) _____	_____	<input type="checkbox"/> See Banner form STV_COLL
Department	(4) _____	_____	<input type="checkbox"/> See Banner form STV_DEPT
Degree/Certificate	(6) _____	_____	<input type="checkbox"/> See Banner form STV_DEGC
Major	(4) _____	_____	<input type="checkbox"/> See Banner form STV_MAJR
Concentration	(4) _____	_____	<input type="checkbox"/> See Banner form STV_MAJR
Minor	(4) _____	_____	<input type="checkbox"/> See Banner form STV_MAJR

If a similar major/concentration code exists in Banner, please list the code: _____

Justification to warrant a new major/concentration code similar to an existing major/concentration code:

Is this major/concentration code being used the same way at the other UH campuses? Yes No
 Should this program be available for applicants to select as their planned course of study on the online application? *If yes, student may select the code as their only program of study.* Yes No

RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION

Is 50% or greater of the classes in this program offered at a location other than the Home Campus? Yes No
 Is this program/major/certificate financial aid eligible? Yes No
 Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)? Yes No

See <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>

Program Length

In academic years; decimals are acceptable. The length of the program should match what is published by the campus in any online and/or written publication.

Special Program Designations A B N P T U

See *Special Program Designations Code Definitions on IRAO Program Code Request webpage*

Required Terms of Enrollment: Fall Spring Summer Extended

EXISTING PROGRAM CODE TO REPLACE, IF APPLICABLE

Program Code _____	Program Description _____
Institution _____	Campus _____
College _____	Department _____
Level _____	

Are current students "grandfathered" under the program code? Yes No

Should the old program code be available for use in Banner? Yes No

Effective **, old program code will no longer be available to admit or recruit students.**
Term (ie. Fall 2020)

This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

Effective **, old program code will no longer be available to award degree to students.**
Term (ie. Fall 2020)

This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules.

ATTACHMENTS

BOR Approved: Sole-credential Certificate, Associate, Bachelor and Graduate Degrees, and sole credential certificates

- BOR Meeting Minutes & Supporting Documents Curriculum

Chancellor Approved: Concentrations, Certificates and Associate in Technical Studies (ATS) Degree

- Memo from Chancellor to notify Vice President for Academic Planning and Policy regarding program action.
 Curriculum

CERTIFICATES ONLY: Please check one (1) statement. This certificate is a...

BOR approved certificate. BOR Meeting/Approval Date: _____

Chancellor approved within an authorized BOR program. BOR Program: _____

Chancellor approved CO in accordance with UHCCP 5.203, Section IV.B.10.

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

<p>Registrar (Print Name)</p> <p>_____</p>	<p>Financial Aid Officer (Print Name)</p> <p>_____</p>	<p>For Community Colleges, verification of consultation with OVPCC Academic Affairs: Tammi Oyadomari-Chun</p> <p>_____</p>
Signature	Date	Signature
Signature	Date	Signature
Date	Date	Date


ADDITIONAL COMMENTS




MEMORANDUM

DATE: February 10, 2023

TO: Laura E. Lyons
Interim Vice Provost for Academic Excellence

VIA: Jonathan Kamakawiwoʻole Osorio 
Dean, Hawaiʻinuiākea School of Hawaiian Knowledge

FROM: Leilani Basham & Keahiahi Long 
Co-Chairs, Curriculum Committee, Kamakakūokalani Center for Hawaiian
Studies

SUBJECT: APPROVAL OF A NEW MINOR IN HAWAIIAN STUDIES

SPECIFIC ACTION REQUESTED:

It is requested that you approve a new undergraduate minor in Hawaiian Studies.

REQUESTED EFFECTIVE TERM:

Fall 2023

ADDITIONAL COST:

There is no additional cost required to implement and maintain an undergraduate minor in Hawaiian Studies as we have the faculty, academic advisor, and courses in place to support the minor.

PURPOSE & RATIONALE:

1. What are the objectives of the proposed minor?

The objectives of the undergraduate minor in Hawaiian Studies are to provide an undergraduate learning opportunity focused on Hawaiian Studies as an additional discipline of specialization that will complement the students' major field of study, support their future work in and for the Native Hawaiian community, and/or empower their growth and development as Native Hawaiians.

a. Discuss the need for the program.

The minor in Hawaiian Studies will assist the University of Hawai'i in its commitment to both the Native Hawaiian community and Native Hawaiian forms of knowledge, as articulated and asserted in the following documents:

- UH Strategic Directions, 2015-2022
 - Hawai'i Graduation Initiative. In this section, the university commits to:
 - "Increase the educational capital of the state by increasing the participation and completion of students, particularly Native Hawaiians... and preparing them for success in the workforce and their communities." (HGI Section, UH Strategic Directions, 2015-2022).
 - Mission Focused System. In this section, the university affirms its commitment to:
 - "Prepare more Native Hawaiians to assume leadership roles within UH and the community"
 - "Advance the utilization and understanding of the Hawaiian language and culture throughout the UH System, including through articulated programs of study as well as through informal learning"
- Mānoa 2025 (Strategic Plan 2015-2025). Native Hawaiian forms of knowledge (ie, Hawaiian Place of Learning), along with Native Hawaiian people are central to this document, specifically being mentioned numerous times throughout (Native Hawaiian, 53 references; Hawaiian Place of Learning 32 references; aloha 'āina, 46 references), indicating the centrality of the university's commitment to both Native Hawaiian forms of knowledge and Native Hawaiian people. Specifically, the Mānoa campuses is committed in both "Our Mission" and "Our Vision" to:
 - "E ho'omālamalama i kō mālama," wherein the university commits to:
 - "cultivate creative and innovative leaders who mālama our people, our places, and our ways of knowing in order to sustain and transform our islands and the world.
 - "He lamakū o ke aloha 'āina," wherein the university commits to:
 - "be locally and globally recognized as a premier student centered, Carnegie Research 1, community serving university grounded in a Native Hawaiian place of learning that summons our rich knowledge systems to help mālama Hawai'i and the world for future generations."
 - "Our Kuleana to Aloha 'Āina," wherein the university affirms that it:
 - "will emerge as a world leader in terms of scholarship, learning, and service"

b. What kinds of students might be interested in this program?

Given the centrality of Native Hawaiians and Native Hawaiian forms of knowledge to the University of Hawai'i and UH-Mānoa's strategic directions and initiatives, students from a wide range of disciplines from within and outside of the School of Hawaiian Knowledge will be interested in the undergraduate minor in Hawaiian Studies. Currently, students who are interested in both Hawaiian Language and Hawaiian Studies pursue a double BA in order to include a significant amount of Hawaiian Studies coursework in their degree plan. The minor in Hawaiian Studies would allow these students to complete a major in Hawaiian Language and a minor in Hawaiian Studies, if they so choose.

In addition, the Hawaiian Studies coursework specifically focuses on or intersects with these fields of study, and therefore the students in the following majors will find great value in coursework and the minor in Hawaiian Studies:

- Anthropology
- Art
- Botany
- Creative Media
- Education (ie, Elementary Education & Hawaiian Immersion)
- English
- Ethnic Studies
- Geography
- History
- Interdisciplinary Studies (Sustainability)
- Marine Biology
- Natural Resource & Environmental Management
- Pacific Islands Studies
- Political Science
- Public Health
- Religion
- Secondary Education (ie, Secondary Education Hawaiian)
- Sustainability
- Theatre
- Travel Industry Management
- Tropical Agriculture & the Environment

This minor will provide opportunities to students of all levels—incoming freshmen, transferring students, and in preparation for graduate studies.

2. How will the minor be administered?

a. Will resources be required to administer this program? (Note that it is expected that existing courses will be utilized.)

The minor will be administered under the direction of the KCHS Director and Academic Advisor utilizing existing courses in its curriculum. The course requirements for the minor are very flexible and should not require additional planning or staffing of courses, sections, etc.

3. What is your projected enrollment? How many students are currently served in the major program? Identify the source of students for the proposed program.

The minor in Hawaiian Studies will be offered to undergraduate students. Currently there are 138 undergraduate majors in Hawaiian Studies. Once the Minor is firmly established, the anticipated enrollment in the minor will be 20 students per year.

4. What foundation courses and prerequisites are needed for acceptance into the minor (e.g., minimum credits, grade point average, work experience)?

There are no prerequisites to declaring the Minor, but students should pay close attention to related requirements and should consult with the Hawaiian Studies undergraduate advisor.

5. How many credits will be required for the minor? (Minors require a minimum of 15 non-introductory credits)

Requirements

- 18 credit hours of Hawaiian Studies courses:
 - 15 credit hours must be in upper-division courses
- A 3.0 GPA in courses leading to the minor
- A grade of C or better in the minor and related requirements is required for continuation, unless otherwise noted.

Related Requirements

- In addition to the above requirements for the Minor, the below are related coursework requirements:
 - HWST 107
 - HAW 101-202
 - A grade of C or better in these related requirements is required for continuation, unless otherwise noted.

6. What is the minimum number of credits toward the minor that students must earn at UH Mānoa?

The minor will require students to earn a minimum of 12 credits at UH Mānoa.


7. How will the program be organized (e.g., first-semester courses, required or core courses, electives)?

There are no first-semester, required or core courses, although students should take note of course prerequisites. Otherwise, students are able to take courses based on their major fields of study or interests.

8. Who will have responsibility for tracking, advising, and mentoring students (e.g., program director or staff, individual faculty)? Note that the procedures and requirements for the declaration of a minor are the same as those for a major. Identify the person(s) responsible for advising students and compiling data on enrollment and number of minors conferred.

Lehua Nishimura is the Academic Advisor for Kamakakūokalani Center for Hawaiian Studies and will have primary responsibility for tracking and advising students, as well as compiling data on enrollment and number of minors conferred. The Director and Faculty of the Center for Hawaiian Studies will have primary responsibility for mentoring students.

APPROVED DISAPPROVED:



Laura E. Lyons
Interim Vice Provost for Academic Excellence

Date: March 3, 2023






HSHK KCHS Minor-Memo to OVPAE

Final Audit Report

2023-02-21

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