

New Program Code **Modify Program Code**

Date: 1/3/2018

REQUESTOR CONTACT INFORMATION

Name Shelby Wong Campus Hilo, UH
 Title Curriculum & Catalog Coord. Email shelbyw@hawaii.edu
 Office/Dept OVCAA Phone 932-7927

NEW PROGRAM CODE TO CREATE

Institution HIL - University of Hawaii at Hilo Campus <Select a Campus> HIL
 Level UG - Undergraduate Effective Term Fall 2018

	Code (Max. Characters)	Description	Check if requesting new code:
College	(2) <u>AR</u>	<u>Arts & Sciences</u>	<input type="checkbox"/> See Banner form STV_COLL
Department	(4) <u>SOGS</u>	<u>Social Sciences</u>	<input type="checkbox"/> See Banner form STV_DEPT
Degree/Certificate	(6) <u>SC</u>	<u>Subject Certificate</u>	<input type="checkbox"/> See Banner form STV_DEGC
Major	(4) <u>POLS</u>	<u>POLITICAL SCIENCE</u>	<input type="checkbox"/> See Banner form STV_MAJR
Concentration	(4) <u>PUBP</u>	<u>PUBLIC POLICY</u>	<input type="checkbox"/> See Banner form STV_MAJR
Minor	(4) _____	_____	<input type="checkbox"/> See Banner form STV_MAJR

If a similar major/concentration code exists in Banner, please list the code: _____

Justification to warrant a new major/concentration code similar to an existing major/concentration code:

PUBP exists in Banner, requesting code for use at UH Hilo

Is this major/concentration code being used the same way at the other UH campuses? Yes No
 Should this program be available for applicants to select as their planned course of study on the online application? *If yes, student may select the code as their only program of study.* Yes No

RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION

Is 50% or greater of the classes in this program offered at a location other than the Home Campus? Yes No
 Is this program/major/certificate financial aid eligible? Yes No
 Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)? Yes No

See <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>

Program Length

In academic years; decimals are acceptable. The length of the program should match what is published by the campus in any online and/or written publication.

1.00

Special Program Designations

See *Special Program Designations Code Definitions on IRAO Program Code Request webpage*

A B N P T U

Required Terms of Enrollment: Fall Spring Summer Extended

IRAO USE ONLY: DATE RECEIVED

ADDITIONAL COMMENTS

New subject certificate at UH Hilo, Public Policy in the College of Humanities and Social Sciences to begin Fall 2018. The program code requested is SC-POLS-PUBP. PUBP exists in Banner, requesting use of the code at UH Hilo.

ATTACHMENTS

BOR Approved: Sole-credential Certificates, Associate (excluding ATS), Bachelor and Graduate Degrees, and sole credential certificates

- BOR Meeting Minutes & Supporting Documents Curriculum

Chancellor Approved: Concentrations, Certificates and Associate in Technical Studies (ATS) Degree

- Memo from Chancellor to notify Vice President for Academic Planning and Policy regarding program action.
 Curriculum

CERTIFICATES ONLY: Please check one (1) statement. This certificate is a...

- BOR approved certificate. BOR Meeting/Approval Date: _____
 Chancellor approved within an authorized BOR program. BOR Program: Political Science, BA
 Chancellor approved CO in accordance with UHCCP 5.203, Section IV.B.10.

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

Registrar
(Print Name)

Chelsea Kay-Wong


Signature

11/30/18
Date

Financial Aid Officer
(Print Name)

Sherrie Padilla


Signature

11/30/18
Date

For Community Colleges,
verification of consultation with
OVPC Academic Affairs:

Suzette Robinson

Signature

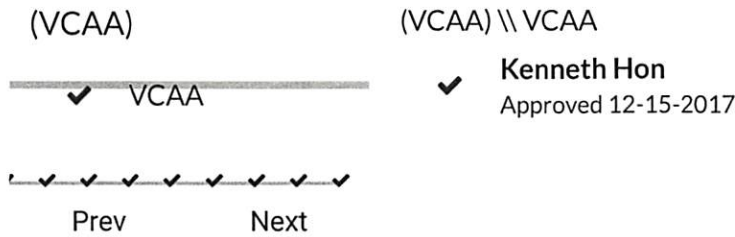
Date

Code | Public Policy Certificate

Approved | Fall 2018

Proposal Information

Workflow Status



Program Title
Public Policy Certificate

Admin Use Only

Code

P) Proposal Details

P.1) This is a proposal for:

New certificate or minor track within an existing BOR approved Baccalaureate or Graduate program

Home Program
BA POLS

P.2) Proposal Summary

We would like to create a new certificate in Public Policy to give POLS majors a specialization option and also to give other majors and applied public policy specialization.

P.3) Proposal Rationale/Justification

This is the first certificate of this kind at UHH. The certificate has an applied focus, which relates to workplace readiness. All courses will be taught within existing resources.

P.4) Related Course(s)

POLS 361 (new course proposal submitted)

P.5) Course(s) from Other Departments

Yes

Courses

- ECON 100 Intro to Economics
- ECON 130 Intro to Macroeconomics
- ECON 131 Intro to Microeconomics
- SOC 380 Methods of Research
- GEOG 441 Environmental Impact Assessment
- MATH 121 Intro Stats or Problems

P.6) Proposal Impact(s) - Resources

None.

P.7) Department Vote

	DATE	APPROVE	NOT APPROVE	ABSTAIN
DEPT VOTE	09/25/17	4	0	1 (on leave)

P.8) Proposal Supporting Documents

- Public Policy Cert Approvals- ECON, GEOG, SOC.pdf
- MATH Approval Public Policy Certificate.pdf

P.9) Proposer Notes

1) Program Information

1.1) Degree Type

Undergraduate Subject Certificate

1.2) Program Description

The purpose of the public policy certificate is to give students key knowledge for understanding and analyzing public policy issues across a range of disciplines. The public policy certificate is designed so that students take foundational courses in governmental institutions, research methods, public policy and public administration, and economics, which provide core knowledge and research skills that can be applied to various policy areas. The public policy certificate is designed to prepare students for work in government administration, public management, legislative and executive staff, public interest groups, and nongovernmental organizations. The public policy certificate also prepares students for graduate programs in public policy and public administration, public affairs, and public management.

Program Learning Outcomes

- Demonstrate knowledge and understanding of the public policy process, including the roles of government institutions, economic systems, and policy communities
- Evaluate empirical and conceptual policy-related research
- Apply public policy analytical tools to examine public policy issues and make policy recommendations
- Communicate effectively in written and oral forms

1.3) Program Catalog Description

Required Foundation Courses (15 hours)

- POLS 101 or 101G American Politics
- ECON 100 Intro to Economics or ECON 130 Intro to Macroeconomics or ECON 131 Intro to Microeconomics
- POLS 338 Public Policy Process or POLS 360 Public Administration
- POLS 361 Public Sector Leadership and Ethics
- POLS 280 Methods of Research or one of the following courses:
 - SOC 380 Methods of Research
 - GEOG 441 Environmental Impact Assessment
 - MATH 121 Intro Stats or Problems

Electives (Choose Two, 6 hours)

- POLS 331 Presidency and Congress
- POLS 335 Environmental Politics & Policy
- POLS 337 Politics of Hawaii: State and Local
- POLS 340 US Foreign Policy
- POLS 346 International Organizations
- POLS 355 International Political Economy
- POLS/AJ 391 Internship

1.4) College

College of Arts and Sciences (CAS) Social Science

1.5) Department

Political Science (POLS)

2) Program Requirements

2.1) Minimum Number of Credits

21 total, of which 6 are electives

2.2) Minimum GPA

2.0 (c)

2.3) Minimum Acceptable Grade

1.0

2.4) Program Notes

3) Attachments



UNIVERSITY
of HAWAII
HILO

January 16, 2018

MEMORANDUM

TO: Marcia Sakai
Interim Chancellor
University of Hawai'i at Hilo

FROM: Ken Hon *Ken Hon*
Interim Vice Chancellor for Academic Affairs
University of Hawai'i at Hilo

SUBJECT: Request for Approval of New Program Codes and Subject Code for use at UH Hilo

SPECIFIC ACTION REQUESTED:

We request that the following new program and subject codes be approved for use. All programs below were reviewed and approved during the 2017-2018 curriculum review cycle.

Minor:

PART Minor in Performing Arts
College of Arts and Sciences, Performing Arts

New Subject Certificate Programs:

SC-HWST-ILEE Hawaiian & Indigenous Language Medium Early Education
Ka Haka 'Ula O Ke'elikolani, Hawaiian Studies

SC-POLS-PUBP Public Policy Certificate
College of Arts and Sciences, Political Science

New Subject Code:

KHIS History- Ke'elikolani
Ka Haka 'Ula O Ke'elikolani

RECOMMENDED EFFECTIVE DATE:

We request the effective date of Fall 2018 for all program and subject codes.

ADDITIONAL COST:

There is no additional cost associated with this request.

PURPOSE:

The purpose of this request is to request approval for new program codes from the UH System Institutional Research and Analysis office for the above-mentioned degree and certificate programs. These programs were proposed, reviewed and approved during the 2017-2018 curriculum review cycle.

The new minor and subject certificates are under an existing BOR approved degree program.

ACTION RECOMMENDED:

We recommend that you approve the new program codes for use for the above-mentioned degree and certificate programs.

APPROVED/DISAPPROVED:



Marcia Sakai, Interim Chancellor



Date

KH:sw

Cc: Donald Straney, Vice President for Academic Planning & Policy
Zachary Street, Director of Admissions
Chelsea Kay-Wong, University Registrar