

# ADMISSION STOP-OUT OR TERMINATION OF PROGRAM CODE

**CLEAR FORM**

Form #CR-AP5  
Modified March 2019

Date: 10/2/2019

## REQUESTOR CONTACT INFORMATION

Name Shelby Wong Campus Hilo, UH  
Title Curriculum Coord. Email shelbyw@hawaii.edu  
Office/Dept OVCAA Phone 932-7927

## PROGRAM CODE FOR **ADMISSION STOP-OUT ONLY** OR **TERMINATION** (PLEASE CHECK ONE)

Program Code SC-AG4-AGF Program Description Tropical Farming-SC  
Institution HIL - University of Hawaii at Hilo Campus HIL - University of Hawaii at Hilo  
College AG Department AG  
Level UG - Undergraduate

Are current students "grandfathered" under the program code?  Yes  No  
Should the old program code be available for use in Banner?  Yes  No

Effective Fall 2020, this program code will no longer be available to admit or recruit students.  
Term (ie. Fall 2014)

*This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.*

Effective Fall 2021, this program code will no longer be available to enroll or award degree to students.  
Term (ie. Fall 2014)

*This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules.*

### FOR ADMISSION STOP-OUT ONLY REQUEST

Effective                     , this program code will be reactivated and available to admit or recruit students.  
Term (ie. Fall 2014)

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Check here to leave **ONLINE APPLICATION OFF**

## ADDITIONAL COMMENTS

Request to stop out and terminate the Subject Certificate in Tropical Farming

Stop Out: Fall 2020  
Termination: Fall 2021

**IRAQ USE ONLY: DATE RECEIVED**

**ATTACHMENTS**

Termination of an Associate, Bachelor and Graduate Degrees, and sole credential certificates.

Memo with President's Approval, with cc to Vice President for Academic Planning and Policy, regarding program action.

Admission stop-outs, termination of a Certificate (eg. Certificate of Achievements, Certificates of Competence, Subject Certificates, Academic Subject Certificates) & Associate in Technical Studies (ATS) Degree.

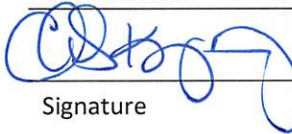
Memo from Chancellor to Vice President for Academic Planning and Policy regarding program action.

**VERIFICATIONS**

*By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.*

Registrar  
(Print Name)

Chelsea Kay-Wong

  
Signature

10/25/19  
Date

Financial Aid Officer  
(Print Name)

Sherrie Padilla

  
Signature

10/25/19  
Date

For Community Colleges,  
verification of consultation with  
OVPCC Academic Affairs:

Suzette Robinson

Signature

Date

<sup>1</sup> "Admission stop-out" is defined as a halt to new admissions to a program. (Regent Policy 5.201)

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Program Code SC-AG4-ENSM Program Description Energy Sci Cert- Mgt & Policy  
Institution HIL - University of Hawaii at Hilo Campus HIL - University of Hawaii at Hilo  
College AG Department AG  
Level UG - Undergraduate

Are current students "grandfathered" under the program code?  Yes  No

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Check here to leave ONLINE APPLICATION OFF

## ADDITIONAL COMMENTS

Request to stop out and terminate the Subject Certificate in Energy Science: Mgt and Policy

Stop Out: Fall 2020

Termination: Fall 2021

IRAQ USE ONLY: DATE RECEIVED

**ATTACHMENTS**

Termination of an Associate, Bachelor and Graduate Degrees, and sole credential certificates.

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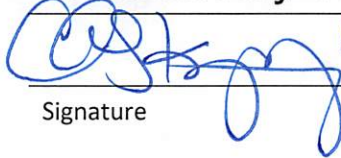
Registrar  
(Print Name)

Financial Aid Officer  
(Print Name)

For Community Colleges,  
verification of consultation with  
OVPCC Academic Affairs:  
Suzette Robinson

Chelsea Kay-Wong

Sherrie Padilla

  
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10/25/19  
Date

  
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10/25/19  
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Title Curriculum Coord. Email shelbyw@hawaii.edu  
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## PROGRAM CODE FOR **ADMISSION STOP-OUT ONLY** OR **TERMINATION** (PLEASE CHECK ONE)

Program Code SC-AG4-ENST Program Description Energy Sci Cert- Technical  
Institution HIL - University of Hawaii at Hilo Campus HIL - University of Hawaii at Hilo  
College AG Department AG  
Level UG - Undergraduate

Are current students "grandfathered" under the program code?  Yes  No  
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## ADDITIONAL COMMENTS

Request to stop out and terminate the Subject Certificate in Energy Science: Technical  
Stop Out: Fall 2020  
Termination: Fall 2021

IRAQ USE ONLY: DATE RECEIVED

### ATTACHMENTS

Termination of an Associate, Bachelor and Graduate Degrees, and sole credential certificates.

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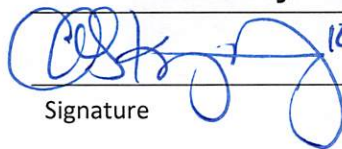
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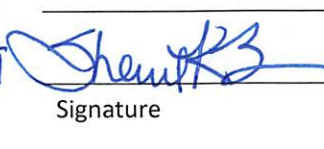
  
Signature

Date

10/25/19

Financial Aid Officer  
(Print Name)

Sherrie Padilla

  
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Suzette Robinson

Signature

Date

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UNIVERSITY  
of HAWAII®  
**HILO**

October 3, 2019

RECEIVED

**MEMORANDUM**

'19 NOV -5 P1 :07

**TO:** David Lassner, President  
University of Hawai'i System

**VIA:** *Donald Straney*  
Donald Straney, Vice President  
Academic Planning and Policy  
University of Hawai'i System

**VIA:** Bonnie Irwin Chancellor  
University of Hawai'i at Hilo *B Irwin*

**FROM:** Kenneth Hon *Kerth*  
Interim Vice Chancellor for Academic Affairs  
University of Hawai'i at Hilo

UNIVERSITY OF HAWAII  
PRESIDENT'S OFFICE

**SUBJECT:** Request for Approval of Stop Out and Termination of Subject  
Certificates at the University of Hawai'i at Hilo

**SPECIFIC ACTION REQUESTED:**

We request to stop out and terminate the following subject certificates in the  
College of Agriculture, Forestry and Natural Resources Management at the  
University of Hawai'i at Hilo:

SC-AG4-ENSM	Energy Science: Management & Policy
SC-AG4-ENST	Energy Science: Technical
SC-AG4-AGF	Tropical Farming
SC-PTC	Plant Tissue Culture

**RECOMMENDED EFFECTIVE DATE:**

We request effective dates of:

Stop Out:	Fall 2020
Termination:	Fall 2021

**ADDITIONAL COST:**

There is no additional cost associated with this request.

D. Lassner  
October 2, 2019  
Page 2

**PURPOSE:**

The purpose is to stop out and terminate three subject certificates in the College of Agriculture, Forestry and Natural Resources Management in the areas of Energy Science, Tropical Farming and Plant Tissue Culture. Due to recent faculty retirements the College is not able to offer the courses required for the certificate programs.

**BACKGROUND:**

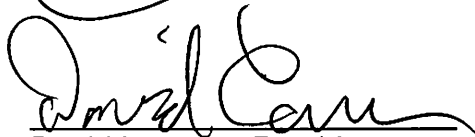
In accordance with the Board of Regents' policy, Chapter 5, Academic Affairs and Regents Policy RP5.201: Instructional Programs, authority to approve a program termination is delegated to the President.

**ACTION RECOMMENDED:**

We recommend that you approve the stop out in Fall 2020 and termination in Fall 2021 of the following Subject Certificates:

SC-AG4-ENSM	Energy Science: Management & Policy
SC-AG4-ENST	Energy Science: Technical
SC-AG4-AGF	Tropical Farming
SC-PTC	Plant Tissue Culture

**APPROVED/DISAPPROVED:**

  
David Lassner, President

Nov. 5, 2019  
Date

Cc:

Bruce Mathews, Dean, CAFNRM  
Chelsea Kay-Wong, University Registrar  
Zach Street, Director, Admissions