

# ADMISSION STOP-OUT OR TERMINATION OF PROGRAM CODE

**CLEAR FORM**

Form #CR-AP5  
Modified March 2019

Date: 3/4/20

## REQUESTOR CONTACT INFORMATION

Name Shelby Wong Campus Hilo, UH  
Title Curr, Catalog, Grad Div Email shelbyw@hawaii.edu  
Office/Dept OVCAA Phone 932-7927

## PROGRAM CODE FOR ADMISSION STOP-OUT ONLY OR TERMINATION (PLEASE CHECK ONE)

Program Code SC-APER Program Description Asia Pacific Economic Relation  
Institution HIL - University of Hawaii at Hilo Campus HIL  
College BU Department \_\_\_\_\_  
Level UG - Undergraduate

Are current students "grandfathered" under the program code?  Yes  No  
Should the old program code be available for use in Banner?  Yes  No

Effective Fall 2020, this program code will no longer be available to admit or recruit students.

Term (ie. Fall 2014)

*This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.*

Effective Fall 2021, this program code will no longer be available to enroll or award degree to students.

Term (ie. Fall 2014)

*This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules.*

## FOR ADMISSION STOP-OUT ONLY REQUEST

Effective \_\_\_\_\_, this program code will be reactivated and available to admit or recruit students.

Term (ie. Fall 2014)

*This will turn on the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.*

Check here to leave ONLINE APPLICATION OFF

## ADDITIONAL COMMENTS

Requesting to Stop out (F20) and Terminate (F21) the Subject Certificate in Asia Pacific Economic Relations at UH Hilo.

IRAO USE ONLY: DATE RECEIVED

**ATTACHMENTS**

Termination of an Associate, Bachelor and Graduate Degrees, and sole credential certificates.

Memo with President's Approval, with cc to Vice President for Academic Planning and Policy, regarding program action.

Admission stop-outs, termination of a Certificate (eg. Certificate of Achievements, Certificates of Competence, Subject Certificates, Academic Subject Certificates) & Associate in Technical Studies (ATS) Degree.

Memo from Chancellor to Vice President for Academic Planning and Policy regarding program action.

**VERIFICATIONS**

*By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.*


Registrar  
(Print Name)

Chelsea Kay-Wong

Financial Aid Officer  
(Print Name)

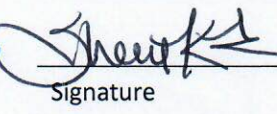
Sherrie Padilla

For Community Colleges,  
verification of consultation with  
OVPCC Academic Affairs:  
Tammi Oyadomari-Chun

 4/2/2020

Signature

Date

 3/27/20

Signature

Date

Signature

Date

<sup>1</sup> "Admission stop-out" is defined as a halt to new admissions to a program. (Regent Policy 5.201)





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**HILO**

2020 FEB -6 AM 8:40

UH-HILO  
CHANCELLOR'S OFFICE

February 3, 2020

**MEMORANDUM**

**TO:** Bonnie Irwin Chancellor  
University of Hawai'i at Hilo

**FROM:** Kenneth Hon *Ker A*  
Interim Vice Chancellor for Academic Affairs  
University of Hawai'i at Hilo

**SUBJECT:** Request for Approval of Stop Out and Termination of Subject Certificate

**SPECIFIC ACTION REQUESTED:**

We request to stop out and terminate the following subject certificates in the College of Business and Economics at the University of Hawai'i at Hilo:

SC-APER Asia Pacific Economic Relations Certificate

**RECOMMENDED EFFECTIVE DATE:**

We request effective dates of:

Stop Out: Fall 2020  
Termination: Fall 2021

**ADDITIONAL COST:**

There is no additional cost associated with this request.

**PURPOSE:**

The purpose is to stop out and terminate the Asia Pacific Economic Relations subject certificate in the College of Business and Economics. Due to recent faculty retirements the College is not able to offer the courses required for the certificate program.

**BACKGROUND:**

In accordance with the Board of Regents' policy, Chapter 5, Academic Affairs and Regents Policy RP5.201: Chancellor approves the termination of any campus-approved programs.

**ACTION RECOMMENDED:**

We recommend that you approve the stop out in Fall 2020 and termination in Fall 2021 of the following Subject Certificate:

SC-APER Asia Pacific Economic Relations Certificate

**APPROVED/DISAPPROVED:**

  
\_\_\_\_\_  
Bonnie Irwin, Chancellor

2-17-20  
Date

KH:slw

Cc:  
Emmeline dePillis, Interim Dean CoBE  
Chelsea Kay-Wong, University Registrar and Interim Admissions Director