

Date: \_\_\_\_\_

**REQUESTOR CONTACT INFORMATION**

Name \_\_\_\_\_ Campus \_\_\_\_\_  
Title \_\_\_\_\_ Email \_\_\_\_\_  
Office/Dept \_\_\_\_\_ Phone \_\_\_\_\_

**PROGRAM CODE FOR  ADMISSION STOP-OUT ONLY OR  TERMINATION (PLEASE CHECK ONE)**

Program Code \_\_\_\_\_ Program Description \_\_\_\_\_  
Institution \_\_\_\_\_ Campus \_\_\_\_\_  
College \_\_\_\_\_ Department \_\_\_\_\_  
Level \_\_\_\_\_

Are current students "grandfathered" under the program code?  Yes  No  
Should the old program code be available for use in Banner?  Yes  No

Effective  , this program code will no longer be available to admit or recruit students.  
Term (ie. Fall 2014)

*This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.*

Effective  , this program code will no longer be available to enroll or award degree to students.  
Term (ie. Fall 2014)

*This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules.*

**FOR ADMISSION STOP-OUT ONLY REQUEST**

Effective  , this program code will be reactivated and available to admit or recruit students.  
Term (ie. Fall 2014)

*This will turn on the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.*

Check here to leave ONLINE APPLICATION OFF

**ADDITIONAL COMMENTS**

**IRAO USE ONLY: DATE RECEIVED**

## ATTACHMENTS

Termination of an Associate, Bachelor and Graduate Degrees, and sole credential certificates.

Memo with President's Approval, with cc to Vice President for Academic Planning and Policy, regarding program action.

Admission stop-outs, termination of a Certificate (eg. Certificate of Achievements, Certificates of Competence, Subject Certificates, Academic Subject Certificates) & Associate in Technical Studies (ATS) Degree.

Memo from Chancellor to Vice President for Academic Planning and Policy regarding program action.

## VERIFICATIONS


*By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.*

Registrar  
(Print Name)

Financial Aid Officer  
(Print Name)

For Community Colleges,  
verification of consultation with  
OVPCC Academic Affairs:

Tammi Oyadomari-Chun

\_\_\_\_\_  
  
Signature

3/18/21  
Date

\_\_\_\_\_  
*Sherris K. Padilla*  
Signature

Date

\_\_\_\_\_  
Signature

Date

<sup>1</sup> "Admission stop-out" is defined as a halt to new admissions to a program. (Regent Policy 5.201)

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Check here to leave ONLINE APPLICATION OFF

**ADDITIONAL COMMENTS**

Request to Stop out admissions to the Minor in Gender and Women's Studies at UH Hilo effective Fall 2021.

IRAO USE ONLY: DATE RECEIVED

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Signature

3/18/21  
Date

\_\_\_\_\_  
*Sherris K. Padilla*  
Signature

Date

\_\_\_\_\_  
Signature

Date


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April 5, 2021

**MEMORANDUM**

**TO:** Bonnie D. Irwin  
Chancellor  
University of Hawai'i at Hilo

**FROM:** Kris Roney   
Vice Chancellor for Academic Affairs  
University of Hawai'i at Hilo

**SUBJECT:** Request for Approval of Stop Out of the Bachelor of Arts and Minor  
in Gender and Women's Studies

**SPECIFIC ACTION REQUESTED:**

We request to stop out of admission for the following programs in the College of Arts and Sciences at the University of Hawai'i at Hilo:

BA-GWS	Bachelor of Arts, Gender and Women's Studies
MINOR-GWS	Minor, Gender and Women's Studies

**RECOMMENDED EFFECTIVE DATE:**

We request an effective term of Fall 2021, the stop out period is intended to last for two years until Summer 2023.

**ADDITIONAL COST:**

There is no additional cost associated with this request.

**PURPOSE:**

The purpose is to stop out the Bachelor of Arts and Minor in Gender and Women's Studies in the College of Arts and Sciences. The program will undergo a comprehensive program review during this stop out and will be revisited before the end of the stop out period.

**BACKGROUND:**


In accordance with the University of Hawai'i Executive Policy, Chapter 5, Academic Affairs EP5.201: A program may be stopped out by the Chancellor if it is: Temporarily stopped out while the Curriculum is Redesigned.

**ACTION RECOMMENDED:**

We recommend that you approve the stop out in Fall 2021 of the following programs:

BA-GWS	Bachelor of Arts, Gender and Women's Studies
MINOR-GWS	Minor, Gender and Women's Studies

**APPROVED/DISAPPROVED:**

  
Bonnie D. Irwin, Chancellor

4-13-21  
Date

KR:slw

Cc:

Debora Halbert, Associate Vice President for Academic Programs and Policy  
Farrah Marie Gomes, Vice Chancellor for Student Affairs  
Michael Bitter, Interim Dean, College of Arts and Sciences  
Bryan Kim, Division Chair, Social Sciences, College of Arts and Sciences  
Chelsea Kay-Wong, University Registrar  
Sherrie Padilla, Enrollment Services Manager