University of Hawai'i Code Request Form for Academic Programs

### ADMISSION STOP-OUT OR TERMINATION OF PROGRAM CODE

**CLEAR FORM** 

Form #CR-AP5 Modified March 2019

Date: 10/2/2019 REQUESTOR CONTACT INFORMATION Campus Hilo, UH Shelby Wong Name shelbyw@hawaii.edu Curriculum Coord. Email Title 932-7927 Office/Dept OVCAA Phone PROGRAM CODE FOR ADMISSION STOP-OUT ONLY OR TERMINATION (PLEASE CHECK ONE) Program Code SC-AG4-AGF Program Description Tropical Farming-SC HIL - University of Hawaii at Hilo HIL - University of Hawaii at Hilo Institution Campus AG AG Department College UG - Undergraduate Level No Are current students "grandfathered" under the program code? No Should the old program code be available for use in Banner? Fall 2020 this program code will no longer be available to admit or recruit students. Effective Term (ie. Fall 2014) This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules. , this program code will no longer be available to enroll or award degree to students. Effective Fall 2021 Term (ie. Fall 2014) This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules. FOR ADMISSION STOP-OUT ONLY REQUEST this program code will be reactivated and available to admit or recruit students. Effective Term (ie. Fall 2014) This will turn on the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules. Check here to leave ONLINE APPLICATION OFF ADDITIONAL COMMENTS Request to stop out and terminate the Subject Certificate in Tropical Farming Stop Out: Fall 2020 Termination: Fall 2021

### ADMISSION STOP-OUT OR TERMINATION OF PROGRAM CODE

ATTACHMENTS				
Termination of an Associate, Bachelor	and Graduate Degrees, ar	id sole credentia	l certificates.	
Memo with President's Approval, waction.	vith cc to Vice President fo	r Academic Plann	ing and Policy, regarding p	orogram
Admission stop-outs, termination of a Subject Certificates, Academic Subject  Memo from Chancellor to Vice Pres	Certificates) & Associate	n Technical Stud	ies (ATS) Degree.	ence,
VERIFICATIONS  By signing below, I verify that I have re	eviewed and confirm the a	bove informatio	n that is pertinent to my p	osition.
Registrar (Print Name)	Financial Aid Officer (Print Name)		For Community Colleges verification of consultation	on with
Chelsea Kay-Wong Sherrie Padilla OVPCC Academic Affairs: Suzette Robinson				
10/25/19 C	Showks	10/25/19	100 89,	
Signature Date	Signature	Date	Signature	Date

<sup>&</sup>lt;sup>1</sup> "Admission stop-out" is defined as a halt to new admissions to a program. (Regent Policy 5.201)

University of Hawai'i Code Request Form for Academic Programs

## ADMISSION STOP-OUT OR TERMINATION OF PROGRAM CODE

CLEAR FORM

Form #CR-AP5 Modified March 2019

Date: 10/2/2019

REQUESTO	R CONTACT INFORMATION					
Name	Shelby Wong	Campus	Hilo, UH			
Title	Curriculum Coord.	Email	shelbyw@	hawaii.edu		
Office/Dept	OVCAA	Phone	932-7927			
PROGRAM	CODE FOR X ADMISSION STOP-OL	JT ONLY O	R X TER	MINATION (PI	LEASE CHECK (	ONE)
Program Cod	de SC-AG4-ENSM	Program	Description	Energy Sci Ce	ert- Mgt &	Policy
Institution	HIL - University of Hawaii at Hilo	Campus		HIL - University	y of Hawaii	at Hilo
College	AG	Departm	ent	AG		
Level	UG - Undergraduate					
Are current st	tudents "grandfathered" under the program co	de?			Yes	No
Should the ol	d program code be available for use in Banner?				Yes 🔀	No
Effective Fa	all 2020 , this program code will no l	longer be ava	ilable to adn	nit or recruit stud	dents.	
	ff the online application, recruitment (effects Banner V, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) B			IK) and admissions	(effects Ban	ner
Effective Fa	all 2021 , this program code will no l	longer be ava	ilable to enr	oll or award deg	ree to stude	nts.
	ff the general student (effects Banner form SGASTDN	N) and academ	ic history (effe	cts Banner form SH	-IADEGR) Ban	ner
modules.				March March College		12000
	FOR ADMISSION STOP	P-OUT ONLY	REQUEST			
Effective	, this program code will be 1	reactivated a	nd available	to admit or recru	it students	
	n the online application, recruitment (effects Banner			IK) and admissions	(effects Banı	ner
	V, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) B	anner modules				
The same of the same	o leave ONLINE APPLICATION OFF					
ADDITIONA	AL COMMENTS					
Request to s	top out and terminate the Subject Certif	icate in Ene	ergy Scienc	e: Mgt and Po	olicy	
Stop Out: Fa	ill 2020					
Termination:						
			IRAC	USE ONLY: DA	ATE RECEIV	ED

## ADMISSION STOP-OUT OR TERMINATION OF PROGRAM CODE

ATTACHMENTS				
Termination of an Associate, Bachelor a	nd Graduate Degrees, and so	le credentia	l certificates.	
Memo with President's Approval, wi action.	th cc to Vice President for Aca	demic Plann	iing and Policy, regarding progra	am
Admission stop-outs, termination of a C				
Subject Certificates, Academic Subject C				
Memo from Chancellor to Vice Presi	dent for Academic Planning ar	nd Policy reg	arding program action.	
VERIFICATIONS  By signing below, I verify that I have rev	viewed and confirm the above	: informatio	n that is pertinent to my positio	on.
Registrar	Financial Aid Officer		For Community Colleges,	
(Print Name)	(Print Name)		verification of consultation windown over the consultation windown over the consultation will be consultation with the consultation will be consultation with the consultation will be consultation wi	ith
Chelsea Kay-Wong	Sherrie Padill	a	Suzette Robinson	
10/25/19	Shewold 19	25/19	Suzette Nobilison	
Signature Date	Signature	Date	Signature [	Date

<sup>&</sup>lt;sup>1</sup> "Admission stop-out" is defined as a halt to new admissions to a program. (Regent Policy 5.201)

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# ADMISSION STOP-OUT OR TERMINATION OF PROGRAM CODE

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Form #CR-AP5 Modified March 2019

Date: 10/2/2019

					Date. 1	0, 2, 20		
REQUESTO	R CONTACT IN	IFORMATION						
Name	Shelby Wong		Campus	Hilo, UH				
Title	Curriculum C	oord.	Email	shelbyw@	hawaii.edu			
Office/Dept	OVCAA		Phone	932-7927				
PROGRAM	CODE FOR 🔀	ADMISSION STOP-OL	JT ONLY O	R X TER	MINATION (P	LEASE CH	ECK ON	IE)
Program Cod	de SC-AG4-E	ENST	Program	Description	Energy Sci (	Cert- T	echr	nical
Institution	HIL - Univ	ersity of Hawaii at Hilo	Campus		HIL - University	y of Hav	vaii a	t Hilo
College	AG		Departm	ent ,	AG			
Level	UG - Unde	ergraduate						
Are current st	tudents "grandfat	hered" under the program co	de?			Yes	X	No
Should the ol	d program code b	e available for use in Banner?				Yes	X	No
Effective Fa	all 2020	, this program code will no l	onger be ava	ailable to adn	nit or recruit stud	dents.		
	Term (ie. Fall 2014)		· ( CDACII	A 41 I CD A O I I	III) and admissions	/offorts	Dann	or
		ation, recruitment (effects Banner UMI, SAAQUIK, and SAAQUAN) Bo			ik) una aamissions	(ejjetis	Dullille	:1
Effective Fa	The state of the s	, this program code will no l			oll or award deg	ree to s	tuden	ts.
	Term (ie. Fall 2014)							
	ff the general stude	nt (effects Banner form SGASTDN	I) and academ	ic history (effe	cts Banner form SI	HADEGR)	Banne	er
modules.		FOR ADMISSION STOR	OUT ONLY	PEOLIEST				
Effective		, this program code will be r	reactivated a	nd available	to admit or recru	uit stude	ents.	
	Term (ie. Fall 2014)	ntion, recruitment (effects Banner	forms SRASIII	MI and SRAOU	IK) and admissions	effects	Banne	er
		UMI, SAAQUIK, and SAAQUAN) B				(-),		
Check here to	o leave ONLINE A	PPLICATION OFF						
ADDITIONA	AL COMMENT	S						
Request to s	top out and ter	minate the Subject Certifi	icate in En	ergy Scienc	e: Technical			
9A <b>-</b> 9		,		O,				
Stop Out: Fa								
Termination:	Fall 2021							
							_	

# ADMISSION STOP-OUT OR TERMINATION OF PROGRAM CODE

ATTACHMENTS  Termination of an Associ	ate, Bachelor a	nd Graduate Degrees,	and sole credentia	l certificates.	
Memo with President action.	t's Approval, wi	th cc to Vice President	for Academic Plann	ing and Policy, regard	ing program
Admission stop-outs, ter Subject Certificates, Acad Memo from Chancell	demic Subject (		e in Technical Stud	ies (ATS) Degree.	
VERIFICATIONS  By signing below, I verify	that I have rev	viewed and confirm the	above information	n that is pertinent to I	my position.
Registrar (Print Name)		Financial Aid Officer (Print Name)		For Community Colle verification of consu	Itation with
Chelsea Kay-	Wong	Sherrie Pa	adilla	OVPCC Academic Aff Suzette Robinson	tairs:
OSA	10/25/19	Shew K3	10/25/19	Signatura	Data
Signature 🔾	Date	Signature	Date	Signature	Date

<sup>&</sup>lt;sup>1</sup> "Admission stop-out" is defined as a halt to new admissions to a program. (Regent Policy 5.201)



October 3, 2019

RECEIVED

#### **MEMORANDUM**

19 NOV -5 P1:07

TO:

David Lassner, President

University of Hawai'i System

UNIVERSITY OF HAWAII PRESIDENT'S OFFICE

VIA:

Donald Straney, Vice President Academic Planning and Policy University of Hawai'i System

Danaldo Strang

VIA:

Bonnie Irwin Chancellor

University of Hawai'i at Hilo

FROM:

Kenneth Hon

Interim Vice Chancellor for Academic Affairs

University of Hawai'i at Hilo

SUBJECT:

Request for Approval of Stop Out and Termination of Subject

Certificates at the University of Hawai'i at Hilo

#### **SPECIFIC ACTION REQUESTED:**

We request to stop out and terminate the following subject certificates in the College of Agriculture, Forestry and Natural Resources Management at the University of Hawai'i at Hilo:

SC-AG4-ENSM

Energy Science: Management & Policy

SC-AG4-ENST

**Energy Science: Technical** 

SC-AG4-AGF

Tropical Farming

SC-PTC

Plant Tissue Culture

#### **RECOMMENDED EFFECTIVE DATE:**

We request effective dates of:

Stop Out:

Fall 2020

Termination:

Fall 2021

#### **ADDITIONAL COST:**

There is no additional cost associated with this request.

D. Lassner October 2, 2019 Page 2

#### **PURPOSE:**

The purpose is to stop out and terminate three subject certificates in the College of Agriculture, Forestry and Natural Resources Management in the areas of Energy Science, Tropical Farming and Plant Tissue Culture. Due to recent faculty retirements the College is not able to offer the courses required for the certificate programs.

#### **BACKGROUND:**

In accordance with the Board of Regents' policy, Chapter 5, Academic Affairs and Regents Policy RP5.201: Instructional Programs, authority to approve a program termination is delegated to the President.

#### **ACTION RECOMMENDED:**

We recommend that you approve the stop out in Fall 2020 and termination in Fall 2021 of the following Subject Certificates:

SC-AG4-ENSM Energy Science: Management & Policy

SC-AG4-ENST Energy Science: Technical

SC-AG4-AGF Tropical Farming
SC-PTC Plant Tissue Culture

PPROVED/DISAPPROVED:

David Lassner, President

Date

ov. 5, 2017

Cc:

Bruce Mathews, Dean, CAFNRM Chelsea Kay-Wong, University Registrar Zach Street, Director, Admissions