☐ **New Program Code**   ☐ **Replace Program Code**   Date: _____

X Reactivation of Program Code in Stop Out

REQUESTOR CONTACT INFORMATION

Name _____   Campus _____

Title _____   Email _____

Office/Dept _____   Phone _____

NEW PROGRAM CODE TO CREATE

Institution _____   Campus _____

Level _____   Effective Term _____

	Code (Max. Characters)	**Description**	**Check if requesting new code:**
College	(2) _____	_____	☐ See Banner form STVCOLL
Department	(4) _____	_____	☐ See Banner form STVDEPT
Degree/Certificate	(6) _____	_____	☐ See Banner form STVDEGC
Major	(4) _____	_____	☐ See Banner form STVMAJR
Concentration	(4) _____	_____	☐ See Banner form STVMAJR
Minor	(4) _____	_____	☐ See Banner form STVMAJR

If a similar major/concentration code exists in Banner, please list the code: _____

Justification to warrant a new major/concentration code similar to an existing major/concentration code:

_____

Is this major/concentration code being used the same way at the other UH campuses?	☐ Yes	☐ No
Should this program be available for applicants to select as their planned course of study on the online application? *If yes, student may select the code as their only program of study.*	☐ Yes	☐ No

Rules Pertaining to Financial Aid and 150% Direct Subsidized Loan Limit Legislation

Is 50% or greater of the classes in this program offered at a location other than the Home Campus?	☐ Yes	☐ No
Is this program/major/certificate financial aid eligible?	☐ Yes	☐ No
Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)?	☐ Yes	☐ No

See http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html

Program Length
In academic years; decimals are acceptable. The length of the program should match what is published by the campus in any online and/or written publication.

Special Program Designations   ☐ A   ☐ B   ☐ N   ☐ P   ☐ T   ☐ U
See Special Program Designations Code Definitions on IRAO Program Code Request webpage

Required Terms of Enrollment: ☐ Fall   ☐ Spring   ☐ Summer   ☐ Extended

Form modified: Oct 20208

EXISTING PROGRAM CODE TO REPLACE, IF APPLICABLE

Program Code	_____	Program Description	_____
Institution	_____	Campus	_____
College	_____	Department	_____
Level	_____		

Are current students "grandfathered" under the program code? ☐ Yes ☐ No

Should the old program code be available for use in Banner? ☐ Yes ☐ No

Effective [_____] **, old program code will no longer be available to admit or recruit students.**
Term (ie. Fall 2022)

This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.

Effective [_____] **, old program code will no longer be available to award degree to students.**
Term (ie. Fall 2022)

This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules.

ATTACHMENTS

BOR Approved: Sole-credential Certificate, Associate, Bachelor and Graduate Degrees, and sole credential certificates

☐ BOR Meeting Minutes & Supporting Documents   ☐ Curriculum

Chancellor Approved: Concentrations, Certificates and Associate in Technical Studies (ATS) Degree

☐ Memo from Chancellor to notify Vice President for Academic Planning and Policy regarding program action.

☐ Curriculum

CERTIFICATES ONLY: Please check one (1) statement. This certificate is a...

☐ BOR approved certificate. BOR Meeting/Approval Date: _____

☐ Chancellor approved within an authorized BOR program. BOR Program: _____

☐ Chancellor approved CO in accordance with UHCCP 5.203, Section IV.B.10.

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

Registrar (Print Name)	**Financial Aid Officer** (Print Name)	**For Community Colleges, verification of consultation with OVPCC Academic Affairs:** Tammi Oyadomari-Chun or Della Teraoka
_____	_____	_____
Signature Date	Signature Date	Signature Date

ADDITIONAL COMMENTS (Specific instructions, selected CIP Code, applicable applications (System App Wx, CAS ...)

Form modified: June 2022

April 3, 2023

MEMORANDUM

TO: Bonnie D. Irwin
              Chancellor
              University of Hawaiʻi at Hilo

FROM: Kris Roney
              Vice Chancellor for Academic Affairs
              University of Hawaiʻi at Hilo

Kris Roney
Digitally signed by Kris
Roney
Date: 2023.04.03
20:45:22 -04'00'

SUBJECT: Request for Approval for Reactivation of the Bachelor of Science in
              Aeronautical Science

SPECIFIC ACTION REQUESTED:

We request reactivation for the following program in the College of Agriculture,
Forestry and Natural Resource Management (CAFNRM) at the University of
Hawaiʻi at Hilo:

    BS-AERS-CAIT   Bachelor of Science, Aeronautical Science
                      Commercial Aerial Info Technology Concentration
    BS-AERS-CPPT   Bachelor of Science, Aeronautical Science
                      Commercial Professional Pilot Concentration

RECOMMENDED EFFECTIVE DATE:

We request the following effective terms:
        Reactivate Program Codes: Fall 2023
        Add to Admissions Application: Fall 2024 Admit Term

ADDITIONAL COST:

There is no additional cost associated with this request.

200 W. Kāwili St.
Hilo, Hawaiʻi 96720-4091
Telephone: (808) 932-7332
Fax: (808) 932-7338
hilo.hawaii.edu/uhh/vcaa
An Equal Opportunity/Affirmative Action Institution

PURPOSE:

The purpose is to reactivate the Bachelor of Science in Aeronautical Science in the College of Agriculture, Forestry and Natural Resource Management. The program is in the process of hiring qualified faculty members and will be able to offer courses needed.

BACKGROUND:

In accordance with the University of Hawaiʻi Executive Policy, Chapter 5, Academic Affairs EP 5.201 (H.1b): A program may be stopped out by the Chancellor.

ACTION RECOMMENDED:

We recommend that you approve the reactivation of the following program codes:

      BS-AERS-CAIT   Bachelor of Science, Aeronautical Science
                            Commercial Aerial Info Technology Concentration
      BS-AERS-CPPT   Bachelor of Science, Aeronautical Science
                            Commercial Professional Pilot Concentration

APPROVED/DISAPPROVED:

_____   4/19/2023
Bonnie D. Irwin, Chancellor   Date

KR:slw

Cc:
Debora Halbert, Vice President for Academic Strategy
Alan Rosenfeld, Associate Vice President for Academic Planning and Policy
Christopher Holland, Interim Vice Chancellor for Student Affairs
Bruce Mathews, Dean, College of Agriculture, Forestry and Natural Resource Management
Sherrie Padilla, Interim Associate Vice Chancellor for Student Affairs
Chelsea Kay-Wong, University Registrar