IRAO OFFICE USE ONLY	
Received	
In Banner	
MTVCOMP/Codeset	
Master Curriculum	
CIP Code	
Program Code	
Program Description	

University of Hawai'i
Code Request Form for Academic Programs for

NEW OR MODIFY
PROGRAM CODE

Reset Form

[✓] **New Program Code** [ ] **Modify Program Code** Date: 09/27/2016

REQUESTOR CONTACT INFORMATION

Name	Shelby Wong	Campus	UH Hilo
Title	Curriculum and Catalog Coordinator	Email	shelbyw@hawaii.edu
Office/Dept	VCAA	Phone	808-932-7927

NEW PROGRAM CODE TO CREATE

Institution	HIL - UH Hilo	Campus	HIL - UH Hilo
Level	UG - Undergraduate	Effective Term	Fall 2016

	Code (Max. Characters)	Description	Check if requesting new code:
College	(2) AR	Arts & Sciences	[ ] See Banner form STVCOLL
Department	(4) SOCS	Social Sciences	[ ] See Banner form STVDEPT
Degree/Certificate	(6) BA	Bachelor of Arts	[ ] See Banner form STVDEGC
Major	(4) HIST	History	[ ] See Banner form STVMAJR
Concentration	(4) WHIS	World History	[✓] See Banner form STVMAJR
Minor	(4)		[ ] See Banner form STVMAJR

If a similar major/concentration code exists in Banner, please list the code: _____

Justification to warrant a new major/concentration code similar to an existing major/concentration code:

New Concentration of World History under the BA-HIST.

Is this major/concentration code being used the same way at the other UH campuses? [ ] Yes [✓] No

Should this program be available for applicants to select as their planned course of study on the online application? *If yes, student may select the code as their only program of study.* [✗] Yes [ ] No

RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION

Is 50% or greater of the classes in this program offered at a location other than the Home Campus? [ ] Yes [✗] No

Is this program/major/certificate financial aid eligible? [✗] Yes [ ] No

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)? [ ] Yes [✗] No
See http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html

Program Length
In academic years; decimals are acceptable. The length of the program should match what is published by the campus in any online and/or written publication. 4 Years

Special Program Designations
See Special Program Designations Code Definitions on IRAO Program Code Request webpage
[ ] A [ ] B [✗] N [ ] P [ ] T [ ] U

Required Terms of Enrollment: [✗] Fall [✗] Spring [ ] Summer [ ] Extended

ADDITIONAL COMMENTS

Requesting a new concentration code for the BA-HIST-WHIS World History Concentration. New concentration was approved for implementation Fall 2016.

ATTACHMENTS

BOR Approved: Associate, Bachelor and Graduate Degrees, and sole credential certificates

☐ BOR Meeting Minutes & Supporting Documents   ☐ Curriculum

Chancellor Approved: Certificates related to authorized BOR program & Associate in Technical Studies (ATS) Degree

☐ Memo from Chancellor to notify VPAA about new program   ☐ Curriculum

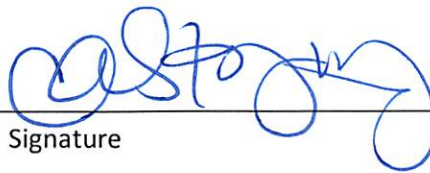For new certificates approved by the Chancellor, the related BOR authorized academic program is:

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.
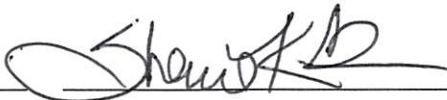
Registrar:

Chelsea Kay-Wong

Print Name	Signature	Date
		10/3/16

Financial Aid Officer:

Sherrie Padilla

Print Name	Signature	Date
		10/3/16

For Community Colleges, verification of consultation with OVPCC Academic Affairs:

Print Name	Signature	Date

UNIVERSITY
of HAWAI'I
HILO

September 27, 2016

MEMORANDUM

TO: Donald Straney, Chancellor
University of Hawai`i at Hilo

FROM: Matthew Platz
Vice Chancellor for Academic Affairs
University of Hawai`i at Hilo

SUBJECT: Request for Approval of Program Concentration Code for:
BA- History

SPECIFIC ACTION REQUESTED:

We request that the following program concentration code be approved for use for the BA-History degree program.

BA-HIST Requested concentration code:
     WHIS: World History

RECOMMENDED EFFECTIVE DATE:

We request the effective date of Fall 2016.

ADDITIONAL COST:

There is no additional cost associated with this request

PURPOSE:

The reason for adding this concentration code is to accommodate students who select the recently approved World History concentration in the BA-HIST. The world history focus will add flexibility to the major as well as fill a specific niche in the discipline.

200 W. Kāwili St.
Hilo, Hawai'i 96720-4091
Telephone: (808) 932-7332
Fax: (808) 932-7338
hilo.hawaii.edu/uhh/vcaa
An Equal Opportunity/Affirmative Action Institution

ACTION RECOMMENDED:

We recommend that you approve the new program concentration code for use for the
BA- History degree program.

APPROVED/DISAPPROVED:

Donald A. Straney   _28 Sept 16_

Donald Straney, Chancellor   Date

Cc: Risa Dickson, UH System Vice President for Academic Affairs
         Zachary Street, Interim Director of Admissions
         Chelsea Kay-Wong, Interim Registrar

UH Hilo

Degree:	Bachelor of Arts
Division:	History
Title:	BA in History
Description:	The History faculty provides students with an understanding of the past and its application to the present. The curriculum leading to the Bachelor of Arts in History is designed to develop broad historical knowledge and the skills in data analysis and communication of critical importance in all professional endeavors: The History major provides students with a basic knowledge of history in the United States, Europe, East Asia, Hawai'i, and the Pacific Islands; and with a basic knowledge of historiography. The History major assists students in the development of their ability to communicate clearly, both orally and in writing, and in the development of their ability to gather, process, and analyze information from various sources, including primary and secondary source material found in print and Internet formats. The History major provides students with the opportunity to apply their discipline-based skills and knowledge in a capstone experience. The Department's full-time faculty members each cover one of the five discipline-based specialties in addition to working with students in research and capstone courses. The History major requires a total of 39 upper-division credit hours. The Department also offers a minor requiring 18 credits.
Effective Date:	Fall 2016

---

1. **Is this a proposal for**

   (a) modification of an existing undergraduate or graduate program/degree/major /minor/certificate?

   (b) a new certificate or minor or track within an existing baccalaureate or graduate program?

   (c) a proposal for an individual liberal studies major equivalent?

   (d) a request for Approval To Plan a new graduate or undergraduate degree program (ATP)?

   (e) a new graduate degree program or a new baccalaureate degree program?

   If (a) or (b), please answer all questions in this proposal form.

   If (c), provide student's name, student ID, faculty advisor's name, and title of proposed program in the space below; then answer question 2 only, and attach the proposal and advisor's letter.

   If (d), answer only questions 1 and 9 and attach your request for Approval to Plan.

   If (e), answer all questions and attach both the signed, approved ATP for your proposed program and the program proposal by clicking the "Attachment" tab at the bottom of the proposal form.

   The BOR E5.201 template for new programs and budget template are posted on the VCAA Curriculum Resources page: http://hilo.hawaii.edu/uhh/vcaa

/CurriculumResources.php

Consult CurrCtrl campus administrator Jon Awaya awayaj@hawaii.edu for assistance.

A modification of the existing History Major.

Department votes on program and course proposals: (24-Aug-2015)

Modification of History Major/minor   4-Approve, 0-Not Approve, 0-Abstain

New courses:
HIST 339 Athletics & Health in Hawai'i   4-Approve, 0-Not Approve, 0-Abstain
HIST 361 History of Sport
HIST 389 Oral History Methods
HIST 403 Hawaiian Historiography

De-Activated courses:
HIST 309 History of Asian Religions   4-Approve, 0-Not Approve, 0-Abstain
HIST 340 History of Religion in America
HIST 360 American Women's History
HIST 378 N. Amer Indig Cultr Survival
HIST 392 Japanese Women

2. **Please answer the following, for both new programs and modifications, numbering your answers.**

   1. Specify (a) the number of credits required for the program and (b) the number of elective credits.

   2. Specify the minimum required GPA for courses taken for the major, minor or certificate. Unless otherwise stipulated here, the minimum required GPA will be set as 2.0 (C) in Banner.

   3. Specify the minimum acceptable grade for each course taken for the major, minor, or certificate. Unless otherwise stipulated here, the minimum acceptable grade will be set as 1.0 (D) in Banner.

   1. (a) The History Major requires 39 upper division credits in History, with 12 additional credits of required G.E. courses at the 100 level.

3. **How does the NEW program or program modification benefit students, the curriculum, and the institution, and how does this change relate to or impact other programs at the university?**

   HIST 339, 361, & 403 all add depth to the program.

   HIST 389 is a methods class and will add to our applied-learning/public history offerings.

   HIST 339 and HIST 361 are intended to be cross-listed with KES and to be taught as WI; the cross-listing and designation as WI will encourage students in KES, in need of writing intensive courses, to seek out these courses in their areas of interest; while at the same time these courses will meet the needs of our history majors.

Modifying the program to allow for a "world history" focus will add flexibility to the major as well as fill a specific niche in the discipline.

4. **Describe any additional library resources, facilities, equiipment or other resources required for the new or modified program and provide an estimate of such costs.**

    Type in "None" if appropriate.
    none

5. **Describe any additional faculty required for the new or modified program and provide an estimate of such costs.**
    none

6. **If this is a new program or a new certificate or a minor or a new track within an existing program, copy and paste from a Word document into the window below a catalog-ready list of the graduation (or minor or certificate) requirements, including required courses and acceptable electives.**

    If this is a program modification, copy and paste the current requirements into the window below; strike out portions to be deleted, and underline any new or additional portions.
    Reminder: This proposal is for one type of program. Include requirements for only one type of program: the BA, or the minor, or the certificate, as indicated by the type of program you selected when you created this proposal.

    # B.A. in History Requirements

Group 1. General Education Basic, Area, and Integrative Requirements

Students may choose to graduate under the <u>General Education Basic, Area, and Integrative</u> <u>requirements</u> and <u>graduation requirements</u> in force at the time they entered the UH System, when they entered UH Hilo, or when they graduate, provided there is no break in enrollment lasting longer than one semester.

Students should meet with their academic advisor to ensure that they enroll in courses that will enable them to meet these requirements as well as requirements for the major and for graduation. Some courses may meet both General Education requirements and major requirements.

~~The History major requires certain courses in three GE categories:~~

- ~~World Cultures Required Courses~~
    - ~~HIST 151 World History to 1500 (3)~~
    - ~~HIST 152 World History since 1500 (3)~~
- ~~Social Sciences Required Courses~~
    - ~~GEOG 102 World Regional Geography (3) or GEOG 103 Geog And Contemp Soc (3)~~
    - ~~plus 3 more credits~~
- ~~Natural Sciences Required Courses~~
    - ~~CS 101 Digital Tools for Info World (3)~~
    - ~~plus 4 more credits~~

<u>The following courses from the GE offerings are required for the History major:</u>

- <u>HIST 151 and HIST 152</u>
- <u>GEOG 102 or GEOG 103</u>
- <u>CS 101</u>

The new GE basic, core, and integrative requirements and lists of certified courses are posted at <u>General Education website</u>.

Group 2. Major Requirements and Assigned Credits (39 credits)

1. **Required Core Courses (27)**
    - HIST 300 Historical Methods (3)
    - HIST 301 Professional Practice (3)
    - **One 300-level course in European History. (3) Choose from:**
        - HIST 319 European Women's History (3)
        - HIST 322 The Bible and History (3)
        - HIST 323 Ancient Greece (3)

7. **List any new courses or modified courses being proposed with this program proposal, providing alpha, number, and title of each one. The proposals for these new/modified courses MUST be submitted at the same time as this program proposal, to ensure proper review by approvers. Specify "Proposal submitted" next to each course in your list.**

   New Courses:
   HIST 339 Athletics & Health in Hawai'i
   HIST 361 History of Sport
   HIST 389 Oral History Methods
   HIST 403 Hawaiian Historiography

   Deactivated Courses:

   HIST 309 History of Asian Religions
   HIST 340 History of Religion in America
   HIST 360 American Women's History
   HIST 378 N. Amer Indig Cultr Survival
   HIST 392 Japanese Women

8. **Does this new or modified program involve courses offered by other departments? If not, type in "no."**
   If yes, please attach an email (in PDF) or other document from the chair(s) of the other department(s) approving the inclusion of those courses by alpha, number, and title.

   To attach, click on the ATTACHMENT button at the bottom of this page, next to the SUBMIT button.

   no

9. **Please record the department vote approving the proposed change(s): Approve, Not Approve, Abstain; give the date of the vote.**

   4-Approve, 0-Not Approve, 0-Abstain   [24-Aug-2015, History Dept. meeting]

10. **Provide other attachments that you believe will be useful and informative to reviewers and approvers.**

Campus:	HIL
Updated By:	SHELBYW
Updated Date:	10/01/2015 3:32 PM

Program Detail: BA in History CAS-SS-HIST -

Approval History | Approver Comments | Approval Status | Action Log

Approval History   back to top

10/02/2015 - INGLIS

(Vote for: 1; Vote against: 0; Vote abstain: 0)

10/02/2015 - INGLIS

(Vote for: 1; Vote against: 0; Vote abstain: 0)

10/13/2015 - THOMC

(Vote for: 0; Vote against: 0; Vote abstain: 0)

10/20/2015 - LAUER3

(Vote for: 4; Vote against: 0; Vote abstain: 0)

10/21/2015 - SUSANB

(Vote for: 0; Vote against: 0; Vote abstain: 0)

01/04/2016 - NFURUMO

(Vote for: 7; Vote against: 0; Vote abstain: 0)

01/10/2016 - MPLATZ

(Vote for: 0; Vote against: 0; Vote abstain: 0)

Approval Comments   back to top

☐ Reviewer comments (0)

☐ Approval comments (0)

☐ Review within approval comments (0)

Approval Status   back to top

Completed approvals

Search: [   ]

Sequence ⇕	Approver ▲	Title ⇕	Position ⇕	Date ⇕	Role ⇕	Approved ⇕	Progress ⇕
			No data available in table				

Showing 0 to 0 of 0 entries

Pending approvals

Search: [   ]

Sequence ⇕	Approver ▲	Title ⇕	Position ⇕	Delegate ⇕
2	INGLIS	PROFESSOR	FACULTY	
4	LAUER3	ASST PROF	CHAIR CAS CURRICULUM REVIEW COM.	
7	MPLATZ	VCAA	VCAA	
6	NFURUMO	PROFESSOR	CHAIR, FAC CONGRESS CURRICULUM REVIEW COM.	