

New Program Code Replace Program Code Date: _____

REQUESTOR CONTACT INFORMATION

Name _____ Campus _____
 Title _____ Email _____
 Office/Dept _____ Phone _____

NEW PROGRAM CODE TO CREATE

Institution _____ Campus _____
 Level _____ Effective Term _____

	Code (Max. Characters)	Description	Check if requesting new code:
College	(2) _____	_____	<input type="checkbox"/> See Banner form STV_COLL
Department	(4) _____	_____	<input type="checkbox"/> See Banner form STV_DEPT
Degree/Certificate	(6) _____	_____	<input type="checkbox"/> See Banner form STV_DEGC
Major	(4) _____	_____	<input type="checkbox"/> See Banner form STV_MAJR
Concentration	(4) _____	_____	<input type="checkbox"/> See Banner form STV_MAJR
Minor	(4) _____	_____	<input type="checkbox"/> See Banner form STV_MAJR

If a similar major/concentration code exists in Banner, please list the code: _____

Justification to warrant a new major/concentration code similar to an existing major/concentration code:

Is this major/concentration code being used the same way at the other UH campuses? Yes No
 Should this program be available for applicants to select as their planned course of study on the online application? *If yes, student may select the code as their only program of study.* Yes No

RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION

Is 50% or greater of the classes in this program offered at a location other than the Home Campus? Yes No
 Is this program/major/certificate financial aid eligible? Yes No
 Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)? Yes No

See <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>

Program Length

In academic years; decimals are acceptable. The length of the program should match what is published by the campus in any online and/or written publication.

Special Program Designations A B N P T U

See *Special Program Designations Code Definitions on IRAO Program Code Request webpage*

Required Terms of Enrollment: Fall Spring Summer Extended

EXISTING PROGRAM CODE TO REPLACE, IF APPLICABLE

Program Code _____	Program Description _____
Institution _____	Campus _____
College _____	Department _____
Level _____	

Are current students "grandfathered" under the program code? Yes No

Should the old program code be available for use in Banner? Yes No

Effective , **old program code will no longer be available to admit or recruit students.**
Term (ie. Fall 2020)

This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

Effective , **old program code will no longer be available to award degree to students.**
Term (ie. Fall 2020)

This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules.

ATTACHMENTS

BOR Approved: Sole-credential Certificate, Associate, Bachelor and Graduate Degrees, and sole credential certificates

- BOR Meeting Minutes & Supporting Documents Curriculum

Chancellor Approved: Concentrations, Certificates and Associate in Technical Studies (ATS) Degree

- Memo from Chancellor to notify Vice President for Academic Planning and Policy regarding program action.
 Curriculum

<p>CERTIFICATES ONLY: Please check one (1) statement. This certificate is a...</p> <p><input type="checkbox"/> BOR approved certificate. BOR Meeting/Approval Date: _____</p> <p><input type="checkbox"/> Chancellor approved within an authorized BOR program. BOR Program: _____</p> <p><input type="checkbox"/> Chancellor approved CO in accordance with UHCCP 5.203, Section IV.B.10.</p>

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

<p>Registrar (Print Name)</p> <p>_____</p>	<p>Financial Aid Officer (Print Name)</p> <p>_____</p>	<p>For Community Colleges, verification of consultation with OVPCC Academic Affairs: Tammi Oyadomari-Chun</p> <p>_____</p>
Signature	Date	Signature
Signature	Date	Signature
Signature	Date	Signature

ADDITIONAL COMMENTS





September 29, 2023


Revised 2/26/2024

MEMORANDUM

TO: Laura Lyons
Interim Vice Provost for Academic Excellence

VIA: Julienne Maeda 
Interim Dean, Graduate Division

VIA: Peter Arnade 
Dean College of Arts, Languages & Letters

FROM: Cathryn Clayton 
Chair, Department of Asian Studies

SUBJECT: Proposal for Combined BA/MA Pathway in Asian Studies

SPECIFIC ACTION REQUESTED:

It is requested that the Interim Vice Provost for Academic Excellence approve a combined BA/MA pathway in Asian Studies.

RECOMMENDED EFFECTIVE DATE: Fall 2024

ADDITIONAL COST: None

PURPOSE:

Establishing a 5-year BA/MA pathway for Asian Studies students will support motivated and competitive BA students in Asian Studies in furthering their educational and professional goals, and foster the growth of both the Asian Studies BA program and the Master of Arts in Asian Studies (MA) program.

BACKGROUND:

The undergraduate Asian Studies degree is a four-year program, established in 1959, that is designed for students seeking an interdisciplinary understanding of regions or issues in Asia. One hallmark of the program is its flexibility. It allows students to build a course of study tailored to their interests and career goals, choosing, with the help of the undergraduate student advisor, from a wide range of Asia courses offered both in the department and by departments across campus. The program requires a total of 120 credits, including 2 years of an Asian language and 30 credits of *required* (15cr) and *elective* (15cr) courses about Asia. The current BA academic plan is attached (including the curriculum check sheet and four-year sample plan).

The Master of Arts in Asian Studies (MA), also in existence since the 1950s, is intended for students who wish to deepen their interdisciplinary understanding of Asia or a particular region of Asia (by specializing in China, Japan, Korea, the Philippines, Southeast Asia, or South Asia). In line with similar programs at our benchmark institutions, the MA program requires completion of 30 credits, including 15 credits of required courses and three years of Asian language instruction or the equivalent, and includes both Plan A and Plan B pathways. Designed to be completed in two years, this program can be completed in 18 months if students take coursework in summer session. Graduates of this program have found employment in a wide range of fields, from education to business to government, and have entered PhD programs at top universities in the U.S., Europe and Asia.

PROPOSED PROGRAM:

The new BA/MA program in Asian Studies will keep the same format of the current BA and MA degrees. It will require a total of 150 credits of which nine will be double-counted toward both degrees. The MA program requires students to take **two ASAN 600-alpha courses, depending on their area of concentration (ASAN 600C, J, K, I, S or Z), plus ASAN 601***. Students may **double-count these courses** for the BA/MA.

Regarding **admission and advising**, the BA/MA pathway anticipates that a student will apply to the master's program during the second semester of their junior year. To be eligible to apply for the program, the student must first pass one gateway class with a grade of B or better, and maintain an overall GPA of 3.0. The two possible gateway classes for the BA/MA are **ASAN 310** (Studying Asia Culturally) and **ASAN 312** (Contemporary Asia). If a student applies and is accepted into the BA/MA pathway, they must meet with both the Undergraduate Advisor and the Graduate Advisor for their area of concentration to discuss their pathway plan before registering for the three double-counted courses to be taken during their senior year. For all three double-counted courses, BA/MA students must earn grades of B or better. If a student fails to maintain a GPA of 3.0 or better after admission into the BA/MA pathway, they will be removed from the MA degree-granting portion of the program and allowed to graduate with a BA degree upon completion of the BA requirements. The BA/MA program is committed to offering a robust advising process involving both the Undergraduate Advisor and a designated graduate faculty member who will serve as the graduate student advisor for the student's area of concentration.

***ASAN 601** (Advanced Research and Writing in Asian Studies) is a new course that will take the place of **ASAN 750** (Research Seminar in Asian Studies). **ASAN 750** used to be a capstone research course for MA students, to be taken in their final semester. In recent years we have found it to be more effective as a way of introducing students to research and writing at the graduate level, and encourage them to take it in their first year. For this reason, we are creating **ASAN 601**. We think a) 601 better reflects the course's role in the curriculum, and b) it will be an excellent course for BA/MA students to take in their seventh or eighth semester. We are submitting UHM-1 and UHM-2 forms requesting this change concurrently with this proposal.

The MA program requires students to have completed three years of language study (or the equivalent) by the time they graduate, but language courses numbered 302 and below do not count toward the 30 credits for the MA. For this reason, the proposed BA/MA course plan shows how students can complete the extra year of language instruction at the undergraduate level, allowing them to test out of the MA language requirement or continue taking more advanced language courses that can count toward the MA. For the BA/MA degree pathway, language courses above 302 will not double-count if taken as an undergraduate student.

ACTION RECOMMENDED:

It is recommended that the Interim Vice Provost for Academic Excellence approve a combined BA/MA pathway in Asian Studies.

Attachments:

1. Current ASAN BA four-year academic plan
2. Current ASAN BA program sheet
3. Current ASAN MA program description and requirements
4. Proposed Combined BA/MA Pathway academic plan
5. Proposed catalog description

Approved/ Disapproved:



Laura Lyons
Interim Vice Provost for Academic Excellence

2.29.24

Date

University of Hawai‘i at Mānoa – Four-Year Academic Plan 2023-2024
College of Arts, Languages & Letters
Bachelor of Arts (BA) in Asian Studies

This is a sample academic plan. Students should meet with an academic advisor prior to registration to formulate their own plan.

Year 1		Year 2		Year 3		Year 4	
Fall		Fall		Fall		Fall	
HSL 101*	4	HSL 201	4	ASAN 310	3	ASAN Elective 300+	3
FW (or FQ)	3	ASAN 202	3	ASAN 300+	3	Elective 300+	3
FG (A/B/C)	3	DB (or DP)	3	ASAN Elective 300+	3	Elective 300+	3
DA/DL	3	DY	1	Elective	3	Elective 300+	3
Elective	1	Elective	3	Elective	3	Elective	3
Credits	14	Credits	14	Credits	15	Credits	15
Spring		Spring		Spring		Spring	
HSL 102	4	HSL 202	4	ASAN Elective 300+	3	ASAN Elective 300+/Capstone	3
ASAN 201 (DH)	3	ASAN 312 (DS)	3	ASAN Elective 300+	3	Elective 300+	3
DS (PACS 108 rec.)	3	DP (or DB)	3	Elective 300+	3	Elective 300+	3
FQ (or FW)	3	Elective	3	Elective 300+	3	Elective	3
FG (A/B/C)	3	Elective	3	Elective	3	Elective	3
Credits	16	Credits	16	Credits	15	Credits	15
Summer		Summer		Summer		Summer	
Credits	0	Credits	0	Credits	0	Credits	0
Total Credits	30	Total Credits	60	Total Credits	90	Total Credits	120

Notes:

- Students may progress more quickly through their foreign language sequence by taking a placement exam and/or summer courses. Second language must be in one of the following: Arabic, Chinese, Filipino, Hindi, Ilokano, Indonesian, Japanese, Khmer (Cambodian), Korean, Pali, Sanskrit, Thai, or Vietnamese.
- Students must have a total of 15 credits in ASAN classes, which include ASAN 201 and 202 plus ASAN 310 and 312.
- Asian Studies electives do not have to be ASAN courses, but they must be at the 300 and 400 level.
- Students must incorporate all focus requirements into this plan. Focus designations (i.e., W, E, O, H) are CRN specific & semester specific.
- A capstone project is encouraged, but not required.
- Minimum 45 upper division (300+ course) credits are required.
- *ASAN majors cannot take the JPN 111 series, which is oral communication.

University of Hawai‘i at Mānoa
Colleges of Arts, Languages & Letters Program Sheet 2023-2024
Bachelor of Arts (BA) in Asian Studies
Admissions: Open Process: Declaration
Min. Total Credits: 120 (77 in core & major + 43 in electives)

UHM General Education Core Requirements
Foundations
<input type="checkbox"/> FW ENG 100, 100A, 190, ESL 100, or AMST 111
<input type="checkbox"/> FQ*
<input type="checkbox"/> FG (A / B / C)
<input type="checkbox"/> FG (A / B / C)
<i>*Note: This requirement changed in Fall 2018. If you entered the UH System prior to that, please see your college/school advisor.</i>
Diversification
<input type="checkbox"/> DH ASAN 201
<input type="checkbox"/> DA / DL
<input type="checkbox"/> DB
<input type="checkbox"/> DP
<input type="checkbox"/> DY
<input type="checkbox"/> DS ASAN 312
<input type="checkbox"/> DS
<i>* See degree, college and major requirements for courses that can also fulfill these.</i>
UHM Graduation Requirements
Focus
<input type="checkbox"/> H
<input type="checkbox"/> E (300+)
<input type="checkbox"/> O (300+)
<input type="checkbox"/> W
<input type="checkbox"/> W
<input type="checkbox"/> W
<input type="checkbox"/> W (300+)
<input type="checkbox"/> W (300+)
Hawaiian / Second Language
<input type="checkbox"/> 101
<input type="checkbox"/> 102
<input type="checkbox"/> 201
<input type="checkbox"/> 202
Credit Minimums
• 120 total applicable
• 30 in residence at UHM
• 45 upper division (300+ level) credits
Grade Point Average
• 2.0 cumulative or higher (<i>Note: Other GPAs may be required</i>)
• Good academic standing
•

School Requirements
Second Language Requirements^{HSL}
<ul style="list-style-type: none"> Take the first four semesters (or equivalent) in one of the following languages: Arabic, Chinese, Filipino, Hindi, Ilokano, Indonesian, Japanese, Khmer (Cambodian), Korean, Pali, Sanskrit, Thai, or Vietnamese.

*This program sheet was prepared to provide information and does not constitute a contract. See back for major requirements.
Meet regularly with your major advisor.*

Major Requirements for BA in Asian Studies

Admission: Open

Application: NA

Min. credits: 30

Min. C grade (not C-) in all courses

Requirements

Asian Studies Core Courses (15 credits)

ASAN 201^{DH}

ASAN 202

ASAN 310

ASAN 312^{DS}

ASAN 300+

Asian Studies Elective Courses (15 credits)

All Asian Studies Elective credits must be Asia-related, at the 300+ level and selected from the approved course list, which is available on the Department of Asian Studies website or from the Asian Studies undergraduate advisor.

A capstone project is not required, but encouraged. For more information, please contact the Asian Studies undergraduate advisor.

Notes

Advising Center for the Colleges of Arts, Languages and Letters: Sakamaki D202; (808) 956-8755; advising@hawaii.edu
Asian Studies; 1890 East-West Road, Moore 416; manoa.hawaii.edu/asianstudies/
Asian Studies Undergraduate Advisor: Patricia Dunn; Moore 407; (808) 956-7814; pdunn@hawaii.edu

Current ASAN MA Program Description and Requirements

Description

The MA in Asian Studies (MA) is offered in Plan A (thesis) and Plan B (non-thesis) formats.

An Asian Studies MA student's academic program may concentrate on Inter-Asian studies, or on one of the following regions within Asia: China, Japan, Korea, the Philippines, South Asia, or Southeast Asia. Regarding the latter two, a student may concentrate on a particular country within those regions if sufficient courses are available. The director of each area center or a designated faculty member serves as the graduate student advisor for his or her respective area.

Requirements

Plan A	Plan B
Total 30 credits, of which at least 12 must be at the 600+ or 700+ level (not including ASAN 700)	Total 30 credits, of which at least 18 must be at 600 or 700+ level (cannot register for ASAN 700)
ASAN 600 in region of concentration (3 cr)	ASAN 600 in region of concentration (3 cr)
ASAN 600 in another region (600Z recommended) (3 cr)	ASAN 600 in another region (600Z recommended) (3cr)
ASAN 750 (to be changed to ASAN 601) (3 cr)	ASAN 750 (to be changed to ASAN 601) (3 cr)
2 other ASAN courses (6 cr, may count 699)	2 other ASAN courses (6 cr, may count 699)
Completion of 301-302 or equivalent in a language relevant to your area**	Completion of 301-302 or equivalent in a language relevant to your area**
No more than 9 credits in any one department outside Asian Studies.	No more than 9 credits in any one department outside Asian Studies.
Completion of Thesis and Defense	Completion of Plan B Culminating Experience
ASAN 700 (6 cr) - taken in the last 2 semesters	ASAN 695 (1 cr) – in semester you plan to finish

For the Master's Degree, students without sufficient preparation in Asia-related course work may be required to take make-up courses for which no degree credit will be offered.

Students enrolling from an Asian country may have the foreign language requirement waived if they plan to concentrate on their native country or region. If they elect to concentrate on a country other than their own, they must fulfill the previously stated requirement.

“Area of Concentration” means one of the following:

- China
- Japan
- Korea
- The Philippines
- South Asia
- Southeast Asia
- Inter-Asia

**Students must complete the 301-302 level (or equivalent in a language relevant to their geographical area of focus (not including colonial languages); they may count up to 9 credits of language above the 302 level for the degree, but they are not required to do so. Students who test out of the language requirement must take electives (which could include advanced language courses) to make up the full 30 credits.

University of Hawai‘i at Mānoa -- College of Arts, Languages & Letters

BA/MA PROGRAM IN ASIAN STUDIES

This is a sample academic plan. Students should meet with both the undergraduate advisor and a graduate advisor prior to registration.

Year 1		Year 2		Year 3		Year 4		Year 5 - Graduate Tuition	
Fall		Fall		Fall		Fall		Fall	
HSL 101*	4	HSL 201	4	ASAN 310	3	ASAN 600 alpha (1)	3	ASAN Elective 300	3
FW (or FQ)	3	ASAN 202	3	ASAN 300+	3	ASAN 600 alpha (2)	3	Elective 300+	3
FG (A/B/C)	3	DB (or DP)	3	ASAN Elective 300+	3	300+ Elective	3	Grad Elective 1 or	3
DA/DL	3	DY	1	Asian Language 301	3	300+ Elective	3	ASAN 700 Elective	
Elective	1	Elective	3	Elective	3	Elective	3		
Credits	14	Credits	14	Credits	15	Credits	15	Credits	9
Spring		Spring		Spring		Spring			
HSL 102	4	HSL 202	4	ASAN Elective 300+	3	ASAN 601	3	Grad Elective 2	3
ASAN 201 (DH)	3	DP (or DB)	3	ASAN Elective 300+	3	ASAN Elective 300+	3	Grad Elective 3	3
DS (PACS 108 rec.)	3	Elective	3	ASAN 312 (DS)	3	Elective	3	Grad Elective 4	3
FQ (or FW)	3	Elective	3	Elective 300+	3	Elective	3	ASAN 695+ or ASAN 700	3
FG (A/B/C)	3	Elective	3	Asian Language 302	3	Elective	3	Elective	
Credits	16	Credits	16	Credits	15	Credits	15	Credits	12
Summer		Summer		Summer		Summer			
Annual Credits	30	Annual Credits	30	Credits	30	Credits	30	Annual Credits	30
Total Credits	30	Total Credits	60	Total Credits	90	Total Credits	120	Total Credits	150

Notes:

- This is a plan to finish both a BA and MA in five years. It assumes that students start their studies in a Fall semester. During the BA period, students must incorporate all focus requirements into this plan. Minimum 45 upper division (300+ course) credits are required.
- Students apply to the BA/MA program in the form of early admission. This pathway anticipates that a student would apply to the Master's program during the second semester of their junior year, and in the first-semester of their senior year would be admitted to the Master's program and begin taking double-counted 600-level courses. To be eligible to apply for the program, students must pass one gateway class with a grade of B or better, and maintain an overall GPA of 3.0. If a student fails to maintain a GPA of 3.0 or better after admission, they will be removed from the MA degree-granting portion of the program and allowed to graduate with a BA degree upon completion of the BA requirements.
- *Students may progress more quickly through their foreign language sequence by taking a placement exam and/or summer courses. Second language must be in one of the following: Arabic, Chinese, Filipino, Hindi, Ilokano, Indonesian, Japanese, Khmer (Cambodian), Korean, Pali, Sanskrit, Thai, or Vietnamese. Proficiency in an Asian language relevant to the region of specialization, equivalent to completion of the third year of study (301-302). ASAN majors may not take the JPN 111 series, which is oral communication.
- During the BA period, students must have a total of 15 credits in ASAN classes, which must include ASAN 201, 202, 310, and 312. ASAN 300+ must be an ASAN course. ASAN Elective 300+ can be any Asia-related course offered in any department at UHM at the 300 or 400 level.
- The courses in highlighted in **bold green font** (310, 312) are the two choices for the proposed gateway course. Students must pass at least one with a grade of "B" or better to gain admission to the pathway.
- Courses in **bold red font** are able to be double-counted for the BA and MA. All three double-counted courses are at the 600 level: two ASAN 600-alpha courses, depending on their area of concentration (ASAN 600C, J, K, I, S or Z), plus ASAN 601.
- ASAN 695 is a 1-credit course required for Plan B students in their last semester. ASAN 695+ means students take 1 cr ASAN 695 and a 2-cr elective.

Proposed Catalog Description

ASAN BA/MA and BA/MAIA Pathway Programs. Effective Fall 2024, the Department of Asian Studies offers five-year BA/MA and BA/MAIA pathways that help students earn a Bachelor's and a Master's degree in just 5 years. Asian BA students admitted into one of our pathway programs can double count 9 credits towards both a Bachelor's and a Master's degree, and may take three 600-level courses in their senior year. For more information about the ASAN five-year pathway programs, see the department's BA/MA and BA/MAIA webpage or contact the ASAN Graduate Advisor.