

New Program Code **Modify Program Code**

Date: 3/14/2019

REQUESTOR CONTACT INFORMATION

Name Stuart Lau Campus Mānoa, UH
 Title Registrar Email stuartl@hawaii.edu
 Office/Dept Office of the Registrar Phone 956-5322

NEW PROGRAM CODE TO CREATE

Institution MAN - University of Hawaii at Manoa Campus MAN - University of Hawaii at Manoa
 Level GR - Graduate Effective Term Spring 2020

	Code (Max. Characters)	Description	Check if requesting new code:
College	(2) <u>50</u>	<u>Manoa Graduate Division</u>	<input type="checkbox"/> See Banner form STV_COLL
Department	(4) <u>MBBE</u>	<u>Molecular Biosci & Bioengr</u>	<input type="checkbox"/> See Banner form STV_DEPT
Degree/Certificate	(6) <u>MS</u>	<u>Master of Science</u>	<input type="checkbox"/> See Banner form STV_DEGC
Major	(4) <u>BE</u>	<u>Bioengineering</u>	<input type="checkbox"/> See Banner form STV_MAJR
Concentration	(4) _____	_____	<input type="checkbox"/> See Banner form STV_MAJR
Minor	(4) _____	_____	<input type="checkbox"/> See Banner form STV_MAJR

If a similar major/concentration code exists in Banner, please list the code: _____

Justification to warrant a new major/concentration code similar to an existing major/concentration code: _____

Is this major/concentration code being used the same way at the other UH campuses? Yes No
 Should this program be available for applicants to select as their planned course of study on the online application? *If yes, student may select the code as their only program of study* Yes No

RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION

Is 50% or greater of the classes in this program offered at a location other than the Home Campus? Yes No
 Is this program/major/certificate financial aid eligible? Yes No
 Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)? Yes No

See <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>

Program Length

In academic years; decimals are acceptable. The length of the program should match what is published by the campus in any online and/or written publication.

Special Program Designations

See *Special Program Designations Code Definitions on IRAO Program Code Request webpage*

A B N P T U

Required Terms of Enrollment: Fall Spring Summer Extended

IRAO USE ONLY: DATE RECEIVED

ADDITIONAL COMMENTS

Request is to stop out admissions for program (BE-MS) effective Spring 2019 through Fall 2020

ATTACHMENTS

BOR Approved: Sole-credential Certificates, Associate (excluding ATS), Bachelor and Graduate Degrees, and sole credential certificates

- BOR Meeting Minutes & Supporting Documents Curriculum

Chancellor Approved: Concentrations, Certificates and Associate in Technical Studies (ATS) Degree

- Memo from Chancellor to notify Vice President for Academic Planning and Policy regarding program action.
 Curriculum

CERTIFICATES ONLY: Please check one (1) statement. This certificate is a...

- BOR approved certificate. BOR Meeting/Approval Date: _____
 Chancellor approved within an authorized BOR program. BOR Program: _____
 Chancellor approved CO in accordance with UHCCP 5.203, Section IV.B.10.

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

Registrar
(Print Name)

Stuart Lau



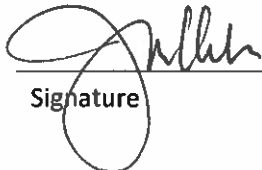
Signature



Date

Financial Aid Officer
(Print Name)

Jodie Kuba



Signature



Date

For Community Colleges,
verification of consultation with
OVPCC Academic Affairs:

Suzette Robinson

Signature

Date

UNIVERSITY OF HAWAII AT MĀNOA

College of Tropical Agriculture and Human Resources
Department of Molecular Biosciences and Bioengineering

RECEIVED
OCT 10 10 12:59

October 2, 2018

MEMORANDUM

18 OCT 12 P3:01

TO: David Lassner
Interim Chancellor
MANAGER CHANCELLOR'S OFFICE

VIA: Michael Bruno
Interim Vice Chancellor for Academic Affairs and
Vice Chancellor for Research
Michael Bruno

VIA: Krystyna Aune
Dean
Graduate Division
Krystyna Aune

VIA: Nicholas B. Comerford
Dean and Director for Research and Cooperative Extension
College of Tropical Agriculture and Human Resources
NB Comerford

FROM: David A. Christopher
Professor and Chair
Molecular Biosciences and Bioengineering
David A. Christopher

SUBJECT: REQUEST TO STOP-OUT ADMISSIONS TO MASTER'S OF
BIOLOGICAL ENGINEERING PROGRAM

SPECIFIC ACTION REQUESTED:

It is respectfully requested that the Chancellor approve a stop-out of admissions to the Master's of Biological Engineering (MS BE) to prepare for program termination.

RECOMMENDED EFFECTIVE DATE:

Effective Spring 2019 through Fall 2020 when the final student expects to graduate.

ADDITIONAL COST:

There is no additional cost associated with this request.

PURPOSE:

The purpose of this action is to prepare for termination of the Master's of Biological Engineering program by stopping the admission of new students and allowing existing students (3) to complete their degree.

Office of the Dean & Director
 College of Tropical Agriculture & Human Resources
 3050 Maile Way, Gilmore 202
 Honolulu, HI 96822 (808) 956-8234

TRANSMITTAL SLIP

DATE:	October 4, 2018	NUMBER OF PAGES (inc. Transmittal Slip):	3
FROM:	Debbie Wong, ^{DLW} Secretary		
SUBJECT:	Request to Stop-Out Admissions to Master's of Biological Engineering Program		
RETURN TO:	Nicholas Comerford (via email dean@ctahr.hawaii.edu)	RETURN BY:	November 1, 2018
ROUTING ORDER	ACTION		
Holli Kihara Graduate Division Spalding 360 OCT - 8 2018	Attached for Dean Aune's review, signature, and forward to Wendy Pearson. Thank you!		
Wendy Pearson OVCAA Hawai'i Hall 209H OCT 10 2018	Attached for your review, IVCAA Bruno's signature, and forward to Lily Wong. Thank you!		
Lily Wong Chancellor's Office Hawai'i Hall 202	Attached for iChancellor Lassner's approval. Thank you		

BACKGROUND:

Pursuant to Executive Policy E5.202, Review of Established Programs, the Chancellor may approve a stop-out of admission to a program.

The enrollment in the MS BE program has continued to be low (3 students total, with 0 incoming this year) for the past few years. The program has numerous seemingly insoluble issues related to recruitment, funding, and adequate faculty to teach graduate BE courses. The program has lost three faculty to retirement in the past couple years without replacement. On March 27, 2018, the Department of Molecular Biosciences and Bioengineering faculty voted unanimously to roll the MS BE program into their regular Master's Plan A program in Molecular Biosciences and Bioengineering. Also, emphasis is being placed on sustaining the undergraduate Biological Engineering program (42 majors), accredited by the Accreditation Board for Engineering and Technology, Inc., which has substantial potential to grow.

ACTION RECOMMENDED:

It is respectfully recommended that the Chancellor approve a stop-out of admissions to the Master's of Biological Engineering (MS BE) to prepare for program termination.

APPROVED / DISAPPROVED



David Lassner, Interim Chancellor

OCT 15 2018

Date

- c: Donald Straney, Vice President for Academic Planning and Policy
Stuart Lau, Registrar
Diane Nakashima, Catalog Coordinator
Jon-Paul Bingham, MBBE Graduate Chair

Office of the Dean and Director

OCT - 2 2018

UHM/College of Tropical Agriculture
& Human Resources