

IRAO OFFICE USE ONLY	
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In Banner	
MTVCOMP/Codeset	
Master Curriculum	
CIP Code	
Program Code	
Program Description	

University of Hawai'i  
Code Request Form for Academic Programs for  
**NEW OR MODIFY  
PROGRAM CODE**

**Reset Form**

**New Program Code**       **Modify Program Code**

Date: 2/8/2016

**REQUESTOR CONTACT INFORMATION**

Name Shelby Wong Campus UH Hilo  
 Title Curriculum & Catalog Coord Email shelbyw@hawaii.edu  
 Office/Dept OVCAA Phone (808) 932-7927

**NEW PROGRAM CODE TO CREATE**

Institution HIL - UH Hilo Campus HIL - UH Hilo  
 Level PR - Professional Effective Term Fall 2016

	Code (Max. Characters)	Description	Check if requesting new code:
College	(2) <u>PH</u>	<u>Pharmacy</u>	<input type="checkbox"/> See Banner form STV_COLL
Department	(4) <u>PHRM</u>	<u>Pharmacy</u>	<input type="checkbox"/> See Banner form STV_DEPT
Degree/Certificate	(6) <u>GCEK</u>	<u>Grad Certificate</u>	<input type="checkbox"/> See Banner form STV_DEGC
Major	(4) <u>CPP</u>	<u>Clinical Psychopharmacology</u>	<input type="checkbox"/> See Banner form STV_MAJR
Concentration	(4) _____	_____	<input type="checkbox"/> See Banner form STV_MAJR
Minor	(4) _____	_____	<input type="checkbox"/> See Banner form STV_MAJR

If a similar major/concentration code exists in Banner, please list the code: \_\_\_\_\_

Justification to warrant a new major/concentration code similar to an existing major/concentration code:

N/A

Is this major/concentration code being used the same way at the other UH campuses?  Yes  No

Should this program be available for applicants to select as their planned course of study on the online application? *If yes, student may select the code as their only program of study.*  Yes  No

**RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION**

Is 50% or greater of the classes in this program offered at a location other than the Home Campus? -DCO...  Yes  No

Is this program/major/certificate financial aid eligible?  Yes  No

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)?  Yes  No

See <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>

**Program Length**

*In academic years; decimals are acceptable. The length of the program should match what is published by the campus in any online and/or written publication.*

1yr

Special Program Designations  A  B  N  P  T  U

See *Special Program Designations Code Definitions on IRAO Program Code Request webpage*

Required Terms of Enrollment:  Fall  Spring  Summer  Extended

ADDITIONAL COMMENTS

New Subject Certificate in Clinical Psychopharmacology

ATTACHMENTS

**BOR Approved:** Associate, Bachelor and Graduate Degrees, and sole credential certificates

BOR Meeting Minutes & Supporting Documents  Curriculum

**Chancellor Approved:** Certificates related to authorized BOR program & Associate in Technical Studies (ATS) Degree

Memo from Chancellor to notify VPAA about new program  Curriculum

For new certificates approved by the Chancellor, the related BOR authorized academic program is:  
MS- Clinical Psychopharmacology

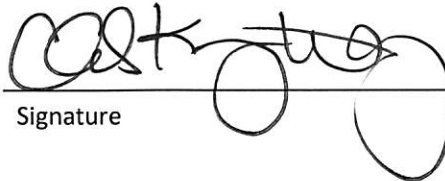
VERIFICATIONS

*By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.*

**Registrar:**

Chelsea Kay-Wong

Print Name



Signature

3/31/14

Date

**Financial Aid Officer:**

Sherrie Padilla

Print Name



Signature

3/31/14

Date

*For Community Colleges, verification of consultation with OVPCC Academic Affairs:*

Print Name

Signature

Date



March 3, 2016

**MEMORANDUM**

**TO:** Donald Straney, Chancellor  
University of Hawai'i at Hilo

**FROM:** Matthew Platz  
Vice Chancellor for Academic Affairs  
University of Hawai'i at Hilo

A handwritten signature in blue ink that reads 'Matthew Platz'.

**SUBJECT:** Request for Approval of Program Codes for use at UH Hilo

**SPECIFIC ACTION REQUESTED:**

We request that the following new program codes be approved for use. All programs below were reviewed and approved during the 2015-2016 curriculum review cycle.

Degree Program Tracks:

BA-ANTH-MANT Anthropology BA, Medical Anthropology Track  
BA-GEOG-ENVS Geography, BA, Environmental Studies Track  
BS-BIOL-BMD5 Biology, BS, Cell, Molecular and Biomedical Sciences Track

New Subject Certificate Programs:

SC-LSTU-PREL Pre-Law Certificate  
SC-NURS-HCMG Healthcare Management Certificate  
SC-CHEM-PPHR Pre-Pharmacy Certificate  
SC-ENG-CWRT Creative Writing Certificate  
SC-HIST-PHIS Public History Certificate  
SC-AG4-ENSM Energy Science Certificate, Management & Policy Track  
SC-AG4-ENST Energy Science Certificate, Technical Track  
GCER-PHRM-HSCR Health Sciences Research Certificate  
GCER-PHRM-HCAL Healthcare Leadership Certificate  
GCER-CPP Clinical Psychopharmacology Certificate  
GCER-CPP-PSP Psychopharmacology Certificate

**RECOMMENDED EFFECTIVE DATE:**

We request the effective date of Fall 2016 for all program codes.

**ADDITIONAL COST:**

There is no additional cost associated with this request.

**PURPOSE:**


The purpose of this request is to request approval for new program codes from the UH System Office of Institutional Research for the above-mentioned degree and certificate programs. These programs were proposed, reviewed and approved during the 2015-2016 curriculum review cycle.

The three degree tracks are new tracks under existing BOR approved degree programs and the ten certificate programs are all new subject certificate programs.

**ACTION RECOMMENDED:**

We recommend that you approve the new program codes for use for the above-mentioned degree and certificate programs.

**APPROVED/DISAPPROVED:**

  
\_\_\_\_\_  
Donald Straney, Chancellor

3/4/16  
\_\_\_\_\_  
Date

Cc: Risa Dickson, UH System Vice President for Academic Planning & Policy  
Zachary Street, Interim Director of Admissions  
Chelsea Kay-Wong, Interim Registrar

UH SYSTEM OFFICE  
CHANCELLOR'S OFFICE

2016 MAR -7 AM 8:50

## UH Hilo

<b>Degree:</b>	Academic Subject Certificate
<b>Division:</b>	CoP-Pharmaceutical Science
<b>Title:</b>	Graduate Certificate Clinical Psychopharmacology
<b>Description:</b>	Post graduate program for individuals seeking advanced training in clinical psychopharmacology. Training focuses on didactics in pathophysiology, pharmacology and therapeutics in mental health disorders with an emphasis on clinical approaches to patient care. This certificate program is designed for individuals already in the healthcare profession.
<b>Effective Date:</b>	Fall 2016

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### 1. Is this a proposal for

**(a) modification of an existing undergraduate or graduate program/degree/major/minor/certificate?**

**(b) a new certificate or minor or track within an existing baccalaureate or graduate program?**

**(c) a proposal for an individual liberal studies major equivalent?**

**(d) a request for Approval To Plan a new graduate or undergraduate degree program (ATP)?**

**(e) a new graduate degree program or a new baccalaureate degree program?**

**If (a) or (b), please answer all questions in this proposal form.**

**If (c), provide student's name, student ID, faculty advisor's name, and title of proposed program in the space below; then answer question 2 only, and attach the proposal and advisor's letter.**

**If (d), answer only questions 1 and 9 and attach your request for Approval to Plan.**

**If (e), answer all questions and attach both the signed, approved ATP for your proposed program and the program proposal by clicking the "Attachment" tab at the bottom of the proposal form.**

**The BOR E5.201 template for new programs and budget template are posted on the VCAA Curriculum Resources page:**

**<http://hilo.hawaii.edu/uhh/vcaa/CurriculumResources.php>**

**Consult CurrCtrl campus administrator Jon Awaya [awayaj@hawaii.edu](mailto:awayaj@hawaii.edu) for assistance.**

**(B)- New Graduate Certificate within an existing graduate program.**

### 2. Please answer the following, for both new programs and modifications, numbering your answers.

**1. Specify (a) the number of credits required for the program and (b) the number of elective credits.**

**2. Specify the minimum required GPA for courses taken for the major, minor or certificate. Unless otherwise stipulated here, the minimum required GPA will be set as 2.0 (C) in Banner.**

**3. Specify the minimum acceptable grade for each course taken for the major, minor,**

or certificate. Unless otherwise stipulated here, the minimum acceptable grade will be set as 1.0 (D) in Banner.

- 1. (a) 12 required credits (b) no elective credit hours
- 2. 3.0 (B)
- 3. 3.0 (B)

**3. How does the NEW program or program modification benefit students, the curriculum, and the institution, and how does this change relate to or impact other programs at the university?**

The Certificate in Clinical Psychopharmacology program enables students from different medical and healthcare professions to gain training in the clinical pharmacologic treatment of mental health disorders.

The Certificate program benefits the University by opening psychopharmacologic didactic and clinical training to a broader audience. Students benefit by bringing state of the art knowledge in psychopharmacology to their current and future professional endeavors.

By offering a certificate in Clinical Psychopharmacology, this addition complements the already existing Master of Science in Clinical Psychopharmacology program offered by the UHH Daniel K Inouye College of Pharmacy and the Doctor of Nursing Professionals program offered by the UHH School of Nursing. This certificate improves interprofessional collaboration, a hallmark of modern healthcare and allows additional advanced learning for nurses, physicians and others in the healthcare profession.

**4. Describe any additional library resources, facilities, equipment or other resources required for the new or modified program and provide an estimate of such costs.**

Type in "None" if appropriate.

None

**5. Describe any additional faculty required for the new or modified program and provide an estimate of such costs.**

None

**6. If this is a new program or a new certificate or a minor or a new track within an existing program, copy and paste from a Word document into the window below a catalog-ready list of the graduation (or minor or certificate) requirements, including required courses and acceptable electives.**

If this is a program modification, copy and paste the current requirements into the window below; strike out portions to be deleted, and underline any new or additional portions.

Reminder: This proposal is for one type of program. Include requirements for only one type of program: the BA, or the minor, or the certificate, as indicated by the type of program you selected when you created this proposal.

This is a new certificate program

Program Curriculum

Total semester hours required: 12

Required Courses (12 semester hours total):

- PHPS 602 Integrated Pharmacotherapy II (5) DCO
  - PHPS 604 Advanced Psychopharmacology I (2) 2 Lec / 2 DCO
  - PHPS 608 Law and Pharmacotherapy (2) 1 Lec / 1 DCO
  - PHPS 605 Advanced Psychopharmacology II (2) 2 Lec / 3 DCO
  - PHPS 609 Psychopharmacology Practicum (1)
- 2013 10 11013 TBA*  
*2014 01 4001 TBA*  
*2014 30 15713 TBA*  
*2013 30 11836* *2014 30 15711 (TBA)*  
*2016 30 10837 (www)*  
*Not offered yet (CLN)*

- 7. **List any new courses or modified courses being proposed with this program proposal, providing alpha, number, and title of each one. The proposals for these new/modified courses MUST be submitted at the same time as this program proposal, to ensure proper review by approvers. Specify "Proposal submitted" next to each course in your list.**

PHPS 609 Psychopharmacology Practicum (1) -Proposal Submitted

- 8. **Does this new or modified program involve courses offered by other departments? If not, type in "no."  
If yes, please attach an email (in PDF) or other document from the chair(s) of the other department(s) approving the inclusion of those courses by alpha, number, and title.**

To attach, click on the ATTACHMENT button at the bottom of this page, next to the SUBMIT button.

No

- 9. **Please record the department vote approving the proposed change(s): Approve, Not Approve, Abstain; give the date of the vote.**






4 approve, 0 not approve, 0 abstain September 25, 2015

- 10. **Provide other attachments that you believe will be useful and informative to reviewers and approvers.**

Syllabi for required courses are attached

Attachments

**History Version File Name**

	1	602 698 integrated pharmacotherapy II syllabus 080215.pdf
	1	605 advanced psychopharmacology II syllabus 092915.pdf
	1	608 Law Psychopharmacology syllabus 010214.pdf
	1	phps 604 advanced psychopharmacology I syllabus 092915.pdf
	1	PHPS 609 syllabus clinical cert practicum summer 2016.pdf

**Campus:** HIL  
**Updated By:** SHELBYW  
**Updated Date:** 11/03/2015 3:41 PM

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Welcome: SHELBY WONG  
(MUS)

Program Detail: Graduate Certificate Clinical Psychopharmacology COP-PPPS -

Approval History | Approver Comments | Approval Status | Action Log

Approval History

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10/06/2015 - SHELBYW

Registrar and Curriculum Office Completed Review. (Vote for: 0; Vote against: 0; Vote abstain: 0)

10/06/2015 - FISHERE

(Vote for: 0; Vote against: 0; Vote abstain: 0)

10/09/2015 - CSJMA

(Vote for: 0; Vote against: 0; Vote abstain: 0)

01/05/2016 - SAFT

(Vote for: 0; Vote against: 0; Vote abstain: 0)

02/01/2016 - NFURUMO

(Vote for: 7; Vote against: 0; Vote abstain: 0)

02/03/2016 - MPLATZ

(Vote for: 0; Vote against: 0; Vote abstain: 0)

Approval Comments

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Reviewer comments (0)

Approval comments (0)

Review within approval comments (0)

Approval Status

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Completed approvals

Search:

Sequence	Approver	Title	Position	Date	Role	Approved	Progress
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No data available in table

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Pending approvals

Search:

Sequence	Approver	Title	Position	Delegate
3	CSJMA	INTERIM DEAN, COP	FACULTY, ASSOC PROF	
2	FISHERE	PROFESSOR, PHARMACY, AND ASSOCIATE DEAN, COP	ASSOCIATE DEAN, COP	
6	MPLATZ	VCAA	VCAA	
5	NFURUMO	PROFESSOR	CHAIR, FAC CONGRESS CURRICULUM REVIEW COM.	
4	SAFT	PROFESSOR	GRADUATE COUNCIL CHAIR	
1	SHELBYW	CURRICULUM COORDINATOR	CURRICULUM COORDINATOR FOR	CKWONG



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Action Log

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Show  entries

Search:

User	script	Action	Date
SAFT	ACTION	Save history - Graduate Certificate Clinical Psychopharmacology	01/05/2016 9:36 AM
SAFT	ACTION	Program approval by SAFT - Graduate Certificate Clinical Psychopharmacology	01/05/2016 9:36 AM
SAFT	REMOVE	Approve Program Proposal - Graduate Certificate Clinical Psychopharmacology	01/05/2016 9:36 AM
NFURUMO	ADD	Approve Program Proposal - Graduate Certificate Clinical Psychopharmacology	01/05/2016 9:36 AM
STEINMAN	ACTION	CC: Program Notification (NFURUMO) - Graduate Certificate Clinical Psychopharmacology	01/05/2016 9:36 AM
SAFT	ACTION	Approval recommendation (Graduate Certificate Clinical Psychopharmacology) from saft@hawaii.edu to nfurumo@hawaii.edu	01/05/2016 9:36 AM
NFURUMO	ACTION	Save history - Graduate Certificate Clinical Psychopharmacology	02/01/2016 6:05 PM
NFURUMO	ACTION	Program approval by NFURUMO - Graduate Certificate Clinical Psychopharmacology	02/01/2016 6:05 PM
NFURUMO	REMOVE	Approve Program Proposal - Graduate Certificate Clinical Psychopharmacology	02/01/2016 6:05 PM
MPLATZ	ADD	Approve Program Proposal - Graduate Certificate Clinical Psychopharmacology	02/01/2016 6:05 PM
STEINMAN	ACTION	CC: Program Notification (MPLATZ) - Graduate Certificate Clinical Psychopharmacology	02/01/2016 6:05 PM
NFURUMO	ACTION	Approval recommendation (Graduate Certificate Clinical Psychopharmacology) from nfurumo@hawaii.edu to MPLATZ@HAWAII.EDU	02/01/2016 6:05 PM
MPLATZ	ACTION	Save history - Graduate Certificate Clinical Psychopharmacology	02/03/2016 8:27 PM
MPLATZ	ACTION	Program approval by MPLATZ - Graduate Certificate Clinical Psychopharmacology	02/03/2016 8:27 PM
MPLATZ	REMOVE	Approve Program Proposal - Graduate Certificate Clinical Psychopharmacology	02/03/2016 8:27 PM
MPLATZ	ACTION	CC: Program Notification (STEINMAN) - Graduate Certificate Clinical Psychopharmacology	02/03/2016 8:27 PM
STEINMAN	ADD	Proposed Program Approved - Graduate Certificate Clinical Psychopharmacology	02/03/2016 8:27 PM
STEINMAN	ADD	Outline approved task (NotifiedWhenApproved) - Graduate Certificate Clinical Psychopharmacology	02/03/2016 8:27 PM
MPLATZ	ACTION	Program final approval by MPLATZ - Graduate Certificate Clinical Psychopharmacology	02/03/2016 8:27 PM

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