University of Hawai'i Code Request Form for Academic Programs

ADMISSION STOP-OUT OR TERMINATION OF PROGRAM CODE

Form #CR-AP5 Modified March 2019

IRAO USE ONLY: DATE RECEIVED

		Date:
REQUESTOR CONTACT INFORMATION		
Name	Campus	
Title	Email	
Office/Dept	Phone	
PROGRAM CODE FOR ADMISSION STOP-OU	JT ONLY OR 🔲 TERMI	INATION (PLEASE CHECK ONE)
Program Code	Program Description	
Institution	Campus	
College	 Department	
Level		
Are current students "grandfathered" under the program cod	de?	Yes No
Should the old program code be available for use in Banner?		Yes No
Effective , this program code will no l	onger be available to admit	or recruit students.
This will turn off the online application, recruitment (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Bo		and admissions (effects Banner
Effective , this program code will no I	onger be available to enroll (or award degree to students.
This will turn off the general student (effects Banner form SGASTDN modules.	l) and academic history (effects	Banner form SHADEGR) Banner
FOR ADMISSION STOP	-OUT ONLY REQUEST	
Effective , this program code will be r	eactivated and available to a	admit or recruit students.
This will turn on the online application, recruitment (effects Banner	forms SRASUMI and SRAQUIK) (and admissions (effects Banner
forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Bo	anner modules.	
Check here to leave ONLINE APPLICATION OFF		
ADDITIONAL COMMENTS		

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ADMISSION STOP-OUT OR TERMINATION OF PROGRAM CODE

ATTACHMENTS Termination of an Associate, Bachelor and Graduate Degrees, and sole credential certificates. Memo with President's Approval, with cc to Vice President for Academic Planning and Policy, regarding program action. Admission stop-outs, termination of a Certificate (eg. Certificate of Achievements, Certificates of Competence, Subject Certificates, Academic Subject Certificates) & Associate in Technical Studies (ATS) Degree. Memo from Chancellor to Vice President for Academic Planning and Policy regarding program action. **VERIFICATIONS** By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position. Registrar **Financial Aid Officer** For Community Colleges, verification of consultation with (Print Name) (Print Name) **OVPCC Academic Affairs:** Tammi Oyadomari-Chun Sherrie K. Padilla Date Signature Date Signature Date

¹ "Admission stop-out" is defined as a halt to new admissions to a program. (Regent Policy 5.201)

Digitally signed by Kris

Date: 2022.10.25

13:38:37 -10'00'

Roney



October 25, 2022

MEMORANDUM

TO: Bonnie D. Irwin

Chancellor

University of Hawai'i at Hilo

FROM: Kris Roney

Vice Chancellor for Academic Affairs

University of Hawai'i at Hilo

SUBJECT: Request for Approval of Stop Out and Termination for the Subject Certificate in Public Policy (SC-POLS-PUBP)

SPECIFIC ACTION REQUESTED:

We request stop out and termination for the following subject certificate program under the Political Science BA, in the College of Arts and Sciences at the University of Hawai'i at Hilo:

SC-POLS-PUBP: Public Policy Subject Certificate

RECOMMENDED EFFECTIVE DATE:

We request an effective term of:

Stop Out: Fall 2022 Termination: Fall 2023

ADDITIONAL COST:

There is no additional cost associated with this request.

PURPOSE:

The purpose is to stop out and terminate the Subject Certificate in Public Policy, housed under the Political Science BA, at the University of Hawaii at Hilo.

BACKGROUND:

In accordance with the University of Hawai'i Executive Policy, Chapter 5, Academic Affairs EP 5.201 (J.1): Termination of all certificates and stand-alone minors may be approved by the Chancellor/Provost.

The College of Arts and Sciences has requested termination of this subject certificate program. The Political Science department is no longer able to offer this subject certificate.

ACTION RECOMMENDED:

We recommend that you approve the stop out and termination of the following program:

Stop Out: Fall 2022 Termination: Fall 2023

SC-POLS-PUBP: Public Policy Subject Certificate

APPROVED/DISAPPROVED:

Bonnie D. Irwin, Chancellor Date

KR:si

Cc:

Christopher Holland, Interim Vice Chancellor for Student Affairs Michael Bitter, Interim Dean College of Arts and Sciences Bryan Kim, Chair, Social Sciences Division Su-Mi Lee, Chair Political Science Department Shelby Iwamoto, Academic Curriculum and Graduate Program Officer Chelsea Kay-Wong, University Registrar Sherrie Padilla, Enrollment Services Manager