

New Program Code     Modify Program Code

Date: 2/19/2019

**REQUESTOR CONTACT INFORMATION**

Name Shelby Wong Campus Hilo, UH  
 Title Curr. & Catalog Coord Email shelbyw@hawaii.edu  
 Office/Dept OVCAA Phone 932-7927

**NEW PROGRAM CODE TO CREATE**

Institution HIL - University of Hawaii at Hilo Campus <Select a Campus>  
 Level GR - Graduate Effective Term Fall 2019

|                    | Code<br>(Max. Characters) | Description                                  | Check if requesting new code:                                |
|--------------------|---------------------------|--|--|
| College            | (2) <u>NH</u>             | <u>Natural and Health Sciences</u>           | <input type="checkbox"/> See Banner form STV_COLL            |
| Department         | (4) <u>NURS</u>           | <u>Nursing</u>                               | <input type="checkbox"/> See Banner form STV_DEPT            |
| Degree/Certificate | (6) <u>DNP</u>            | <u>Doctor of Nursing Practice</u>            | <input type="checkbox"/> See Banner form STV_DEGC            |
| Major              | (4) <u>NURD</u>           | <del>Doctor of</del> <u>Nursing Practice</u> | <input type="checkbox"/> See Banner form STV_MAJR            |
| Concentration      | (4) <u>FNP</u>            | <u>Family Nurse Practitioner</u>             | <input checked="" type="checkbox"/> See Banner form STV_MAJR |
| Minor              | (4) _____                 | _____  | <input type="checkbox"/> See Banner form STV_MAJR            |

If a similar major/concentration code exists in Banner, please list the code: \_\_\_\_\_

Justification to warrant a new major/concentration code similar to an existing major/concentration code: \_\_\_\_\_

Is this major/concentration code being used the same way at the other UH campuses?  Yes  No  
 Should this program be available for applicants to select as their planned course of study on the online application? *If yes, student may select the code as their only program of study.*  Yes  No

**RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION**

Is 50% or greater of the classes in this program offered at a location other than the Home Campus?  Yes  No  
 Is this program/major/certificate financial aid eligible?  Yes  No  
 Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)?  Yes  No

See <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>

**Program Length**

In academic years; decimals are acceptable. The length of the program should match what is published by the campus in any online and/or written publication.

4 years

**Special Program Designations**

See Special Program Designations Code Definitions on IRAO Program Code Request webpage

A     B     N     P     T     U

Required Terms of Enrollment:  Fall     Spring     Summer     Extended

**IRAO USE ONLY: DATE RECEIVED**

**ADDITIONAL COMMENTS**

Requesting new code: DNP-NURD-FNP

Code will be used for all BSN-DNP Students entering the program to show on the transcripts that the FNP- Family Nurse Practitioner specialization is achieved in program. Required for Program Accreditation, no change in program curriculum.

**ATTACHMENTS**

**BOR Approved:** Sole-credential Certificates, Associate (excluding ATS), Bachelor and Graduate Degrees, and sole credential certificates

- BOR Meeting Minutes & Supporting Documents  Curriculum

**Chancellor Approved:** Concentrations, Certificates and Associate in Technical Studies (ATS) Degree

- Memo from Chancellor to notify Vice President for Academic Planning and Policy regarding program action.  
 Curriculum

**CERTIFICATES ONLY: Please check one (1) statement.** This certificate is a...

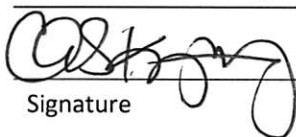
- BOR approved certificate. BOR Meeting/Approval Date: \_\_\_\_\_  
 Chancellor approved within an authorized BOR program. BOR Program: \_\_\_\_\_  
 Chancellor approved CO in accordance with UHCCP 5.203, Section IV.B.10.

**VERIFICATIONS**

*By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.*

Registrar  
(Print Name)

Chelsea Kay-Wong




Signature

2/28/19  
Date

Financial Aid Officer  
(Print Name)

Sherrie Padilla



Signature

2/28/19  
Date

For Community Colleges,  
verification of consultation with  
OVPCC Academic Affairs:

Suzette Robinson

Signature

Date




UNIVERSITY  
of HAWAII°  
**HILO**

February 19, 2019

**MEMORANDUM**

**TO:** Marcia Sakai  
Interim Chancellor  
University of Hawai'i at Hilo

**FROM:** Ken Hon   
Interim Vice Chancellor for Academic Affairs  
University of Hawai'i at Hilo

**SUBJECT:** Request for Approval of New Program Codes for use at UH Hilo

**SPECIFIC ACTION REQUESTED:**

We request that the following new program codes be approved for use.

DNP-NURD-FNP Doctor of Nursing Practice  
Family Nurse Practitioner  
College of Natural and Health Sciences

Program accreditor requests that official transcripts for students in the existing BSN-DNP track transcripts include the wording of: Family Nurse Practitioner for licensing purposes.

**RECOMMENDED EFFECTIVE DATE:**

We request the effective date of Fall 2019.

**ADDITIONAL COST:**

There is no additional cost associated with this request.

**PURPOSE:**

The purpose of this request is to request approval for new program codes from the UH System Institutional Research and Analysis office for the above-mentioned degree and certificate programs.

**ACTION RECOMMENDED:**

We recommend that you approve the new program codes for use for the above-mentioned degree and certificate programs.

**APPROVED/DISAPPROVED:**



\_\_\_\_\_  
Marcia Sakai, Interim Chancellor



\_\_\_\_\_  
Date

KH:sw

Cc: Donald Straney, Vice President for Academic Planning & Policy  
Zachary Street, Director of Admissions  
Chelsea Kay-Wong, University Registrar

not sure what the diploma wording reads. Malia could you please confirm?

We had a similar situation come up a few years ago with Counseling Psychology, their licensing board needed for the official documentation to say "Clinical Mental Health Counseling" so we created a new program code for them to meet that. We could do something similar for the DNP program. We could move forward with requesting a new program code to be effective Fall 2019, but it would not apply to students on former year catalogs. I'm also including Chelsea here to comment on this as well.

Thanks,  
Shelby

On Fri, Jan 25, 2019 at 3:07 PM Joan Pagan <[jniaukea@hawaii.edu](mailto:jniaukea@hawaii.edu)> wrote:

Hi,

I'm working on our DNP self study and came across the following:

For APRN education programs, transcripts or other official documentation specify the APRN role and population focus of the graduate.

I was wondering, is there anywhere in the official records that show our graduates get the Family Nurse Practitioner (FNP) plan of study in the DNP program?

Thank you for your help with this.

Aloha,  
Joan Thompson Pagan

--

**Shelby Wong**  
Curriculum, Catalog and Graduate Division  
University of Hawaii at Hilo  
Office of the Vice Chancellor for Academic Affairs  
CoBE Building Rm: 201  
[200 W. Kawili St. Hilo, HI 96720](mailto:shelbyw@hawaii.edu)  
Ph: (808) 932-7927  
[shelbyw@hawaii.edu](mailto:shelbyw@hawaii.edu)

[Graduate Education Webpage](#)

[Curriculum Resources Webpage](#)

[Kuali Curriculum Management Resource Webpage](#)

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Shelby Wong &lt;shelbyw@hawaii.edu&gt;

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**Question about student official transcripts/diploma**

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jniaukea &lt;jniaukea@hawaii.edu&gt;

Mon, Jan 28, 2019 at 11:21 AM

To: Shelby Wong &lt;shelbyw@hawaii.edu&gt;

Cc: Chelsea Kay-Wong &lt;ckwong@hawaii.edu&gt;, Malia Callo &lt;mcallo@hawaii.edu&gt;, Katharyn Daub

&lt;katharyn@hawaii.edu&gt;, Joyce Norris-Taylor &lt;joycenor@hawaii.edu&gt;, Rebecca D'Haem &lt;rmmdhaem@hawaii.edu&gt;

Hi Shelby,

That wording would only apply to those entering in the BSN to DNP entry point. The MSN-DNP do not get the FNP certification. I am including the DNP coordinators and Becky in this email so they are involved in this too. Thank you!

----- Original message -----

From: Shelby Wong &lt;shelbyw@hawaii.edu&gt;

Date: 1/28/19 10:11 AM (GMT-10:00)

To: jniaukea &lt;jniaukea@hawaii.edu&gt;

Cc: Chelsea Kay-Wong &lt;ckwong@hawaii.edu&gt;, Malia Callo &lt;mcallo@hawaii.edu&gt;

Subject: Re: Question about student official transcripts/diploma

Hi Joan,

This is actually good timing because we had also planned to request a separate program code for the MSN-DNP entry point students. I can start the code request process on my end with the new codes to be effective Fall 2019. So that any student that enters in Fall 2019 and in the future will have the concentration show up on the transcript.

Can you please confirm that you want the concentration language to read: Family Nurse Practitioner for both the BSN-DNP and MSN-DNP entry points?

Thanks,  
Shelby

On Mon, Jan 28, 2019 at 9:30 AM jniaukea &lt;jniaukea@hawaii.edu&gt; wrote:

Hi Chelsey,

Thank you. I think it would be something we should do for our DNP graduates.

Aloha,

Joan

----- Original message -----

From: Shelby Wong &lt;shelbyw@hawaii.edu&gt;

Date: 1/28/19 8:34 AM (GMT-10:00)

To: Joan Pagan &lt;jniaukea@hawaii.edu&gt;, Chelsea Kay-Wong &lt;ckwong@hawaii.edu&gt;, Malia Callo &lt;mcallo@hawaii.edu&gt;

Subject: Re: Question about student official transcripts/diploma

Hi Joan,

I believe the transcript wording currently is "HIL Graduate DNP in Nursing Practice for Spring xxxx" and I am

not sure what the diploma wording reads. Malia could you please confirm?

We had a similar situation come up a few years ago with Counseling Psychology, their licensing board needed for the official documentation to say "Clinical Mental Health Counseling" so we created a new program code for them to meet that. We could do something similar for the DNP program. We could move forward with requesting a new program code to be effective Fall 2019, but it would not apply to students on former year catalogs. I'm also including Chelsea here to comment on this as well.

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