IRAO OFFICE USE ONLY	
Received	
In Banner	
MTVCOMP/Codeset	
Master Curriculum	
CIP Code	
Program Code	
Program Description	

University of Hawai'i
Code Request Form for Academic Programs for

NEW OR MODIFY
PROGRAM CODE

Reset Form

[✓] **New Program Code**   [ ] **Modify Program Code**   Date: 12/8/2015

REQUESTOR CONTACT INFORMATION

Name	Shelby Wong	Campus	UH Hilo
Title	Curriculum & Catalog Coord	Email	shelbyw@hawaii.edu
Office/Dept	OVCAA	Phone	(808) 932-7927

NEW PROGRAM CODE TO CREATE

Institution	HIL - UH Hilo	Campus	HIL - UH Hilo
Level	UG - Undergraduate	Effective Term	Fall 2016

	Code (Max. Characters)	Description	Check if requesting new code:
College	(2) AR	Arts & Sciences	[ ] See Banner form STVCOLL
Department	(4) SOCS	Social Sciences	[ ] See Banner form STVDEPT
Degree/Certificate	(6) BA	Bachelor of Arts	[ ] See Banner form STVDEGC
Major	(4) ANTH	Anthropology	[ ] See Banner form STVMAJR
Concentration	(4) MANT	Medical Anthropology	[✓] See Banner form STVMAJR
Minor	(4)		[ ] See Banner form STVMAJR

If a similar major/concentration code exists in Banner, please list the code: _____

Justification to warrant a new major/concentration code similar to an existing major/concentration code:

N/A

Is this major/concentration code being used the same way at the other UH campuses?   [ ] Yes   [✓] No

Should this program be available for applicants to select as their planned course of study   [✓] Yes   [ ] No
on the online application? *If yes, student may select the code as their only program of study.*

RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION

Is 50% or greater of the classes in this program offered at a location other than the Home   [ ] Yes   [✗] No
Campus?

Is this program/major/certificate financial aid eligible?   [✗] Yes   [ ] No

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate   [ ] Yes   [✗] No
program)?
See http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html

Program Length
In academic years; decimals are acceptable. The length of the program should match what is published by the campus in any online and/or written publication.   4 Years

Special Program Designations   [ ] A   [ ] B   [✗] N   [ ] P   [ ] T   [ ] U
See Special Program Designations Code Definitions on IRAO Program Code Request webpage

Required Terms of Enrollment: [✓] Fall   [✓] Spring   [ ] Summer   [ ] Extended

ADDITIONAL COMMENTS

New Optional track on the BA-Anthropology in Medical Anthropology. We would like BA-ANTH (With no concentration code) to mean just the BA-Anthropology and we would like BA-ANTH-MANT to mean BA-Anthropology, Medical Anthropology.

Please Contact the registrar office before turning on the online Application

ATTACHMENTS

BOR Approved: Associate, Bachelor and Graduate Degrees, and sole credential certificates

☐ BOR Meeting Minutes & Supporting Documents   ☑ Curriculum

Chancellor Approved: Certificates related to authorized BOR program & Associate in Technical Studies (ATS) Degree

☐ Memo from Chancellor to notify VPAA about new program   ☐ Curriculum

For new certificates approved by the Chancellor, the related BOR authorized academic program is:

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

Registrar:

Chelsea Kay-Wong	*(signature)*	2/29/16
Print Name	Signature	Date

Financial Aid Officer:

Sherrie Padilla	*(signature)*	2/29/16
Print Name	Signature	Date

For Community Colleges, verification of consultation with OVPCC Academic Affairs:

Print Name	Signature	Date

UNIVERSITY
of HAWAI'I°
HILO

March 3, 2016

MEMORANDUM

TO: Donald Straney, Chancellor
             University of Hawai`i at Hilo

FROM: Matthew Platz
             Vice Chancellor for Academic Affairs
             University of Hawai`i at Hilo

SUBJECT: Request for Approval of Program Codes for use at UH Hilo

SPECIFIC ACTION REQUESTED:

We request that the following new program codes be approved for use. All programs below were reviewed and approved during the 2015-2016 curriculum review cycle.

Degree Program Tracks:
BA-ANTH-MANT   Anthropology BA, Medical Anthropology Track
BA-GEOG-ENVS   Geography, BA, Environmental Studies Track
BS-BIOL-BMD5   Biology, BS, Cell, Molecular and Biomedical Sciences Track

New Subject Certificate Programs:
SC-LSTU-PREL   Pre-Law Certificate
SC-NURS-HCMG   Healthcare Management Certificate
SC-CHEM-PPHR   Pre-Pharmacy Certificate
SC-ENG-CWRT   Creative Writing Certificate
SC-HIST-PHIS   Public History Certificate
SC-AG4-ENSM   Energy Science Certificate, Management & Policy Track
SC-AG4-ENST   Energy Science Certificate, Technical Track
GCER-PHRM-HSCR   Health Sciences Research Certificate
GCER-PHRM-HCAL   Healthcare Leadership Certificate
GCER-CPP   Clinical Psychopharmacology Certificate
GCER-CPP-PSP   Psychopharmacology Certificate

200 W. Kāwili St.
Hilo, Hawai'i 96720-4091
Telephone: (808) 932-7332
Fax: (808) 932-7338
hilo.hawaii.edu/uhh/vcaa
An Equal Opportunity/Affirmative Action Institution

RECOMMENDED EFFECTIVE DATE:

We request the effective date of Fall 2016 for all program codes.

ADDITIONAL COST:

There is no additional cost associated with this request.

PURPOSE:

The purpose of this request is to request approval for new program codes from the UH System Office of Institutional Research for the above-mentioned degree and certificate programs. These programs were proposed, reviewed and approved during the 2015-2016 curriculum review cycle.

The three degree tracks are new tracks under existing BOR approved degree programs and the ten certificate programs are all new subject certificate programs.

ACTION RECOMMENDED:

We recommend that you approve the new program codes for use for the above-mentioned degree and certificate programs.

APPROVED/DISAPPROVED:

_____   3/4/16
Donald Straney, Chancellor   Date

Cc: Risa Dickson, UH System Vice President for Academic Planning & Policy
       Zachary Street, Interim Director of Admissions
       Chelsea Kay-Wong, Interim Registrar

| Home | My Tasks | Courses | Programs | Reports | Utilities | Banner | Log Out | Welcome: SHELBY WONG (CHEM) |

| Help |

Program Detail: BA Anthropology CAS-SS-ANTH -

Approval History | Approver Comments | Approval Status | Action Log

Approval History   back to top

10/07/2015 - SHELBYW

Registrar and Curriculum Office Completed Review (Vote for: 0; Vote against: 0; Vote abstain: 0)

10/26/2015 - LMORRISO

(Vote for: 0; Vote against: 0; Vote abstain: 0)

10/26/2015 - THOMC

(Vote for: 0; Vote against: 0; Vote abstain: 0)

10/26/2015 - LAUER3

(Vote for: 4; Vote against: 0; Vote abstain: 0)

10/26/2015 - SUSANB

(Vote for: 0; Vote against: 0; Vote abstain: 0)

11/23/2015 - NFURUMO

(Vote for: 7; Vote against: 0; Vote abstain: 0)

11/24/2015 - MPLATZ

(Vote for: 0; Vote against: 0; Vote abstain: 0)

Approval Comments   back to top

▣ Reviewer comments (0)

▣ Approval comments (0)

▣ Review within approval comments (0)

Approval Status   back to top
Completed approvals

Search: [   ]

Sequence	Approver	Title	Position	Date	Role	Approved	Progress
No data available in table

Showing 0 to 0 of 0 entries

Pending approvals

Search: [   ]

Sequence	Approver	Title	Position	Delegate
4	LAUER3	ASST PROF	CHAIR CAS CURRICULUM REVIEW COM.	
2	LMORRISO	ASSOCIATE PROFESSOR	FACULTY	
7	MPLATZ	VCAA	VCAA	
6	NFURUMO	PROFESSOR	CHAIR, FAC CONGRESS CURRICULUM REVIEW COM.	
			CURRICULUM	

1	SHELBYW	CURRICULUM COORDINATOR	COORDINATOR FOR ACADEMIC AFFAIRS	CKWONG
5	SUSANB	PROFESSOR	ASSOC DEAN CAS	
3	THOMC	ASSOCIATE PROFESSOR, SOCIOLOGY	DIVISION CHAIR, SOCIAL SCIENCES	

Showing 1 to 7 of 7 entries

Action Log   back to top

Show [10 ⬍] entries   Search: [ ]

User	script	Action	Date
NFURUMO	ACTION	Save history - BA Anthropology	11/23/2015 2:47 PM
NFURUMO	ACTION	Program approval by NFURUMO - BA Anthropology	11/23/2015 2:47 PM
NFURUMO	REMOVE	Approve Program Proposal - BA Anthropology	11/23/2015 2:47 PM
MPLATZ	ADD	Approve Program Proposal - BA Anthropology	11/23/2015 2:47 PM
LMORRISO	ACTION	CC: Program Notification (MPLATZ) - BA Anthropology	11/23/2015 2:47 PM
NFURUMO	ACTION	Approval recommendation (BA Anthropology) from nfurumo@hawaii.edu to MPLATZ@HAWAII.EDU	11/23/2015 2:47 PM
MPLATZ	ACTION	Save history - BA Anthropology	11/24/2015 11:08 AM
MPLATZ	ACTION	Program approval by MPLATZ - BA Anthropology	11/24/2015 11:08 AM
MPLATZ	REMOVE	Approve Program Proposal - BA Anthropology	11/24/2015 11:08 AM
MPLATZ	ACTION	CC: Program Notification (LMORRISO) - BA Anthropology	11/24/2015 11:08 AM
LMORRISO	ADD	Proposed Program Approved - BA Anthropology	11/24/2015 11:08 AM
LMORRISO	ADD	Outline approved task (NotifiedWhenApproved) - BA Anthropology	11/24/2015 11:08 AM
MPLATZ	ACTION	Program final approval by MPLATZ - BA Anthropology	11/24/2015 11:08 AM

Showing 1 to 13 of 13 entries

First   Previous   1   Next   Last

UH Hilo

Degree: Bachelor of Arts

Division: Anthropology

Title: BA Anthropology

Description:

Effective Date: Fall 2016

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1. **Is this a proposal for**

    (a) modification of an existing undergraduate or graduate program/degree/major/minor/certificate?

    (b) a new certificate or minor or track within an existing baccalaureate or graduate program?

    (c) a proposal for an individual liberal studies major equivalent?

    (d) a request for Approval To Plan a new graduate or undergraduate degree program (ATP)?

    (e) a new graduate degree program or a new baccalaureate degree program?

    If (a) or (b), please answer all questions in this proposal form.

    If (c), provide student's name, student ID, faculty advisor's name, and title of proposed program in the space below; then answer question 2 only, and attach the proposal and advisor's letter.

    If (d), answer only questions 1 and 9 and attach your request for Approval to Plan.

    If (e), answer all questions and attach both the signed, approved ATP for your proposed program and the program proposal by clicking the "Attachment" tab at the bottom of the proposal form.

    The BOR E5.201 template for new programs and budget template are posted on the VCAA Curriculum Resources page: http://hilo.hawaii.edu/uhh/vcaa/CurriculumResources.php

    Consult CurrCtrl campus administrator Jon Awaya awayaj@hawaii.edu for assistance.

    A) modification of an existing undergraduate or graduate program/degree/major/minor/certificate

    We want to implement a Medical Anthropology Track to attract some of the 80% of students who do not get into nursing to our major as well as to streamline career options for our current anthro majors. This was initiated by Dean Randy Hirokawa.

2. **Please answer the following, for both new programs and modifications, numbering your answers.**

    1. Specify (a) the number of credits required for the program and (b) the number of elective credits.

    2. Specify the minimum required GPA for courses taken for the major, minor or certificate. Unless otherwise stipulated here, the minimum required GPA will be set as 2.0 (C) in Banner.

3. Specify the minimum acceptable grade for each course taken for the major, minor, or certificate. Unless otherwise stipulated here, the minimum acceptable grade will be set as 1.0 (D) in Banner.

1. 33 credits - credits remain the same. New students entering the Medical Anthro track will stil be required,as anthro majors, to complete 33 credits.
2. 2.0
3. 2.0

3.   **How does the NEW program or program modification benefit students, the curriculum, and the institution, and how does this change relate to or impact other programs at the university?**

N/A

This will provide an option for the 80% of students interested in health but unable to get into nursing. It will also provide a focus for our majors and target career options in public and complementary health.

4.   **Describe any additional library resources, facilities, equiipment or other resources required for the new or modified program and provide an estimate of such costs.**

Type in "None" if appropriate.

NOne

5.   **Describe any additional faculty required for the new or modified program and provide an estimate of such costs.**

NO additional faculty

6.   **If this is a new program or a new certificate or a minor or a new track within an existing program, copy and paste from a Word document into the window below a catalog-ready list of the graduation (or minor or certificate) requirements, including required courses and acceptable electives.**

If this is a program modification, copy and paste the current requirements into the window below; strike out portions to be deleted, and underline any new or additional portions.
Reminder: This proposal is for one type of program. Include requirements for only one type of program: the BA, or the minor, or the certificate, as indicated by the type of program you selected when you created this proposal.

BA in Anthropology: Program Requirements

Introductory Courses (12):

- ANTH 100 Cultural Anthropology (3)
- ANTH 110 Archaeology (3)
- ANTH 115 Human Evolution (3)
- ANTH 121/LING 121 Introduction to Language (3)

An additional 21 semester hours, of which 12 or more must be at the 300-level or above including:

- ANTH 475 History of Anthropological Theory (3)
- **One or more ANTH methods course from:**
    - ANTH 445 Ethnographic Field Techniques (3)
    - ANTH 447 Marine Anthropology: Fishers in Oceania (3)
    - ANTH 450 Physical Anthropology Laboratory (3)
    - ANTH 470 Museology (3)
    - ANTH 481 Archaeometry (3)
    - ANTH 482 Archaeological Research Methods (4-6)

        o ANTH 484 Stone Tool Analysis (3)
        o <u>ANTH 485 Applied Anthropology (3)</u>

<u>**Optional Track in Medical Anthropology:**</u>
<u>For students interested in obtaining the optional track in Medical Anthropology, the below</u>
<u>requirements must also be met.</u>

<u>Medical Anthropology Focus (12):</u>

- <u>ANTH 415 Medical Anthropology (3)</u>
- <u>ANTH 463 Global Health in Evol Perspect (3)</u>
- And TWO of the following:
  - o <u>ANTH 375 Human Biological Variation (3)</u>
  - o <u>ANTH 450 Physical Anth Lab (4)</u>
  - o <u>ANTH 485 Applied Anthropology (3)</u>

7. **List any new courses or modified courses being proposed with this program proposal, providing alpha, number, and title of each one. The proposals for these new/modified courses MUST be submitted at the same time as this program proposal, to ensure proper review by approvers. Specify "Proposal submitted" next to each course in your list.**

   ANTH 485 - Modification proposal submitted

8. **Does this new or modified program involve courses offered by other departments? If not, type in "no."**
   If yes, please attach an email (in PDF) or other document from the chair(s) of the other department(s) approving the inclusion of those courses by alpha, number, and title.

   To attach, click on the ATTACHMENT button at the bottom of this page, next to the SUBMIT button.

   NO

9. **Please record the department vote approving the proposed change(s): Approve, Not Approve, Abstain; give the date of the vote.**

   8 Approved   0 - Not approve for Medical Anthro Track - Sept. 4/15

10. **Provide other attachments that you believe will be useful and informative to reviewers and approvers.**
    N/A

Campus:	HIL
Updated By:	SHELBYW
Updated Date:	10/01/2015 11:30 AM