

Date: \_\_\_\_\_

**REQUESTOR CONTACT INFORMATION**

Name \_\_\_\_\_ Campus \_\_\_\_\_  
Title \_\_\_\_\_ Email \_\_\_\_\_  
Office/Dept \_\_\_\_\_ Phone \_\_\_\_\_

**PROGRAM CODE FOR  ADMISSION STOP-OUT ONLY OR  TERMINATION (PLEASE CHECK ONE)**

Program Code \_\_\_\_\_ Program Description \_\_\_\_\_  
Institution \_\_\_\_\_ Campus \_\_\_\_\_  
College \_\_\_\_\_ Department \_\_\_\_\_  
Level \_\_\_\_\_

Are current students "grandfathered" under the program code?  Yes  No  
Should the old program code be available for use in Banner?  Yes  No

Effective  , this program code will no longer be available to admit or recruit students.  
Term (ie. Fall 2014)

*This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.*

Effective  , this program code will no longer be available to enroll or award degree to students.  
Term (ie. Fall 2014)

*This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules.*

**FOR ADMISSION STOP-OUT ONLY REQUEST**

Effective  , this program code will be reactivated and available to admit or recruit students.  
Term (ie. Fall 2014)

*This will turn on the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.*

Check here to leave ONLINE APPLICATION OFF

**ADDITIONAL COMMENTS**

**IRAO USE ONLY: DATE RECEIVED**





October 25, 2022

**MEMORANDUM**

**TO:** Bonnie D. Irwin  
Chancellor  
University of Hawai'i at Hilo

**FROM:** Kris Roney  
Vice Chancellor for Academic Affairs  
University of Hawai'i at Hilo

A handwritten signature in black ink, appearing to read 'Kris Roney'.

Digitally signed by Kris  
Roney  
Date: 2022.10.25  
13:38:37 -10'00'

**SUBJECT:** Request for Approval of Stop Out and Termination for the Subject Certificate in Public Policy (SC-POLS-PUBP)

**SPECIFIC ACTION REQUESTED:**

We request stop out and termination for the following subject certificate program under the Political Science BA, in the College of Arts and Sciences at the University of Hawai'i at Hilo:

SC-POLS-PUBP: Public Policy Subject Certificate

**RECOMMENDED EFFECTIVE DATE:**

We request an effective term of:

Stop Out: Fall 2022  
Termination: Fall 2023

**ADDITIONAL COST:**

There is no additional cost associated with this request.

**PURPOSE:**

The purpose is to stop out and terminate the Subject Certificate in Public Policy, housed under the Political Science BA, at the University of Hawaii at Hilo.

**BACKGROUND:**

In accordance with the University of Hawai'i Executive Policy, Chapter 5, Academic Affairs EP 5.201 (J.1): Termination of all certificates and stand-alone minors may be approved by the Chancellor/Provost.

The College of Arts and Sciences has requested termination of this subject certificate program. The Political Science department is no longer able to offer this subject certificate.

**ACTION RECOMMENDED:**

We recommend that you approve the stop out and termination of the following program:

Stop Out: Fall 2022  
Termination: Fall 2023

SC-POLS-PUBP: Public Policy Subject Certificate

**APPROVED/DISAPPROVED:**

  
Bonnie D. Irwin, Chancellor

10/26/2022  
Date

KR:si

Cc:  
Christopher Holland, Interim Vice Chancellor for Student Affairs  
Michael Bitter, Interim Dean College of Arts and Sciences  
Bryan Kim, Chair, Social Sciences Division  
Su-Mi Lee, Chair Political Science Department  
Shelby Iwamoto, Academic Curriculum and Graduate Program Officer  
Chelsea Kay-Wong, University Registrar  
Sherrie Padilla, Enrollment Services Manager