

New Program Code     Replace Program Code    Date: \_\_\_\_\_

**REQUESTOR CONTACT INFORMATION**

Name \_\_\_\_\_ Campus \_\_\_\_\_  
 Title \_\_\_\_\_ Email \_\_\_\_\_  
 Office/Dept \_\_\_\_\_ Phone \_\_\_\_\_

**NEW PROGRAM CODE TO CREATE**

Institution \_\_\_\_\_ Campus \_\_\_\_\_  
 Level \_\_\_\_\_ Effective Term \_\_\_\_\_

	Code (Max. Characters)	Description	Check if requesting new code:
College	(2) _____	_____	<input type="checkbox"/> See Banner form STV_COLL
Department	(4) _____	_____	<input type="checkbox"/> See Banner form STV_DEPT
Degree/Certificate	(6) _____	_____	<input type="checkbox"/> See Banner form STV_DEGC
Major	(4) _____	_____	<input type="checkbox"/> See Banner form STV_MAJR
Concentration	(4) _____	_____	<input type="checkbox"/> See Banner form STV_MAJR
Minor	(4) _____	_____	<input type="checkbox"/> See Banner form STV_MAJR

If a similar major/concentration code exists in Banner, please list the code: \_\_\_\_\_

Justification to warrant a new major/concentration code similar to an existing major/concentration code:  
 \_\_\_\_\_

Is this major/concentration code being used the same way at the other UH campuses?     Yes     No

Should this program be available for applicants to select as their planned course of study on the online application? *If yes, student may select the code as their only program of study.*     Yes     No

**RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION**

Is 50% or greater of the classes in this program offered at a location other than the Home Campus?     Yes     No

Is this program/major/certificate financial aid eligible?     Yes     No

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)?  
 See <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>

**Program Length**

*In academic years; decimals are acceptable. The length of the program should match what is published by the campus in any online and/or written publication.*

Special Program Designations     A     B     N     P     T     U

*See Special Program Designations Code Definitions on IRAO Program Code Request webpage*

Required Terms of Enrollment:     Fall     Spring     Summer     Extended

**EXISTING PROGRAM CODE TO REPLACE, IF APPLICABLE**

Program Code _____	Program Description _____
Institution _____	Campus _____
College _____	Department _____
Level _____	

Are current students "grandfathered" under the program code?  Yes  No

Should the old program code be available for use in Banner?  Yes  No

**Effective**  **, old program code will no longer be available to admit or recruit students.**  
Term (ie. Fall 2020)

*This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.*

**Effective**  **, old program code will no longer be available to award degree to students.**  
Term (ie. Fall 2020)

*This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules.*

**ATTACHMENTS**

**BOR Approved:** Sole-credential Certificate, Associate, Bachelor and Graduate Degrees, and sole credential certificates

- BOR Meeting Minutes & Supporting Documents  Curriculum

**Chancellor Approved:** Concentrations, Certificates and Associate in Technical Studies (ATS) Degree

- Memo from Chancellor to notify Vice President for Academic Planning and Policy regarding program action.  
 Curriculum

<p><b>CERTIFICATES ONLY: Please check one (1) statement.</b> This certificate is a...</p> <p><input type="checkbox"/> BOR approved certificate. BOR Meeting/Approval Date: _____</p> <p><input type="checkbox"/> Chancellor approved within an authorized BOR program. BOR Program: _____</p> <p><input type="checkbox"/> Chancellor approved CO in accordance with UHCCP 5.203, Section IV.B.10.</p>
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**VERIFICATIONS**

*By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.*

<p><b>Registrar</b> (Print Name)</p> <p>_____</p>	<p><b>Financial Aid Officer</b> (Print Name)</p> <p>_____</p>	<p><b>For Community Colleges, verification of consultation with OVPCC Academic Affairs:</b> Tammi Oyadomari-Chun</p> <p>_____</p>
Signature	Date	Signature
Signature	Date	Signature
Signature	Date	Signature

**ADDITIONAL COMMENTS**



UNIVERSITY  
of HAWAII®  
MĀNOA

April 29, 2022

MEMORANDUM

TO: David Lassner  
President

VIA: Michael Bruno *Michael Bruno*  
Provost

VIA: Laura E. Lyons *Laura E. Lyons*  
Interim Vice Provost for Academic Excellence

VIA: Krystyna Aune *Krystyna Aune*  
Dean, Graduate Division

FROM: Peter Arnade *Peter Arnade*  
Dean, College of Arts, Languages, and Linguistics

William Chapman  
Interim Dean, School of Architecture

Handwritten signature of William Chapman.

SUBJECT: REQUEST TO MOVE THE HISTORIC PRESERVATION GRADUATE CERTIFICATE PROGRAM FROM THE DEPARTMENT OF AMERICAN STUDIES (CALL) TO THE SCHOOL OF ARCHITECTURE

SPECIFIC ACTION REQUESTED:

We would like to request that the Historic Preservation Graduate Certificate Program (HPGCP) be transferred from the Department of American Studies to the School of Architecture. The HPGCP is a 15-credit-hour program, which may be taken alone or in conjunction with another Graduate Certificate, or an MA or MS, DArch, MURP or PhD degree. The program has been offered since 1986 in the Department of American Studies as a graduate offering open to students from across the university. The certificate program has always been highly interdisciplinary with a structured link to the Department of Anthropology, which shares a required course: Historic Preservation, AmSt 645/Anth 645.

RECOMMENDED EFFECTIVE DATE:

Spring 2023.

ADDITIONAL COST:

No costs are associated with this request.

PURPOSE:

Inclusion of the Historic Preservation program in the School of Architecture will bring the program into conformance with 98 percent of other programs in the country, where Historic Preservation and Architecture are contained within the same administrative units, usually in Schools of Architecture. We anticipate that the Graduate Certificate will experience an increase in student numbers and community exposure as a result of this change.

PURPOSE (cont.):

The Mānoa Planning Committee proposed that the program be moved from American Studies to the School of Architecture. Both the Department of American Studies and the AFS (Architecture Faculty Senate) have voted unanimously in support of this change. In 2020, the Department of American Studies voted to relinquish the program, while retaining the parallel Museum Studies Certificate Program. The faculty recognized that the needs of the state would be better answered if the program was in the School of Architecture. The last director also taught undergraduate courses and electives, including courses cross-listed with Planning, Architecture, and Anthropology.

The present director, William Chapman, holds tenure in the Department of American Studies but currently serves as the interim dean of the School of Architecture. To facilitate the transfer of the program to Architecture Chapman's fallback position will fall back to the School of Architecture.

BACKGROUND:

The Historic Preservation program, in existence since 1986, has always been a multidisciplinary certificate with cooperation across disciplines. Courses were offered in American Studies and in the Department of Anthropology, with cross-listings in the Department of Urban and Regional Planning and the School of Architecture. Urban and Regional Planning, and Anthropology students regularly take courses in the program without always being certificate students. Many of the program's students have come from Architecture as well.

The HPGCP consists of five courses or 15 credits (3 credits per class):

- Two Core Courses (departments typically alternate course offered)
  - Preservation; History and Theory: AmSt 675/Plan 675/Arch 628
  - Historic Preservation (Laws): AmSt 645/Anth645/Plan 645
- Two Elective Courses
- One Practicum/Internship Course

The elective courses may "double-count" with electives taken in other programs (another certificate program, a master's or other). Elective courses taken in other departments are subject to approval by the director of the Historic Preservation GCP.

The Graduate Certificate in Historic Preservation is one of two interdisciplinary graduate certificate programs in the Department of American Studies; the other, modelled on the Historic Preservation Certificate, is Museum Studies. Neither program is illustrated in the College of Arts, Languages and Literature's (CALL) or the Department of American Studies' organizational charts. However, it is listed on Page 3 of CALL's Functional Statement. Since American Studies will continue to offer undergraduate-level courses in Historic Preservation and we anticipate continuing cooperation on projects and other matters, no change in the Functional Statement is required.

Begun in 1986, founded by national figure William Murtagh, the first Keeper of the National Register of Historic Places, the program expanded in 1993 through the addition of its first full-time faculty member, William Chapman. The HPGCP is managed by a single core faculty member maintaining strong links to other departments, interdisciplinary program. This program is one of 75 programs nationally and one of three in western United States.

Over 150 students have graduated, with an average of eight students graduating a year. As of the spring of 2021, 152 students had received their certificates (between 1988 and 2021), for an average of about eight students a year. The present enrollment is 17, of which 12 are considered "active." The number of students fluctuates from about 10 to 20 enrolled students in any term. Typically, the program has admitted between six and eight new students each term.

BACKGROUND (cont.):

Since 1991, the program has sponsored a preservation field school, which provides practical on-site training. Field schools have been conducted in the Pacific (Micronesia, Guam, Saipan, Pohnpei), in Asia (Thailand and Cambodia) and throughout the Hawaiian Islands. About 30 Native Hawaiian students have been through the program. In 2009, four of the seven graduates were kānaka maoli.

Between 1995-2018, grants totaling about \$900,000 were received over twenty-two years. The program's typical grants were for specific projects for communities or agencies. The National Park Service provided approximately \$50,000 a year over two, five-year periods for the Historic Preservation Field School. The work included researching the history of significant cultural resources within the Hawai'i Volcanoes National Park. Additional grants were secured for recording resources at Kalaupapa National Historical Park and Haleakalā National Park and for recording sites in Saipan and Tinian for the National Park Service.

The historic preservation field is in high demand at the state and national and international levels. Students have obtained jobs in state agencies, the federal government and in non-profit organizations and cultural resource consulting firms.

The State Historic Preservation Division (SHPD) in the Department of Land and Natural Resources (DLNR) has cited the need for further trained applicants. This demand has been a frequent topic in local newspapers and editorials. Demand is also high in other states and in federal programs. There is also international appeal for the program.

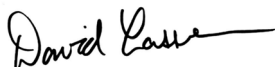
At a local level, the program works closely with community-based preservation and educational organizations. These include the Native Hawaiian Hospitality Association (NaHHA), the Office of Hawaiian Affairs (OHA), the State Historic Preservation Division (SHPD), the National Park Service (NPS), Historic Hawai'i Foundation (HHF), and the Hawai'i Capital Cultural District Coalition (HCCD) (including drafting the basis for the currently proposed Hawai'i Capital National Heritage Area (HCNHA)).

The UHM program is one of the few programs in the western U.S. and the only program in the Pacific. The program is linked through UNESCO to other programs in Asia, of which there is only one other specialized graduate-level program now offered (at Hong Kong University) with several others in the planning stages. Even as a certificate and not a degree program, the UHM program competes effectively with master's programs at the University of Oregon and the University of Southern California in the regional U.S. market and with Hong Kong University, and Deakin University in Melbourne in the Asia-Pacific area. Additionally, there is a fit in Architecture's Asia-Pacific focused dual-degree Global-Track Program with Tongji University, Shanghai.

ACTION RECOMMENDED:

We recommend that the Historic Preservation Graduate Certificate program be transferred from the Department of American Studies to the School of Architecture.

APPROVED/DISAPPROVED:



Digitally signed by David Lassner  
Date: 2022.06.03 16:31:14 -10'00'

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David Lassner  
President

Date