IRAO OFFICE USE ONLY	
Received	
In Banner	
MTVCOMP/Codeset	
Master Curriculum	
CIP Code	
Program Code	
Program Description	

University of Hawai'i
Code Request Form for Academic Programs for

NEW OR MODIFY
PROGRAM CODE

Reset Form

[✓] **New Program Code**   [ ] **Modify Program Code**   Date: 01/17/2017

REQUESTOR CONTACT INFORMATION

Name	Shelby Wong	Campus	UH Hilo
Title	Curriculum & Catalog Coord.	Email	shelbyw@hawaii.edu
Office/Dept	OVCAA	Phone	(808) 932-7927

NEW PROGRAM CODE TO CREATE

Institution	HIL - UH Hilo	Campus	HIL - UH Hilo
Level	UG - Undergraduate	Effective Term	Fall 2017

	Code (Max. Characters)	Description	Check if requesting new code:
College	(2) BU	Business and Economics	[ ] See Banner form STVCOLL
Department	(4) BUSA	Business Administration	[ ] See Banner form STVDEPT
Degree/Certificate	(6) BBA	Bachelor of Business Admin	[ ] See Banner form STVDEGC
Major	(4) GBUS	General Business	[ ] See Banner form STVMAJR
Concentration	(4) HCM	Health Care Management	[✓] See Banner form STVMAJR
Minor	(4)		[ ] See Banner form STVMAJR

If a similar major/concentration code exists in Banner, please list the code: _____

Justification to warrant a new major/concentration code similar to an existing major/concentration code: _____

Is this major/concentration code being used the same way at the other UH campuses?   [ ] Yes [✓] No

Should this program be available for applicants to select as their planned course of study   [✓] Yes [ ] No
on the online application? *If yes, student may select the code as their only program of study.*

RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION

Is 50% or greater of the classes in this program offered at a location other than the Home   [ ] Yes [X] No
Campus?

Is this program/major/certificate financial aid eligible?   [X] Yes [ ] No

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate   [ ] Yes [X] No
program)?
See http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html

Program Length
In academic years; decimals are acceptable. The length of the program should match what is published by the campus in any online and/or written publication.   **4 YEARS**

Special Program Designations
See Special Program Designations Code Definitions on IRAO Program Code Request webpage   [ ] A [ ] B [X] N [ ] P [ ] T [ ] U

Required Terms of Enrollment: [X] Fall   [X] Spring   [ ] Summer   [ ] Extended

ADDITIONAL COMMENTS

New track to the BBA General Business- Health Care Management. Approved during the 2016-2017 curricular review cycle.

ATTACHMENTS

BOR Approved: Associate, Bachelor and Graduate Degrees, and sole credential certificates

☐ BOR Meeting Minutes & Supporting Documents   ☐ Curriculum

Chancellor Approved: Certificates related to authorized BOR program & Associate in Technical Studies (ATS) Degree

☑ Memo from Chancellor to notify VPAA about new program   ☑ Curriculum

For new certificates approved by the Chancellor, the related BOR authorized academic program is:
BBA General Business

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

Registrar:

Chelsea Kay-Wong

| Print Name | Signature | Date 1/23/17 |

Financial Aid Officer:

Sherrie Padilla

| Print Name | Signature | Date 1/23/17 |

For Community Colleges, verification of consultation with OVPCC Academic Affairs:

| Print Name | Signature | Date |

Code | **Business Administration, BBA- Health Care Management Concentration**

Approved | 2017 Fall

Proposal Information

Workflow Status

Proposer

✔ **Shelby Wong**
Created 12-15-2016

(Curriculum Coordinator) \\ Curriculum Coordinator

✔ **Shelby Wong**
Approved 9-30-2016
Curriculum and Registrar Completed
Review.

Department (Business Administration (BUS)) \\ Department Chair

✔ **Tam Vu**
Approved 10-14-2016

College (College of Business and Economics (CoBE)) \\ Division Chair

College (College of Business and Economics (CoBE)) \\ College Curriculum Review Committee Chair

✔ **Thomas DeWitt**
Approved 10-16-2016

College (College of Business and Economics (CoBE)) \\ Associate Dean

College (College of Business and Economics (CoBE)) \\ Dean

✔ **Drew G Martin**
Approved 10-17-2016

(CCRC) \\ CCRC Chair

✔ **Linda Connelly**
Approved 10-19-2016

(VCAA) \\ VCAA
> ✔ **Matthew Platz**
>   Approved 10-20-2016

(Curr Coord Final) \\ Curriculum Coordinator

> Shelby Wong

> VCAA Student Assistant

Changes

Program Title
Business Administration, BBA- Health Care Management Concentration

Admin Use Only

Code

P) Proposal Details

P.1) This is a proposal for:
New certificate or minor track within an existing BOR approved Baccalaureate or Graduate program

Home Program
BBA General Business Administration

P.2) Proposal Summary
New concentration of Health Care Management for the BBA Program.

P.3) Proposal Rationale/Justification
The new concentration allows an alternative for students who had intended to enter the nursing program but were not accepted.

P.4) Related Course(s)
None- Utilizing existing courses for the concentration.

P.5) Course(s) from Other Departments
Yes

Courses
Non-CoBE Courses:

ANTH 415 Medical Anthropology
ANTH 463 Global Health
COM 241 Health, Culture & Diversity
COM 430 Health Communication
SOC 360 Health Policy
NURS 350 Transcultural Care and Health Care Promotion
NURS 359 Foundations of Public Health Promotion
NURS 370 Transcultural Health Care
NURS 372 Spirituality in Health Care
NURS 373 Gerontological Health Care
PHIL 323 Professional Ethics
PHIL 327 Bioethics
PSY 320 Developmental Psychology
PSY 380 Health Psychology

P.6) Proposal Impact(s) - Resources
No

P.7) Department Vote

	DATE	APPROVE	NOT APPROVE	ABSTAIN
DEPT VOTE	2016-05-09	5	2	0

P.8) Proposal Supporting Documents
- Jing Yin COM Approval of Courses for HC Mgmt BBA .pdf (/api/cm/files/5c511616-7fa9-4cd9-9841-60c807074de2)
- Randy Approval of Healthcare Mgmt concentration (2).docx (/api/cm/files/32f025b6-f5e6-4a2e-9d6b-c6b973655f78)
- M Brown SOC Approval of Courses for HC Mgmt BBA.pdf (/api/cm/files/e02fe365-d3d2-47da-98f6-9706cc1087f6)
- Lynn Morrison ANTH Approval of HC Mgmt BBA Courses.pdf (/api/cm/files/00a7ef97-a6f3-4c41-a3f3-b088ddd578bd)
- Marilyn Brown.pdf (/api/cm/files/25e25d4d-a7b8-458d-b04e-496ba02f2da4)
- Daub.pdf (/api/cm/files/a19be88b-824b-42e7-beed-4191f33f88dc)
- Chris Lauer.pdf (/api/cm/files/f1ac9842-0304-43b8-9afc-d688ed10f2f5)
- Adam.pdf (/api/cm/files/b938437b-093a-4d2f-ad50-9b905533f73f)

P.9) Proposer Notes

1) Program Information

1.1) Degree Type
Bachelor of Business Administration

1.2) Program Description

1.3) Program Catalog Description
General Education Pre-Business Requirements:

G1. Composition

ENG 100, ENG 100T, ESL 100 or ESL 100T with a grade of "C" or better

G3. Quantitative Reasoning
One MATH course numbered 125, 135, 205 or Higher with a grade of "C" or better

G6. Social Sciences
One class from ANTH, PSY or SOC with a grade of "C" or better

NOTE: All remaining General Education Requirements must also be met

PreBusiness Core Requirements (30 credits, all with "C" or better)

- ACC 201 Financial Accounting (3)
- ACC 202 Managerial Accounting (3)
- BUS 110 Freshmen Business Experience (3)*
- BUS 240 Business Law (3)
- BUS 290 Critical Thinking(3)
- ECON 130 Introduction to Microeconomics (3)
- ECON 131 Introduction to Macroeconomics (3)
- ECON 300 Inter Macroecon Theory OR ECON 340 Money & Banking (3)
- ENG 209, Or ENG 287 – Rhetoric, OR WI/COM 240 – Professional Communication (3)
- QBA 260 Business Statistics (3)

*Transfer students may substitute BUS 100 Introduction to Business for BUS 110 Freshmen Business Experience

Business Core requirements (24 credits)

For initial enrollment in upper division (300-400 level) Business Administration (BA) courses, students must have

- Filed a formal declaration of intent to major in BA by 4 weeks in advance of scheduled early registration
- Completed 50 or more earned semester credit hours at the 100 level or higher
- Attained a minimum cumulative GPA of 2.50 on work completed at UH Hilo (transfer students meeting other requirements may be provisionally admitted during their first semester at UH Hilo, but will be required to earn at least a 2.5 GPA on their first 12 credits at UH Hilo for continued enrollment in upper division business courses)
- Successfully completed all course specific prerequisites

Each business core course must be completed with a grade of "C" or better

- MGT 300 Management, Organizations and Human Behavior
- QBA 300 Operations Management
- MKT 310 Principles of Marketing
- FIN 320 Principles of Business Finance
- MGT 333 International Business Management
- QBA 362 Management Information Systems
- MGT 423 Business and Society
- MGT 490 Strategic Management

Health Care Concentration (18 credits all with "C" or better; at least 12 are at the 300-400 level

Students should take no more than two courses from each area). Courses to choose from include:

- ANTH 415 Medical Anthropology
- ANTH 463 Global Health
- COM 241 Health, Culture & Diversity
- COM 430 Health Communication
- NURS 350 Transcultural Care and Health Care Promotion
- NURS 359 Foundations of Public Health Promotion
- NURS 370 Transcultural Health Care
- NURS 372 Spirituality in Health Care
- NURS 373 Gerontological Health Care
- SOC 360 Health Policy
- PHIL 323 Professional Ethics
- PHIL 327 Bioethics
- PSY 320 Developmental Psychology
- PSY 380 Health Psychology

General Electives

Additional courses required to meet the 121 credits required to graduate.

1.4) College	1.5) Department
College of Business and Economics (CoBE)	Business Administration (BUS)

2) Program Requirements

2.1) Minimum Number of Credits	2.2) Minimum GPA	2.3) Minimum Acceptable Grade
54 Total Credits Required	2.0	2.0 (C)
18 Elective Credits		
	Per COBE Senate Decision on 12/2/2016	

2.4) Program Notes

3) Attachments

UNIVERSITY
of HAWAI'I
SYSTEM

Shelby Wong <shelbyw@hawaii.edu>

Program concentration name question: New Program Code Requests UHH-Fall 2017

Princess Soares <pfrederi@hawaii.edu>   Fri, Jan
To: Shelby Wong <shelbyw@hawaii.edu>

See response below.
---------- Forwarded message ----------
From: **Joanne Itano** <itano@hawaii.edu>
Date: Fri, Jan 20, 2017 at 1:07 PM
Subject: Re: Fwd: Program concentration name question: New Program Code Requests UHH- Fall 2017
To: Princess Soares <pfrederi@hawaii.edu>

i heard back from shelby, ok to issue hcm code and not hcad code

On Tue, Jan 17, 2017 at 3:21 PM, Princess Soares <pfrederi@hawaii.edu> wrote:
　I will call tomorrow. I'm out right now.

　On Jan 17, 2017 3:04 PM, "Joanne Itano" <itano@hawaii.edu> wrote:
　　please callme when you havetime 63872

　　On Tue, Jan 17, 2017 at 2:42 PM, Princess Soares <pfrederi@hawaii.edu> wrote:
　　　Hilo did not provide the course information when they inquired. The only justification provided was desire to
　　　concentration title. As far as I am aware they will be using the same CIP code for the concenation, 51.0701.
　　　just used for reference and not reporting.

CIP Code: 51.0701

Title: Health/Health Care Administration/Management.

Definition: A program that prepares individuals to develop, plan, and ma
health care operations and services within health care facilities and acro
care systems. Includes instruction in planning, business management, fi
management, public relations, human resources management, health ca
operation and management, health care resource allocation and policy r
health law and regulations, and applications to specific types of health c

　　　On Jan 17, 2017 2:31 PM, "Joanne Itano" <itano@hawaii.edu> wrote:
　　　　are the programs similiar?
　　　　---------- Forwarded message ----------
　　　　From: **Susan Nishida** <susansyn@hawaii.edu>
　　　　Date: Tue, Jan 17, 2017 at 1:58 PM

Subject: Fwd: Program concentration name question: New Program Code Requests UHH- Fall 2017
To: Joanne Itano <itano@hawaii.edu>
Cc: Princess Soares <pfrederi@hawaii.edu>

Hi Joanne,
Any decision on this? This is the one that UHH would like to use Health Care Mgmt but UHWO uses Healt
already. Please let Princess know about the decision so she can help, as needed. Thanks!
--Susan
[Quoted text hidden]

[Quoted text hidden]

[Quoted text hidden]
[Quoted text hidden]

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Institutional Research and Analysis
University of Hawai'i System
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1633 Bachman Place
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Phone: 808-956-5464
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