University of Hawai'i Code Request Form for Academic Programs

ADMISSION STOP-OUT OR TERMINATION OF PROGRAM CODE



Form #CR-AP5 Modified March 2019

Date: 02/10/2020 REQUESTOR CONTACT INFORMATION Campus Mānoa, UH Stephanie Kailiawa Name Assistant Registrar smalin@hawaii.edu Title **Email** Office/Dept Office of the Registrar 808-956-8010 Phone PROGRAM CODE FOR ADMISSION STOP-OUT ONLY OR |X | TERMINATION (PLEASE CHECK ONE) Program Description Ethnobotany-BS Program Code EBOT-BS MAN - University of Hawaii at Manoa Institution MAN - University of Hawaii at Manoa Campus 10 **BOT** College Department **UG** - Undergraduate Level Are current students "grandfathered" under the program code? No Should the old program code be available for use in Banner? No Effective Spring 2020 this program code will no longer be available to admit or recruit students. Term (ie. Fall 2014) This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules. Spring 2020 Effective , this program code will no longer be available to enroll or award degree to students. Term (ie. Fall 2014) This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules. FOR ADMISSION STOP-OUT ONLY REQUEST **Effective** this program code will be reactivated and available to admit or recruit students. Term (ie. Fall 2014) This will turn on the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules. Check here to leave ONLINE APPLICATION OFF ADDITIONAL COMMENTS

IRAO USE ONLY: DATE RECEIVED

ADMISSION STOP-OUT OR TERMINATION OF PROGRAM CODE

ATTACHMENTS Termination of an Associate, Bachelor and Graduate Degrees, and sole credential certificates. Memo with President's Approval, with cc to Vice President for Academic Planning and Policy, regarding program action. Admission stop-outs, termination of a Certificate (eg. Certificate of Achievements, Certificates of Competence, Subject Certificates, Academic Subject Certificates) & Associate in Technical Studies (ATS) Degree. Memo from Chancellor to Vice President for Academic Planning and Policy regarding program action. **VERIFICATIONS** By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position. Registrar **Financial Aid Officer** For Community Colleges, (Print Name) (Print Name) verification of consultation with **OVPCC Academic Affairs:** Stephanie Kailiawa Jodie Kuba Tammi Oyadomari-Chun Lima 2/10/2020 Signature Signature Date

¹ "Admission stop-out" is defined as a halt to new admissions to a program. (Regent Policy 5.201)



RECEIVED

Colleges of Arts and Sciences
College of Natural Sciences

Office of the Dean

20 FEB -4 P2:15

MANOA CHANCELLOR'S OFFICE

January 28, 2020

MEMORANDUM

TO:

David Lassner

President

VIA:

Michael Bruno

Provost

-VIA:

Laura Lyons

Interim Associate Vice Chancellor for

Academic Affairs

FROM:

Aloysius Helminck

Dean, College of Natural Sciences

SUBJECT:

REQUEST FOR TERMINATION OF BS IN ETHNOBOTANY

SPECIFIC ACTION REQUESTED:

It is requested that you approve the termination of the BS in Ethnobotany degree.

RECOMMENDED EFFECTIVE DATE:

Upon approval.

ADDITIONAL COSTS:

There are no additional costs associated with this request.

PURPOSE:

The purpose of this request is to terminate the BS in Ethnobotany degree given that the last cohort has graduated and there are no students still enrolled in the program.

BACKGROUND:

In accordance with the Board of Regents' policy, Chapter 5, Academic Affairs and Executive Policy E5.202: Review of Established Programs, authority to approve a stop-out of admissions is delegated to the Chancellor. The BS in Ethnobotany has no remaining students enrolled and can be terminated at this time.

ACTION RECOMMENDED:

It is recommended that	you approve the termination	of the BS in	Ethnobotany degree.
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APPROVED/DISAPPROVED:

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David Lassner Date
President