

Date: _____

REQUESTOR CONTACT INFORMATION

Name _____ Campus _____
Title _____ Email _____
Office/Dept _____ Phone _____

PROGRAM CODE FOR ADMISSION STOP-OUT ONLY OR TERMINATION (PLEASE CHECK ONE)

Program Code _____ Program Description _____
Institution _____ Campus _____
College _____ Department _____
Level _____

Are current students "grandfathered" under the program code? Yes No
Should the old program code be available for use in Banner? Yes No

Effective , this program code will no longer be available to admit or recruit students.
Term (ie. Fall 2014)

This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

Effective , this program code will no longer be available to enroll or award degree to students.
Term (ie. Fall 2014)

This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules.

FOR ADMISSION STOP-OUT ONLY REQUEST

Effective , this program code will be reactivated and available to admit or recruit students.
Term (ie. Fall 2014)

This will turn on the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

Check here to leave ONLINE APPLICATION OFF

ADDITIONAL COMMENTS

IRAO USE ONLY: DATE RECEIVED

ATTACHMENTS

Termination of an Associate, Bachelor and Graduate Degrees, and sole credential certificates.

Memo with President's Approval, with cc to Vice President for Academic Planning and Policy, regarding program action.

Admission stop-outs, termination of a Certificate (eg. Certificate of Achievements, Certificates of Competence, Subject Certificates, Academic Subject Certificates) & Associate in Technical Studies (ATS) Degree.

Memo from Chancellor to Vice President for Academic Planning and Policy regarding program action.

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

Registrar
(Print Name)

Financial Aid Officer
(Print Name)

For Community Colleges,
verification of consultation with
OVPCC Academic Affairs:

Tammi Oyadomari-Chun

Signature

Date

Signature

Date

Signature

Date

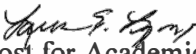
¹ "Admission stop-out" is defined as a halt to new admissions to a program. (Regent Policy 5.201)




October 6, 2023


MEMORANDUM

TO: Michael Bruno
Provost

VIA: Laura E. Lyons 
Interim Vice Provost for Academic Excellence

VIA: Julienne Maeda 
Interim Dean, Graduate Division

VIA: Alex Ortega Alexander Ortega Digitally signed by Alexander Ortega
Date: 2023.10.09 08:29:02 -10'00'
Dean, Thompson School of Social Work and Public Health

FROM: Christy Nishita 
Interim Director, Center on Aging

SUBJECT: TERMINATION OF UNDERGRADUATE CERTIFICATE IN AGING AND
GRADUATE CERTIFICATE IN GERONTOLOGY

SPECIFIC ACTION REQUESTED:

The Center on Aging (COA) Director would like to request termination of the undergraduate certificate on aging and graduate certificate program in gerontology indefinitely.

RECOMMENDED EFFECTIVE DATE:

Fall 2023

ADDITIONAL COST:

No additional cost.

PURPOSE:

Both certificate programs are no longer responsive to the needs in the aging network and long-term care sectors in Hawai'i. The certificates have suffered from low to no enrollment. The COA

Director intends to adjust its education strategy and build opportunities that will more directly address sector needs (c.g., microcredentials on specific aging, dementia, and long-term care topics).

BACKGROUND:

The COA Director had stopped out the certificate programs over the last year to hold and attend numerous meetings with key stakeholders and workforce development groups, including state and county offices on aging and long-term care providers. (*See attached for a copy of the stop-out memo.*) The input and feedback indicated that the gerontology certificates are not in-demand because these certificate programs are not the most efficient pathway to build skills and competencies needed to work in the aging field in light of the current workforce needs and dynamic demands of the field. The COA Director will work toward building a new educational strategy that considers more concordant educational and training revenue options for COA (it does not receive tuition funds) and builds capacity by hiring faculty and staff to offer educational opportunities.

ACTION RECOMMENDED:

The Center on Aging (COA) Director would like to recommend termination of the undergraduate certificate on aging and graduate certificate program in gerontology indefinitely.

APPROVED DISAPPROVED:

Michael Bruno

10/20/2023

Michael Bruno
Provost

Date

cc: David Lassner, President

Attachment: Original Stop Out Memo



June 17, 2022

MEMORANDUM

TO: David Lassner
 President

VIA: Michael Bruno *Michael Bruno*
 Provost

VIA: Laura Lyons *Laura Lyons*
 Interim Vice Provost for Academic Excellence

VIA: Krystyna Aune (for Graduate Programs) *Krystyna J. Aune*
 Dean, Graduate Division

VIA: Tetine Sentell *Tetine Sentell*
 Interim Dean, Thompson School of Social Work & Public Health

FROM: Christy Nishita *Christy Nishita*
 Interim Director, Center on Aging

SUBJECT: EXTENSION OF STOP-OUT OF ADMISSIONS TO THE UNDERGRADUATE
 CERTIFICATE IN AGING AND GRADUATE CERTIFICATE IN GERONTOLOGY

SPECIFIC ACTION REQUESTED:

We would like to request an extension of the stop-out for new admissions into the undergraduate certificate in aging and graduate certificate in gerontology through May 31, 2023.

RECOMMENDED EFFECTIVE DATE: Effective upon final approval.

ADDITIONAL COST: There are no additional costs associated with this request.

PURPOSE:

The purpose of this action is to extend the stop-out of new admissions into the undergraduate certificate in aging and graduate certificate in gerontology through Spring 2023 (May 31, 2023), during which period the need and focus of this program will be evaluated. Given our growing older population in Hawaii and critical workforce shortage in long-term care sectors, it is critical to attract students to the field of aging. At the same time, we must ensure that students are prepared with the right skills and competencies to meet demands. As such, during this period, the interim director at the UH Manoa Center on Aging will hold meetings with key stakeholders in the aging network and long-term care sector leaders as well as participate in cross-sector workgroups that are addressing the workforce shortage to understand gaps, shortages, and needed skills and

competencies for professionals working in aging and long-term care. After conducting this in-depth assessment, the interim director will make a decision on the certificate programs and if continued, how the certificate programs should be modified/strengthened to provide more value and impact.

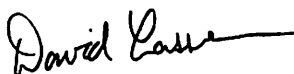
BACKGROUND:

Pursuant to the UH System Policies and Procedures, Executive Policy 5.202, the authority to approve a stop-out of admission is delegated to the Chancellor. There are currently no applications for or students enrolled in the undergraduate certificate in aging and graduate certificate in gerontology.

ACTION RECOMMENDED:

We would like to recommend the extension of the stop-out of admissions for the undergraduate certificate in aging and graduate certificate in gerontology through May 31, 2023.

APPROVED / DISAPPROVED:



Digitally signed by David
Lassner
Date: 2022.07.19 14:48:26
-10'00'

David Lassner
President

Date